



WORKFORCE EDUCATION GRANT (WEG) 2024-2025 Application Instructions

Workforce related courses may be eligible for Workforce Education Grant (WEG) funding. This funding is available based on an applicant's eligibility and documentation of financial need. We look forward to helping you with the process of applying for this support as you pursue your goals. Funds will be awarded throughout the year until depleted. **The maximum award per person per year (September 1 – August 31) is \$1600.**

Listed below are the instructions to apply for this grant. We encourage you to carefully complete each part of the application step-by-step.

Remember, we are here to walk you through this process. We can be reached at 817-598-8870 (Weatherford campus) or 940-626-3304 (Wise County campus). Please reach out to us if you need any assistance. We are here to help!

APPLICATION CHECKLIST:

- ☐ Complete the student status on page 1 to determine whether you are dependent or independent.
- ☐ Complete the dependent or independent part of the application (based on page 1 answers).
- ☐ Review and sign the acknowledgment on page 4 (If dependent, a parent will also need to sign. If married, your spouse will need to sign.)
- ☐ Complete and sign the Selective Service Statement form.
- ☐ Provide your 2022 tax return. (If you are a dependent, include your parent(s)' 2022 tax return.)
 - ⇒ **NOTE:** Only fully completed applications will be accepted. You must include your 2022 tax return. Incomplete applications will not be processed.
 - ⇒ You are only eligible to receive funding once you have registered in a program and/or class. ***Funds are distributed on a first-come, first-served basis.***
 - ⇒ **WEG PROBATION:** If a student does not successfully complete the program in which WEG funding was awarded, the student will be placed on WEG Probation. If the student does not successfully complete the WEG funded program a second time, the student may become ineligible to receive any future WEG funding.

**Office Use Only:**

Received by _____

Date _____

Time _____

2022 tax return ☐

WORKFORCE EDUCATION GRANT 2024-2025 APPLICATION

NOTE: This application is to support Workforce Education classes only and is effective for classes starting August 2024 – August 2025.

**** Please attach a copy of 2022 income tax return and/or benefit statements to this application. ****

Student Information:

Name (please print) _____

Phone # _____

Email: _____

County of Residence _____

Program of Study _____ Campus: Weatherford ☐ Wise County ☐College Experience: Never Attended College ☐ Previously Attended College ☐

1. Were you born before January 1, 2001? [Enter date of birth here: _____]

Yes ☐ No ☐

2. As of today, are you married or separated?

Yes ☐ No ☐

3. Do you have any dependent children?

Yes ☐ No ☐

4. Are you an orphan or ward of the court?

Yes ☐ No ☐

5. Are you an emancipated minor?

Yes ☐ No ☐

6. Are you homeless or at risk of being homeless?

Yes ☐ No ☐

7. Are you on active duty or a veteran of the Armed Forces?

Yes ☐ No ☐**DEPENDENT Status:**

- ALL answers above are NO.
- You need to submit your parent(s)' taxes in addition to your own (if applicable). [Complete page 3. In addition, if applicable, complete page 2 and submit your own tax return.]

INDEPENDENT Status:

- You answered YES to ANY of the above.
- You need to submit your own taxes. [Complete page 2. Skip page 3.]



Student Financial Information (INDEPENDENT Status)

(If dependent status, please complete any applicable questions asterisked*.)

1. Student's state of legal residence:

2. Number of people in your household: (Include yourself, spouse (if married), and other people that live with you for whom you provide over half their support.)

3. *Student's combined wages, salaries and tips from work: (This information is a combination of information (IRS form 1040, line 1) + (IRS form 1040 schedule, lines 3 + 6) + (Schedule K-1 form 1065, box 14, code A).

4. Spouse's combined wages, salaries and tips from work (if applicable):

5. *Student's (and spouse's) adjusted gross income: (This information is found on IRS form 1040, line 11.)

6. *Student's federal tax payment: (This information is found on IRS form 1040, line 24.)

7. Student's untaxed income and benefits: (This is income from TANF, SSI, and child support.)

8. Student's claimed education tax credits: (This information is found on IRS form 1040 schedule 3, line 3.)

9. *Student's current amount in cash, savings, checking account, and investments:

10. Amount student received in child support in 2022 (if applicable):

11. Does the student receive federal means-tested benefits? (SSI, SSDI, TANF, WIC, SNAP, Medicaid)
Yes ☐ No ☐
12. Have there been any changes to your household since 2022?



Household Financial Information (DEPENDENT Status)

1. As of today, what is the marital status of your parents?
Never Married ☐ Unmarried & both legal parents living together ☐ Married or Remarried ☐
Separated ☐ Divorced ☐ Widowed ☐ Single ☐
2. Your parent(s)' state of legal residence:

3. Number of people in the family: (Please include parent (and spouse or partner), student, parent's children, and other people living in the home if the parent will provide more than half of their support between July 1, 2024 – June 30, 2025.)

4. Your parent(s)' 2022 combined adjusted gross income: (This information is found on IRS form 1040, line 11.)

5. Your parent(s)' 2022 federal tax payment: (This information is found on IRS form 1040, line 24.)

6. Work income from parent 1 in 2022:

7. Work income from parent 2 in 2022:

8. Educational tax credits your parents received in 2022: (This information is found on IRS form 1040 schedule 3, line 3.)

9. Untaxed income, benefits, and retirement plan contributions by your parents in 2022:

10. Do your parents receive federal means tested benefits? (*SSI, SSDI, TANF, WIC, SNAP, Medicaid*)
Yes ☐ No ☐
11. Amount parents received in child support: (if applicable)



Student Loan Disclosure

Are you in default on any student loans?

Yes ☐ No ☐

If you are in default on any student loans, this will prevent the ability to receive any required state/federal licenses.

SIGNATURES

By signing this worksheet, I/we certify that all the information reported on this form is complete and correct. Our signature(s) below will authorize the process of determining eligibility for the Workforce Education Grant. I/we also understand that this form is NOT to determine eligibility of federal financial aid.

Warning: if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature, required

Date

Parent's Signature (Dependent)

Date

Spouse's Signature, if applicable (Independent)

Submitting Your Application:

You may stop by our office with your completed application during our business hours
(M-TH: 8:00 a.m. - 5:00 p.m. Fri: 8:00 – 4:00 p.m.; Summer hours: M-TH: 8:00 a.m. – 5:30 p.m.)

Weatherford Campus	Wise County Campus
Emerging Technologies and Workforce Building 225 College Park Dr. Weatherford, Texas 76086 817-598-8870	Workforce Education Building 5180 HWY 380 Bridgeport, Texas 76426 940-626-3304

Or, you may email your completed application to: workforceeducation@wc.edu

SELECTIVE SERVICE STATEMENT OF REGISTRATION STATUS

In accordance with Texas Education Code, Section 51.9095, male students must file a Selective Service Statement of Registration Status with their institution or other entity granting financial assistance. For more information about the Selective Service System, visit

Please mark **one** option below:

- ☐ I was born female and not required to register.
- ☐ I was born male and am under the age of 18 and not currently required to register.
- ☐ I was born male and am **REGISTERED** with the Selective Service.
- ☐ I was born male and am over the age of 18. I am not registered with Selective Service and I am not exempt from registration with Selective Services.
- ☐ I was born male and am **EXEMPT** from registration because: (please briefly explain why you are exempt in the box below.)

I, , hereby certify that the Selective Service status statement provided above is true and accurate.

Student ID:

Signature:

Date:

Complete and return with the WEG application to the Workforce Education Office.