



# ***BOARD OF TRUSTEES***

***Regular Board Meeting***

***Thursday, August 10, 2023***

***2:00 p.m.***

***Community Room  
Of the  
Emerging Technologies and Workforce Building***

**WEATHERFORD COLLEGE**

**BOARD OF TRUSTEES**

**August 10, 2023**

**2:00 p.m.**

**AGENDA**

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, August 10, 2023, beginning at 2:00 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
  - a. Recognitions
  - b. Employee Notices
  - c. Enrollment Update
4. Consent Agenda and Financial Reports:
  - a. Approval of Minutes from the July 13, 2023 Regular Board Meeting
  - b. Financial Reports Ending July 31, 2023
  - c. Policy BD (Local) – Future Board Meeting Dates and Times
  - d. Approval of Color and Web Printing Services #SB-01-24
  - e. Approval of Faculty Rank and Promotion Procedures
5. Consideration and Possible Action: Proposal of 2023 Ad Valorem Tax Rate and Scheduling of Public Hearing
6. Consideration and Possible Action: Approval of New Irrigation Well at Main Campus Project #RFP-06-2Z
7. Reports:
  - a. WCWC, Academics, and Student Services Update – Ms. McLaughlin, Dr. Tarnowiecky, and Dr. Ibe
  - b. Fine Arts Update – Dean Durrett
8. Future Agenda Items or Meetings:
  - a. August 21, 2023 – Public Tax Hearing at Noon in the Community Room of the Emerging Technologies and Workforce Building; Called Meeting to Adopt the 2023-24 budget and the 2023 Ad Valorem Tax Rate in the Community Room of the Emerging Technologies and Workforce Building immediately following the Public Tax Hearing.
9. Announcements
10. Closed Session:
  - a. Consult with College Attorney, in Accordance with Government Code 551.071
  - b. Deliberate Real Property in Accordance with Government Code 551.072
  - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074
11. Consideration and Possible Action: Real Property

12. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

13. Adjourn



Public Comment for  
Individuals  
Not on Agenda



## **President's Report**

- Recognitions
- Employee Notices
- Enrollment Update



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** August 10, 2023

**AGENDA ITEMS:** #4.a

**SUBJECT:** Minutes from the July 13, 2023 Board Meeting

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**INFORMATION AND DISCUSSION:** None.

**RECOMMENDATION:** That the Board of Trustees review and approve the Minutes from the June 8, 2023 Board Meeting as presented.

**ATTACHMENTS:** Minutes from the July 13, 2023 Board Meeting

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**SUBMITTED BY:** Ryan Heckart, Executive Assistant to the President

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
July 13, 2023**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, July 13, 2023, in the Community Room of the Emerging Technologies and Workforce Building. <b>Board Chair Dan Carney called the meeting to order.</b> Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Dr. Dixon, Mr. Dowd, Mr. Bailey, and Dr. Marlett. Mrs. McAnally was absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 814-1
There were no participants in public comment.	2	Public Comment 814-2
President Tod Allen Farmer submitted the following recognitions and employee notices:	3	President's Report 814-3
a) Recognitions:		
• Championship coach Johnny Emmons and the WC rodeo team continue to excel. During the WC rodeo team's 19th consecutive appearance at the 2023 College National Finals Rodeo, Dawson "Sticky" Gleaves and Jace Helton won the reserve champion titles in bull riding and team roping respectively. Our WC cowboys and cowgirls continue to achieve excellence.		
• Our friends at the City of Weatherford have now completed much of the underground utility construction at the Nan and Bob Kingsley Building. Construction of the walking trails has now begun. The trails will run from the roundabout behind the ball fields and down to the Doss Heritage and Culture Center. They will ultimately connect to the city trail system. The \$1 million addition will add to the beauty of our amazing campus.		
• You may have also noticed the construction of the grant funded EV charging stations in the parking lot of the Alkek. We thank Senator King, Senator Springer, and Representative Rogers for supporting our grant application during the funding process.		
b) Employee Notices: DMAC Local requires the College President to provide the names of contract employees that have resigned since the last board meeting.		
• Leslie Bearden, Resignation, Administrative Assistant, Fine Arts, 6/30/23		
c) Enrollment Update:		
• The enrollment report as of Monday, July 10th, was 1,834 students enrolled in the summer sessions compared to 1,702 students year to date. That represents an 7.2% increase of 132 students. With enrollment ongoing, we currently have 2,523 students enrolled for the Fall 2023 semester compared to 2,041 students year to date. That represents a 23.6% increase of 482 students.		

Consent Agenda	4	814-4
A recommendation was made that the Board of Trustees approve the June 8, 2023 Board of Trustees Regular Meeting Minutes as presented. <i>June 8, 2023 minutes submitted by Ryan Heckart, Executive Assistant to the President.</i>	4.a.	Approval of Minutes from June 8, 2023 Regular Board Meeting
A recommendation was made that the Board approves the financial reports ending June 30, 2023 as presented. <i>Submitted by Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services.</i>	4.b	Financial Reports Ending June 30, 2023
A recommendation was made that the Board of Trustees add, revise, and/or delete Local policies as indicated above and as recommended by Cabinet and by TASB Policy Service Update #45. <i>Submitted by Mr. Paul Williams, Executive Director, Human Resources.</i>	4.c	TASB Policy Service Update #45
A recommendation was made that the Board of Trustees approves the first renewal option to extend the depository bank services contract with Prosperity Bank for a period of two years beginning September 1, 2023 through August 31, 2025. <i>Submitted by Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services.</i>	4.d	Renewal of Depository Bank Services #RFP-01-22
A recommendation was made that the Board of Trustees approve Intercollegiate Athletic Insurance renewal proposal to Dissinger Reed as presented. <i>Submitted by Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services.</i>	4.e	Renewal of Intercollegiate Athletic Insurance #RFP-06-20
<b>Secretary Lela Morris made a motion to approve the consent agenda as recommended in its entirety. G.B. Bailey seconded the motion. The motion was carried unanimously.</b>		Consent Agenda Approved 814-4
A recommendation was made that the Board of Trustees approve the award of the Coyote Village Re-Roofing Project to Weathershield Roofing & Sheet Metal LLC in the amount of \$634,000.00 and the necessary transfer from unrestricted reserves in the amount of \$397,478.00. <i>Submitted by Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services</i>	5	Consideration and Possible Action: Approval of the Coyote Village Re-Roofing Project #RFP-10-23 814-5
<b>Mr. Smith made a motion to approve the recommendation. Secretary Morris seconded the motion. The motion carried unanimously.</b>		
A recommendation was made that the board approve the resolution, granting WCPD officers access to the state grant so they can more safely intervene in critical incidents such as active shooter events. <i>Submitted by Chief Bigongiari.</i>	6	Consideration and Possible Action: Resolution Authorizing Acceptance of Grant #4649101, regarding



**Secretary Morris and Dr. Marlett both made a motion to approve the resolution. Dr. Dixon seconded the motion. The motion carried unanimously. The resolution was signed by Chair Carney and Secretary Morris.**

funding for ballistic shields for WCPD  
814-6

Reports	7	Reports 814-7
The following reports were submitted to the Board: a) Wise County, Academics, and Student Services Update b) Workforce Education update c) Budget Update, including anticipated tax values.		
The Board was advised of the upcoming meeting dates: a) August 8, 2023 CALLED Meeting, Budget Workshop b) August 10, 2023 REGULAR Meeting c) August 21, 2023 CALLED Meeting, Public Tax Hearing and Budget Vote	8	Future Agenda Items or Meetings 814-8
Vice President Baker made the following announcements: July 15-16 "Three Little Pigs" (Alkek Center) July 21-23 "Once Upon a Mattress" July 28-30 (Alkek Center)	9	Announcements 814-9
The <b>Board of Trustees entered into Closed Session at 2:46 p.m.</b> to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	10	Closed Session 814-10
The <b>Board of Trustees reconvened in Open Session at 3:57 p.m.</b>		Open Session
No action regarding real property.	11	Consideration and Possible Action 814-11
No action regarding personnel matters.	12	Consideration and Possible Action 814-12

July 13, 2023

**At 4:00 p.m., Dr. Robert Marlett made the motion to adjourn the meeting. Vice 13  
Chair Dowd seconded and the motion carried unanimously.**

Adjourn  
814-13

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Dan Carney  
Chair, Board of Trustees

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Lela Morris  
Secretary, Board of Trustees



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** August 10, 2023

**AGENDA ITEM #4.b.**

**SUBJECT:** Financial Report Ending July 31, 2023

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**INFORMATION AND DISCUSSION:** The cash balance as of July 31, 2023 is \$76,857,368.08. This is a decrease of \$694,419.88 from last year at July 31, 2022. The operating statement at July 31, 2023 indicates that total revenues collected are \$74,890,887 or 107.51% of budget. Total expenditures are \$62,496,805 or 90.35% of budget.

**RECOMMENDATION:** That the Board approves the financial reports ending July 31, 2023 as presented.

**ATTACHMENTS:** Cash Balance Reports and Operating Statements at July 31, 2023.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

**WEATHERFORD COLLEGE  
CASH BALANCE REPORT  
July 31, 2023**

<u>Unrestricted Funds</u>	Checking	Investments	Payroll & Petty Cash	Total
Beginning Balance	11,560,720.26	41,169,807.49	3,745.00	52,734,272.75
Deposits	5,015,468.13	125,067.01	-	5,140,535.14
Disbursements	(7,222,320.08)	-	-	(7,222,320.08)
Ending Balance	<u>9,353,868.31</u>	<u>41,294,874.50</u>	<u>3,745.00</u>	<u>50,652,487.81</u>

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	9,353,868.31	41,294,874.50	50,648,742.81
Payroll	-	-	-
Petty cash	3,745.00	-	3,745.00
Sub-total	<u>9,357,613.31</u>	<u>41,294,874.50</u>	<u>50,652,487.81</u>
Restricted Funds:			
Scholarships & Loans	954,145.61	2,263,634.81	3,217,780.42
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	7,188,806.22	-	7,188,806.22
Debt Service	12,811,462.81	1,999,055.00	14,810,517.81
Interest & Sinking	41,157.93	-	41,157.93
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	<u>21,317,190.46</u>	<u>4,887,689.81</u>	<u>26,204,880.27</u>
<b>Grand Total</b>	<u><u>30,674,803.77</u></u>	<u><u>46,182,564.31</u></u>	<u><u>76,857,368.08</u></u>

**Recap of Investments**

<u>Investments</u>	<u>Current Value 7/31/2023</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	20,841,066.65	1.40%	
CD	10,094,224.38	3.02%	10/19/2023
CD	15,247,273.28	2.20%	10/18/2023
Total Investments	<u>46,182,564.31</u>		

**WEATHERFORD COLLEGE  
STATEMENT OF REVENUES  
July 31, 2023**

	2021-2022			2022-2023			
	Amended Budget	Received 7/31/2022	% of Budget	Amended Budget	Received 7/31/2023	Balance	% of Budget
<b>Operating Revenues</b>							
Tuition							
In-District Resident	\$ 4,779,591	\$ 4,940,695	103.37%	\$ 5,206,330	\$ 5,222,972	\$ (16,642)	100.32%
Out-of District Resident	\$ 6,254,122	\$ 6,649,025	106.31%	\$ 6,882,487	\$ 7,084,326	\$ (201,839)	102.93%
Out-of District Resident - EC Granbury	\$ 302,405	\$ 174,696	57.77%	\$ 228,810	\$ 80,524	\$ 148,286	35.19%
Out-of District Resident - Wise County	\$ 1,855,016	\$ 1,879,013	101.29%	\$ 2,067,282	\$ 1,969,798	\$ 97,484	95.28%
Non-Resident	\$ 741,315	\$ 947,417	127.80%	\$ 1,250,348	\$ 1,303,808	\$ (53,460)	104.28%
Differential Tuition	\$ 867,840	\$ 1,058,575	121.98%	\$ 1,134,805	\$ 1,234,316	\$ (99,511)	108.77%
State Funded Continuing Education	\$ 555,000	\$ 628,299	113.21%	\$ 560,000	\$ 840,540	\$ (280,540)	150.10%
Non-State Funded Continuing Education	\$ 21,200	\$ 65,048	306.83%	\$ 22,700	\$ 68,287	\$ (45,587)	300.82%
Total Tuition	\$ 15,376,489	\$ 16,342,769	106.28%	\$ 17,352,762	\$ 17,804,571	\$ (451,809)	102.60%
Fees							
General Fee	\$ 1,957,606	\$ 2,635,915	134.65%	\$ 2,983,878	\$ 3,164,519	\$ (180,641)	106.05%
Laboratory Fee	\$ 349,723	\$ 346,495	99.08%	\$ 341,369	\$ 341,433	\$ (64)	100.02%
Total Fees	\$ 2,307,329	\$ 2,982,410	129.26%	\$ 3,325,247	\$ 3,505,951	\$ (180,704)	105.43%
Allowances and Discounts							
Bad Debt Allowance	\$ (52,500)	\$ -	0.00%	\$ (27,500)	\$ (1,097)	\$ (26,403)	3.99%
Remissions and Exemptions	\$ (1,555,000)	\$ (1,609,323)	103.49%	\$ (1,643,500)	\$ (2,136,243)	\$ 492,743	129.98%
Total Allowances and Discounts	\$ (1,607,500)	\$ (1,609,323)	100.11%	\$ (1,671,000)	\$ (2,137,341)	\$ 466,341	127.91%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 10,224,175	\$ 6,147,301	60.13%	\$ 1,431,472	\$ 1,187,002	\$ 244,470	82.92%
State Grants and Contracts	\$ 111,245	\$ 435,015	391.04%	\$ 258,402	\$ 260,204	\$ (1,802)	100.70%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Local Grants & Contracts	\$ 3,541,279	\$ 3,501,766	98.88%	\$ 4,236,000	\$ 4,204,166	\$ 31,834	99.25%
Sales & Services of Educational Activities	\$ 50,500	\$ 56,532	111.94%	\$ 43,000	\$ 61,441	\$ (18,441)	142.89%
Investment income - Program Restricted	\$ 54,750	\$ 39,975	73.01%	\$ 44,750	\$ 150,626	\$ (105,876)	336.59%
Other Operating Revenues	\$ 394,000	\$ 408,699	103.73%	\$ 913,112	\$ 1,271,118	\$ (358,006)	139.21%
Total Additional Operating Revenues	\$ 14,375,949	\$ 10,589,287	73.66%	\$ 6,926,736	\$ 7,134,557	\$ (207,821)	103.00%
Auxiliary Income							
Bookstore	\$ 140,864	\$ 146,724	104.16%	\$ 167,366	\$ 119,174	\$ 48,192	71.21%
Cafeteria	\$ 650,000	\$ 785,905	120.91%	\$ 715,000	\$ 835,632	\$ (120,632)	116.87%
Dormitory	\$ 1,036,440	\$ 1,255,928	121.18%	\$ 1,234,185	\$ 1,172,113	\$ 62,072	94.97%
Intercollegiate Athletics	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 227,988	\$ 219,560	96.30%	\$ 218,000	\$ 200,656	\$ 17,344	92.04%
Carter Agricultural Center	\$ 27,000	\$ 24,337	90.14%	\$ 25,600	\$ 54,134	\$ (28,534)	211.46%
Total Auxiliary Enterprises	\$ 2,082,292	\$ 2,432,453	116.82%	\$ 2,360,151	\$ 2,381,709	\$ (21,558)	100.91%
Total Operating Revenues	\$ 32,534,559	\$ 30,737,596	94.48%	\$ 28,293,896	\$ 28,689,448	\$ (395,552)	101.40%
<b>Non-Operating Revenues</b>							
State Appropriations							
Education and General State Support	\$ 8,925,333	\$ 8,077,427	90.50%	\$ 8,925,333	\$ 8,077,425	\$ 847,908	90.50%
State Group Insurance	\$ -	\$ 1,600,234	-	\$ -	\$ 1,600,234	\$ (1,600,234)	-
State Retirement Matching	\$ -	\$ 547,703	-	\$ -	\$ 617,064	\$ (617,064)	-
State Appropriations-Other	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Professional Nursing Shortage Reduction	\$ 155,452	\$ 141,686	91.14%	\$ -	\$ 57,376	\$ (57,376)	#DIV/0!
Total State Appropriations	\$ 9,080,785	\$ 10,367,050	114.16%	\$ 8,925,333	\$ 10,352,100	\$ (1,426,767)	115.99%
Maintenance Ad Valorem Taxes-Parker County	\$ 19,864,125	\$ 20,317,013	102.28%	\$ 22,627,920	\$ 23,029,765	\$ (401,845)	101.78%
Debt Service Ad Valorem Taxes	\$ 597,400	\$ 591,621	99.03%	\$ -	\$ 8,961	\$ (8,961)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 11,987,997	\$ 11,070,123	92.34%	\$ 9,122,799	\$ 8,712,699	\$ 410,100	95.50%
Lost Revenue Reimbursement	\$ -	\$ 1,125,776	-	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 591,504	\$ 662,770	112.05%	\$ 176,658	\$ 145,860	\$ 30,798	82.57%
Investment Income	\$ 125,000	\$ 121,212	96.97%	\$ 100,000	\$ 720,964	\$ (620,964)	720.96%
Unrealized Gain on Mineral Rights	\$ -	\$ -	#DIV/0!	\$ -	\$ 121,090	\$ (121,090)	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ 3,110,000	\$ (3,110,000)	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 42,246,811	\$ 44,255,564	104.75%	\$ 40,952,710	\$ 46,201,439	\$ (5,248,729)	112.82%
Budgeted Transfers	\$ 1,064,934	\$ -	-	\$ 416,001	\$ -	\$ 416,001	-
<b>TOTAL</b>	<b>\$ 75,846,304</b>	<b>\$ 74,993,160</b>	<b>98.88%</b>	<b>\$ 69,662,607</b>	<b>\$ 74,890,887</b>	<b>\$ (5,228,280)</b>	<b>107.51%</b>

**WEATHERFORD COLLEGE  
STATEMENT OF EXPENDITURES  
July 31, 2023**

	2021-2022			2022-2023			
	Amended Budget	Expended 7/31/2022	% of Budget	Amended Budget	Expended 7/31/2023	Balance	% of Budget
<b>Operating Expenses</b>							
<b>Unrestricted</b>							
Instruction	\$ 15,583,493	\$ 14,743,370	94.61%	\$ 16,907,128	\$ 16,338,144	\$ 568,984	96.63%
Public Service	\$ 740,869	\$ 140,674	18.99%	\$ 337,325	\$ 326,219	\$ 11,106	96.71%
Academic Support	\$ 4,153,384	\$ 3,589,192	86.42%	\$ 4,041,539	\$ 3,155,095	\$ 886,443	78.07%
Student Services	\$ 2,587,205	\$ 1,857,399	71.79%	\$ 2,552,652	\$ 2,090,205	\$ 462,447	81.88%
Institutional Support	\$ 10,119,938	\$ 8,024,524	79.29%	\$ 11,700,236	\$ 8,154,250	\$ 3,545,986	69.69%
Operation & Maint. of Plant	\$ 7,946,845	\$ 6,100,636	76.77%	\$ 9,387,158	\$ 6,804,769	\$ 2,582,389	72.49%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 725,000	\$ 610,938	84.27%	\$ 650,000	\$ 639,615	\$ 10,385	98.40%
<b>Total Unrestricted Educational Activities</b>	<b>\$ 41,856,734</b>	<b>\$ 35,066,732</b>	<b>83.78%</b>	<b>\$ 45,576,038</b>	<b>\$ 37,508,298</b>	<b>\$ 8,067,740</b>	<b>82.30%</b>
<b>Restricted</b>							
Instruction	\$ 424,729	\$ 294,715	69.39%	\$ 154,127	\$ 205,903	\$ (51,776)	133.59%
Public Service	\$ 3,000	\$ 5,907	196.89%	\$ 6,000	\$ 6,672	\$ (672)	111.20%
Academic Support	\$ 15,529	\$ 2,226	14.34%	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 8,744,163	\$ 5,555,641	63.54%	\$ 2,971,499	\$ 2,082,367	\$ 889,132	70.08%
Institutional Support	\$ 6,245	\$ 1,009	16.16%	\$ 6,245	\$ 1,168	\$ 5,077	18.71%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ 253,495	\$ (253,495)	
Scholarships and Fellowships	\$ 14,540,466	\$ 13,550,060	93.19%	\$ 9,676,141	\$ 9,637,437	\$ 38,704	99.60%
Staff Benefits	\$ -	\$ 2,147,937		\$ -	\$ 2,217,299	\$ (2,217,299)	
<b>Total Restricted Educational Activities</b>	<b>\$ 23,734,132</b>	<b>\$ 21,557,495</b>	<b>90.83%</b>	<b>\$ 12,814,012</b>	<b>\$ 14,404,342</b>	<b>\$ (1,590,330)</b>	<b>112.41%</b>
<b>Total Educational Activities</b>	<b>\$ 65,590,866</b>	<b>\$ 56,624,228</b>	<b>86.33%</b>	<b>\$ 58,390,050</b>	<b>\$ 51,912,639</b>	<b>\$ 6,477,411</b>	<b>88.91%</b>
Auxiliary Enterprises	\$ 3,407,989	\$ 2,741,631	80.45%	\$ 4,094,481	\$ 3,858,169	\$ 236,312	94.23%
Depreciation Expense - Buildings and Land Improvements	\$ 1,166,578	\$ 1,103,597		\$ 1,203,924	\$ 1,535,016	\$ (331,092)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ 660,689	\$ 619,069		\$ 675,348	\$ 653,727	\$ 21,621	
<b>Total Operating Expenses</b>	<b>\$ 70,826,122</b>	<b>\$ 61,088,524</b>	<b>86.25%</b>	<b>\$ 64,363,803</b>	<b>\$ 57,959,552</b>	<b>\$ 6,404,251</b>	<b>90.05%</b>
<b>Non-Operating Expenses</b>							
Expenses on Capital Related Debt	\$ 1,686,108	\$ 2,005,288	118.93%	\$ 2,141,819	\$ 2,117,666	\$ 24,153	98.87%
Gain/Loss on Disposal of Fixed Assets	\$ (15,000)	\$ (859,826)		\$ (25,000)	\$ (6,725)	\$ (18,275)	26.90%
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Other Uses of Cash</b>							
Principal on Capital Related Debt	\$ 1,499,565	\$ 1,499,564	100.00%	\$ 1,693,450	\$ 1,693,450	\$ 0	100.00%
Capital Outlay (Non-Construction)	\$ 1,065,108	\$ 1,135,546	106.61%	\$ 1,001,238	\$ 732,863	\$ 268,376	73.20%
<b>TOTAL</b>	<b>\$ 75,061,903</b>	<b>\$ 64,869,096</b>	<b>86.42%</b>	<b>\$ 69,175,310</b>	<b>\$ 62,496,805</b>	<b>\$ 6,678,505</b>	<b>90.35%</b>



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** August 10, 2020

**AGENDA ITEM #4.c**

**SUBJECT:** Regular Board of Trustees Meeting Dates and Times for the Fiscal Year 2023-24

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**INFORMATION AND DISCUSSION:** Policy BD (Local) states that the dates and times for regular board meetings for the succeeding fiscal year shall be approved in August of each year. Additional called or special meetings may be set with 72 hours' notice according to Education Code 551.043

Administration recommends the following dates and times for Trustees meetings for next year. All regular meetings would begin at 2:00 p.m., unless the Board directs otherwise.

**2023**

September 21

October 12

November 9

December 14

**2024**

January 11

February 8

March 7

April 11

May 9

June 6

July 11

August 8

**RECOMMENDATION:** That the Board of Trustees approves the recommended regular meeting dates and times for the 2023-24 fiscal year.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Dr. Tod Allen Farmer, President





**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** August 10, 2023

**AGENDA ITEM #4.d**

**SUBJECT:** Sealed Bids for Color & Web Printing Services #SB-01-24

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**INFORMATION AND DISCUSSION:** On July 25, 2023, Weatherford College received three bids from vendors on the requested Color & Web Printing Services. Greater Dallas Press, Hartness Print Central and Marfield, Inc. all provided bids that meet our specifications as prepared by Katie Edwards, Executive Director of Creative Services.

The bids are being reviewed and evaluated based on best value on items requested by Jane Rogers, Assistant Director of Purchasing and Katie Edwards, Executive Director of Creative Services.

**RECOMMENDATION:** A recommendation will be forthcoming to you before the board meeting.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** August 10, 2023

**AGENDA ITEM # 4.e**

**SUBJECT:** Approval of Faculty Rank and Promotion Procedures

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**INFORMATION AND DISCUSSION:**

**RECOMMENDATION:** That the Board approves the Faculty Rank and Promotion Procedures as presented.

**ATTACHMENTS:** Faculty Rank and Promotion Procedures

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**SUBMITTED BY:** Tod Allen Farmer, President



## Weatherford College Board of Trustees

**DATE:** August 10, 2023

**AGENDA ITEM #5**

**SUBJECT:** Consideration and Possible Action: Proposal of the 2023 Ad Valorem Tax Rate and Scheduling of Public Hearing

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**INFORMATION AND DISCUSSION:** The 2023 Appraisal Roll for Weatherford College was certified at \$25,836,164,281 on July 20, 2023 by Rick Armstrong, Chief Appraiser for the Parker County Appraisal District. This calculation represents an increase of 29.7% over the 2022 certified value of \$19,914,879,443.

We have not received the 2023 Tax Rate Calculation Worksheet prepared by the Parker County Appraisal District at this time. We are expecting to receive it no later than Friday, August 4 with postcards going out from Parker County Appraisal District on Monday, August 7. I will make this information available to you at the Budget Workshop on Tuesday, August 8. A revised agenda page will be prepared and forwarded to the Board prior to the August 10 Board meeting.

As required by law, it will be necessary for the Board to propose a tax rate sufficient to fund the 2023-24 budget. A proposal of a rate above the 2023 NNR tax rate will require the Board to take a vote on the proposed tax rate and set a time for one public hearing before a final tax rate can be adopted. This will be explained and discussed at the Budget Workshop on Tuesday, August 8. The administration is proposing that the public hearing be scheduled for Monday, August 21, 2023 at 12:00 p.m. and the vote to approve the proposed tax rate be scheduled immediately following the hearing on Monday, August 21, 2023.

In summary, at the August 10, 2023 Board meeting, the Board must act to propose an ad valorem tax rate to be adopted at a called meeting on August 21, 2023. The time and place of the required hearing will be advertised as required by law. If there are any further questions concerning the tax rate, please feel free to call Dr. Andra Cantrell.

**RECOMMENDATION:** None at this time. A revised agenda and recommendation will be provided to you prior to the Board meeting.

**ATTACHMENTS:** None at this time.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



## Weatherford College Board of Trustees

**DATE:** August 10, 2023

**AGENDA ITEM #6**

**SUBJECT:** Consideration and Possible Action: Proposals on New Irrigation Well at Main Campus Project #RFP-06-23

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**INFORMATION AND DISCUSSION:** On July 31, 2023, Weatherford College received one proposal from a contractor on the requested New Irrigation Well at Main Campus Project. Incon-Trol Construction, LLC provided a proposal that meet our specifications as prepared by Hahnfeld Hoffer Stanford architects.

The proposal is being reviewed and evaluated based on the established criteria and relative weights by Dr. Andra Cantrell, Executive Vice-President of Financial & Administrative Services; Jon Stark, Facilities Manager with CBRE, Tom Rutledge and Philip Varughese with Teague Nall & Perkins, Inc. and Eric Hahnfeld, Architect with Hahnfeld Hoffer Stanford.

**RECOMMENDATION:** A recommendation will be forthcoming to you before the board meeting.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services



Weatherford College Board of Trustees  
Report

**DATE:** August 10, 2023

**AGENDA ITEM#** 7.a

**SUBJECT:** Wise County, Academics, and Student Services Update

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**INFORMATION AND DISCUSSION:**

Wise County Updates:

Over 100 tests were administered at the WCWC testing center in July

350 plus incoming phone calls were answered

CORE orientation was held July 6<sup>th</sup> at WCWC. A total of 42 students attended and 20 parents. This full day of orientation exposed the new students to the campus, offered a chance to ask faculty questions and to learn more about registration and course selection. Two organizations as well as Workforce Education had information tables set up ready to answer questions participants had.

The WCWC Director of Student Services has met with over 200 students during the month of July either by phone or in person.

WCWC fall enrollment is at 407 as of August 1, 2023 as compared to 269 August 1, 2022.

Daily walk-in visitors have increased in student services with students trying to apply, to register and to pay their bills

Facilities staff is hard at work getting the buildings ready for the new semester and the return of students

Plans are underway for recruiting activities at Wise County football games to raise awareness of the opportunities for students at WCWC

Program Updates:

Academics:

Our industry partners are stepping up and making a difference. Weatherford College is partnering with Gilchrist Auto Group (GA) to provide Level One Certificate and AAS Degree training in Automotive Technology. GA provides the program coordinator, instructors, curriculum, facilities, equipment, and materials for all the automotive classes at no cost to those admitted to the program. Further, GA is paying the tuition, fees, and books for all students completing the general education program requirements. This is a win, win, win situation. GA trains professionals needed in their business. WC generates degree completers who will contribute to the local workforce and economy. The students get an education in a modern working environment, with little out-of-pocket expense and a built-in career pathway upon completion. The initial cohort will start classes this fall.

Also, the CNC program (computerized numeric control [automated machining]) recently graduated two students who attended WC, thanks to a scholarship provided by Heritage Aviation. They were hired by Heritage Aviation earlier this week.



#### Student Services:

The Weatherford College Testing Center during the month of August administered 504 exams (375 TSI exams, 80 TEAS test, and 109 Pearson Vue tests). During August they also proctored exams for would-be WC students in Nigeria, France, Britain, Zimbabwe, Serbia, and Sudan. The Testing Center is also offering TSI testing via Examity now. Examity is an online proctoring testing service that allows students to take their TSI placement exam in an online format any day and any time. This service is completely free to the college as the students have to pay an extra \$25 to Examity for the service.

The last of the college's in-person CORE orientations occurred on July 20. The orientations appeared to be quite successful as a total of 575 students attended as well as 284 parents (a total of 859). Last year a total of 440 participated. These numbers include the CORE orientations held at the Wise County campus. Students can still receive orientation online. Here is the link: <https://www.go2orientation.com/learn/course/weatherford-college-new-student-orientation-1/presidents-message/presidents-welcome?client=wc> .

Student Housing appears to be well on its way to being full for the fall semester with a large waiting list. This in-part may be due to the college's recruiting and informational video about Coyote Village. Here is the link: <https://www.youtube.com/watch?v=xUrwgogMmJI> .

Work on Coyote Village's roofs has begun.

Financial Aid in the month of July processed more than 3,500 applications for Pell Grants, student loans, state grants, and scholarships.

More than 900 applications came into Admissions during the month of July.

Student Services as a whole received 4,365 phone calls.

Student Services in July advised 1,050 students. The busiest day of advising was July 31, when ninety-eight students received advising.

On July 27, the college's first Emergency Tabletop Exercise occurred. Using the scenario of a natural gas leak at the dorms, the assigned staff practiced how they (the Emergency Operating Center or EOC) would respond.

The next exercise scheduled for November will deal with an active shooter scenario. In the spring an exercise will take place at the Wise County campus.

On August 17 and 18, Coyote Village will come back to life with Move-In Day. Already there are numerous college faculty, staff, and student groups that have volunteered to help students (and their parents) get moved into the apartments.

#### Numbers with Heart:

In March the existing Director of Housing had to step down due to health reasons. As Student Services has conducted a search for this position, Grant Mills (Student Life Coordinator) stepped up to serve as the interim Director of Housing while also continuing in his role as Student Life Coordinator. He, along with Associate Dean Doug Jefferson and Melissa Johnson (Student Development Clerk), have put in many extra hours including late-nights to keep things running.



Student Services has been aided in July with the help of faculty working at the front desk to answer phones and help students and advising students. Those faculty are Darrell Castillo (Social Sciences), Greg Trickett (Humanities), Michael Lee (Mathematics), Trey McKinley (Kinesiology), Scott Williams

(Social Sciences), Laura McBride (Humanities), Staci Tyler (Education), and Diann Ainsworth (Humanities). Acting Executive Vice-President of Academics, Alex Ibe, has also swooped in and helped out students as well. Their help has significantly aided Student Services and the students that they serve. Staff outside of Student Services have also stepped up and provided aid by coming in on Fridays. Those individuals are Dana Orban, Diane Slocum, and Debbie Alexander.

Student Services has also extended its hours to in order to allow students to receive advising. This includes not only advisors, but also financial aid advisors and front desk individuals. Their efforts have made a meaningful and positive difference for students who simple cannot come in during regular hours.

Board of Trustees member Judy McAnally sat in on the Emergency Tabletop Exercise held on July 27, as an observer. Following the exercise, she provided recommendations for the EOC based upon her significant experience in this area.





**Weatherford College Board of Trustees  
Report**

**DATE:** August 10, 2023

**AGENDA ITEM # 7.b**

**SUBJECT:** Fine Arts Departments

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**INFORMATION AND DISCUSSION:** Report on Theater, Piano Studies, Jazz Studies, Choir/Opera, Visual Art, Audio Engineering. Information on current and future projects, concerts and productions and community involvement.

**ATTACHMENTS:** Presentation Handout/Materials

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**SUBMITTED BY:** Duane Durrett, Dean of Fine Arts



### **Future Agenda Items:**

- August 21, 2023, 12:00 pm: Public Tax Hearing; Called Meeting to Adopt the 2023-2024 Budget and 2023 Ad Valorem Tax Rate immediately following Public Tax Hearing



## Upcoming Events

- August 14            In-Service Opening Session  
(Alkek Center, Breakfast 7:30 to 8:20 a.m., Program at 8:20 a.m.)
- August 14            Ex-Student Monthly Luncheon  
(Allene Strain Community Room at 12:00 p.m.)
- August 18            Volleyball – WC vs Independence and Blinn  
(Graber Athletic Center at 11:00 a.m. and 6:00 p.m.)
- August 19            Volleyball – WC vs Amarillo and Panola  
(Graber Athletic Center at 2:00 and 3:00 p.m.)
- August 21            Fall Classes Begin
- September 4        Labor Day Holiday – College Closed
- September 8        Volleyball – WC vs Eastern Wyoming and Navarro  
(Graber Athletic Center at 11:15 a.m. and 6:00 p.m.)
- September 8        Beethoven’s Piano Sonata Concert II by Dr. Hyeyoung Song  
(Alkek Fine Arts Center, 7:00 p.m.)
- September 9        Volleyball – WC vs Hutchinson and Western Texas  
(Graber Athletic Center at 1:30 and 6:00 p.m.)
- September 11      Ex-Student Monthly Meeting  
(Strain Community Room at 12:00 p.m.)

- September 13      Volleyball – WC vs North Central Texas College  
(Graber Athletic Center at 6:00 p.m.)
- September 19      Presidential Luncheon  
(Alkek Center, Program begins at 11:45 a.m.)
- September 28      WC Foundation Golf Tournament  
(Canyon West Golf Course)



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** August 10, 2023

**AGENDA ITEM:** #10.a

**SUBJECT:** Closed Session: Consult with College Attorney, in Accordance with Government Code 551.071

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**INFORMATION AND DISCUSSION:** The Board of Trustees will enter into closed session to consult with the College attorney.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** August 10, 2023

**AGENDA ITEM:** #10.b

**SUBJECT:** Closed Session: Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may deliberate items regarding real property in accordance with Government Code 551.072.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** August 10, 2023

**AGENDA ITEM:** #10.c

**SUBJECT:** Closed Session: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

**RECOMMENDATION:** None at this time.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** August 10, 2023

**AGENDA ITEM: #11**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on items that include real property.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees





**Weatherford College Board of Trustees**

**DATE:** August 10, 2023

**AGENDA ITEM: #12**

**SUBJECT:** Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

**RECOMMENDATION:** None at this time.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees