



BOARD OF TRUSTEES

Board Meeting

Thursday, January 16, 2025

12:30 p.m.

***Community Room
Of the
Emerging Technologies and Workforce Building***



Weatherford College Board of Trustees

DATE: January 16, 2025

AGENDA ITEM #2

SUBJECT: Public Comment for Members of the Public

INFORMATION AND DISCUSSION:

1. In accordance with Texas Government Code Sec. 551.007 (b), the Board of Trustees shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.
2. In further accordance with Texas Government Code Sec. 551.007 (c), the Board of Trustees may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.
 - a. In Local Board Policy BDB, the Board of Trustees has adopted reasonable rules regarding public comment.
 - b. Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures, an individual's comments to the Board shall not exceed five minutes per meeting.

ATTACHMENTS: Public Comment Sign Up Form

SUBMITTED BY: Molly Garcia, Executive Assistant to the President



**Weatherford College Board of Trustees
President's Report**

DATE: January 16, 2025

AGENDA ITEM: #3

SUBJECT: President's Report

INFORMATION AND DISCUSSION: President Tod Allen Farmer will report to the Board of Trustees on the following items:

- a. Recognitions
 - b. Board Appreciation Month
 - c. Employee Notices
 - d. Policy BBD (Legal) – Board Members Orientation and Training Report
-

SUBMITTED BY: Dr. Tod Allen Farmer, President



**Weatherford College Board of Trustees
Consent Agenda**

DATE: January 16, 2025

AGENDA ITEM: #4.a.

SUBJECT: Minutes from the November 14 Board Meeting

INFORMATION AND DISCUSSION: On December 19, 2024, the Board of Trustees met in Regular Session. The attached minutes detail the actions taken by the Board, in accordance with Texas Government Code 551.021.

RECOMMENDATION: That the Board of Trustees review and approve the Minutes from the December 19 Regular Board Meeting as presented.

ATTACHMENTS: Minutes from the December 19, 2024 Regular Board Meeting.

SUBMITTED BY: Molly Garcia, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
December 19, 2024**

The Weatherford College Board of Trustees met in regular session at 12:30 p.m., Thursday, December 19, 2024, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mary Beth Dennie, Dr. Dixon, Judy McAnally, and G.B. Bailey. Dr. Marlett was absent. Doug Dowd gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 841-1
There were no participants in public comment.	2	Public Comment 841-2
President Tod Allen Farmer submitted the following recognitions and employee notices:	3	President's Report 841-3
a) Recognitions		
<ul style="list-style-type: none">• Congratulations to our own Samantha Grimsley on recently being named the 2024 Texas EMS Educator of the Year. Samantha is in the audience; would you please stand so that we can give you a round of applause? Congratulations Samantha.• Weatherford College and Sam Houston State University recently entered a new partnership designed to create seamless transfer pathways for WC students. Graduates of the WC Bachelor's in Organizational Leadership program now enjoy a direct pathway to SHSU's Master of Business Administration program.• The WC volleyball team completed the season with a 9th place finish at the national tournament. Under head coach Kailee May, the WC volleyball program now has an 86-22 overall record with three conference titles, a regional championship, and two top-10 national tournament finishes.• WC had five student athletes named All-American in 2024, the most in a calendar year in college history. Go COYOTES!		
b) Employee Notices- DMAC Local requires the College President to provide the names of contract employees that have resigned since the last board meeting.		

William Dove	Resignation	Instructor	Information Technology	11/30/24
Jade Stults	Resignation	Coordinator	Student Support Services	12/6/24
Jim Carmichael	Retirement	Window's System Administrator	Technology Services	1/31/25

c) Required Board Training:

Policy BBD (Legal) requires an annual report of compliance with Texas college trustee training requirements. I am pleased to report that all WC trustees are fully trained including our newest trustee, Mary Beth Dennie, who completed training at the Texas Higher Education Coordination Board Leadership Conference in Austin last week.

d) Enrollment Report

As of Monday, December 16th, we had 4,317 students registered for the Spring 2024 semester compared to a year-to-date enrollment of 3,360 students last year. With enrollment ongoing, that represents an increase of 557 students or a 14.8 percent enrollment increase.

4 Consent Agenda
841-4

A recommendation was made that the Board approves the minutes from the November 14, 2024 Board Meeting as presented. *Submitted by Molly Garcia, Executive Assistant to the President.*

4.a Approval of Minutes
from the November 14,
2024 Board Meeting

A recommendation was made that the Board approves the financial reports ending November 30, 2024 as presented. *Submitted by Dr. Andra Cantrell, EVP of Financial and Administrative Services.*

4.b Financial Reports Ending
November 30, 2024

A recommendation was made that the Board approves the Report of Investments ending November 30, 2024. *Submitted by Dr. Andra Cantrell, EVP of Financial and Administrative Services.*

4.c Quarterly Investment
Report

A recommendation was made that the Board approves the 2025-2026 Academic Calendar as presented. *Submitted by Adam Finley, Executive Dean of Enrollment Management and College Registrar.*

4.d Approval of 2025-26
Academic Calendar

A recommendation was made that the Board approve #DIR-TSO-3763 Contract Quote from Waypoint Business Solutions as a Reseller for Dell Technologies and the Dell Financial Services Proposal 0000107444.3 for the lease-purchase of virtual infrastructure servers, storage, and software.	4.e	#DIR-TSO-3763 Contract Quote from Waypoint Business Solutions
A recommendation was made that the Board award one(1) vehicle from proposal to vendor as presented.	4.f	Fleet Vehicles FY25
A recommendation was made that the Board approve Omnia Partners Cooperative Contract #2021002973 quote as presented.	4.g	Omnia Partners Cooperative Contract Quote from Henry Schein
A recommendation was made that the Board approves the local funds match of the existing Department of Education budget of \$553,379.00 to participate in the Child Care and Development Program through Workforce Solutions of North Central Texas in the amount of \$1,106,758.	4.h	Child Care and Development Fund
Mr. Bailey made a motion to approve the consent agenda as recommended in its entirety. Dr. Trev Dixon seconded the motion. The motion was carried unanimously.		Consent Agenda Approved 841-4
The Board of Trustees heard the results of the 2023-2024 Financial Audit, as presented by the audit team at Snow-Garrett Williams. No issues were discovered during the audit, and no action was required behalf of the Board.	5	Consideration and Possible Action: 2023-24 Financial Audit 841-5
Parker County Justice Center Steering Committee withdrew their proposal requested. No action was required behalf of the Board.	6	Consideration and Possible Action: Parker County Justice Steering Committee 841-6
A recommendation was made that the Board vote to order the general election for Board of trustees place 1 and place 2 on May 3, 2025.	7	Consideration and Possible Action: Order of General Election 841-7
Mr. Bailey made a motion to order the general election for Board of Trustees place 1 and place 2. Vice Chair Dowd seconded the motion. The motion was carried unanimously.		
The following reports were presented to the Board: a) WCWC, Academics, and Student Services Update b) Vet Tech Program	8	Reports 841-8

Brent Baker, made the following announcements:		9	841-9
December 23 - January 3, 2025	Winter Break		
January 4	Women's Basketball – WC vs. Paris (Graber Athletic Center, 2:00 p.m.)		
	Men's Basketball – WC vs. Strength 'N Motion (Graber Athletic Center, 4:00 p.m.)		
January 8	Women's Basketball – WC vs. Collin (Graber Athletic Center, 5:00 p.m.)		
	Men's Basketball – WC vs. Collin (Graber Athletic Center, 7:00 p.m.)		
January 13	Ex-Students Luncheon (Alumni House, Noon)		
Board of Trustees entered into Closed Session at 12:56 p.m. to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.		10	Closed Session 841-10
The Board of Trustees reconvened in Open Session at 1:51 p.m.			Open Session
No action was taken.		10	Consideration and Possible Action 841-10
A recommendation that the Board of Trustees reject the proposal received by D.R. Horton.		11	Consideration and Possible Action: Sale of 40.619 841-11
Doug Dowd made a motion to reject the proposal received by D.R. Horton. Mr. Bailey seconded the motion. The motion was carried unanimously.			

Real Property: **No action was taken.**

12

Consideration and
Possible Action: Real
Property

Personnel: **No action was taken.**

13

Consideration and
Possible Action:
Personnel

14

At 1:53 p.m., Secretary Morris made the motion to adjourn the meeting. Mr. Bailey seconded and the motion carried unanimously.

Adjourn
841-114

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: January 16, 2025

AGENDA ITEM #4.b

SUBJECT: Financial Report Ending December 31, 2024

INFORMATION AND DISCUSSION: The cash balance as of December 31, 2024 is \$70,327,779.67. This is an increase of \$862,635.82 from last year at December 31, 2023. The operating statement at December 31, 2024 indicates that total revenues collected are \$45,338,565 or 56.13% of budget. Total expenditures are \$28,674,371 or 35.49% of budget.

RECOMMENDATION: That the Board approves the financial reports ending December 31, 2024 as presented.

ATTACHMENTS: Cash Balance Reports and Operating Statements at December 31, 2024.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services



Weatherford College Board of Trustees

DATE: January 16, 2025

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Pledging Golf Course Revenues on a Usage Basis as Pledged Revenues

INFORMATION AND DISCUSSION: Pursuant to Section 130.123 of the Education Code relating to Weatherford College's authority to fix and collect rentals, rates, charges and/or fees from students and others for the use and availability of Weatherford College's property, Weatherford College administration proposes establishing a user fee for the College's golf course to be a component of the College's Auxiliary Enterprise Fund System and pledged as pledged revenues in support of obligations issued pursuant to Section 130.123 of the Education Code. The fees and charges are recommended to be charged at the following rates:

Green Fees			
Description	Regular	Peacock	WC
Weekday - 9 Holes (M-F)	\$30.00	\$27.00	\$15.00
Weekday-18 Holes (M-F)	\$46.00	\$41.00	\$25.00
Weekend-9 Holes (S,S & H)	\$35.00	\$32.00	\$25.00
Weekend-18 Holes (S,S & H)	\$57.00	\$52.00	\$45.00
Senior - 9 Holes w/Cart	\$30.00	\$27.00	
Senior-18 Holes w/Cart	\$40.00	\$35.00	
Junior-9 Holes (17 & Under)	\$15.00	\$10.00	
Junior-18 Holes (17 & Under)	\$25.00	\$20.00	

Memberships	
Description	Annual Fee
Family Membership	\$3,250.00
Individual Membership (Under 55)	\$2,600.00
Senior Couples Membership (55+)	\$2,800.00
Senior Individual Membership (55+)	\$2,200.00
Corporate Membership	\$6,500.00
Pool Membership	\$500.00
Peacock Club	\$29.95

Other Rates and Fees	
Description	Price
Cart rental 18 Holes	\$14.05
Cart Rental 9 Holes	\$7.01
Spectator Cart	\$23.10
Tournament Cart Fee	\$7.00
Range Balls - Large Bucket	\$11.09
Range Balls - Medium Bucket	\$7.39
Range Balls - Small Bucket	\$4.62
Tournament Range Fee	\$5.00
Golf Club Rental Set	\$40.00
Pool - Member Guest	\$5.00
Room Rental - Clubhouse	\$300.00
Room Rental - Pavilion	\$200.00
Room Rental - Pool House	\$100.00

*Per Hour

*Per Hour

*Per Hour

RECOMMENDATION: That the Board of Trustees approve the adoption of fees and charges for usage of the College's golf course to be pledged as a component of the College's Auxiliary Enterprise Fund System at the rates presented to become effective immediately, with any changes to such rates to be subject to approval by the Board.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



Weatherford College Board of Trustees

DATE: December 19, 2024

AGENDA ITEM# 6.a.

SUBJECT: Wise County, Academics, and Student Services Update

INFORMATION AND DISCUSSION:

Program Updates:

Wise County:

Program Updates

- The WCWC testing center administered 103 tests in the two weeks that the college was open in December. This is a 45% increase from December 2024.
- WCWC workforce education is offering a QuickBooks/Accounting class for the first time. This is due to numerous requests from the community. Welding classes continue to run at capacity with a waitlist. Several other classes are already full and will begin in February.
- WCWC is hosting a TEAS workshop on February 6th.
- One of the WCWC students, Andrew Green, completed the Dallas BMW full marathon in December. Andrew finished in the top 10% of 3,500 runners.





Academics (Office of the Executive Vice-President):

Welcome back from the holiday break.

The Connections Week all campus meeting and professional development sessions were well attended by faculty and staff. The Connections Week committee would like to extend a special thank you to our opening musicians: Dr. Hyeyoung Song on piano, and WC adjunct faculty member and violinist, Steve Story.

Thanks to our WC talent, the Weeks events have started the 2025 school year off on a positive note spotlighting the talented faculty and staff of Weatherford College.

- Lisa Simons: Budget Development in Colleague Self Service
- Julie Moeller and Joe Crawford: Canvas Studio Workshop and Open Labs
- Lauren Foster: CRASE Training
- Dawn Kahlden: Disabilities at WC: A Student's Perspective
- Shannon Ydoyaga: EVP Hot Topics
- Christi Cook: Honors Teaching 101 – Interested in Teaching an Honors Course?
- Michael Lee: Streamlining Faculty Annual Performance Evaluations
- Kathy Renken: Together We Thrive – Faculty and the Library Aligning to Support Student Success
- Carolyn Boggs, Shannon Stoker, and Staci Tyler: Unlocking Student Potential – Insights from EDUC 1300
- Jared Abraham and Jennifer Miller: Using Turnitin
- Clint Reese: Vision Board Party – Envision Your Success in 2025

Health and Human Services

- The Associate Degree Nursing Program celebrated 127 students at the Pinning Ceremony on December 17, 2024.



Emerging Technologies and Workforce Education

- On December 19, 2024, Workforce celebrated 110 students in the areas of medical assisting, certified nurse aide, recovery support peer specialist, medication aide, pharmacy technician, dental assisting, machining, logistics, production technician, welding, HVAC, and computer aided drafting and design.
- Dr. Piotr Windyga joined Weatherford College on Monday, January 13th as the new Department Chair and Program Director for Information Technology and Computer Science.

Dual Credit, eLearning, & Education

- The BAAS in Education enrolled 6 additional students this spring to add to its current student population. There are 40+ students currently enrolled in the program, and the first cohort begins its clinical teaching this spring.
- The Education Department had a well-received presentation on its Learning Frameworks course during Connections week and highlighted the course's focus on developing educational focus, professionalism, and self-awareness for incoming students. Several WC selective-entry program faculty are brainstorming ways to reward applicants to their programs for having taken the course. The education faculty continues to shine in offering professional development to colleagues.
- The Dual Credit office has been busy making sure the record number of dual credit students are in the right courses and on a path to success.
- The eLearning Advisory Committee, in collaboration with Tech Services, featured training on video tools in Canvas to help instructors enhance interaction and learning in their courses.



Student Services:

Enrollment Management

Admissions and Advising:

- In the month of December, Admissions provided advising for 897 students.
- Received 629 applications for admission and processed 614 applications.
- Received 2,542 phone calls.
- Office of Student Engagement met with 499 students.

Registrar's Office:

Fall first of term reports – completed

- CBM0C1
- CBM0CS

Fall end of term reports – March 1 deadline – in progress

- CBM002
- CBM00S
- CBM008
- CBM0E1

Quarter 1 reports – January 20 deadline – in progress

- CBM00A
- CBM00C

Clearinghouse reports

- Fall grad report – in progress
- Degree verification report – completed
- Fall subsequent reports – completed

Section building/editing, CourseDog, moving SPEEDE/TREX, new course additions, additional RYAT/CMPC updates, NSC degree verifications

December graduates:

- October 25, 2024 was Graduation Application deadline for Fall
- 340 credentials posted so far for December 2024.
- Opened SPRING 2025 and SUMMER 2025 grad terms for students to begin submitting grad applications with a more strict deadline of March 25 in order for them to walk.
- December diplomas will be mailed out last week of January

ProcessMaker weekly calls @ 2:00 with team

- Waiting on update regarding implementation and pushing info back to our system.

Transcript Reviews

- Hundreds of transcript reviews have been completed last 4 weeks.



- Hard copy form was updated and dispersed to departments like nursing, respiratory, and vet tech that have student complete at orientation and then submit in back in bulk to the Registrar's Office for processing.

Transcripts Received 12/6 – 1/6 days

- Parchment = 246
- National Student Clearinghouse = 58
- TREX = 108

Transcripts Sent

- 566 Outbound Transcripts Sent via Parchment

Honors Program Update:

- Had two December graduates in Honors Program
- Lounge in LART 101 had carpets cleaned and furniture moved in over break-looks really great!
- Orientation for new program members Tuesday, January 14 5:00 pm

Financial Aid:

- In the month of December, Financial Aid received 817 phone calls and 70 emails.
- Processed 216 Pell applications.
- Awarded 107 scholarships.

Veterans Office:

- Answered 330 phone calls and 59 emails.
- Met with 65 students.

TRIO:

-Talent Search:

- Provided two FAFSA Workshops.
- Processed twenty new members applications.

Student Development and Wellness:

Coyote Care Center:

-Coyote Mental Health Center:

56 Contacts in person or online
4 Walk-ins
15 Cancellations or reschedules
45 Contacts through phone or email
49 Caseload

-Coyote Clinic:

34 patients in December.



Office of Special Populations:

- Overall has 287 students.
- Administered 11 final exams.

Testing:

For the month of December 20 people from the Weatherford College Fire Academy, 18 people from the WC police academy, and 20 of our paramedics were tested. It was a very busy month. A total of 658 were administered exams. In December of 2023 we tested a total of 481 people. That is an increase of 36.8%.

International:

- 55 F1 students at WC.



Upcoming Events

January 18	Women's Basketball – WC vs Southwestern Christian College (Graber Athletic Center, 2:00 p.m.)
	Men's Basketball – WC vs Southwestern Christian College (Graber Athletic Center, 4:00 p.m.)
January 20	Martin Luther King, Jr. Day Holiday (College Closed)
January 21	Baseball at Globe Life Field New Balance Future Stars Series Times TBD
January 27	Two Worlds, One Sound: American & Russian Piano Duals (Alkek Theater, 7:00 p.m.)
January 28	Synesthesia (Alkek Theater, 7:00 p.m.)
January 29	Women's Basketball – WC vs Cisco College (Graber Athletic Center, 5:00 p.m.)
February 1	Men's Basketball – WC vs Ranger College (Graber Athletic Center, 4:00 p.m.)
February 10	Ex-Student Luncheon (Alumni House, Noon)
February 11	Mardi Gras Celebration (Alkek Theater, 6:00 p.m.)

February 12

Women's Basketball – WC vs McLennan Community College
(Graber Athletic Center, 5:00 p.m.)

Men's Basketball – WC vs McLennan Community College
(Graber Athletic Center, 7:00 p.m.)



**Weatherford College Board of Trustees
Closed Session**

DATE: January 16, 2025

AGENDA ITEM: #8.a.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Texas Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: January 16, 2025

AGENDA ITEM: #08.b.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: January 16, 2025

AGENDA ITEM: #12

SUBJECT: Consideration and Possible Action: Real Property

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Adjourn