



# ***BOARD OF TRUSTEES***

***Board Meeting***

***Thursday, March 7, 2024***

***12:30 p.m.***

***Community Room  
Of the  
Emerging Technologies and Workforce Building***

**WEATHERFORD COLLEGE**  
**BOARD OF TRUSTEES**  
**March 7, 2024**  
**12:30 p.m.**

**AGENDA**

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, March 7, 2024 beginning at 12:30 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
  - a. Recognitions
  - b. Employee Notices
4. Consent Agenda and Financial Reports:
  - a. Approval of Minutes from the February 8, 2024 Board Meeting
  - b. Financial Reports Ending February 29, 2024
  - c. Quarterly Investment Report
  - d. Budget Amendment #1
  - e. Approval of New Academic Programs
    - i. A.A.S. in Golf and Sports Turf Management
    - ii. A.A.S. in Culinary Arts
  - f. TIPS Cooperative Contract Statement of Work from Columbia Advisory Group, LLC
  - g. Bookstore Management Renewal Agreement with Texas Book Company
  - h. Disposal of Obsolete and Surplus Items through Online Auction
5. Consideration and Possible Action: Adoption of 2024-25 Tuition and Fees
6. Consideration and Possible Action: Appointment of Liaison to WC Foundation Board of Directors
7. Reports:
  - a. WCWC, Academics, and Student Services Update
  - b. Vickie and Jerry Durant Hall Amenities, Dr. Tarnowiecky
8. Announcements
9. Closed Session:
  - a. Deliberate Real Property in Accordance with Government Code 551.072
  - b. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

10. Consideration and Possible Action: Real Property

11. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

a. Annual Evaluation and Employment Contract of the College President

12. Adjourn



## Weatherford College Board of Trustees

**DATE:** March 7, 2024

**AGENDA ITEM #2**

**SUBJECT:** Public Comment for Members of the Public

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### **INFORMATION AND DISCUSSION:**

1. In accordance with Texas Government Code Sec. 551.007 (b), the Board of Trustees shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.
2. In further accordance with Texas Government Code Sec. 551.007 (c), the Board of Trustees may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.
  - a. In Local Board Policy BDB, the Board of Trustees has adopted reasonable rules regarding public comment.
  - b. Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures, an individual's comments to the Board shall not exceed five minutes per meeting.

**ATTACHMENTS:** Public Comment Sign Up Form

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**SUBMITTED BY:** Ryan Heckart, Executive Assistant to the President



**Request to speak to the  
Weatherford College Board of Trustees  
Public Comment**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Subject: \_\_\_\_\_

\_\_\_\_\_

Please read and sign below:

I understand that I am to limit my remarks to five or fewer minutes and that the board will not take action on this item unless it is on today's agenda. The board chair may direct the college president to place the matter on a future agenda if board action is contemplated.

\_\_\_\_\_  
Signature of speaker

\_\_\_\_\_  
Date

*From the Weatherford College Policy Manual BDB:  
Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures, an individual's comments to the Board shall not exceed five minutes per meeting. Meeting Management: When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including: Adjusting when public comment will occur during the meeting; Reordering agenda items; Deferring public comment on nonagenda items; and Continuing agenda items to a later meeting. However, public comment on agenda items shall not be moved after the agenda items have been heard. The presiding officer may also provide expanded opportunity for public comment, establish an overall time limit for public comment, and adjust the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.*



**Weatherford College Board of Trustees  
President's Report**

**DATE:** March 7, 2024

**AGENDA ITEM# 3**

**SUBJECT:** President's Report

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**INFORMATION AND DISCUSSION:** President Tod Allen Farmer will report to the Board of Trustees on the following items:

- a. Recognitions
- b. Employee Notices

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**SUBMITTED BY:** Dr. Tod Allen Farmer, President



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM:** #4.a.

**SUBJECT:** Minutes from the February 8, 2024 Board Meeting

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**INFORMATION AND DISCUSSION:** On February 8, 2024, the Board of Trustees met in Regular Session. The attached minutes detail the actions taken by the Board, in accordance with Texas Government Code 551.021.

**RECOMMENDATION:** That the Board of Trustees review and approve the Minutes from the February 8, 2024 Board Meeting as presented.

**ATTACHMENTS:** Minutes from the February 8, 2024 Board Meeting.

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**SUBMITTED BY:** Ryan Heckart, Executive Assistant the President

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
February 8, 2024**

The Weatherford College Board of Trustees met in regular session at 12:30 p.m., Thursday, February 8, 2024, in the Community Room of the Emerging Technologies and Workforce Building. **Board Chair Dan Carney called the meeting to order.** Other trustees present were Vice Chair Dowd, Secretary Morris, Dr. Trev Dixon, Dr. Marlett, and G.B. Bailey. Mac Smith and Judy McAnally were absent. Vice Chair Dowd gave the invocation and the Pledge of Allegiance was recited. 1 Call to Order, Invocation and Pledge of Allegiance 827-1

There were no participants in public comment. 2 Public Comment 827-2

President Tod Allen Farmer gave the following recognitions, employment notices, and enrollment update. 3 President's Report 827-3

a) Recognitions:

Our new Vickie and Jerry Durant Hall is nearing completion. We hope to have the beautiful building completed in May and to hold a grand opening ceremony in June. The WC Board of Trustees will get a sneak peek at the unfinished building prior to our March board meeting. This structure is something that our entire community will be proud of for generations to come.

Weatherford College has announced a partnership with the exclusive NIL partner of the National Junior College Athletic Association (NJCAA), Opendorse, to provide name, image, and likeness (NIL) opportunities for our student-athletes. WC is now among the first 11 NJCAA institutions in the country, and just the second in Texas to enter into such an agreement.

The Coyote baseball team was recently ranked 1st in the nation by Perfect Game USA, and the Coyote softball team was ranked 20th in the nation by the NJCAA. Our men's basketball team is coming off their best season in 15 years and our volleyball team won both the conference and regional championships. Nine of our ten athletic teams qualified post season play last year. We look forward to continued athletic success this spring.

b) Employment Notices:

Thomas Murphey, Resignation, Campus Police, Officer Police, 1/19/24  
Diana Floyd, Retirement, Workforce Specialist, Workforce Ed, 1/31/24  
Roger Fuller, Resignation, Assistant Director, Purchasing, Purchasing, 2/2/24  
Tola Plusnick, Retirement, Instructor/Program Director, BSN, 3/8/24



c) Enrollment Report:

Our official census day enrollment was 5,185 students registered for the Spring 2024 semester compared to a year-to-date enrollment of 4,964 students last year. That represents an increase of 221 students or a 4.5 percent enrollment increase.

	4	Consent Agenda 827-4
A recommendation was made that the Board approves the minutes from the January 8, 2024 Board Meeting as presented. <i>Submitted by Ryan Heckart, Executive Assistant to the President.</i>	4.a	Approval of Minutes from the January 8, 2024 Board Meeting
A recommendation was made that the Board approves the financial reports ending January 31, 2024 as presented. <i>Submitted by Dr. Andra R. Cantrell, Executive Vice President of Financial &amp; Administrative Services.</i>	4.b	Financial Reports Ending January 31, 2023.
A recommendation was made that the Board of Trustees add, revise, and/or delete Local policies as indicated above and as recommended by Cabinet and by TASB Policy Service Update #46. <i>Submitted by Paul Williams Executive Director, Human Resources</i>	4.c	TASB Policy Service Update
A recommendation was made that the Board of Trustees award sealed bid as presented. <i>Submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial &amp; Administrative Services</i>	4.d	Subscription on a Nursing Student Online Review & Preparation Solution #SB-02-24
A recommendation was made that the Board of Trustees award Buyboard Cooperative Contract #665-22 Quote from Power Lift as presented. <i>Submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial &amp; Administrative Services</i>	4.e	Buyboard Cooperative Contract #665-22 Quote from Power Lift on Weight Room Equipment in Durant Hall
<b>G.B. Bailey made a motion to approve the consent agenda in its entirety. Dr. Marlett seconded the motion, and it passed unanimously.</b>		Consent Agenda Approved 827-4
A recommendation was made that the Board of Trustees approve the discount policy as written in the Canyon West Golf Course Management Agreement. <i>Submitted by Jaci Edwards, Director of Special Projects, on behalf of the Canyon West Golf Course Discount Policy Committee.</i>	5	Consideration and Possible Action: Canyon West Golf Course Discount Policy 827-5

**G.B. Bailey made a motion to approve the discount policy as written in the Canyon West Golf Course Management Agreement. Dr. Marlett seconded and the motion carried unanimously.**

Action Item Approved  
827-5

A recommendation was made that the Board of Trustees approve solicitation of goods and services of \$49,999 or less by Touchstone Golf for Canyon West Golf Course as presented. *Submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services.*

6  
Consideration and Possible Action:  
Solicitation of Goods and Services of \$49,999 or Less by Touchstone Golf for Canyon West Golf Course  
827-6

**G.B. Bailey made a motion to approve solicitation of good and services of \$49,999 or less by Touchstone Golf for Canyon West Golf Course. Doug Dowd seconded the motion, and it carried unanimously.**

Action Item Approved  
827-6

The following reports were presented to the Board:

- a) WCWC, Academics, and Student Services Update
- b) Proposed 2024-25 Tuition and Fees
- c) Phlebotomy Pathways, Nina Maniotis

7  
Reports  
827-7

The Board of Trustees was informed of the future agenda items or meetings:

- a) Adoption of 2024-25 Tuition and Fees
- b) Annual Evaluation and Employment Contract of the College President

8  
Future Agenda Items or Meetings  
827-8

Crystal Woerly, Public Relations Coordinator, made the following announcements to the Board.

9  
Announcements  
827-9

February 9

WC International Piano Competition Winner's Recital  
(Alkek Fine Arts Center, 7:00 p.m.)

February 10

Softball – WC vs. Northeast Texas  
(Stuart Field, 1 p.m. doubleheader)

February 12

Monthly Ex-Students Meeting  
(Strain Community Room, Noon)

February 13

Mardi Gras Festival  
(Alkek Fine Arts Center, 6:00 to 9:00 p.m.)

February 8, 2024

February 16-17

Baseball – WC vs. Frank Phillips

(Williams Ballpark, 3:00 p.m. Friday, Sat. Noon doubleheader)

February 16-17

Softball – “Coyote Chillout”

(Stuart Field, see [wcathletics.com](http://wcathletics.com) for schedule)

February 17

Basketball – WC vs Collin

(Graber Athletic Center, 2:00 p.m. women, 4:00 men)

February 21

Basketball – WC vs Grayson

(Graber Athletic Center, 5:00 p.m. women, 7:00 men)

February 22

WC Jazz Orchestra – “Family Ties”

(Alkek Fine Arts Center, 7:00 p.m.)

February 23-24

Baseball – WC vs. Odessa

(Williams Ballpark, 5:00 p.m. Friday, Sat. Noon doubleheader)

February 23-24

Softball – “Coyote Chillout”

(Stuart Field, See [wcathletics.com](http://wcathletics.com) for schedule)

February 28

Softball – WC vs McLennan

(Stuart Field, 1:00 p.m. doubleheader)

February 29

Jack Harvey Academy of Exemplary Teachers

(Emerging Tech. and Workforce Bldg, Community Room,  
10:00 a.m.)

February 29

“Little Women”

March 2 (Alkek Fine Arts Center, 7:00 p.m.)

March 1-2 Baseball

WC vs. New Mexico Military

(Williams Ballpark, doubleheaders at 1:00 p.m., both days)

March 2 Basketball  
WC vs Southwestern Christian  
(Graber Athletic Center, 2:00 p.m. women, 4:00 men)

March 5  
Solo Piano Concert: Fredrick Sanders & Students  
(Alkek Fine Arts Center, 7:00 p.m.)

March 6 Basketball  
WC vs Hill College  
(Graber Athletic Center, 5:00 p.m. women, 7:00 men)

**Board of Trustees entered into Closed Session at 1:01 p.m.** to deliberate real 10 Closed Session  
property in accordance with Government Code 551.072, to deliberate the 827-10  
appointment, employment, evaluation, reassignment, duties, discipline or dismissal  
of a public officer or employee in accordance with Government Code 551.074.

**The Board of Trustees reconvened in Open Session at 1:59 p.m.** Open Session

No action regarding real estate. 11 Consideration and  
Possible Action  
827-11

No action regarding personnel matters. 12 Consideration and  
Possible Action  
827-12

**At 2:00 p.m., Dr. Marlett made the motion to adjourn the meeting. G.B. Bailey 13 Adjourn  
seconded and the motion carried unanimously.** 827-13

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Dan Carney  
Chair, Board of Trustees

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Lela Morris  
Secretary, Board of Trustees



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM #4.b**

**SUBJECT:** Financial Report Ending February 29, 2024

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**INFORMATION AND DISCUSSION:** The cash balance as of February 29, 2024 is \$90,147,663.95. This is a decrease of \$3,874,043.16 from last year at February 28, 2023. The operating statement at February 29, 2024 indicates that total revenues collected are \$77,197,569 or 103.98% of budget. Total expenditures are \$37,037,627 or 49.89% of budget.

**RECOMMENDATION:** That the Board approves the financial reports ending February 29, 2024 as presented.

**ATTACHMENTS:** Cash Balance Reports and Operating Statements at February 29, 2024.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

**WEATHERFORD COLLEGE  
CASH BALANCE REPORT  
February 29, 2024**

<u>Unrestricted Funds</u>	Checking	Investments	Petty Cash	Total
Beginning Balance	24,250,176.97	41,626,872.78	4,945.00	65,881,994.75
Deposits	21,604,718.60	12,401.78	-	21,617,120.38
Disbursements	(11,317,263.84)	-	-	(11,317,263.84)
Ending Balance	<u>34,537,631.73</u>	<u>41,639,274.56</u>	<u>4,945.00</u>	<u>76,181,851.29</u>

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	34,537,631.73	41,639,274.56	76,176,906.29
Petty cash	4,945.00	-	4,945.00
Sub-total	<u>34,542,576.73</u>	<u>41,639,274.56</u>	<u>76,181,851.29</u>
Restricted Funds:			
Scholarships & Loans	798,345.10	2,295,736.17	3,094,081.27
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	2,332,323.64	5,000,000.00	7,332,323.64
Debt Service	2,916.71	2,551,120.63	2,554,037.34
Interest & Sinking	38,752.52	-	38,752.52
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	<u>3,493,955.86</u>	<u>10,471,856.80</u>	<u>13,965,812.66</u>
<b>Grand Total</b>	<u><u>38,036,532.59</u></u>	<u><u>52,111,131.36</u></u>	<u><u>90,147,663.95</u></u>

## Recap of Investments

<u>Investments</u>	<u>Current Value</u> <u>2/29/2024</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	5,061,399.44	1.40%	
CD	25,577,875.12	5.00%	5/19/2024
CD	10,000,000.00	5.00%	3/10/2024
CD	1,000,000.00	5.00%	7/7/2024
CD	2,920,736.17	5.00%	7/7/2024
CD	2,551,120.63	4.50%	10/7/2025
CD	5,000,000.00	2.00%	3/7/2024
 Total Investments	 <u>52,111,131.36</u>		

**WEATHERFORD COLLEGE  
STATEMENT OF REVENUES  
February 29, 2024**

	2022-2023			2023-2024			
	Amended Budget	Received 2/28/2023	% of Budget	Amended Budget	Received 2/29/2024	Balance	% of Budget
<b>Operating Revenues</b>							
Tuition							
In-District Resident	\$ 5,206,330	\$ 4,608,868	88.52%	\$ 5,536,380	\$ 6,558,535	\$ (1,022,155)	118.46%
Out-of District Resident	\$ 6,882,487	\$ 6,193,523	89.99%	\$ 7,645,416	\$ 6,910,675	\$ 734,741	90.39%
Out-of District Resident - EC Granbury	\$ 228,810	\$ 80,883	35.35%	\$ -	\$ -	\$ -	#DIV/0!
Out-of District Resident - Wise County	\$ 2,067,282	\$ 1,784,894	86.34%	\$ 2,188,174	\$ 1,856,680	\$ 331,494	84.85%
Non-Resident	\$ 1,250,348	\$ 1,205,331	96.40%	\$ 1,416,154	\$ 1,548,519	\$ (132,365)	109.35%
Differential Tuition	\$ 1,134,805	\$ 1,009,579	88.96%	\$ 1,237,944	\$ 1,144,379	\$ 93,565	92.44%
State Funded Continuing Education	\$ 560,000	\$ 722,869	129.08%	\$ 694,150	\$ 734,352	\$ (40,202)	105.79%
Non-State Funded Continuing Education	\$ 22,700	\$ 54,837	241.57%	\$ 22,750	\$ 11,772	\$ 10,978	51.75%
Total Tuition	\$ 17,352,762	\$ 15,660,783	90.25%	\$ 18,740,968	\$ 18,764,913	\$ (23,945)	100.13%
Fees							
General Fee	\$ 2,983,878	\$ 2,781,798	93.23%	\$ 4,099,147	\$ 4,014,671	\$ 84,476	97.94%
Laboratory Fee	\$ 341,369	\$ 307,084	89.96%	\$ 342,200	\$ 324,143	\$ 18,057	94.72%
Total Fees	\$ 3,325,247	\$ 3,088,882	92.89%	\$ 4,441,347	\$ 4,338,814	\$ 102,533	97.69%
Allowances and Discounts							
Bad Debt Allowance	\$ (27,500)	\$ (1,097)	3.99%	\$ (32,500)	\$ -	\$ (32,500)	0.00%
Remissions and Exemptions	\$ (1,643,500)	\$ (1,947,954)	118.52%	\$ (2,732,000)	\$ (3,020,489)	\$ 288,489	110.56%
Total Allowances and Discounts	\$ (1,671,000)	\$ (1,949,052)	116.64%	\$ (2,764,500)	\$ (3,020,489)	\$ 255,989	109.26%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,431,472	\$ 443,851	31.01%	\$ 1,226,855	\$ 474,873	\$ 751,982	38.71%
State Grants and Contracts	\$ 258,402	\$ 194,376	75.22%	\$ 200,495	\$ 104,650	\$ 95,845	52.20%
Non-Governmental Grants	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Local Grants & Contracts	\$ 4,236,000	\$ 3,948,273	93.21%	\$ 4,566,700	\$ 3,181,464	\$ 1,385,236	69.67%
Sales & Services of Educational Activities	\$ 43,000	\$ 23,914	55.61%	\$ 43,000	\$ 24,126	\$ 18,874	56.11%
Investment income - Program Restricted	\$ 44,750	\$ 73,942	165.23%	\$ 95,000	\$ 44,815	\$ 50,185	47.17%
Other Operating Revenues	\$ 913,112	\$ 679,512	74.42%	\$ 665,000	\$ 441,352	\$ 223,648	66.37%
Total Additional Operating Revenues	\$ 6,926,736	\$ 5,363,867	77.44%	\$ 6,797,050	\$ 4,271,280	\$ 2,525,770	62.84%
Auxiliary Income							
Bookstore	\$ 167,366	\$ 50,210	30.00%	\$ 138,833	\$ 41,650	\$ 97,183	30.00%
Cafeteria	\$ 715,000	\$ 737,554	103.15%	\$ 745,000	\$ 887,346	\$ (142,346)	119.11%
Dormitory	\$ 1,234,185	\$ 1,120,350	90.78%	\$ 1,250,585	\$ 1,228,313	\$ 22,272	98.22%
Golf Course	\$ -	\$ -	#DIV/0!	\$ -	\$ 284,648	\$ (284,648)	#DIV/0!
Student Services	\$ 218,000	\$ 171,270	78.56%	\$ 215,000	\$ 180,115	\$ 34,885	83.77%
Carter Agricultural Center	\$ 25,600	\$ 26,016	101.62%	\$ 55,000	\$ 27,601	\$ 27,399	50.18%
Total Auxiliary Enterprises	\$ 2,360,151	\$ 2,105,400	89.21%	\$ 2,404,418	\$ 2,649,673	\$ (245,255)	110.20%
Total Operating Revenues	\$ 28,293,896	\$ 24,269,880	85.78%	\$ 29,619,283	\$ 27,004,191	\$ 2,615,092	91.17%
<b>Non-Operating Revenues</b>							
State Appropriations							
Education and General State Support	\$ 8,925,333	\$ 3,837,890	43.00%	\$ 9,682,488	\$ 7,261,866	\$ 2,420,622	75.00%
State Group Insurance	\$ -	\$ 872,855	#DIV/0!	\$ -	\$ 846,178	\$ (846,178)	#DIV/0!
State Retirement Matching	\$ -	\$ 313,599	#DIV/0!	\$ -	\$ 341,022	\$ (341,022)	#DIV/0!
State Appropriations-Other	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Professional Nursing Shortage Reduction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total State Appropriations	\$ 8,925,333	\$ 5,024,344	56.29%	\$ 9,682,488	\$ 8,449,066	\$ 1,233,422	87.26%
Maintenance Ad Valorem Taxes-Parker County	\$ 22,627,920	\$ 21,559,156	95.28%	\$ 25,851,835	\$ 24,553,476	\$ 1,298,359	94.98%
Debt Service Ad Valorem Taxes	\$ -	\$ 6,097	#DIV/0!	\$ -	\$ 2,485	\$ (2,485)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 9,122,799	\$ 6,159,525	67.52%	\$ 6,855,000	\$ 6,749,036	\$ 105,964	98.45%
Lost Revenue Reimbursement	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 176,658	\$ 133,298	75.46%	\$ 57,500	\$ 10,103,026	\$ (10,045,526)	17570.48%
Investment Income	\$ 100,000	\$ 257,076	257.08%	\$ 500,000	\$ 336,289	\$ 163,711	67.26%
Unrealized Gain on Mineral Rights	\$ -	\$ 121,090	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 40,952,710	\$ 33,260,586	81.22%	\$ 42,946,823	\$ 50,193,378	\$ (7,246,555)	116.87%
Budgeted Transfers	\$ 416,001	\$ -		\$ 1,676,700	\$ -	\$ 1,676,700	
<b>TOTAL</b>	<b>\$ 69,662,607</b>	<b>\$ 57,530,467</b>	<b>82.58%</b>	<b>\$ 74,242,806</b>	<b>\$ 77,197,569</b>	<b>\$ (2,954,763)</b>	<b>103.98%</b>



**WEATHERFORD COLLEGE  
STATEMENT OF EXPENDITURES  
February 29, 2024**

	2022-2023			2023-2024			
	Amended Budget	Expended 2/28/2023	% of Budget	Amended Budget	Expended 2/29/2024	Balance	% of Budget
<b>Operating Expenses</b>							
<b>Unrestricted</b>							
Instruction	\$ 16,905,628	\$ 8,793,381	52.01%	\$ 18,492,886	\$ 8,931,974	\$ 9,560,912	48.30%
Public Service	\$ 337,325	\$ 171,085	50.72%	\$ 359,752	\$ 169,052	\$ 190,700	46.99%
Academic Support	\$ 4,041,539	\$ 1,789,914	44.29%	\$ 4,273,494	\$ 1,817,086	\$ 2,456,408	42.52%
Student Services	\$ 2,552,652	\$ 1,072,596	42.02%	\$ 2,631,348	\$ 1,052,364	\$ 1,578,984	39.99%
Institutional Support	\$ 11,700,236	\$ 4,413,012	37.72%	\$ 12,256,513	\$ 4,837,068	\$ 7,419,445	39.47%
Operation & Maint. of Plant	\$ 9,387,158	\$ 3,246,430	34.58%	\$ 10,983,455	\$ 3,275,511	\$ 7,707,944	29.82%
Scholarships and Fellowships	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Staff Benefits	\$ 650,000	\$ 368,167	56.64%	\$ 700,000	\$ 392,621	\$ 307,379	56.09%
<b>Total Unrestricted Educational Activities</b>	<b>\$ 45,574,538</b>	<b>\$ 19,854,585</b>	<b>43.57%</b>	<b>\$ 49,697,448</b>	<b>\$ 20,475,677</b>	<b>\$ 29,221,771</b>	<b>41.20%</b>
<b>Restricted</b>							
Instruction	\$ 154,127	\$ 47,889	31.07%	\$ 52,900	\$ 95,078	\$ (42,178)	179.73%
Public Service	\$ 6,000	\$ 6,343	105.71%	\$ 6,000	\$ 2,516	\$ 3,484	41.93%
Academic Support	\$ -	\$ -	#DIV/0!	\$ -	\$ 13,600	\$ (13,600)	#DIV/0!
Student Services	\$ 2,971,499	\$ 699,066	23.53%	\$ 930,727	\$ 361,504	\$ 569,223	38.84%
Institutional Support	\$ 6,245	\$ 1,168	18.71%	\$ 6,245	\$ 379	\$ 5,866	6.08%
Operation & Maint. of Plant	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Scholarships and Fellowships	\$ 9,676,141	\$ 8,290,774	85.68%	\$ 10,473,578	\$ 9,618,300	\$ 855,278	91.83%
Staff Benefits	\$ -	\$ 1,186,454	#DIV/0!	\$ -	\$ 1,187,200	\$ (1,187,200)	#DIV/0!
<b>Total Restricted Educational Activities</b>	<b>\$ 12,814,012</b>	<b>\$ 10,231,694</b>	<b>79.85%</b>	<b>\$ 11,469,450</b>	<b>\$ 11,278,578</b>	<b>\$ 190,872</b>	<b>98.34%</b>
<b>Total Educational Activities</b>	<b>\$ 58,388,550</b>	<b>\$ 30,086,278</b>	<b>51.53%</b>	<b>\$ 61,166,898</b>	<b>\$ 31,754,255</b>	<b>\$ 29,412,643</b>	<b>51.91%</b>
<b>Auxiliary Enterprises</b>	<b>\$ 4,094,481</b>	<b>\$ 1,839,753</b>	<b>44.93%</b>	<b>\$ 4,592,406</b>	<b>\$ 2,470,479</b>	<b>\$ 2,121,927</b>	<b>53.79%</b>
<b>Depreciation Expense - Buildings and Land Improvements</b>	<b>\$ 1,203,924</b>	<b>\$ 734,184</b>	<b>60.98%</b>	<b>\$ 1,436,542</b>	<b>\$ 820,736</b>	<b>\$ 615,806</b>	<b>57.13%</b>
<b>Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment</b>	<b>\$ 675,348</b>	<b>\$ 340,650</b>	<b>50.44%</b>	<b>\$ 645,258</b>	<b>\$ 380,041</b>	<b>\$ 265,217</b>	<b>58.90%</b>
<b>Amortization Expense - Right of Use Asset and Subscription Based IT Arrangements</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
<b>Total Operating Expenses</b>	<b>\$ 64,362,303</b>	<b>\$ 33,000,865</b>	<b>51.27%</b>	<b>\$ 67,841,104</b>	<b>\$ 35,425,511</b>	<b>\$ 32,415,593</b>	<b>52.22%</b>
<b>Non-Operating Expenses</b>							
Expenses on Capital Related Debt	\$ 2,141,819	\$ 1,115,568	52.09%	\$ 1,933,308	\$ 962,565	\$ 970,743	49.79%
Gain/Loss on Disposal of Fixed Assets	\$ (25,000)	\$ (1,225)	4.90%	\$ (25,000)	\$ (660)	\$ (24,340)	2.64%
Other non-operating expense	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
<b>Other Uses of Cash</b>							
Principal on Capital Related Debt	\$ 1,693,450	\$ 133,983	7.91%	\$ 1,902,896	\$ 287,895	\$ 1,615,001	15.13%
Capital Outlay (Non-Construction)	\$ 1,002,738	\$ 172,637	17.22%	\$ 2,588,434	\$ 362,316	\$ 2,226,118	14.00%
<b>TOTAL</b>	<b>\$ 69,175,310</b>	<b>\$ 34,421,828</b>	<b>49.76%</b>	<b>\$ 74,240,742</b>	<b>\$ 37,037,627</b>	<b>\$ 37,203,115</b>	<b>49.89%</b>



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM #4.c.**

**SUBJECT:** Quarterly Investment Report

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**INFORMATION AND DISCUSSION:** As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending February 29, 2024.

**RECOMMENDATION:** That the Board of Trustees approve the Report of Investments at February 29, 2024.

**ATTACHMENTS:** Report of Investments at February 29, 2024.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

**WEATHERFORD COLLEGE  
REPORT OF INVESTMENTS  
February 29, 2024**

	<u>Money Market</u>	<u>CD's</u>	<u>Total</u>
Unrestricted	\$ 4,650,407.43	\$ 35,577,875.12	\$ 40,228,282.55
Restricted	-	2,920,736.17	2,920,736.17
Carter Endowment	410,992.01	1,000,000.00	1,410,992.01
Plant Retirement Indebtedness	-	2,551,120.63	2,551,120.63
Construction	-	5,000,000.00	5,000,000.00
	<u>\$ 5,061,399.44</u>	<u>\$ 47,049,731.92</u>	<u>\$ 52,111,131.36</u>

The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.

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Dr. Tod Allen Farmer  
President

*Andra R. Cantrell*

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Dr. Andra R. Cantrell  
Executive V.P. for Financial and Administrative Affairs

**WEATHERFORD COLLEGE  
REPORT OF INVESTMENTS  
2/29/2024**

Investment	Number	Closing Balance November 30, 2023	Closing Balance February 29, 2024	Changes in Current Value	Opening Date	Maturity Date	Interest Rate
<b>Money Market Accounts</b>							
<b>Prosperity Bank</b>							
Unrestricted	218082740	4,608,539.50	4,650,407.43	41,867.93	09/25/18		1.40%
Total Unrestricted		\$ 4,608,539.50	\$ 4,650,407.43	\$ 41,867.93			
Restricted	218082740	2,920,736.17	-	(2,920,736.17)	09/25/18		1.40%
Total Restricted		\$ 2,920,736.17	\$ -	\$ (2,920,736.17)			
Carter Endowment	218082740	1,410,992.01	410,992.01	(1,000,000.00)	09/25/18		1.40%
Total Carter Endowment		\$ 1,410,992.01	\$ 410,992.01	\$ (1,000,000.00)			
Plant Retirement Indebtedness	218082740	2,021,270.47	-	(2,021,270.47)			
Total Plant Retirement Indebtedness		\$ 2,021,270.47	\$ -	\$ (2,021,270.47)			
<b>Total All Money Market Accounts</b>		<b>\$ 10,961,538.15</b>	<b>\$ 5,061,399.44</b>	<b>\$ (5,900,138.71)</b>			
<b>Certificates of Deposit</b>							
<b>Prosperity Bank</b>							
Unrestricted	203000192	10,000,000.00	10,000,000.00	0.00	08/10/23	03/10/24	5.00%
	203000210	25,577,875.12	25,577,875.12	0.00	10/19/23	05/19/24	5.00%
Total Unrestricted		\$ 35,577,875.12	\$ 35,577,875.12	\$ -			
Restricted	203000225	-	2,920,736.17	2,920,736.17	12/07/23	07/07/24	5.00%
Total Restricted		\$ -	\$ 2,920,736.17	\$ 2,920,736.17			
Carter Endowment	203000224	-	1,000,000.00	1,000,000.00	12/07/23	07/07/24	5.00%
Total Carter Endowment		\$ -	\$ 1,000,000.00	\$ 1,000,000.00			
Plant Retirement Indebtedness	203000226	-	2,551,120.63	2,551,120.63	12/07/23	10/07/25	4.50%
Total Plant Retirement Indebtedness		\$ -	\$ 2,551,120.63	\$ 2,551,120.63			
Construction	203000227	-	5,000,000.00	5,000,000.00	12/07/23	03/07/24	2.00%
Total Construction		\$ -	\$ 5,000,000.00	\$ 5,000,000.00			
<b>Total All Certificates of Deposit</b>		<b>\$ 35,577,875.12</b>	<b>\$ 47,049,731.92</b>	<b>\$ 11,471,856.80</b>			
<b>TOTAL INVESTMENTS</b>		<b>\$ 46,539,413.27</b>	<b>\$ 52,111,131.36</b>	<b>\$ 5,571,718.09</b>			



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM #4.d.**

**SUBJECT:** Budget Amendment #1

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**INFORMATION AND DISCUSSION:** The 2023-24 budget amendment #1 is attached for review and approval by the Board of Trustees. The budget amendment includes the following: (1) transfer from reserves for employee Christmas bonuses; (2) transfer from reserves for Coyote Village roof upgrade to metal roof; (3) transfer of funds for Durant Hall FF&E purchases; (4) contributions from the Softball Booster Club and Baseball Booster Club to their respective athletic programs; (5) record the donation from Touchstone Golf for the Men's and Women's Golf programs; (6) record the awards of the TRUE 2023 grant, the TRUE Grayson Consortium grant, and the THECB NIGP grant; (7) record the 2023 carryforward funds for the Talent Search grant, the Student Support Services grant, and the Upward Bound grant; (8) reallocate funds within the TWC-SSB grant; (9) establish the golf course budget; (10) donation from Parker County Active Democrats for Coyote Pantry; and (11) reallocate funds within various departments.

**RECOMMENDATION:** That the Board of Trustees approves the budget amendment #1 as presented in the attached summary.

**ATTACHMENTS:** Memorandum from Dr. Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2023-24 budget amendment #1.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

## FY2020-21 Non-Budgeted Requests - FUNDS AVAILABLE

Date	Account	Amount	Description
7/23/2020	10-10-42110-00-50090	\$ 1,740.00	Smart Classrooms
7/23/2020	10-10-42110-00-91010	\$ 1,623.00	Smart Classrooms
7/29/2020	15-10-91150-00-50090	3,440.00	Pitching machine, funds available
6/15/2020	15-10-91140-00-91010	\$ 5,900.00	Pitching machine - FUNDS AVAILABLE
10/15/2020	10-20-11630-00-50090	670.50	Air Track used for Newton's Laws, funds available
10/15/2020	10-20-11630-00-50090	751.50	Vacuum pump to illustrate Newton's Laws, funds available

**Request for General Contingency / Transfers / Board Amendments**

10-00-61410-00-91010

Date	Account to Over Expend	Amount	Justification	Offset Account:	
				Equip Contingency	Transfer GL#
8/6/2020	10-10-11230-00-xxxxx	\$ 16,455.26	Live streaming equipment will not be rec'd by 8/31; covered by Foundation		90-00-xxxxx-xx-xxxxx
			partially received in FY20; carryover for FY21 is <b>\$9,070.48</b> ; 10/6/2020 Lydia has add'l		
			\$59.99 software, new total <b>\$9,130.47</b>		
9/1/2020	10-10-62310-00-53340	\$ 18,492.20	Pathway discovery from IT bldg to Blue Stem bldg for fiber placement		
9/22/2020	10-20-42110-00-53380	\$ 405.00	Big screen & 2 informal monitors @ WCWC broken beyond repair; estimate		
9/22/2020	10-10-12510-00-53390	\$ 2,566.15	HLSC 104 Equip Replacement		
9/22/2020	10-00-51110-00-xxxxx	\$ 6,814.00	ScanPro 2200 w/installation & training; current unit no longer functioning		
10/15/2020	10-10-42110-00-53390	\$ 2,240.85	Projector & mounting accessories for ACAD224		
11/9/2020	10-20-13120-01-50090	\$ 5,489.86	(4) PIBBS pedicure spa chairs		
11/20/2020	10-00-62310-00-53390	\$ 899.00	4x4 HDMI Extender Matrix		
11/20/2020	10-10-42110-00-53390	\$ 2,492.00	Kramer Switcher Scaler, Smart Classroom Equipment HLSC 106		

**FY2020-21 Non-Budget**

<b>Date</b>	<b>Account</b>	<b>Amount</b>
9/11/2020	22-00-59140-00-	38,500.00
9/14/2020	22-00-59140-00-	17,850.00
9/22/2020	22-00-59140-00-	7,450.00
9/22/2020	22-00-59140-00-	6,600.00

70,400.00



## ed CARES ACT FUND REQUEST

### **Description**

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HonorLock remote proctoring system

Telephones for classrooms

Outdoor cameras for security

Network configuration services

**MEMORANDUM**

To: Dr. Tod Allen Farmer

From: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

Date: March 7, 2024

Subject: 2023-24 Budget Amendment #1

A summary of the budget amendment is as follows:

Item #	Department	Description	Account #	2023-24	2023-24	Proposed
				Original Budget	Budget Amend. #1	Amend 23-24 Budget
1	Instruction Admin-VP Instruction	Stipends	10-00-41110-00-61420	420	4,000	4,420
	Instruction Admin-Dean Health Sciences	Stipends	10-00-41115-00-61420	420	2,500	2,920
	Instruction Admin-Dean Humanities	Stipends	10-00-41120-00-61420	420	1,000	1,420
	Instruction Admin-Dean Workforce	Stipends	10-00-41130-00-61420	420	2,000	2,420
	Instruction Admin-Dean Fine Arts	Stipends	10-00-41135-00-61420	420	2,000	2,420
	Distance Education	Stipends	10-00-41140-00-61420	-	2,000	2,000
	Director-Workforce Education	Stipends	10-00-41230-00-61420	1,680	5,000	6,680
	Student Services	Stipends	10-00-51110-00-61420	420	3,500	3,920
	Registrar, Admissions, Records	Stipends	10-00-52110-00-61420	20,420	6,000	26,420
	Veterans & Internationals	Stipends	10-00-52210-00-61420	-	2,000	2,000
	Student Development	Stipends	10-00-53110-00-61420	-	2,000	2,000
	Coyote Care Health Center	Stipends	10-00-53150-00-61420	-	1,000	1,000
	Student Counseling	Stipends	10-00-53210-00-61420	840	1,000	1,840
	Disability Services	Stipends	10-00-53310-00-61420	420	2,000	2,420
	Student Outreach/Success	Stipends	10-00-55110-00-61420	840	1,000	1,840
	Financial Aid	Stipends	10-00-56110-00-61420	-	6,500	6,500
	Student Support Services	Stipends	10-00-59110-00-61420	-	4,500	4,500
	Talent Search	Stipends	10-00-59120-00-61420	-	4,000	4,000
	Upward Bound	Stipends	10-00-59130-00-61420	-	3,000	3,000
	President's Office	Stipends	10-00-61110-00-61420	9,272	2,000	11,272
	Human Resources	Stipends	10-00-61220-00-61420	-	4,000	4,000
	Institutional Effectiveness	Stipends	10-00-61320-00-61420	-	3,500	3,500
	Business Services	Stipends	10-00-62110-00-61420	840	13,000	13,840
	Purchasing	Stipends	10-00-62210-00-61420	840	7,000	7,840
	Technology Services	Stipends	10-00-62310-00-61420	2,940	16,500	19,440
	VP Institutional Advancement	Stipends	10-00-63110-00-61420	840	3,000	3,840
	Communications & PR	Stipends	10-00-63210-00-61420	420	1,500	1,920
	Creative Services	Stipends	10-00-63310-00-61420	-	2,000	2,000
	Campus Police	Stipends	10-00-63510-00-61420	3,520	12,000	15,520
	Behavioral Science	Stipends	10-10-11110-00-61420	-	7,500	7,500
	Visual Arts	Stipends	10-10-11210-00-61420	-	2,500	2,500
	Drama	Stipends	10-10-11220-00-61420	-	1,000	1,000
	Music	Stipends	10-10-11230-00-61420	-	8,500	8,500
	Audio Engineering	Stipends	10-10-11250-00-61420	-	1,000	1,000
	Humanities	Stipends	10-10-11310-00-61420	-	16,500	16,500
	Mathematics	Stipends	10-10-11410-00-61420	-	11,500	11,500
	Agriculture	Stipends	10-10-11510-00-61420	420	4,500	4,920
	Business	Stipends	10-10-11530-00-61420	-	6,000	6,000
	Communications	Stipends	10-10-11540-00-61420	-	3,500	3,500
	Chemistry	Stipends	10-10-11610-00-61420	-	500	500
	Geology	Stipends	10-10-11620-00-61420	-	3,000	3,000
	Physics	Stipends	10-10-11630-00-61420	-	2,500	2,500
	Biology	Stipends	10-10-11640-00-61420	-	8,500	8,500
	Social Sciences	Stipends	10-10-11710-00-61420	-	14,000	14,000
	Kinesiology	Stipends	10-10-11810-00-61420	-	12,000	12,000
	Registered Nursing	Stipends	10-10-12110-00-61420	420	21,500	21,920
	Vocational Nursing	Stipends	10-10-12120-00-61420	420	6,500	6,920
	Occupational Therapy	Stipends	10-10-12210-00-61420	420	3,500	3,920
	Physical Therapy	Stipends	10-10-12220-00-61420	840	3,000	3,840

Item #	Department	Description	Account #	2023-24	2023-24	Proposed
				Original	Budget	Amend 23-24
				Budget	Amend. #1	Budget
	Substance Abuse	Stipends	10-10-12310-00-61420	420	2,000	2,420
	Phlebotomy	Stipends	10-10-12410-00-61420	420	2,500	2,920
	Radiological Technology	Stipends	10-10-12510-00-61420	420	8,000	8,420
	Sonography	Stipends	10-10-12610-00-61420	840	5,500	6,340
	Cardiovascular Sonography	Stipends	10-10-12630-00-61420	420	3,500	3,920
	Respiratory Care	Stipends	10-10-12710-00-61420	5,920	6,500	12,420
	Veterinary Technology	Stipends	10-10-12820-00-61420	420	2,500	2,920
	Medical & Health Services Mgmt BAT	Stipends	10-10-12910-00-61240	420	2,000	2,420
	Information Technology	Stipends	10-10-13110-00-61420	-	2,000	2,000
	Cosmetology	Stipends	10-10-13120-01-61420	420	3,500	3,920
	Criminal Justice	Stipends	10-10-13130-00-61420	420	3,000	3,420
	Emergency Med Services	Stipends	10-10-13140-01-61420	420	4,500	4,920
	Fire	Stipends	10-10-13150-01-61420	420	2,000	2,420
	Industrial Technology	Stipends	10-10-13160-13-61110	48,685	1,000	49,685
	Industrial Technology	Stipends	10-10-13160-13-61420	-	500	500
	Industrial Technology	Stipends	10-10-13160-16-61420	-	1,500	1,500
	Robotics & Automated Engineering	Stipends	10-10-13161-00-61420	420	1,000	1,420
	Health Professions	Stipends	10-10-13220-03-61420	-	1,500	1,500
	Law Enforcement	Stipends	10-10-13230-01-61420	420	3,500	3,920
	Industrial & Automation	Stipends	10-10-13260-05-61420	-	500	500
	Industrial & Automation	Stipends	10-10-13260-09-61420	-	500	500
	Industrial & Automation	Stipends	10-10-13260-10-61420	-	500	500
	Industrial & Automation	Stipends	10-10-13260-13-61420	-	500	500
	Education	Stipends	10-10-14110-00-61420	-	5,500	5,500
	Child Development	Stipends	10-10-14120-00-61420	-	1,000	1,000
	Instructional Development Reading/Writing	Stipends	10-10-14130-00-61420	-	500	500
	Early Childhood Education BAAS	Stipends	10-10-14210-00-61420	-	1,000	1,000
	Campus Management Admin	Stipends	10-10-42110-00-61420	-	1,000	1,000
	Learning Resource Center	Stipends	10-10-42210-00-61420	-	4,500	4,500
	Instructional Support	Stipends	10-10-42220-00-61420	-	8,500	8,500
	Testing	Stipends	10-10-42230-00-61420	-	4,000	4,000
	Fine Arts Production	Stipends	10-10-42240-00-61420	2,000	2,000	4,000
	Behavioral Science	Stipends	10-20-11110-00-61420	-	1,500	1,500
	Visual Arts	Stipends	10-20-11210-00-61420	-	1,000	1,000
	Music	Stipends	10-20-11230-00-61420	-	1,000	1,000
	Humanities	Stipends	10-20-11310-00-61420	-	1,000	1,000
	Mathematics	Stipends	10-20-11410-00-61420	-	1,500	1,500
	Chemistry	Stipends	10-20-11610-00-61420	-	500	500
	Physics	Stipends	10-20-11630-00-61420	-	500	500
	Biology	Stipends	10-20-11640-00-61420	-	2,500	2,500
	Social Sciences	Stipends	10-20-11710-00-61420	-	2,000	2,000
	Kinesiology	Stipends	10-20-11810-00-61420	-	500	500
	Registered Nursing	Stipends	10-20-12110-00-61420	62,000	11,000	73,000
	Cosmetology	Stipends	10-20-13120-01-61420	-	2,000	2,000
	Criminal Justice	Stipends	10-20-13130-00-61420	-	500	500
	Health Professions	Stipends	10-20-13220-03-61420	-	1,500	1,500
	Industrial & Automation	Stipends	10-20-13260-13-61420	-	1,000	1,000
	Education	Stipends	10-20-14110-00-61420	-	1,000	1,000
	Director-Workforce Education	Stipends	10-20-41230-00-61420	420	2,500	2,920
	Campus Management Admin	Stipends	10-20-42110-00-61420	420	3,000	3,420
	Learning Resource Center	Stipends	10-20-42210-00-61420	-	500	500
	Instructional Support	Stipends	10-20-42220-00-61420	-	1,000	1,000
	Testing	Stipends	10-20-42230-00-61420	-	500	500
	Student Affairs	Stipends	10-20-51110-00-61420	-	1,500	1,500
	Disability Services	Stipends	10-20-53310-00-61420	-	500	500
	Technology Services	Stipends	10-20-62310-00-61420	420	1,500	1,920
	Campus Police	Stipends	10-20-63510-00-61420	420	2,000	2,420
	General Services	Stipends	10-20-71110-00-61420	420	4,500	4,920
	Bachelor of Science Nursing	Stipends	10-50-12115-00-61420	420	3,500	3,920
	Information Technology	Stipends	10-50-13110-00-61420	-	5,000	5,000
	Fire	Stipends	10-50-13150-00-61420	-	1,000	1,000

Item #	Department	Description	Account #	2023-24	2023-24	Proposed
				Original	Budget	Amend 23-24
				Budget	Amend. #1	Budget
	Organizaational Leadership BAAS	Stipends	10-50-13170-00-61420	420	1,500	1,920
	Corporate College	Stipends	10-50-13210-06-61420	-	500	500
	Radio Station	Stipends	12-10-33110-00-61420	29,532	2,000	31,532
	Athletics Administration	Stipends	15-10-91110-00-61420	1,260	4,500	5,760
	Men's Basketball	Stipends	15-10-91120-00-61420	8,740	1,500	10,240
	Women's Basketball	Stipends	15-10-91130-00-61420	5,820	500	6,320
	Men's Golf	Stipends	15-10-91170-00-61420	420	1,000	1,420
	Women's Tennis	Stipends	15-10-91180-00-61420	420	1,000	1,420
	Volleyball	Stipends	15-10-91190-00-61420	420	1,000	1,420
	Food Services	Stipends	15-10-91310-00-61420	-	15,000	15,000
	Dormitories	Stipends	15-10-92110-00-61420	840	2,500	3,340
	Student Activities	Stipends	15-10-92210-00-61420	-	1,000	1,000
	Intramurals	Stipends	15-10-92240-00-61420	-	1,000	1,000
	Golf Course	Stipends	18-10-95110-00-61420	-	9,500	9,500
	General	Transfer from Reserves	10-10-00000-00-47130	-	(395,500)	(395,500)
	General	Transfer from Reserves	10-20-00000-00-47130	-	(46,500)	(46,500)
	<i>(Transfer from reserves for the Christmas bonuses.)</i>				-	
2	Major Repairs & Rehabilitation	Independent Contractor	10-10-71310-00-52030	3,425,000	397,478	3,822,478
		Transfer from Reserves	10-10-00000-00-47130	(1,676,700)	(397,478)	(2,074,178)
	<i>(Transfer from reserves for Coyote Village roof upgrade to metal roof.)</i>					
3	Durant Hall	Supplies	15-10-92115-00-50010	-	715,143	715,143
	Durant Hall	Equipment (\$500-\$4999)	15-10-92115-00-50090	-	725,000	725,000
	Athletics Administration	Supplies	15-10-91110-00-50010	12,000	89,667	101,667
	Athletics Administration	Equipment (\$500-\$4999)	15-10-91110-00-50090	-	55,203	55,203
	Athletics Administration	Equipment (\$5,000 +)	15-10-91110-00-91010	60,300	88,077	148,377
	Athletics Administration	Dues/Subscriptions/Licenses	15-10-91110-00-51120	2,540	3,610	6,150
	General Institutional	Equipment (\$5,000 +)	10-00-61410-00-91010	1,676,700	(1,676,700)	-
	<i>(Reallocation of funds for Durant Hall FF&amp;E purchases.)</i>					
4	Softball	Equipment (\$500-\$4999)	15-10-91150-00-50090	-	1,850	1,850
	Softball	Contributions/Gifts	15-10-91150-00-46240	(5,400)	(1,850)	(7,250)
	Baseball	Equipment (\$500-\$4999)	15-10-91140-00-50090	2,700	4,099	6,799
	Baseball	Contributions/Gifts	15-10-91140-00-46240	(5,400)	(4,099)	(9,499)
	<i>(Donations from Softball Booster Club and Baseball Booster Club to their respective programs.)</i>					
5	Women's Golf	Contributions/Gifts	15-10-91175-00-46240	-	(5,000)	(5,000)
	Women's Golf	Equipment (\$500-\$4999)	15-10-91175-00-50090	-	5,000	5,000
	Men's Golf	Contributions/Gifts	15-10-91170-00-46240	-	(5,000)	(5,000)
	Men's Golf	Equipment (\$500-\$4999)	15-10-91170-00-50090	-	5,000	5,000
	<i>(Donation from Touchstone Golf for the men's and women's golf programs.)</i>					
6	TRUE 2023 Grant	Operating Grant - Local	22-00-49435-00-44130	-	(250,000)	(250,000)
	TRUE 2023 Grant	Supplies - Instructional	22-00-49435-00-50020	-	79,500	79,500
	TRUE 2023 Grant	Advertising/Promotional	22-00-49435-00-51010	-	16,000	16,000
	TRUE 2023 Grant	Travel - Faculty/Staff	22-00-49435-00-54110	-	19,500	19,500
	TRUE 2023 Grant	Tuition & Fee Charges	22-00-49435-00-57020	-	130,000	130,000
	TRUE 2023 Grant	Part Time Wages	22-00-49435-00-61430	-	4,644	4,644
	TRUE 2023 Grant	Fica matching	22-00-49435-00-62110	-	356	356
	<i>(Record TRUE 2023 Grant award.)</i>					
7	TRUE Grant Grayson Consortium	Tuition & Fee Charges	22-00-49440-00-57020	-	75,050	75,050
	TRUE Grant Grayson Consortium	Part Time Wages	22-00-49440-00-61430	-	836	836
	TRUE Grant Grayson Consortium	Fica matching	22-00-49440-00-62110	-	64	64
	TRUE Grant Grayson Consortium	Operating Grant-Local	22-00-49440-00-44130	-	(75,950)	(75,950)
	<i>(Record TRUE Grayson Consortium Grant award.)</i>					
8	THECB NIGP Grant	Operating Grant - State	22-00-19320-00-44120	-	(102,474)	(102,474)
	THECB NIGP Grant	Dues/Subscriptions/Licenses	22-00-19320-00-51120	-	44,000	44,000
	THECB NIGP Grant	Travel-Faculty & Staff	22-00-19320-00-54110	-	58,474	58,474

Item #	Department	Description	Account #	2023-24	2023-24	Proposed
				Original	Budget	Amend 23-24
				Budget	Amend. #1	Budget
		<i>(Record THECB NIGP grant award.)</i>				
9	Talent Search	Operating Grant - Federal	22-00-59120-00-44110	(341,550)	(19,302)	(360,852)
	Talent Search	Supplies	22-00-59120-00-50010	10,624	8,000	18,624
	Talent Search	Dues/Licenses/Subscriptions	22-00-59120-00-51120	1,400	302	1,702
	Talent Search	Tech Supplies	22-00-59120-00-53310	1,000	5,000	6,000
	Talent Search	Travel-Faculty/Staff	22-00-59120-00-54110	13,000	6,000	19,000
		<i>(Record Talent Search grant carryover funds.)</i>				-
10	Student Support Services	Operating Grant - Federal	22-00-59110-00-44110	(306,511)	(74,638)	(381,149)
	Student Support Services	Supplies	22-00-59110-00-50010	9,254	14,000	23,254
	Student Support Services	Copier Usage	22-00-59110-00-50030	1,000	3,000	4,000
	Student Support Services	Luncheons/Receptions	22-00-59110-00-51040	2,500	4,000	6,500
	Student Support Services	Dues/Licenses/Subscriptions	22-00-59110-00-51120	3,500	1,485	4,985
	Student Support Services	Independent Contractor	22-00-59110-00-52030	6,000	5,600	11,600
	Student Support Services	Tech Communications	22-00-59110-00-53330	100	400	500
	Student Support Services	Tech Software, Licenses, Sub & Maint.	22-00-59110-00-53350	2,500	510	3,010
	Student Support Services	Fuel	22-00-59110-00-54010	2,000	1,300	3,300
	Student Support Services	Travel-Student	22-00-59110-00-54130	9,500	10,800	20,300
	Student Support Services	Student Stipends	22-00-59110-00-57010	13,000	32,000	45,000
	Student Support Services	Indirect Costs	22-00-59110-00-57120	21,778	1,543	23,321
		<i>(Record Student Support Services grant carryover funds.)</i>				
11	Upward Bound	Operating Grant - Federal	22-00-59130-00-44110	(309,505)	(12,745)	(322,250)
	Upward Bound	Supplies	22-00-59130-00-50010	2,500	2,500	5,000
	Upward Bound	Assessment & Testing Fees	22-00-59130-00-52160	300	265	565
	Upward Bound	Travel-Faculty & Staff	22-00-59130-00-54110	4,500	3,500	8,000
	Upward Bound	Travel-Student	22-00-59130-00-54130	2,000	1,000	3,000
	Upward Bound	Summer Bridge Program	22-00-59130-00-59020	38,865	5,000	43,865
	Upward Bound	Administrative Costs	22-00-59130-00-57110	17,728	480	18,208
		<i>(Record Upward Bound grant carryover funds.)</i>				
12	TWC-SSB Grant	Childcare	22-00-89310-00-52040	10,000	(10,000)	-
	TWC-SSB Grant	Tuition & Fees	22-00-89310-00-57020	130,000	10,000	140,000
		<i>(Reallocate TWC-SSB grant funds.)</i>				
13	Golf Course	Non-Taxable Sales	18-10-95110-00-45120	-	(25,000)	(25,000)
	Golf Course	Taxable Green Fees	18-10-95110-00-45123	-	(700,000)	(700,000)
	Golf Course	Taxable Pro Shop	18-10-95110-00-45124	-	(250,000)	(250,000)
	Golf Course	Taxable Food Services	18-10-95110-00-45125	-	(85,000)	(85,000)
	Golf Course	Taxable Facility Rental	18-10-95110-00-45126	-	(15,000)	(15,000)
	Golf Course	Taxable Memberships	18-10-95110-00-45127	-	(175,000)	(175,000)
	Golf Course	Taxable Mixed Beverage Sales	18-10-95110-00-45128	-	(300,000)	(300,000)
	Golf Course	Supplies	18-10-95110-00-50010	-	25,000	25,000
	Golf Course	Copier Usage	18-10-95110-00-50030	-	1,000	1,000
	Golf Course	Printing & Preprinted Forms	18-10-95110-00-50040	-	1,000	1,000
	Golf Course	Mail Service/Shipping/Postage	18-10-95110-00-50060	-	1,500	1,500
	Golf Course	Purchases for Resale	18-10-95110-00-50070	-	125,000	125,000
	Golf Course	Alcoholic Purchases for Resale	18-10-95110-00-50075	-	150,000	150,000
	Golf Course	Advertising/Promotional	18-10-95110-00-51010	-	5,000	5,000
	Golf Course	Community Relations	18-10-95110-00-51030	-	5,000	5,000
	Golf Course	Luncheons & Receptions	18-10-95110-00-51040	-	5,000	5,000
	Golf Course	Dues/Subscriptions/Licenses	18-10-95110-00-51120	-	5,000	5,000
	Golf Course	Independent Contractor	18-10-95110-00-52030	-	200,000	200,000
	Golf Course	Taxes & Tax Fees	18-10-95110-00-52110	-	15,000	15,000
	Golf Course	Legal Fees	18-10-95110-00-52130	-	10,000	10,000
	Golf Course	Leases-Equipment/Vehicles/Space	18-10-95110-00-52140	-	70,000	70,000
	Golf Course	Equipment Service Agreement	18-10-95110-00-52150	-	2,500	2,500
	Golf Course	Insurance	18-10-95110-00-53010	-	55,000	55,000
	Golf Course	Electric	18-10-95110-00-53110	-	125,000	125,000
	Golf Course	Gas	18-10-95110-00-53120	-	7,500	7,500

Item #	Department	Description	Account #	2023-24	2023-24	Proposed
				Original	Budget	Amend 23-24
				Budget	Amend. #1	Budget
	Golf Course	Water	18-10-95110-00-53140	-	2,500	2,500
	Golf Course	Trash Removal	18-10-95110-00-53150	-	5,000	5,000
	Golf Course	Cable Service	18-10-95110-00-53170	-	4,000	4,000
	Golf Course	Repairs & Maintenance	18-10-95110-00-53210	-	100,000	100,000
	Golf Course	Tech Communications	18-10-95110-00-53330	-	2,500	2,500
	Golf Course	Tech Software Licenses, Subscriptions & Main	18-10-95110-00-53350	-	500	500
	Golf Course	Fuel	18-10-95110-00-54010	-	10,000	10,000
	Golf Course	Vehicle Mileage Allocation	18-10-95110-00-54050	-	1,000	1,000
	Golf Course	Travel-Faculty & Staff	18-10-95110-00-54110	-	1,000	1,000
	Golf Course	Bank Charges	18-10-95110-00-56030	-	20,000	20,000
	Golf Course	Administrative/Professional Salaries	18-10-95110-00-61210	-	125,000	125,000
	Golf Course	Classified Salaries	18-10-95110-00-61220	-	225,000	225,000
	Golf Course	Part Time Wages	18-10-95110-00-61430	-	150,000	150,000
	Golf Course	Fica matching	18-10-95110-00-62110	-	20,000	20,000
	Golf Course	Retirement matching	18-10-95110-00-62120	-	25,000	25,000
	Golf Course	Group insurance	18-10-95110-00-62210	-	50,000	50,000
	<i>(Establish Golf Course budget.)</i>					
14	Student Resources	Supplies	10-00-52210-00-50010	1,200	200	1,400
	Other Revenue	Contributions/Gifts	10-10-00000-00-46240	(25,000)	(200)	(25,200)
	<i>(Donation from Parker County Active Democrats for Coyote Pantry.)</i>					
15	Institutional Advancement	Stipends	10-00-63110-00-61420	840	300	1,140
	Official Functions	Luncheons & Receptions	10-00-61510-00-51040	12,500	(300)	12,200
	General Institutional	Staff Development	10-00-61410-00-51130	50,000	(1,150)	48,850
	Health Professions	Supplies-Instructional	10-10-13220-07-50020	3,000	315	3,315
	Health Professions	Adjunct Salaries	10-10-13220-07-61140	5,500	840	6,340
	Testing	Equipment (\$500-\$4,999)	10-10-42230-00-50090	-	5,100	5,100
	Testing	Equipment (\$5,000+)	10-10-42230-00-91010	5,100	(5,100)	-
	General Legal Counsel	Supplies	10-00-61210-00-50010	350	(350)	-
	General Legal Counsel	Copier Usage	10-00-61210-00-50030	1,000	(988)	12
	General Legal Counsel	Mail Service/Shipping/Postage	10-00-61210-00-50060	100	(100)	-
	General Legal Counsel	Luncheons/Receptions	10-00-61210-00-51040	300	(300)	-
	General Legal Counsel	Dues/Subscriptions/Licenses	10-00-61210-00-51120	100	(100)	-
	General Legal Counsel	Staff Development	10-00-61210-00-51130	200	(200)	-
	General Legal Counsel	Independent Contractor	10-00-61210-00-52030	10,000	(10,000)	-
	General Legal Counsel	Tech Leases	10-00-61210-00-53360	361	(361)	-
	General Legal Counsel	Travel-Faculty & Staff	10-00-61210-00-54110	3,000	(3,000)	-
	General Legal Counsel	Admin/Professional Salaries	10-00-61210-00-61210	178,262	1,535	179,797
	General Legal Counsel	Classified Salaries	10-00-61210-00-61220	61,890	(61,890)	-
	General Legal Counsel	Stipends	10-00-61210-00-61420	420	(404)	16
	General Legal Counsel	Fica matching	10-00-61210-00-62110	3,482	9,825	13,307
	General Legal Counsel	Retirement matching	10-00-61210-00-62120	9,906	(9,892)	14
	General Legal Counsel	Group insurance	10-00-61210-00-62210	5,920	(5,916)	4
	Agriculture	Part Time Salaries	10-10-11510-00-61430	-	14,850	14,850
	General Services	Equipment (\$500-\$4,999)	10-10-71110-00-50090	-	2,975	2,975
	General Institutional	Miscellaneous	10-00-61410-00-59060	-	1,550	1,550
	Institutional Advancement	Tech Supplies	10-00-63110-00-53310	-	350	350
	Alumni Activities	Supplies	15-00-93110-00-50010	-	25,071	25,071
	Alumni Activities	Equipment (\$500-\$4,999)	15-00-93110-00-50090	-	21,500	21,500
	Official Functions	Luncheons/Receptions	10-00-61510-00-51040	12,500	500	13,000
	Official Functions	Official Functions	10-00-61510-00-51160	-	3,500	3,500
	Student Services	Equipment (\$500-\$4,999)	10-00-51110-00-50090	3,150	6,250	9,400
	Food Service	Equipment (\$5,000 +)	15-10-91310-00-91010	-	5,590	5,590
	Carter Ag	Stipends	15-10-91410-00-61420	8,500	(8,500)	-
	Carter Ag	Admin/Professional Salaries	15-10-91410-00-61210	-	8,500	8,500
	Testing	Admin/Professional Salaries	10-10-42230-00-61210	78,534	52,500	131,034
	Testing	Classified Salaries	10-10-42230-00-61220	122,585	(52,500)	70,085
	<i>(Reallocate funds to various departments.)</i>					



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM:** #4.e.

**SUBJECT:** Approval of New Academic Programs

1. Approval of Associate of Applied Science in Golf and Sports Turf Management
2. Approval of Associate of Applied Science in Culinary Arts

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**INFORMATION AND DISCUSSION:**

An Associate of Applied Science in Golf and Sports Management aligns with an experiential learning opportunity at the Canyon West Golf Course located at 160 Club House Drive in Weatherford, Texas effective January 2025, pending approval, and builds on our agriculture programs offered at Weatherford College. Based on state data, the Bureau of Labor Statistics indicates 123,491 jobs with a 6% growth rate through 2030 and an average wage of \$44,840 per year. With faculty and advisory committee support, it is recommended to approve the implementation of an AAS in Golf and Sports Turf Management.

An Associate of Applied Science in Culinary Arts also aligns with an experiential learning experience at the Canyon West Golf Course and will be offered at Weatherford High School located at 2121 Bethel Road, Weatherford, Texas 76087 in Weatherford, Texas effective January 2025, pending approval. WISD currently offers 3 classrooms with state-of-the-art equipment and two faculty. An AAS in Culinary Arts is an exceptional opportunity to partner with ISDs in the dual credit environment, expand to the Wise County Campus programs, and create experiential learning at the golf course. Based on regional data, the Bureau of Labor Statistics indicates 13,326 jobs with a 22% growth rate through 2030 and an average wage of \$36,579 per year. With faculty and advisory committee support, it is recommended to approve the implementation of an AAS in Culinary Arts.

**RECOMMENDATION:** That the Board approves both programs listed on the subject line and as presented.

**ATTACHMENTS:**

1. New Associate of Applied Science Degree and Certificate Program Certification Form – Golf and Sports Management.



2. New Associate of Applied Science Degree and Certificate Program Certification Form – Culinary Arts.

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**SUBMITTED BY:** Dr. Shannon Ydoyaga, Executive Vice President of Academic Services





## New Academic Associate Degree Program Certification Form

**Directions:** Texas public community, state, and technical colleges use this form to request a new academic associate degree program if the criteria for approval are met, per [Texas Administrative Code \(TAC\), Chapter 9, Subchapter J, Section 9.184](#). The criteria are listed as items A-H on the form's signature page.

This form requires the signatures of: (1) the Chief Executive Officer, certifying adherence to the Texas Administrative Code (TAC), Chapter 9, Subchapter J, Section 9.184 criteria, adequacy of funding for the new program, the notification of other Texas public institutions of higher education, and adherence to the [Standards for Academic Associate Degree Programs](#); and (2) a member of the institution's Governing Board (or designee) certifying Board approval.

**Contact:** Division of Academic Quality and Workforce, 512-427-6200.

### Program Information

1. Institution Name: **Weatherford College**

2. Proposed Program Name: **A.A.S Golf and Sports Turf Management**

Field of Study     Voluntary Transfer Compact     Statewide Articulation Agreement

3. Proposed CIP Code: **01.0607**

List of CIP Codes may be accessed online at [www.txhighereddata.org/Interactive/CIP/](http://www.txhighereddata.org/Interactive/CIP/).

4. Number of Required Semester Credit Hours (SCH): **60**

Note: If the number of semester hours required to complete a proposed associate's program exceeds 60, the institution must provide detailed written documentation describing the compelling academic reason for the number of required hours, such as, but not limited to, programmatic accreditation requirements, statutory requirements, or licensure/certification requirements that cannot be met without exceeding the 60-hour limit.

5. Location and Delivery of the Proposed Program: **160 Club House Drive, Weatherford, Texas 76087**

Provide the location(s) of instruction (campuses, centers) and how the proposed program will be delivered to students (face-to-face, online, hybrid).

6. Implementation Date:

Provide the date that students would enter the proposed program (**01/15/2025**).

7. Contact Person:

Provide contact information for the person who can answer specific questions about the program.

Name: **Dr. Shannon Ydoyaga**

Title: **Executive Vice President of Academic Services**

E-mail: **sydoyaga@wc.edu**

Phone: **(817)598-6213**

**Texas Higher Education Coordinating Board**  
**Texas Public Community, State, and Technical Colleges**

**1. Chief Executive Officer Certification** – The Chief Executive Officer shall sign the following statements:

*I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Texas Administrative Code (TAC), Title 19, Chapter 9, Subchapter J, Section 9.184:*

- (A) The program has institution and governing board approval.
- (B) There is recent evidence of both short-term and long-term student demand for the program.
- (C) Enrollment projections reflect student demand estimates to ensure the financial self-sufficiency of the program.
- (D) The institution has an enrollment management plan for the program.
- (E) If the program does not follow a Board-approved field of study curriculum or a Board-approved statewide articulation transfer curriculum, the institution has or will initiate a process to establish transfer of credit articulation agreements for the program with senior-level institutions.
- (F) The program is designed to be consistent with the standards of the Southern Association of Colleges and Schools (Commission on Colleges), other applicable accrediting agencies, and is in compliance with applicable licensing authority requirements.
- (G) Adequate funding is available to cover all new costs to the institution over the first five years after the implementation of the program.
- (H) The program complies with all applicable provisions contained in Coordinating Board Rules, Chapter 9, Subchapter J and adheres to the [Standards for Academic Associate Degree Programs](#) approved by the Board.

*I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.*

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

**2. Governing Board or Designee Approval** – A member of the Governing Board or designee shall sign the following statement:

*On behalf of the Governing Board, I hereby certify that the proposed program is appropriate for the mission of this institution, and the Governing Board has approved the proposed program.*

Date of Governing Board approval: \_\_\_\_\_

\_\_\_\_\_  
Governing Board (Designee)

\_\_\_\_\_  
Date



## New Academic Associate Degree Program Certification Form

**Directions:** Texas public community, state, and technical colleges use this form to request a new academic associate degree program if the criteria for approval are met, per [Texas Administrative Code \(TAC\), Chapter 9, Subchapter J, Section 9.184](#). The criteria are listed as items A-H on the form's signature page.

This form requires the signatures of: (1) the Chief Executive Officer, certifying adherence to the Texas Administrative Code (TAC), Chapter 9, Subchapter J, Section 9.184 criteria, adequacy of funding for the new program, the notification of other Texas public institutions of higher education, and adherence to the [Standards for Academic Associate Degree Programs](#); and (2) a member of the institution's Governing Board (or designee) certifying Board approval.

**Contact:** Division of Academic Quality and Workforce, 512-427-6200.

### Program Information

1. Institution Name: **Weatherford College**

2. Proposed Program Name: **A.A.S Culinary Arts**

Field of Study     Voluntary Transfer Compact     Statewide Articulation Agreement

3. Proposed CIP Code: **12.0503**

List of CIP Codes may be accessed online at [www.txhighereddata.org/Interactive/CIP/](http://www.txhighereddata.org/Interactive/CIP/).

4. Number of Required Semester Credit Hours (SCH): **60**

Note: If the number of semester hours required to complete a proposed associate's program exceeds 60, the institution must provide detailed written documentation describing the compelling academic reason for the number of required hours, such as, but not limited to, programmatic accreditation requirements, statutory requirements, or licensure/certification requirements that cannot be met without exceeding the 60-hour limit.

5. Location and Delivery of the Proposed Program: **2121 Bethel Road, Weatherford, Texas 76087**

Provide the location(s) of instruction (campuses, centers) and how the proposed program will be delivered to students (face-to-face, online, hybrid).

6. Implementation Date:

Provide the date that students would enter the proposed program (**01/15/2025**).

7. Contact Person:

Provide contact information for the person who can answer specific questions about the program.

Name: **Dr. Shannon Ydoyaga**

Title: **Executive Vice President of Academic Services**

E-mail: **sydoyaga@wc.edu**

Phone: **(817)598-6213**

**Texas Higher Education Coordinating Board  
Texas Public Community, State, and Technical Colleges**

**1. Chief Executive Officer Certification** – The Chief Executive Officer shall sign the following statements:

*I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Texas Administrative Code (TAC), Title 19, Chapter 9, Subchapter J, Section 9.184:*

- (A) The program has institution and governing board approval.
- (B) There is recent evidence of both short-term and long-term student demand for the program.
- (C) Enrollment projections reflect student demand estimates to ensure the financial self-sufficiency of the program.
- (D) The institution has an enrollment management plan for the program.
- (E) If the program does not follow a Board-approved field of study curriculum or a Board-approved statewide articulation transfer curriculum, the institution has or will initiate a process to establish transfer of credit articulation agreements for the program with senior-level institutions.
- (F) The program is designed to be consistent with the standards of the Southern Association of Colleges and Schools (Commission on Colleges), other applicable accrediting agencies, and is in compliance with applicable licensing authority requirements.
- (G) Adequate funding is available to cover all new costs to the institution over the first five years after the implementation of the program.
- (H) The program complies with all applicable provisions contained in Coordinating Board Rules, Chapter 9, Subchapter J and adheres to the [Standards for Academic Associate Degree Programs](#) approved by the Board.

*I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.*

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

**2. Governing Board or Designee Approval** – A member of the Governing Board or designee shall sign the following statement:

*On behalf of the Governing Board, I hereby certify that the proposed program is appropriate for the mission of this institution, and the Governing Board has approved the proposed program.*

Date of Governing Board approval: \_\_\_\_\_

\_\_\_\_\_  
Governing Board (Designee)

\_\_\_\_\_  
Date



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM:** #4.f.

**SUBJECT:** TIPS Cooperative Contract Statement of Work from Columbia Advisory Group, LLC

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**INFORMATION AND DISCUSSION:** Pursuant to State of Texas regulations, Weatherford College is required to develop, implement, and assess an Information Security Plan and report identified risks every even-numbered year. Columbia Advisory Group, LLC were contracted in October 2023 to conduct a Cybersecurity Framework Assessment for Weatherford College at a cost of \$26,500. The assessment was completed February 2, 2024. Utilizing the findings from the assessment, a continued partnership with Columbia Advisory Group, LLC will allow Weatherford College to streamline advancement of our cybersecurity roadmap. This continued partnership will consist of contracted Governance, Risk, and Compliance Services which include but are not limited to policy consultation, multi-faceted vulnerability scans, risk assessments, and State of Texas regulatory alignment.

<u>Cost Summary</u>		
Year 1	March 2024 – February 2025	\$63,000.00
Year 2	March 2025 – February 2026	\$66,000.00
Year 3 (Optional)	March 2026 – February 2027	\$69,300.00

The Columbia Advisory Group, LLC services are offered under TIPS Contract 220105 Technology Solutions Products and Services. To comply with requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Priscilla Parsons, Executive Director of Technology Services and Mrs. Jeanie Hobbs, Director of Purchasing, recommend approval of these services for the total 2-year cost of \$129,000 with an optional 1-year extension for \$69,300.00.

**RECOMMENDATION:** The Board of Trustees approve Columbia Advisory Group, LLC Statement of Work and Fees as presented.

**ATTACHMENTS:** TIPS Cooperative Contract Statement of Work from Columbia Advisory Group, LLC

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

Weatherford College  
Governance, Risk, and Compliance Services  
STATEMENT OF WORK

This Statement of Work ("SOW") represents a contractual agreement between Columbia Advisory Group, LLC, with its principal office located at 17950 Preston Rd Suite 380, Dallas, TX 75252 ("CAG") and Weatherford College, with its principal office located at 225 College Park Dr, Weatherford, TX 76086 ("Client"), made effective as of the date of the last signature below ("Effective Date").

This Statement of Work and Agreement will be executed under the terms and conditions of the **TIPS Contract 220105 Technology Solutions Products and Services** ("Master Services Agreement" or "MSA"). As set forth in the MSA, this SOW is subject to the terms of the MSA.

1. Definitions

"Anniversary" means each annual (1 year) anniversary date of the Effective Date during the Term.

"Effective Date" is defined in the introduction to this agreement.

"Party" shall mean either Client or Company, individually, and "Parties" shall mean Subcontractor or Company collectively.

2. Services

**A. Effective Term**

The Term of this SOW shall commence as of the Effective Date and continue for two years. The Client has the sole right to extend the contract term an additional year upon the same terms and conditions as herein.

**B. Scope**

Columbia Advisory Group will provide the following services with the scope as described below ("Services"):

1. Governance, Risk, and Compliance Management

- CAG will provide Compliance, Risk, and Governance ("GRC") management services for the Client.

- Provide oversight to ensure security and privacy policies incorporate the best industry practices and fulfill all client requirements.
- Provide guidance and counsel to the CIO and key members of the college leadership team, working closely with senior administration, academic leaders, and the campus in defining objectives for information security.
- Lead efforts to internally assess, evaluate and make recommendations to management regarding the adequacy of the security controls for the College's information and technology systems.
- Coordinate and track all information technology and security-related audits, including the scope of audits, members involved, and outcomes. Provide guidance, evaluation, and advocacy on audit responses.
- Perform annual security plan and risk register assessment and report to the head of the agency.
- Identify risk recommendations and documents via a Risk Register.
- Attend a weekly security meeting with the Client to discuss the latest security advisories, alerts, and remediation strategies.
- Attend third-party cyber security meetings targeting state agencies, local governments, public and private institutions of higher education, and the private sector that addresses cybersecurity threats, best practices, and remediation strategies.
- Facilitate, coordinate, and manage annual IT Risk assessments against Critical, Medium, and Low assets.

## 2. NIST Cyber Security Controls Audit

- Perform annual testing of Assessor selected NIST CSF security controls.
- Review current security policies, controls, toolsets, and procedures in place.
- Validate that activities and controls related to preventing security incidents are followed consistently.
- Validate that appropriate controls related to the access of secure information are documented and are being followed.
- Incorporate vulnerabilities identified into the Cyber Security Risk Register.
- Provide recommendations for remediation as needed.

## 3. Risk-Based Vulnerability Management

- Monitor internet-facing connected devices and identify potential security vulnerabilities and misconfigurations.

- Active Directory and Azure AD vulnerability bi-annual scan to help discover indicators of exposure (IoEs) and indicators of compromise (IoCs) with recommendations on remediation.
- Perform monthly external vulnerability scans with recommendations on remediating Critical and High vulnerabilities.
- Perform an annual firewall configuration vulnerability scan against NIST 800-53 best practices with recommendations on remediating Critical and High vulnerabilities and identifying security misconfigurations.
- Assess internet-facing certificates annually to identify weak protocols, ciphers, and expired certificates with recommendations on remediating Critical and High vulnerabilities.
- Bi-annual internal Vulnerability scan with recommendations on remediating Critical and High vulnerabilities.
- Annual Cloud Platform security scan with recommendations on remediating Critical and High vulnerabilities.

CAG will provide separate Statements of Work to support any unique project or additional service needs the Client may express that are beyond the scope of the Services defined herein.

### **C. Out-of-Scope**

- For the purposes of this SOW, CAG does not perform technical remediation for identified requirement gaps, issues, and risks.
- Procurement of software, hardware, or security certificates.
- Any tasks or scope outside of Section B above unless otherwise agreed upon by both parties.

### 3. Client Responsibilities

- Client has identified a resource that is responsible for the Client's day-to-day cybersecurity operations.
- Client is responsible for making key individuals available to CAG to conduct meetings, forums, conference calls, and presentations with respect to the Services.
- Client personnel will be sufficiently dedicated to the engagement to make achieving assigned tasks and responsibilities feasible and reasonable within the constraints of the SOW.



- Client is responsible for providing all hardware, software, and systems for the Client's IT environment, other than the IT tools supplied and used by CAG to deliver the Services.
- The Client is responsible for implementing changes to their software and infrastructure to meet identified compliance and/or policy requirements.

4. Assumptions - Any changes to these assumptions will result in a scope change under the section above:

- The Services will be performed remotely.
- CAG will operate under the direction and supervision of the Client's CIO. Decisions regarding the cybersecurity posture and activities of the Client reside with the CIO.
- CAG will have access to the Client's operating documents relevant to the Services.
- A transparent escalation process will be established and agreed upon before engagement kick-off.
- CAG will make commercially reasonable efforts to ensure that the Services provided to the Client comply with applicable State of Texas Administrative Code 202 standards.
- CAG will be operating under the direction of the Client. As part of the Services, CAG may make recommendations and advise the Client, but the decision and direction will reside with the Client.
- CAG may modify the delivery team as needed and adjust fees accordingly.
- In no event shall either Party be liable in connection with this Agreement and SOW for any lost profits or indirect, special, or consequential damages, no matter how arising, even if such Party has been advised of the possibility of such damages.

## 5. Fees and Payment

### 5.1 Fees and Payment Schedule

CAG will provide Services billed at a flat monthly rate per the below table for each year of the Effective Term. Pricing includes a 5-7% increase year over year.

	<b>Invoice Frequency</b>	<b>Monthly Invoice Amount</b>
Year 1	Monthly	\$5,250.00
Year 2	Monthly	\$5,500.00
Year 3 (optional extension)	Monthly	\$5,775.00

CAG will invoice Client monthly, and due within 30 days of invoice receipt (NET 30). Purchase Orders to be sent to [invoices@columbiaadvisory.com](mailto:invoices@columbiaadvisory.com).

In addition to any other rights that CAG may have and regardless of the cause of termination, Client shall pay CAG according to the provisions provided for herein for all services rendered in the performance of this Agreement, including work in progress or any portion of Deliverables completed or in progress up to and including the date at which termination of work takes effect.

## 5.2 Expenses

- Reimbursement of business-related travel, lodging, and/or meal expenses according to the State of Texas rates, rules, and regulations (<https://fmx.cpa.state.tx.us/fm/travel/travelrates.php>). State travel rates are subject to change without notice and will be adjusted accordingly.
- Such expenses and associated costs shall be payable within fifteen (15) days of Client's receipt of a detailed written invoice setting forth the preapproved expenses.
- If Columbia Advisory Group's resources are requested to travel to conferences, seminars, or locations by Client, Client shall provide travel expenses (e.g., transportation, lodging, and food) incurred in connection with the performances of Services, provided that all such expenses are pre-approved in writing by Client and appropriately documented.
- CAG will invoice any expense incurred on behalf of the Client and will provide copies of receipts documenting these expenses upon request.
- Mileage rates are calculated from point to point from place of business to job site.

**5.3 Contract Amendment**

a. Scope Change - In the event the Client requests the CAG to perform services beyond the time, effort, or scope of this SOW, this agreement may only be amended by a written, signed agreement ("Amendment") and signed by the authorized representatives of both Parties.

b. Renewal - Client may renew this SOW via an Amendment as stated in Section 5.3.a; however, CAG retains the right to change its rates and fees at renewal. In order to account for rising operating costs, cost of inflation and price increases, all rates and fees are subject to a yearly increase of 5-7% each year on the anniversary of the signing of this Agreement, regardless of the contract term.

**4. SOW Acceptance**

Each party hereby acknowledges and confirms that it has read this SOW and accepts and approves the scope of work and terms and conditions. Each party understands that should additional work be required that by its nature could not have been known or determined at the time this SOW was executed, a mutually agreeable written change order describing the additional work and any related expenses will be required. This SOW must be signed and returned before work can begin.

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this Contract to be duly executed.

**Columbia Advisory Group**

**Weatherford College**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM:** #4.g.

**SUBJECT:** Bookstore Management Renewal Agreement with Texas Book Company

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**INFORMATION AND DISCUSSION:** In March 2011, the College entered into a Bookstore Management Agreement with Texas Book Company for a six-year period ending March 31, 2017 along with one optional three-year extension. In February 2017, the Board approved to enter into a Bookstore Management Renewal Agreement with Texas Book Company exercising its option to extend the contract for a period of three years beginning April 1, 2017 through March 31, 2020. The Renewal Agreement also included an amended renewal clause giving Weatherford College the option to renew the contract for an additional three years with automatic one-year self-renewal options. Administration is recommending that the College exercise a one-year self-renewal option which would extend the contract with Texas Book Company through March 31, 2025.

**RECOMMENDATION:** That the Board of Trustees approves the Bookstore Management Renewal Agreement with Texas Book Company extending the contract through March 31, 2025 with additional automatic one-year self-renewal options.

**ATTACHMENTS:** Bookstore Management Renewal Agreement between Weatherford College and Texas Book Company.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**Bookstore Management Renewal Agreement  
Between  
Weatherford College and Texas Book Company**

**1. Bookstore Management Contracted to Texas Book Company:**

Weatherford College hereby renews the contract with Texas Book Company (TBC) to manage and operate the Weatherford College (WC or College) Bookstore (the "Bookstore") on the terms and subject to the conditions set forth in the agreement of February 25, 2011, as amended March 28, 2011, March 1, 2017, April 13, 2018, December 13, 2019, and April 1, 2023. Texas Book Company hereby accepts contracted responsibilities.

**2. Contract Term and Renewal: Amended**


- a. Renewal of contract is hereby invoked, renewing the contract for one (1) year beginning on April 1, 2024 and ending on March 31, 2025, under the same provisions unless amended by mutual written agreement between Weatherford College and Texas Book Company.
- b. Renewal of Contract: Upon completion of the one (1) year contract term, Weatherford College may renew the contract for an additional one (1) year term under the same provisions by mutual written agreement between Weatherford College and Texas Book Company. Thereafter, the contract shall automatically self-renew for a one-year term under the same provisions unless either party notifies the other in writing at least 120 (one hundred twenty) days prior to the expiration of the current term, of its intention not to renew.

IN WITNESS WHEREOF, the parties hereto have set their hands as at the day and year written below.

**Weatherford College**

**Texas Book Company**

By: \_\_\_\_\_  
Name: Andra Cantrell

By:   
Name: Nick Salmon

Title: Exec. VP of Financial and Administrative Affairs

Title: Chief Operating Officer

Date: \_\_\_\_\_

Date: 28th February 2024



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** March 7, 2024

**AGENDA ITEM #4.h.**

**SUBJECT:** Disposal of Obsolete and Surplus Items Through Online Auction

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**INFORMATION AND DISCUSSION:** According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached is the list and pictures of recommended obsolete and surplus items to be disposed of by sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #708-23. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

**RECOMMENDATION:** That the Board of Trustees authorize disposal of obsolete and surplus items as presented.

**ATTACHMENTS:** Weatherford College Obsolete and Surplus Items List and Pictures

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

Lot #	Title including Quantity (Only use 45 Characters)	Description including dimensions, working condition, etc... (Unlimited characters but do not use "quotation marks")	Item Physical Address	Contact Person Name	Contact Person Phone	Contact Person Email	Preview Dates / Times (TBD)	Removal Dates / Times: (TBD)
1	(1) Work Desk, (1) Metal Shelf, (1) 2 Drawer File Cabinet	(1) Work Desk, (1) Metal Shelf, (1) 2 Drawer File Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
2	(2) Exam Tables	(2) Exam Tables, Moore Medical	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
3	(2) Lecturn Desks, (2) Metal Stools	Desks 36"H x 31"D X 34"W	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
4	(1) Calendar White Board, (1) Adjustable Height Table, (1) Storage Chest	(1) Calendar White Board 72" x 48", (1) Adjustable Height Table 30" x 72", (1) Storage Chest	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
5	(1) Wooden Desk, (1) Metal Shelf	(1) Wooden Desk 36" x 72" x 30"H, (1) Metal Shelf	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
6	(2) HON Filing Cabinets, (10) Chairs	(2) HON Filing Cabinets, (10) Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
7	(1) Hill Rom Birthing Bed	(1) Hill Rom Birthing Bed, Non - Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
8	(2) Filing Cabinets, (2) Metal Shelves	(2) Filing Cabinets, (2) Metal Shelves	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
9	(4) Hon Filing Cabinets	(4) Hon Filing Cabinets	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
10	(4) Metal Shelves	(4) Metal Shelves	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
11	(2) Chairs, (1) Couch	(2) Chairs, (1) Couch	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
12	(20) Blue Cushioned Chairs	(20) Blue Cushioned Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
13	(3) HON Storage Cabinets	(3) HON Storage Cabinets	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
14	(3) HON Filing Cabinets	(3) HON Filing Cabinets	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>

15	(7) Chairs	(7) Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
16	(8) Misc. Chairs	(8) Misc. Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
17	(2) Hon Filing Cabinets, (1) Chief Rolling TV Stand	(2) Hon Filing Cabinets, (1) Chief Rolling TV Stand	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
18	(2) Stryker Hospital Beds	(2) Stryker Hospital Beds, Non-Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
19	(3) Hill Rom Hospital Beds	(3) Hill Rom Hospital Beds, Non Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>





Lot 1



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Lot 19



## Weatherford College Board of Trustees

**DATE:** March 7, 2024

**AGENDA ITEM #5**

**SUBJECT:** Adoption of 2024-25 Tuition and Fees

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**INFORMATION AND DISCUSSION:** Based upon the recommendation of the Tuition and Fees Advisory Committee, the administration is recommending an increase in tuition as well as increases in a number of fees for the 2024-25 academic year. The administration, along with the assistance of the Tuition and Fees Advisory Committee, have analyzed the current year's tuition and fee rates along with dormitory/board rates, considering other factors such as:

- Anticipated budget expenditures for the 2024-25 budget;
- State Appropriations;
- Tuition and fee revenue supplements; and
- Other major revenue sources such as property taxes.

The proposed fee schedule has been developed for academic and workforce classes taught on campus and online for our regular students taught during the regular semesters as well as workforce and continuing education, miscellaneous courses, and course fee changes. The following considerations for the tuition and fee rates have been recommended and are listed below for the 2024-25 academic year:

- Tuition rates for in-district, non-dual credit students to increase by \$8.00 per semester credit hour or 7%. Tuition for out-of-district students to increase by \$18.00 per semester credit hour or 9%. Tuition for out-of-district WCWC students to increase by \$12.00 per semester credit hour or 8%. Out-of-state rates to increase by \$26.00 per semester credit hour or 9%.
- Dual Credit tuition rate of \$56.87 per credit hour for all technical and academic dual credit classes. This rate was set by the state as the maximum tuition rate that an institution participating in the Financial Aid for Swift Transfer (FAST) program may charge for all dual credit students.
- A new Dual Credit Administration Fee of \$15.00 per credit hour.
- The Technology Fee to increase by \$5.00 per credit hour to \$15.00.
- A new Online Course Fee of \$10.00 per credit hour (waived for dual credit).
- Workforce Continuing Education tuition rates to increase from a maximum of \$100.00 per hour per course to \$200.00 per hour per course.
- A new NHA CPT exam proctor fee of \$25.00.
- The TEAS Test fee to increase by \$15.00 to \$100.00.



- The International Processing Fee to increase from \$50.00 to \$75.00.
- The housing cost for the new Durant Hall to be \$2,590.00 per room for a 1- and 2-bedroom unit and \$2,365.00 per room for a 4-bedroom unit. The housing cost for Coyote Village will remain the same at \$2,485.00 per room for a 1- and 2- bedroom unit and \$2,260.00 for a 4-bedroom unit.
- The nightly rate for student residents staying during breaks as well as summer guests and groups to increase by \$5.00 to \$30.00 per night.
- The dorm deposit to increase by \$50.00 to \$300.00.
- Assessment fees to be reduced from \$85.00 to \$45.00 on FIRS.1301.
- A new incidental fee to be added on FIRS.1301 for required text fee of \$277.00.
- Assessment fees of \$45.00 are being added to FIRS.1313 and FIRS.1323.
- The training center lease fee of \$100.00 is being removed from FIRS.1433 and added to FIRS.1301.
- Insurance fees to increase from \$13.00 to \$15.00 on the following courses: CTMT.2264, DSAE.2364, MAMT.2264, RNSG.1161, RNSG.2362 and RNSG.2363.
- Insurance fees are being removed from DMSO.1366, DSAE.2264, DSAE.2461, DSVT.1364, PLAB.1460, RADR.1260, RADR.2366, RNSG.2360 and VNSG.1361.
- Assessment fee of \$460.00 is being removed from RNSG.1324.
- Assessment fees of \$400.00 is being removed on the following courses: RNSG.1430 and RNSG.1533.
- Assessment fees are being increased from \$400.00 to \$563.00 on the following courses: RNSG.1538 and RNSG.2539.
- A new assessment fee of \$563.00 is being added to RNSG.1128.
- Supply fees are being reduced from \$300.00 to \$100.00 on the following courses: WLDG.1200, WLDG.1202, WLDG.1204, WLDG.1206, WLDG.1307, WLDG.1313, WLDG.1317, WLDG.1327 and WLDG.1435.
- Supply fees of \$100.00 are being added to the following courses: WLDG.1302, WLDG.1306, WLDG.1353, WLDG.1428, WLDG.2406 and WLDG.2432.
- A new \$10.00 incidental fee is being added to OSH.1301 for the OSHA-30 card fee.
- Assessment fees of \$25.00 are being added to the following courses: CETT.1407, ELMT.1301, ELMT.1305, ELMT.2339, INMT.1305, INMT.2345, INTC.1341, INTC.1357, RBTC.1305, RBTC.1345 and RBTC.2345.

Attached is a spreadsheet summarizing all of the Proposed Tuition & Fees, Miscellaneous Charges and Course Fee Changes.

**ATTACHMENTS:** Schedule of Proposed Tuition, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2024-2025.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

Weatherford College						
Proposed Tuition & Fees, Miscellaneous Charges & Course Fee Changes						
Fiscal Year 2024-2025						
(Changes in Red)						
			2024-2025	2023-2024	Difference	% Change
<b>Tuition &amp; Fees</b>						
In District		per credit hour	\$125.00	\$117.00	\$8.00	7%
Out of District		per credit hour	\$220.00	\$202.00	\$18.00	9%
Out of District -Wise		per credit hour	\$162.00	\$150.00	\$12.00	8%
Out of State		per credit hour	\$312.00	\$286.00	\$26.00	9%
Technology Fee		per credit hour	\$15.00	\$10.00	\$5.00	50%
Online Course Fee (waived for Dual Credit)		per credit hour	\$10.00	\$0.00	\$10.00	#DIV/0!
Dual Credit Tuition Rate (Academic)		per credit hour	\$56.87	\$117.00	-\$60.13	-51%
Dual Credit Tuition Rate (Technical)		per credit hour	\$56.87	\$10.00	\$46.87	469%
Dual Credit Administration Fee		per credit hour	\$15.00	\$0.00	\$15.00	#DIV/0!
Institutional Enrichment Fee (waived for Dual Credit)		per credit hour	\$25.00	\$25.00	\$0.00	0%
<b>Tuition Differential</b>						
Associate Degree Nursing		per credit hour	\$100.00	\$100.00	\$0.00	0%
RN-to-BSN		per credit hour	\$100.00	\$100.00	\$0.00	0%
Occupational Therapy Assistant		per credit hour	\$60.00	\$60.00	\$0.00	0%
Physical Therapist Assistant		per credit hour	\$60.00	\$60.00	\$0.00	0%
Radiologic Technology		per credit hour	\$60.00	\$60.00	\$0.00	0%
Respiratory Care		per credit hour	\$40.00	\$40.00	\$0.00	0%
Diagnostic Medical Sonography		per credit hour	\$60.00	\$60.00	\$0.00	0%
Vocational Nursing		per credit hour	\$40.00	\$40.00	\$0.00	0%
Phlebotomy Technology		per credit hour	\$20.00	\$20.00	\$0.00	0%
Cosmetology		per credit hour	\$20.00	\$20.00	\$0.00	0%
Welding Technology		per credit hour	\$20.00	\$20.00	\$0.00	0%
<b>Workforce Continuing Education</b>						
Contract Training Tuition		per hour	\$0 - \$750.00	\$0 - \$750.00	\$0.00	0%
Per Course Tuition		per hour	\$0 - \$200.00	\$0 - \$100.00	\$100.00	100%
<b>Miscellaneous Charges</b>						
Inclusive Access Textbook Charge (Day One Access)			Varies by course and publisher			
<b>Testing Center</b>						
Accuplacer Test (formerly Compass Test)			\$25.00	\$25.00	\$0.00	0%
ADN-A&P and Microbiology Test			\$30.00	\$30.00	\$0.00	0%
CLEP Test			\$15.00	\$15.00	\$0.00	0%
Community Service Proctor Fee			\$25.00	\$25.00	\$0.00	0%
HESI A2 Testing Fee			\$60.00	\$60.00	\$0.00	0%
NHA CPT Exam Proctor Fee			\$25.00	\$0.00	\$25.00	100%
TCFP Test (formerly State Fire Certification Test)			\$25.00	\$25.00	\$0.00	0%
TCOLE Test (formerly TCLEOSE Test)			\$25.00	\$25.00	\$0.00	0%
TEAS Test			\$100.00	\$85.00	\$15.00	18%
TSI Assessment Test			\$25.00	\$25.00	\$0.00	0%
<b>Other Miscellaneous Non-Instructional and Incidental Fees</b>						
Return Payment Service Charge			\$25.00	\$25.00	\$0.00	0%
TouchNet Payment Plan Charge			\$25.00	\$25.00	\$0.00	0%
Student Print/Copier charge						
	B&W per page		\$0.10	\$0.10	\$0.00	0%
	Color per page		\$0.15	\$0.15	\$0.00	0%
Fax Charges (per fax, unlimited pages)			\$2.00	\$2.00	\$0.00	0%
Three-Peat Fee (per semester hour)			\$50.00	\$50.00	\$0.00	0%
Coyote Card Replacement (per replacement)			\$10.00	\$10.00	\$0.00	0%

			2024-2025	2023-2024	Difference	% Change
<b>Student Services</b>						
Application Fee			\$5.00	\$5.00	\$0.00	0%
Transcript Fee			\$5.00	\$5.00	\$0.00	0%
International Processing Fee			\$75.00	\$50.00	\$25.00	50%
<b>Learning Resource Center</b>						
Library - Overdue Item	per day		\$0.25	\$0.25	\$0.00	0%
Maximum			\$15.00	\$15.00	\$0.00	0%
Library - Lost Item Processing Fee			\$20.00	\$20.00	\$0.00	0%
Library - Lost Item Replacement Fee		Current market price		\$0.00	Varies	Varies
<b>Campus Police</b>						
Parking Permits						
Fall			\$30.00	\$30.00	\$0.00	0%
Spring			\$30.00	\$30.00	\$0.00	0%
Summer			\$30.00	\$30.00	\$0.00	0%
Replacement/Additional Parking Permit			\$10.00	\$10.00	\$0.00	0%
Parking Fines (per offense)						
Failure to display registration permit			\$15.00	\$15.00	\$0.00	0%
Parking in a no park zone			\$15.00	\$15.00	\$0.00	0%
Parking in a faculty/staff only			\$25.00	\$25.00	\$0.00	0%
Parking in a handicap space			\$50.00	\$50.00	\$0.00	0%
Parking in a crosswalk/fire lane			\$25.00	\$25.00	\$0.00	0%
Parking in a 15-minute zone			\$15.00	\$15.00	\$0.00	0%
Not parking wholly within lines			\$15.00	\$15.00	\$0.00	0%
Other			\$15.00	\$15.00	\$0.00	0%
<b>Room and Board Charges</b>						
Per Semester Charges:						
1&2 bedroom (per room)	Coyote Village		\$2,485.00	\$2,485.00	\$0.00	0%
4 bedroom (per room)	Coyote Village		\$2,260.00	\$2,260.00	\$0.00	0%
1&2 bedroom (per room)	Durant Hall		\$2,590.00	\$0.00	\$2,590.00	100%
4 bedroom (per room)	Durant Hall		\$2,365.00	\$0.00	\$2,365.00	100%
10 meal plan (including sales tax)			\$1,410.00	\$1,410.00	\$0.00	0%
19 meal plan (including sales tax)			\$1,625.00	\$1,625.00	\$0.00	0%
Non Semester Charges:						
Nightly Rate-Student Residents Staying During Breaks			\$30.00	\$25.00	\$5.00	20%
Nightly Rate-Summer Guests and Groups			\$30.00	\$25.00	\$5.00	20%
Housing - Lost Slide Key			\$50.00	\$50.00	\$0.00	0%
Housing - Lost Bedroom Key			\$100.00	\$100.00	\$0.00	0%
Lease Termination Fee			\$1,000.00	\$1,000.00	\$0.00	0%
Dorm Deposit			\$300.00	\$250.00	\$50.00	20%

COURSE FEE CHANGES				
Course ID	Assessment Fee	Incidental Fee	Lab Fee	Explanation
CETT.1407	\$25.00			Industry-Recognized NIMS Test
CTMT.2264		\$15.00		Change in Insurance Fee (increase from \$13 to \$15)
DMSO.1366		\$0.00		Remove Insurance Fee
DSAE.2264		\$0.00		Remove Insurance Fee
DSAE.2364		\$15.00		Change in Insurance Fee (increase from \$13 to \$15)
DSAE.2461		\$0.00		Remove Insurance Fee
DSVT.1364		\$0.00		Remove Insurance Fee
ELMT.1301	\$25.00			Industry-Recognized NIMS Test
ELMT.1305	\$25.00			Industry-Recognized NIMS Test
ELMT.2339	\$25.00			Industry-Recognized NIMS Test
FIRS.1301		\$277.00		Required Text Fee
FIRS.1301	\$45.00			Fire Science Test Fee (reduce from \$85 currently charged)
FIRS.1301		\$100.00		Training Center Lease Fee
FIRS.1313	\$45.00			Fire Science Test Fee
FIRS.1323	\$45.00			Fire Science Test Fee
FIRS.1433		\$0.00		Remove \$100 Training Center Lease Fee (move to FIRS.1301)
INMT.1305	\$25.00			Industry-Recognized Test
INMT.2345	\$25.00			Industry-Recognized NIMS Test
INTC.1341	\$25.00			Industry-Recognized NIMS Test
INTC.1357	\$25.00			Industry-Recognized NIMS Test
MAMT.2264		\$15.00		Change in Insurance Fee (increase from \$13 to \$15)
OSHT.1301		\$10.00		OSHA-30 Card Fee
PLAB.1460		\$0.00		Remove \$13 Insurance Fee
RADR.1260		\$0.00		Remove \$13 Insurance Fee
RADR.2366		\$0.00		Remove \$13 Insurance Fee
RBTC.1305	\$25.00			Industry-Recognized Universal Robotics Test
RBTC.1345	\$25.00			Industry-Recognized Universal Robotics Test
RBTC.2345	\$25.00			Industry-Recognized Universal Robotics Test
RNSG.1128	\$563.00			New Testing Fee
RNSG.1161		\$15.00		Change in Insurance Fee (increase from \$13 to \$15)

Course ID	Assessment Fee	Incidental Fee	Lab Fee	Explanation
RNSG.1324	\$0.00			Remove \$460 Testing Fee
RNSG.1430	\$0.00			Remove \$400 Testing Fee
RNSG.1533	\$0.00			Remove \$400 Testing Fee
RNSG.1538	\$563.00			Change in Testing Fee (increase from \$400)
RNSG.2360		\$0.00		Remove \$13 Insurance Fee
RNSG.2362		\$15.00		Change in Insurance Fee (increase from \$13 to \$15)
RNSG.2363		\$15.00		Change in Insurance Fee (increase from \$13 to \$15)
RNSG.2539	\$563.00			Change in Testing Fee (increase from \$400)
VNSG.1361		\$0.00		Remove \$13 Insurance Fee
WLDG.1200		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1202		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1204		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1206		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1302		\$100.00		New Supply Fee
WLDG.1306		\$100.00		New Supply Fee
WLDG.1307		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1313		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1317		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1327		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.1353		\$100.00		New Supply Fee
WLDG.1428		\$100.00		New Supply Fee
WLDG.1435		\$100.00		Change in Supply Fee (reduce from \$300)
WLDG.2406		\$100.00		New Supply Fee
WLDG.2432		\$100.00		New Supply Fee





**Weatherford College Board of Trustees  
Action Item**

**DATE:** March 7, 2024

**AGENDA ITEM #6**

**SUBJECT:** Consideration and Possible Action: Appointment of Weatherford College Foundation Board Liaison

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**INFORMATION AND DISCUSSION:** The Weatherford College Foundation is a 501(c)3 non-profit corporation with the mission of raising support to benefit WC and its students. It is governed by a board of directors made up of 18 to 25 members of the community.

According to WC and WC Foundation policy, the WC Board of Trustees names a board member to act as a liaison between the college board and the foundation board. This liaison is a non-voting member of the foundation board and is invited to the board's meetings, which occur three times a year.

Lela Morris tendered her resignation as liaison on February 19, 2024, concluding 5 years of service. The role is currently vacant.

**RECOMMENDATION:** That the Board of Trustees name a liaison to the WC Foundation Board of Directors.

**ATTACHMENTS:** None

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**SUBMITTED BY:** Brent Baker, Vice President of Institutional Advancement



## Weatherford College Board of Trustees Report

**DATE:** March 7, 2024

**AGENDA ITEM:** #7.a.

**SUBJECT:** Wise County, Academics, and Student Services Update

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### **INFORMATION AND DISCUSSION:**

#### **Wise County:**

##### Program Updates:

- Over 100 WCWC students, staff and faculty enjoyed a pancake breakfast on February 27th and 28th. The executive dean, director of student services and the operations sergeant cooked the pancakes and had fun serving everyone.
- WC2 held a bake sale on Valentine's Day and had a great turnout. They will be hosting a meet and greet pizza party on March 6th for a membership drive.
- WCWC hosted a TEAS workshop for prospective nursing students on February 9th with the help of Donna Cox.
- WCWC held a financial aid workshop with the assistance from the WC financial aid office at WC. Numerous students, parents and community members took advantage of the in-person workshop.
- Recruiting efforts continue at the local high schools during lunch periods.
- The WCWC testing center administered over 100 tests in February with the largest portion being Pearson tests.
- The WCWC director of student services has reached out to each student who is eligible for May graduation and has encouraged them to apply for graduation and to assist in planning for the next steps.
- The director of student services and the workforce manager spent the day March 6th at Bridgeport High School meeting with all seniors to share what all WC has to offer during a senior rotation.
- WCWC is in the planning stages of scheduling a Job Fair with Texas Workforce Commission (TWC) to be held at WCWC. The event is scheduled for May 3rd from 10:00 am to 1:00 pm and will be open to the public. TWC will bring their mobile workforce unit so participants can register with TWC on site.
- The annual Wise County Weld-Off will be held at the WCWC workforce building on May 10th. This year they have expanded the competition to include a parking lot weld off. All



Wise County high schools are invited to bring welding teams of up to 6 students to the event.

- Eleven WCWC welding students earned a D1.1.2F credential through American Welding Society in stick welding. The students are provided the opportunity periodically throughout the welding program to test for and earn AWS credentials to take with them when they apply for jobs.

### Academics:

- Curriculum and Academic Standards New Program Approvals

The Committee approved the following new programs to move forward:

Associate of Applied Science in Culinary Arts  
Associate of Applied Science in Golf and Sports Turf Management  
Associate of Applied Science in Radio/TV and Associate of Arts in Mass Communication  
Realignment of the CADD, CNC Machining and Welding programs for micro-credentials

Thank you to the Curriculum and Academic Standards Committee, under the leadership of Jared Abraham, for your outstanding work.

- Partnership updates

Weatherford College signed an articulation agreement with Tarrant County College to align all AA, AS and AAS degrees to our 4 bachelor's programs on February 5th.

Weatherford College is working to articulate programs with the following universities to align our AA, AS, and AAT degrees for transfer:

Angelo State University  
Texas Woman's University  
Texas Wesleyan University

Transfer Agreements are in progress to articulate the WC Bachelor's degrees with:

University of North Texas Health Science Center (BSN to MSN and Medical and Health Services Management)  
Chamberlain University (BSN to MSN and Masters in Public Health and Social Work)

- Dr. Ydoyaga met with the Senior Manager of Workforce Programs, Dr. Kirsten Jakowitsch, to develop additional paraprofessional education pathways for ISD partners



to fund students from the childcare certificate through the Bachelor's in Education programs offered through Weatherford College.

- Dr. Ydoyaga met with the Faculty Senate to discuss Artificial Intelligence and academic integrity concerns. WC will be enhancing professional development offerings to learn more about this new technology to support faculty.
- Thank you to our Faculty Promotion and Rank Committee under the leadership of Chair Michael Lee for their outstanding work in reviewing twenty portfolios related to promotion and rank.

This is a rigorous process in considering teaching excellence for pedagogical, curricular, technology expertise, and innovation. The committee also reviews service to the college related to institutional, professional and community engagement and scholarship. This works allows for promotion and recognition of excellence in teaching among our faculty.

- Our next study abroad opportunity will be traveling to England, Ireland, and Wales. The information session was held on Tuesday, February 27th in ACAD in preparation of the May 2025 trip. Please reach out to Marcie DeChiara at 817-598-8932, FAC104 for additional questions.

#### Humanities and Sciences:

- The AA in Mass Communication and AAS in Radio/TV Broadcasting programs substantive change is ready to be submitted to SACSCOC. The programs will be housed in the Agriculture, Business and Communication unit, at least for the introductory or pilot phase of the programs effective Fall 2024.
- On February 26th, The Deans' Forum public conversation was on "Inclusive Andragogy and Intersectional Education". The forum was well attended by faculty, staff and students. The Deans' Forum, the monthly informational sharing "magazine" is held the last Monday of each month at 12 noon.
- The Annual Interdisciplinary Academic Conference will be held on April 11 and 12, 2024. The keynote speaker for the conference will be Amy Johnson, Senior Transportation Planner with the North Central Texas Council of Governments. Thanks to Jared Stewart for leading this endeavor.
- The Honors program, Phi Theta Kappa (PTK), and the National Society of Leadership and Success (NSLS) gained more students into their respective programs. The students are engaged in various leadership opportunities and training weekly or bi-weekly. The Honors Capstone presentations, PTK induction, as well as NSLS induction dates planned for April and May, the specific dates will be published soon.



#### Workforce:

- The "iWork: Youth Career Exploration" grant was awarded to WC in the amount of \$10,000. This event on behalf of Workforce Solutions for North Central Texas (WSNCT) will serve students in middle school, high school, and post-secondary education, as well as homeschool students, opportunity youth and foster youth up to age 24 (Youth), and the parents of these individuals within NCTWDA. Events will be made available to Youth across our region.
- The BAAS in Organizational Leadership is growing strong with 43 students currently enrolled.
- The Robotics and Automation substantive change proposal is with the SACS/COC.
- Welding substantive change proposal is with the SACS/COC.
- The Automotive Technology substantive change with the site approval request is in process for the Gilchrist Auto Group location. That will go to the SACS for the mid-summer convening.
- Workforce will offer a new Certified Industry Technologist credential program beginning in summer 2024, combining existing Logistics Associate and Tech certificates with OSHA 10 certification and Certified Production Tech credentials. Logistics classes are enrolling now. The new program development is funded by the TRUE Grant.
- Workforce will offer a new Sterile Processing Tech credential program. The new program development is funded by the consortium TRUE Grant.
- The Industrial Programs in CADD, CNC, and Welding received CASC approval to offer micro credentials. The new awards are segments of the existing programs. No new courses have been added to create these awards.
- The Information Technology Department has proposed three new nine (9) credit hour micro credentials, in Data Organization, Electronic Publishing, and Networking/Computer Systems. These awards combine existing courses to create new credentials of value.
- The Perkins Basic Grant reallocation of \$51,181 will be used to support student transportation needs, targeted program marketing, and additional instructional equipment to enhance programs in Robotics and Automated Engineering, Phlebotomy, and Emergency Medical Services.

#### Fine Arts and Community Relations:

- On February 13th, the Fine Arts faculty hosted Mardi Gras with approximately 300 -400 attended Mardi Gras, where the three top gumbo winners were; 1st place went to WC's Valorie Hopkins, 2nd place to Sue Rubiniux, and 3rd place to WC Chief of Police Anthony Bigiongiari. In Texas Hall music was provided by the "Rhythmators" along with New Orleans Street band led by Fredrick Sanders. New Orleans native, Jamil Adisa was the featured artist on the Alkek Stage after the awards were presented.



- The WC Jazz Orchestra Family Ties Concert was held on Thursday, February 22nd with approximately 75 individuals in attendance in Texas Hall. Students and their musical family members performed.
- Little Women starts its performance on Thursday February 29th at 7pm in the Alkek.

#### eLearning, Education, and Dual Credit:

- Drs. Ydoyaga and Lock met with the Garner ISD leadership team, including Superintendent Rebecca Hallmark to discuss dual enrollment opportunities.
- Drs. Ydoyaga, Lock, and Hancock met with Assistant Superintendent Chris Chappotin with Boyd Independent School District to discuss pathways for paraprofessionals in education.
- On February 29th, Weatherford College hosted the 28th annual Jack Harvey celebration of area educators. Forty-six area teachers were recognized for excellence in the classroom. WC's first cohort of students in the Bachelor's in Early Childhood Education & Teaching program served as ushers for the event and participated in the celebration of their future profession.

#### Institutional Effectiveness:

- Weatherford College's IPEDS data have been reported in the IPEDS Data Feedback Report 2023, which may be located at:

<https://nces.ed.gov/ipeds/dfr/2023/ReportHTML.aspx?unitId=229799>

- The report allows for a selection of indicators for WC to compare with a group of similar institutions.

#### Student Services:

- Since January 1, Admission in Student Services has received more than 1,500 applications and more than 1,000 advising meetings with students.
- The Testing Center is staying busy. In comparison to February 2023, the Testing Center observed an increase of 47% of Pearson Vue exams and an increase of 47% of the TEAS test. They have recently submitted their National College Testing Association Recertification paperwork in order to begin the process for required recertification.
- During the month of February, Disability Services, which is serving 241 students this semester, administered seven exams for students.
- Starting in April, Student Services will begin its CORE Orientation for new students. This year we will be conducting nine orientations here at the Weatherford campus and two at the Wise County Campus.
- Here are the Coyote Clinic numbers for February. Forty-eight visits with seven walk-ins or phone calls., which is rather comparable to last year's numbers. Positive Flu cases were about 20 % (7) of the 34 tests performed while positive COVID cases were very low

at less than 1% (3). There was only one positive strep test, though 30 tests were performed. They have also mentored an additional two RN to BSN students, who will graduate with their BSN degrees this May.

- The Coyote Counseling Center in February had ninety-five in-person or zoom contacts and an additional sixty-one phone or email contacts. The two counselors are currently carrying a caseload of thirty-two regular patients, not counting drop-ins. The brand-new Calm Room was used four times this month.

**Upward Bound:**

- Twenty-three students attended BNSF Railway Technology Awareness Day in Fort Worth as part of the National Black Family Technology Awareness Week. The event promotes significant minority achievement in engineering, science, and technology. Students engaged in technology careers such as IBM, Google, Dell Computers, drone and robotics technologies, BNSF Railroad, and more. They heard from Matti Parker, Mayor of Fort Worth, Vince Sims, NBC 5 Co-Anchor, and Lasada Pippen, inspiring students to “have the ability to say yes to the opportunities that show up in your life.”



- “Shape your Journey: The Power of Technology” Contest
  - One student won a \$50.00 Amazon gift certificate for participating in an event
  - Two students entered the event’s essay contest
  - Two students entered the event’s graphic arts contest



My interpretation of the theme was the positive and negative aspects that the power of technology can have. Each side represents the benefits or effects that come with technology. Depending on how the user uses technology it can help or destroy them. The positive aspect of technology gives job opportunities, increased productivity as well as communication and much more! Whereas the negative aspect of technology includes sleeping problems, becoming addicted to technology, communication problems, and many more.

– Shonelle Mejia



- UB took seniors to tour Abilene Christian University, Hardon Simons University, Tyler Junior College, and A & M – Commerce University.
- A UB participant and a Springtown WC dual credit student auditioned for the Tyler Junior College band, and both received \$3000.00 scholarships. UB staff helped facilitate the auditions.
- Stephanie Edwards, UB Academic Counselor, sat on a NISOD committee for Conference Presentation Proposals. She read over 50 proposals and earned a free 2024 NISOD conference registration. She will be attending in May to represent WC Student Services.
- UB provided 252 target school services in February, including grade checks, financial literacy, FAFSA, mental health and academic counseling, etc.

#### Talent Search:

- We have provided about 150 services this month to our students
- We have had over 20 school visits
- We officially have three students who were accepted into the National Student Leadership Conference in Washington D.C. We have numerous meetings up ahead to prepare for the conference
- We have a TSI Bootcamp we are preparing for at Santo High School
- We are finalizing details for a college tour to Midwestern State University, University of North Texas, and Tarleton State University.
- Student Support Services is heavily involved in aiding their students and helping to prepare reports to the federal government.

#### Numbers with Heart:

- While there are many people in Student Services that can be recognized, Director of Student Service WCWC Kim Hutton should be recognized for her work on going above and beyond for her student and the college. She has spent countless hours setting up tables at high school sporting events, worked late to aid students, and established various student activities at the Wise County campus.

**ATTACHMENTS:** None

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**SUBMITTED BY:** Dr. Ydoyaga, Executive Vice President of Academic Services; Dr. Scott Tarnowiecky, Associate Vice President of Student Services; and Kristin McLaughlin, Executive Dean of Weatherford College Wise County





**Weatherford College Board of Trustees  
Report**

**DATE:** March 7, 2024

**AGENDA ITEM:** #7.b.

**SUBJECT:** Vickie and Jerry Durant Hall Student Amenities Presentation

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**INFORMATION AND DISCUSSION:** Dr. Scott Tarnowiecky and Trainer Chris Nelson will report to the Board on many of the amenities that will be available to students in the Vickie and Jerry Durant Hall.

**ATTACHMENTS:** None

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**SUBMITTED BY:** Dr. Scott Tarnowiecky, Associate Vice President of Student Services.



## Upcoming Events

- March 9                      Softball – WC vs Northern Oklahoma  
(Stuart Field, 2:00 p.m.)
- Basketball – WC vs Temple  
(Graber Athletic Center, 2:00 and 4:00 p.m.)
- March 11-15                Spring Break
- March 13-16                NJCAA Region V Basketball Tournament  
(Graber Athletic Center)
- March 13                    Baseball – WC vs Vernon  
(Roger Williams Ballpark, 12:00 p.m. doubleheader)
- March 16                    Softball – WC vs Vernon  
(Stuart Field, 12:00 p.m. doubleheader)
- March 19                    “Frontier Tales and Canvas Trails”  
(Speaker Jim Wright Library, 4:00 to 6:00 p.m.)
- March 20                    Baseball – WC vs NCTC  
(Roger Williams Ballpark, 12:00 p.m. doubleheader)
- March 21                    Songwriters Showcase  
(Alkek Fine Arts Center, 7:00 p.m.)
- March 22                    Alumni Awards Luncheon

(Emerging Technologies & Workforce Bldg., 11:30 a.m.)

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| March 22 | Piano Duo Azul Concert<br>(Alkek Fine Arts Center, 7:00 p.m.)  |
| March 23 | Flute Festival<br>(Alkek Fine Arts Center, 8:00 a.m.)  |
| March 27 | Softball – WC vs Temple<br>(Stuart Field, 1:00 p.m. doubleheader)  |
| March 29 | Good Friday Holiday<br><br>Baseball – WC vs Temple<br>(Roger Williams Ballpark, 12:00 p.m. doubleheader)                                     |
| April 3  | Career Fair<br>(Emerging Technologies & Workforce Bldg., 11:00 a.m.)<br><br>Softball – WC vs Cisco<br>(Stuart Field, 4:00 p.m. doubleheader) |
| April 4  | “It’s All About the Music”<br>(Alkek Fine Arts Center, 7:00 p.m.)  |
| April 5  | Hyeyoung Song’s Beethoven Piano Sonata Cycle – Concert IV<br>(Alkek Fine Arts Center, 7:00 p.m.)   |
| April 6  | Baseball – WC vs Cisco<br>(Roger Williams Ballpark, 12:00 p.m. doubleheader)   |



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** March 7, 2024

**AGENDA ITEM #9.a.**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may deliberate items regarding real property in accordance with Texas Government Code 551.072.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** March 7, 2024

**AGENDA ITEM #9.b.**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

**RECOMMENDATION:** None at this time.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** March 7, 2024

**AGENDA ITEM #10**

**SUBJECT:** Consideration and Possible Action: Real Property

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**INFORMATION AND DISCUSSION:** The Board may decide to act on items that include real property.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** March 7, 2024

**AGENDA ITEM #11**

**SUBJECT:** Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

- a. Annual Evaluation and Employment Contract of the College President

**RECOMMENDATION:** None at this time.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Dan Carney, Chair of the Board of Trustees



Adjourn