



# ***BOARD OF TRUSTEES***

***Regular Board Meeting***

***Thursday, November 14, 2019***

***2:00 p.m.***

***Allene Strain Community Room  
Of the  
Doss Student Center***

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES  
November 14, 2019  
2 p.m.**

**AGENDA**

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, November 14, 2019 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Open Forum for Individuals Not on the Agenda
3. President's Report:
  - a. Recognitions
  - b. Employee Notices
4. Consent Agenda and Financial Reports:
  - a. Approval of Minutes from the October 10, 2019 Board Meeting
  - b. Financial Reports Ending September 30 & October 31, 2019
  - c. Disposal of Obsolete and Surplus Items Through E-waste Recycling & Online Auction
  - d. Approval on Alternate Method of Disposal for Surplus Items
  - e. Annual Review of CAK Local Policy Appropriations and Revenue Sources – Investments
  - f. Ratification on Emergency Replacement of HVAC Units for Fine Arts Building
5. Consideration and Possible Action: Parker County Appraisal District Directors-Ballot for Official Vote
6. Consideration and Possible Action: Architectural Services #RFQ-01-20
7. Consideration and Possible Action: Determination of Method of Procurement that Provides Best Value on Construction and Authorization of Delegation of Authority on Emerging Technology Workforce Building Project
8. Consideration and Possible Action: Reinstatement of Athletic Programs - Men's Golf, Women's Tennis & Additional Sports
9. Reports:
  - a. Equities in Athletics Report
  - b. Guided Pathways Update/How are we doing with student success: Using numbers with heart
  - c. Demand Study Update
  - d. Vet Tech Update

10. Future Agenda Items or Meetings:

- a. 2019-20 Financial Audit
- b. Strategic Plan Update

11. Announcements

12. Closed Session:

- a. Consult with College Attorney, in Accordance with Government Code 551.071
- b. Deliberate Real Property in Accordance with Government Code 551.072
- c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

13. Consideration and Possible Action: Real Property

14. Consideration and Possible Action: Personnel Matters

15. Adjourn



Open Forum for  
Individuals  
Not on Agenda



# President's Report

- Recognitions
- Employee Notices



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** November 14, 2019

**AGENDA ITEM #4.a.**

**SUBJECT:** Minutes from the October 10, 2019 Board Meeting are attached.

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**INFORMATION AND DISCUSSION:** None

**RECOMMENDATION:** That the Board of Trustees approves the minutes as presented.

**ATTACHMENTS:** Minutes from the October 10, 2019 Board Meeting

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**SUBMITTED BY:** Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES**

**MINUTES OF REGULAR MEETING**

**October 10, 2019**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, October 10, 2019 in the Allene Strain Community Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Vice-Chair Sue Coody, Secretary Lela Morris, and Dr. Robert Marlett. Elaine Carter, Dr. Trev Dixon and Judy McAnally were absent. Brent Baker, Vice President of Institutional Advancement, gave the invocation, and the Pledge of Allegiance was recited.

Call to Order,  
Invocation, and  
Pledge of Allegiance

No one spoke in open forum.

Open Forum

President Tod Allen Farmer gave the following recognitions, employee notices, and an enrollment report:

President's Report

a. Recognitions:

- Weatherford College Board of Trustees, the Weatherford College Foundation Board, faculty, staff, students, and all of our community stakeholders for Weatherford College being awarded the 2019 Large Business of the Year award by the Weatherford Chamber of Commerce
- Gwen Crabtree and the entire staff of the Weatherford College Testing Center for their recent recertification by the National College Testing Association.
- Weatherford College Foundation Board member Lonna Leach for receiving the James H. Doss Award at the recent Weatherford Chamber of Commerce banquet.
- Myrlan Coleman on being awarded the 2019 Presidential Service Award at the recent Presidential Luncheon. Myrlan is in her 50th year of service as a Weatherford College team member. She is an amazing person with an amazing record of service.
- Kodey Hoss recently set a college record for goat tying at the Vernon College Rodeo. She was one of 10 WC team members to qualify for the finals.
- Hunter Rosson, Brandon Uhse, John Breaux, and Bryce Hackett for recently being selected for the All-Star baseball weekend games.
- The WC Bell Ringers' Ball planning committee. Donna Dickinson, Lonna Leach, Judy McAnally, Charlett LaGrone, Tammy Gazzola, Katie Edwards, Evelyn Payne, Stephenie Fields, and Brent Baker have planned what will undoubtedly be a night to remember. We are eagerly looking forward to this event on November 9th at Ridglea Country Club.

b. Employment Notices –

DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, the following individuals have submitted resignations:

- Danis Masters – Enrollment Management, Student Records Verification Specialist, retired

Consent Agenda

The minutes from the September 12, 2019 Board meeting were presented. *Minutes are attached.*

Minutes

The college contracts with the Parker County Elections Office to conduct elections for the board of trustees or any other items approved by the voters. The elections office has requested that all of their partner entities approve the attached resolution to adopt the HART Verity voting system. This is a routine matter requested by the elections office. No WC elections are scheduled until May of 2021. Mr. Brent Baker, Vice President of Institutional Advancement made the recommendation that the board approve the resolution to adopt the HART Verity voting system. *Attached is the Resolution, submitted by Parker County Elections Office.*

Resolution to Adopt  
the HART Verity  
Voting System

BuyBoard cooperative contract awarded vendors were solicited to provide proposals for the demolition of the current seating, installation of new seating, and to provide design options that included telescopic seating base, sturdy seats with padded backs and seats, cup holders, and covered in black vinyl upholstery. Lone Star Furnishings and Specialty Supply & Installation, dealer for Irwin Seating, provided Buyboard cooperative contract proposals for this project that best met the specifications and offered the best value on items requested. The quality and design of Irwin's seating system creates an attractive and comfortable seating experience for WC Coyote Fans and is preferred for the College environment. Funds have been allocated in the 2019-2020 budgets for purchase of these products. After evaluation and review of the cooperative contract proposals received, Athletic Director, Bob McKinley and Administration recommend award of this BuyBoard Cooperative Contract #503-16 proposal not to exceed budget funds as follows: Lone Star Furnishings (Irwin Seating) \$109,673.00. *Attached is the Tabulation on BuyBoard Cooperative Contract #503-16 Proposals for the Betty Jo Crumm Graber Athletic Center Reserved Seating Replacement Project.*

BuyBoard Cooperative  
Contract #503-16  
Proposals for the  
Betty Jo Crumm Graber  
Athletic Center  
Reserved Seating  
Replacement Project

Mrs. Morris made the motion to approve the Consent Agenda as presented. Dr. Marlett seconded and the motion carried unanimously.

Consent Agenda  
754-1  
Approved

Mr. Adam Finley, Executive Dean of Student Services presented the recommended amended policy DEB (Local). Per policy DEB (Local) employees and their dependents are allowed to attend Weatherford College tuition-free. This benefit includes tuition charges only per policy DEB (Local). Weatherford College Administration recommends amending policy DEB (Local) to extend this benefit to tuition charges and compulsory fees. *Attached is DEB (Local) policy with recommended edit.* Ms. Coody made the motion to amend policy DEB (Local) to extend employee tuition-free benefits to tuition charges and compulsory fee. Dr. Marlett seconded and the motion carried unanimously.

DEB (Local Policy)  
Compensation and  
Benefits  
754-2  
Approved

The following reports were given:

Reports

- a. Weatherford College Foundation Annual Report - Brent Baker, Vice President of Institutional Advancement
- b. Guided Pathways Update/How we are doing with student success - Using Numbers with Heart, Michael Endy, Vice President for Instruction and Student Affairs
- c. Demand Study Report - Michael Endy, Vice President of Instruction and Student Affairs
- d. Vet Tech Program Update – Michael Endy, Vice President of Instruction and Student Affairs
- e. BI (Legal) Access and Affordability Report - Adam Finley, Executive Dean of Student Affairs

President Farmer reviewed the following tentative future agenda items:

Future Agenda Items

- a. Equities in Athletics Report
- b. Guided Pathways Conference

Mr. Brent Baker made the following announcements:

Announcements

- October 16 Home baseball, Williams Ballpark, 1:00 p.m.
- October 19 WC Alumni Rodeo and Ag Reunion:  
Dinner at 5:00 p.m., Rodeo at 7:00 p.m.  
Parker County Sheriff's Posse Grounds
- October 23 Home baseball, Williams Ballpark, Noon
- October 24 Fall Jazz Concert, 7:30 p.m., Alkek Fine Arts Theatre
- October 25 STEMania Event, Main Campus
- October 28 Home baseball, Williams Ballpark, Noon
- October 31 Safe Halloween 6:00 – 9:00 p.m., Coutts Parking Lot
- November 1 Clara Schumann's 200<sup>th</sup> Anniversary Concert, 5:30 p.m., Alkek Fine Arts Theater
- November 2 WC Rodeo 7:00 p.m., Parker County Sheriff's Posse Grounds
- November 3 First United Methodist presents Weatherford College 150<sup>th</sup> Lecture and Reception, 4:00 p.m., FUMC
- November 4 Student Art Show 6:00 p.m., Texas Hall

- November 5 Choir Concert 7:30 p.m., Alkek Fine Arts Theatre
- November 9 Coyote Basketball Home Game 1 p.m., Gymnasium
- November 11 Veteran's Day Commemoration 10:45 a.m., Kramer  
Veteran's Flag Plaza with F-16 Flyover
- November 16 Coyote Chase Race and Carnival 9:00 a.m., Memorial  
Plaza

The Board of Trustees entered into Closed Session at 2:40 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate personnel matters, in accordance with Government Code 551.074, and to deliberate real property in accordance with Government Code 551.072

Closed Session

No action was taken regarding real property.

Real Property  
754-3  
No action

No action was taken regarding personnel matters.

Personnel Matters  
754-4  
No action

At 3:20 p.m. Dr. Marlett made the motion to adjourn the meeting. Ms. Coody seconded and the motion carried unanimously.

Motion to Adjourn  
754-5  
Approved

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Mac Smith  
Chairman, Board of Trustees

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Lela Morris  
Secretary, Board of Trustees



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** November 14, 2019

**AGENDA ITEM #4.b.**

**SUBJECT:** Financial Reports Ending September 30, 2019 and October 31, 2019

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**INFORMATION AND DISCUSSION:** The cash balance as of September 30, 2019 is \$37,055,753.27. This is an increase of \$935,489.05 from last year at September 30, 2018. The operating statement at September 30, 2019 indicates that total revenues collected are \$9,824,053 or 18.00% of budget. Total expenditures are \$7,366,822 or 13.50% of budget.

The cash balance as of October 31, 2019 is \$34,980,163.19. This is an increase of \$533,580.65 from last year at October 31, 2019. The operating statement at October 31, 2019 indicates that total revenues collected are \$13,336,761 or 24.43% of budget. Total expenditures are \$12,825,557 or 23.50% of budget.

**ATTACHMENTS:** Cash Balance Reports and Operating Statements at September 30, 2019 and October 31, 2019

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE  
CASH BALANCE REPORT  
9/30/2019**

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Payroll &amp; Petty Cash</u>	<u>Total</u>
Beginning Balance	2,069,599.45	28,769,090.62	4,375.00	30,843,065.07
Deposits	7,390,004.61	6,240,256.94	-	13,630,261.55
Disbursements	(8,881,107.58)	(6,057,152.11)	-	(14,938,259.69)
Ending Balance	<u>578,496.48</u>	<u>28,952,195.45</u>	<u>4,375.00</u>	<u>29,535,066.93</u>

Unrestricted Funds:	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	578,496.48	28,952,195.45	29,530,691.93
Payroll	-	-	-
Petty cash	4,375.00	-	4,375.00
Sub-total	<u>582,871.48</u>	<u>28,952,195.45</u>	<u>29,535,066.93</u>
Restricted Funds:			
Scholarships & Loans	1,210,094.06	3,065,975.73	4,276,069.79
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Debt Service	346,662.27	1,913,022.41	2,259,684.68
Interest & Sinking	38,313.98	-	38,313.98
Contingency Reserves	625,000.00	-	625,000.00
Sub-total	<u>2,541,688.20</u>	<u>4,978,998.14</u>	<u>7,520,686.34</u>
<b>Grand Total</b>	<u>3,124,559.68</u>	<u>33,931,193.59</u>	<u>37,055,753.27</u>

## Recap of Investments

<u>Investments</u>	<u>Maturity Date</u>	<u>Current Value</u> <u>9/30/2019</u>	<u>Rate</u>
<u>Prosperity Bank</u>			
Certificates of Deposit	03/29/20	25,303,380.61	2.40%
Money Market Account		<u>8,627,812.98</u>	1.40%
Sub-Total		33,931,193.59	
Total Investments		<u><u>33,931,193.59</u></u>	

**WEATHERFORD COLLEGE  
STATEMENT OF REVENUES  
September 30, 2019**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Received 9/30/2018	% of Budget	Amended Budget	Received 9/30/2019	Balance	% of Budget
<b>Operating Revenues</b>							
Tuition							
In-District Resident	\$ 4,665,265	\$ 2,192,210	46.99%	\$ 4,898,731	\$ 2,091,939	\$ 2,806,792	42.70%
Out-of District Resident	\$ 5,015,588	\$ 2,385,121	47.55%	\$ 5,413,798	\$ 2,587,728	\$ 2,826,070	47.80%
Out-of District Resident - EC Granbury	\$ 497,464	\$ 270,395	54.35%	\$ 537,263	\$ 265,122	\$ 272,141	49.35%
Out-of District Resident - Wise County	\$ 1,587,652	\$ 781,248	49.21%	\$ 1,680,167	\$ 811,124	\$ 869,044	48.28%
Non-Resident	\$ 510,653	\$ 247,925	48.55%	\$ 551,215	\$ 225,432	\$ 325,783	40.90%
Differential Tuition	\$ 490,656	\$ 226,564	46.18%	\$ 683,400	\$ 331,450	\$ 351,950	48.50%
State Funded Continuing Education	\$ 925,000	\$ 371,926	40.21%	\$ 1,080,000	\$ 395,634	\$ 684,366	36.63%
Non-State Funded Continuing Education	\$ 82,800	\$ 3,918	4.73%	\$ 25,000	\$ 6,344	\$ 18,656	25.38%
Total Tuition	\$ 13,775,078	\$ 6,479,307	47.04%	\$ 14,869,574	\$ 6,714,773	\$ 8,154,801	45.16%
Fees							
General Fee	\$ 442,216	\$ 180,042	40.71%	\$ 489,254	\$ 208,934	\$ 280,320	42.70%
Laboratory Fee	\$ 352,083	\$ 176,629	50.17%	\$ 352,233	\$ 174,368	\$ 177,865	49.50%
Total Fees	\$ 794,299	\$ 356,671	44.90%	\$ 841,487	\$ 383,302	\$ 458,185	45.55%
Allowances and Discounts							
Bad Debt Allowance	\$ (107,500)	\$ 279	-0.26%	\$ (105,000)	\$ -	\$ (105,000)	0.00%
Remissions and Exemptions	\$ (1,583,625)	\$ (753,906)	47.61%	\$ (1,761,000)	\$ (621,728)	\$ (1,139,272)	35.31%
Total Allowances and Discounts	\$ (1,691,125)	\$ (753,627)	44.56%	\$ (1,866,000)	\$ (621,728)	\$ (1,244,272)	33.32%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,152,981	\$ 54,246	4.70%	\$ 1,273,447	\$ 58,656	\$ 1,214,791	4.61%
State Grants and Contracts	\$ 39,598	\$ 4,843	12.23%	\$ 10,487	\$ 2,292	\$ 8,195	21.86%
Non-Governmental Grants	\$ -	\$ -		\$ -	\$ -	\$ -	
Local Grants & Contracts	\$ 3,284,183	\$ 7,428	0.23%	\$ 3,525,000	\$ 11,685	\$ 3,513,315	0.33%
Sales & Services of Educational Activities	\$ 71,750	\$ 2,163	3.01%	\$ 76,250	\$ 2,665	\$ 73,585	3.50%
Investment income - Program Restricted	\$ 57,000	\$ 1,442	2.53%	\$ 85,000	\$ 14,579	\$ 70,421	17.15%
Other Operating Revenues	\$ 299,400	\$ 10,858	3.63%	\$ 310,721	\$ 5,694	\$ 305,027	1.83%
Total Additional Operating Revenues	\$ 4,904,912	\$ 80,980	1.65%	\$ 5,280,905	\$ 95,571	\$ 5,185,334	1.81%
Auxiliary Income							
Bookstore	\$ 255,000	\$ (21,497)	-8.43%	\$ 191,227	\$ (30,702)	\$ 221,929	-16.06%
Cafeteria	\$ 749,000	\$ 341,950	45.65%	\$ 759,400	\$ 296,487	\$ 462,913	39.04%
Dormitory	\$ 1,198,480	\$ 608,525	50.77%	\$ 1,200,930	\$ 530,605	\$ 670,325	44.18%
Intercollegiate Athletics	\$ -	\$ 537		\$ -	\$ -	\$ -	
Student Services	\$ 232,758	\$ 109,272	46.95%	\$ 241,977	\$ 105,382	\$ 136,595	43.55%
Carter Agricultural Center	\$ 54,250	\$ 1,429	2.63%	\$ 61,750	\$ 6,591	\$ 55,159	10.67%
Total Auxiliary Enterprises	\$ 2,489,488	\$ 1,040,216	41.78%	\$ 2,455,284	\$ 908,363	\$ 1,546,921	37.00%
Total Operating Revenues	\$ 20,272,652	\$ 7,203,547	35.53%	\$ 21,581,250	\$ 7,480,281	\$ 14,100,969	34.66%
<b>Non-Operating Revenues</b>							
State Appropriations							
Education and General State Support	\$ 8,461,965	\$ 1,009,685	11.93%	\$ 9,059,678	\$ 1,081,416	\$ 7,978,262	11.94%
State Group Insurance	\$ -	\$ 136,933		\$ -	\$ 144,119	\$ (144,119)	
State Retirement Matching	\$ -	\$ 46,114		\$ -	\$ 15,872	\$ (15,872)	
Professional Nursing Shortage Reduction	\$ 371,210	\$ 36,386	9.80%	\$ 370,316	\$ 31,227	\$ 339,089	8.43%
Total State Appropriations	\$ 8,833,175	\$ 1,229,118	13.91%	\$ 9,429,994	\$ 1,272,633	\$ 8,157,361	13.50%
Maintenance Ad Valorem Taxes-Parker County	\$ 13,728,664	\$ 11,367	0.08%	\$ 15,435,232	\$ 25,007	\$ 15,410,225	0.16%
Debt Service Ad Valorem Taxes	\$ 586,000	\$ 334	0.06%	\$ 590,400	\$ 1,169	\$ 589,231	0.20%
Federal Grants and Contracts (Non-Operating)	\$ 6,360,000	\$ 2,836,958	44.61%	\$ 6,683,000	\$ 998,261	\$ 5,684,739	14.94%
Gifts	\$ 39,979	\$ 21,600	54.03%	\$ 27,000	\$ -	\$ 27,000	0.00%
Investment Income	\$ 228,750	\$ 9,204	4.02%	\$ 476,000	\$ 46,701	\$ 429,299	9.81%
Contributions in Aid of Construction	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Non-Operating Revenue	\$ 29,776,568	\$ 4,108,581	13.80%	\$ 32,641,626	\$ 2,343,772	\$ 30,297,854	7.18%
Budgeted Transfers	\$ 481,838	\$ -		\$ 365,490	\$ -	\$ 365,490	
<b>TOTAL</b>	<b>\$ 50,531,058</b>	<b>\$ 11,312,128</b>	<b>22.39%</b>	<b>\$ 54,588,366</b>	<b>\$ 9,824,053</b>	<b>\$ 44,764,313</b>	<b>18.00%</b>

**WEATHERFORD COLLEGE**  
**STATEMENT OF EXPENDITURES**  
**September 30, 2019**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Expended 9/30/2018	% of Budget	Amended Budget	Expended 9/30/2019	Balance	% of Budget
<b>Operating Expenses</b>							
Unrestricted							
Instruction	\$ 15,783,488	\$ 1,570,825	9.95%	\$ 15,920,999	\$ 1,335,965	\$ 14,585,034	8.39%
Public Service	\$ 29,179	\$ 388	1.33%	\$ 25,603	\$ 170	\$ 25,433	0.66%
Academic Support	\$ 1,692,509	\$ 173,941	10.28%	\$ 3,100,394	\$ 255,525	\$ 2,844,869	8.24%
Student Services	\$ 2,496,313	\$ 233,554	9.36%	\$ 2,356,897	\$ 223,510	\$ 2,133,387	9.48%
Institutional Support	\$ 9,020,191	\$ 1,109,663	12.30%	\$ 11,578,863	\$ 1,210,062	\$ 10,368,801	10.45%
Operation & Maint. of Plant	\$ 6,245,490	\$ 556,722	8.91%	\$ 5,326,349	\$ 16,219	\$ 5,310,130	0.30%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 611,342	\$ 95,725	15.66%	\$ 632,500	\$ 55,707	\$ 576,793	8.81%
<b>Total Unrestricted Educational Activities</b>	<b>\$ 35,878,512</b>	<b>\$ 3,740,818</b>	<b>10.43%</b>	<b>\$ 38,941,605</b>	<b>\$ 3,097,158</b>	<b>\$ 35,844,447</b>	<b>7.95%</b>
Restricted							
Instruction	\$ 1,315,888	\$ 94,990	7.22%	\$ 438,256	\$ 33,502	\$ 404,754	7.64%
Public Service	\$ -	\$ -		\$ -	\$ -	\$ -	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 42,864	\$ -	0.00%	\$ 868,290	\$ 54,465	\$ 813,825	6.27%
Institutional Support	\$ 6,294	\$ 485	7.71%	\$ 5,237	\$ -	\$ 5,237	0.00%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 8,219,076	\$ 3,651,059	44.42%	\$ 8,614,526	\$ 3,474,940	\$ 5,139,586	40.34%
Staff Benefits	\$ -	\$ 183,047		\$ -	\$ 159,990	\$ (159,990)	
<b>Total Restricted Educational Activities</b>	<b>\$ 9,584,122</b>	<b>\$ 3,929,581</b>	<b>41.00%</b>	<b>\$ 9,926,309</b>	<b>\$ 3,722,897</b>	<b>\$ 6,203,412</b>	<b>37.51%</b>
<b>Total Educational Activities</b>	<b>\$ 45,462,634</b>	<b>\$ 7,670,399</b>	<b>16.87%</b>	<b>\$ 48,867,914</b>	<b>\$ 6,820,055</b>	<b>\$ 42,047,859</b>	<b>13.96%</b>
Auxiliary Enterprises	\$ 2,768,192	\$ 244,491	8.83%	\$ 2,885,075	\$ 109,216	\$ 2,775,859	3.79%
Depreciation Expense - Buildings and and Land Improvements	\$ -	\$ 137,367		\$ -	\$ 98,616	\$ (98,616)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 45,971		\$ -	\$ 53,322	\$ (53,322)	
<b>Total Operating Expenses</b>	<b>\$ 48,230,826</b>	<b>\$ 8,098,228</b>	<b>16.79%</b>	<b>\$ 51,752,989</b>	<b>\$ 7,081,209</b>	<b>\$ 44,671,780</b>	<b>13.68%</b>
<b>Non-Operating Expenses</b>							
Expenses on Capital Related Debt	\$ 454,433	\$ (5,524)	-1.22%	\$ 416,848	\$ (9,105)	\$ 425,953	-2.18%
Gain/Loss on Disposal of Fixed Assets	\$ (2,500)	\$ -		\$ (10,000)	\$ -	\$ (10,000)	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Other Uses of Cash</b>							
Principal on Capital Related Debt	\$ 1,201,082	\$ 108,168	9.01%	\$ 1,403,560	\$ 114,239	\$ 1,289,321	8.14%
Capital Outlay (Non-Construction)	\$ 640,810	\$ -	0.00%	\$ 1,008,673	\$ 180,479	\$ 828,195	17.89%
<b>TOTAL</b>	<b>\$ 50,524,651</b>	<b>\$ 8,200,872</b>	<b>16.23%</b>	<b>\$ 54,572,070</b>	<b>\$ 7,366,822</b>	<b>\$ 47,205,248</b>	<b>13.50%</b>

**WEATHERFORD COLLEGE  
CASH BALANCE REPORT  
10/31/2019**

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Payroll &amp; Petty Cash</u>	<u>Total</u>
Beginning Balance	578,496.48	28,952,195.45	4,375.00	29,535,066.93
Deposits	5,198,360.30	10,330.54	-	5,208,690.84
Disbursements	(5,068,076.61)	(1,500,000.00)	-	(6,568,076.61)
Ending Balance	708,780.17	27,462,525.99	4,375.00	28,175,681.16

<u>Unrestricted Funds:</u>	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	708,780.17	27,462,525.99	28,171,306.16
Payroll	-	-	-
Petty cash	4,375.00	-	4,375.00
Sub-total	713,155.17	27,462,525.99	28,175,681.16
<u>Restricted Funds:</u>			
Scholarships & Loans	492,114.91	3,066,777.78	3,558,892.69
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Debt Service	347,622.04	1,913,022.41	2,260,644.45
Interest & Sinking	38,327.00	-	38,327.00
Contingency Reserves	625,000.00	-	625,000.00
Sub-total	1,824,681.84	4,979,800.19	6,804,482.03
<b>Grand Total</b>	<b>2,537,837.01</b>	<b>32,442,326.18</b>	<b>34,980,163.19</b>

## Recap of Investments

<u>Investments</u>	<u>Maturity Date</u>	<u>Current Value</u> <u>10/31/2019</u>	<u>Rate</u>
<u>Prosperity Bank</u>			
Certificates of Deposit	03/29/20	25,303,380.61	2.40%
Money Market Account		<u>7,138,945.57</u>	1.40%
Sub-Total		32,442,326.18	
Total Investments		<u><u>32,442,326.18</u></u>	

**WEATHERFORD COLLEGE**  
**STATEMENT OF REVENUES**  
**October 31, 2019**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Received 10/31/2018	% of Budget	Amended Budget	Received 10/31/2019	Balance	% of Budget
<b>Operating Revenues</b>							
Tuition							
In-District Resident	\$ 4,665,265	\$ 2,191,105	46.97%	\$ 4,898,731	\$ 2,096,683	\$ 2,802,048	42.80%
Out-of District Resident	\$ 5,015,588	\$ 2,389,018	47.63%	\$ 5,413,798	\$ 2,583,489	\$ 2,830,309	47.72%
Out-of District Resident - EC Granbury	\$ 497,464	\$ 269,663	54.21%	\$ 537,263	\$ 264,172	\$ 273,091	49.17%
Out-of District Resident - Wise County	\$ 1,587,652	\$ 782,522	49.29%	\$ 1,680,167	\$ 812,081	\$ 868,087	48.33%
Non-Resident	\$ 510,653	\$ 247,925	48.55%	\$ 551,215	\$ 224,806	\$ 326,409	40.78%
Differential Tuition	\$ 490,656	\$ 226,340	46.13%	\$ 683,400	\$ 331,178	\$ 352,222	48.46%
State Funded Continuing Education	\$ 925,000	\$ 400,708	43.32%	\$ 1,080,000	\$ 449,112	\$ 630,888	41.58%
Non-State Funded Continuing Education	\$ 82,800	\$ 6,566	7.93%	\$ 25,000	\$ 7,722	\$ 17,278	30.89%
Total Tuition	<u>\$ 13,775,078</u>	<u>\$ 6,513,847</u>	<u>47.29%</u>	<u>\$ 14,869,574</u>	<u>\$ 6,769,242</u>	<u>\$ 8,100,332</u>	<u>45.52%</u>
Fees							
General Fee	\$ 442,216	\$ 184,075	41.63%	\$ 489,254	\$ 211,056	\$ 278,198	43.14%
Laboratory Fee	\$ 352,083	\$ 176,630	50.17%	\$ 352,233	\$ 174,307	\$ 177,926	49.49%
Total Fees	<u>\$ 794,299</u>	<u>\$ 360,705</u>	<u>45.41%</u>	<u>\$ 841,487</u>	<u>\$ 385,364</u>	<u>\$ 456,123</u>	<u>45.80%</u>
Allowances and Discounts							
Bad Debt Allowance	\$ (107,500)	\$ 407	-0.38%	\$ (105,000)	\$ 156	\$ (105,156)	-0.15%
Remissions and Exemptions	\$ (1,583,625)	\$ (757,264)	47.82%	\$ (1,761,000)	\$ (631,411)	\$ (1,129,589)	35.86%
Total Allowances and Discounts	<u>\$ (1,691,125)</u>	<u>\$ (756,857)</u>	<u>44.75%</u>	<u>\$ (1,866,000)</u>	<u>\$ (631,255)</u>	<u>\$ (1,234,745)</u>	<u>33.83%</u>
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,152,981	\$ 149,807	12.99%	\$ 1,273,447	\$ 154,151	\$ 1,119,296	12.11%
State Grants and Contracts	\$ 39,598	\$ 10,324	26.07%	\$ 10,487	\$ 5,397	\$ 5,090	51.46%
Non-Governmental Grants	\$ -	\$ -		\$ -	\$ -	\$ -	
Local Grants & Contracts	\$ 3,284,183	\$ 180,697	5.50%	\$ 3,525,000	\$ 138,415	\$ 3,386,585	3.93%
Sales & Services of Educational Activities	\$ 71,750	\$ 5,729	7.98%	\$ 76,250	\$ 9,164	\$ 67,086	12.02%
Investment income - Program Restricted	\$ 57,000	\$ 2,317	4.06%	\$ 85,000	\$ 15,847	\$ 69,153	18.64%
Other Operating Revenues	\$ 299,400	\$ 22,623	7.56%	\$ 310,721	\$ 44,087	\$ 266,634	14.19%
Total Additional Operating Revenues	<u>\$ 4,904,912</u>	<u>\$ 371,497</u>	<u>7.57%</u>	<u>\$ 5,280,905</u>	<u>\$ 367,060</u>	<u>\$ 4,913,845</u>	<u>6.95%</u>
Auxiliary Income							
Bookstore	\$ 255,000	\$ 41,003	16.08%	\$ 191,227	\$ (30,702)	\$ 221,929	-16.06%
Cafeteria	\$ 749,000	\$ 355,385	47.45%	\$ 759,400	\$ 314,857	\$ 444,543	41.46%
Dormitory	\$ 1,198,480	\$ 608,204	50.75%	\$ 1,200,930	\$ 532,752	\$ 668,178	44.36%
Intercollegiate Athletics	\$ -	\$ 537		\$ -	\$ -	\$ -	
Student Services	\$ 232,758	\$ 109,078	46.86%	\$ 241,977	\$ 105,562	\$ 136,415	43.62%
Carter Agricultural Center	\$ 54,250	\$ 7,090	13.07%	\$ 61,750	\$ 8,890	\$ 52,860	14.40%
Total Auxiliary Enterprises	<u>\$ 2,489,488</u>	<u>\$ 1,121,297</u>	<u>45.04%</u>	<u>\$ 2,455,284</u>	<u>\$ 931,358</u>	<u>\$ 1,523,926</u>	<u>37.93%</u>
<b>Total Operating Revenues</b>	<u>\$ 20,272,652</u>	<u>\$ 7,610,489</u>	<u>37.54%</u>	<u>\$ 21,581,250</u>	<u>\$ 7,821,769</u>	<u>\$ 13,759,481</u>	<u>36.24%</u>
<b>Non-Operating Revenues</b>							
State Appropriations							
Education and General State Support	\$ 8,461,965	\$ 2,019,373	23.86%	\$ 9,059,678	\$ 2,162,830	\$ 6,896,848	23.87%
State Group Insurance	\$ -	\$ 273,866		\$ -	\$ 288,237	\$ (288,237)	
State Retirement Matching	\$ -	\$ 91,455		\$ -	\$ 69,462	\$ (69,462)	
Professional Nursing Shortage Reduction	\$ 371,210	\$ 68,015	18.32%	\$ 370,316	\$ 57,013	\$ 313,303	15.40%
Total State Appropriations	<u>\$ 8,833,175</u>	<u>\$ 2,452,709</u>	<u>27.77%</u>	<u>\$ 9,429,994</u>	<u>\$ 2,577,542</u>	<u>\$ 6,852,452</u>	<u>27.33%</u>
Maintenance Ad Valorem Taxes-Parker County	\$ 13,728,664	\$ 50,033	0.36%	\$ 15,435,232	\$ 44,490	\$ 15,390,742	0.29%
Debt Service Ad Valorem Taxes	\$ 586,000	\$ 2,636	0.45%	\$ 590,400	\$ 2,011	\$ 588,389	0.34%
Federal Grants and Contracts (Non-Operating)	\$ 6,360,000	\$ 2,987,161	46.97%	\$ 6,683,000	\$ 2,833,323	\$ 3,849,677	42.40%
Gifts	\$ 39,979	\$ 26,577	66.48%	\$ 27,000	\$ -	\$ 27,000	0.00%
Investment Income	\$ 228,750	\$ 14,141	6.18%	\$ 476,000	\$ 57,627	\$ 418,373	12.11%
Contributions in Aid of Construction	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Non-Operating Revenue	<u>\$ 29,776,568</u>	<u>\$ 5,533,257</u>	<u>18.58%</u>	<u>\$ 32,641,626</u>	<u>\$ 5,514,992</u>	<u>\$ 27,126,634</u>	<u>16.90%</u>
Budgeted Transfers	\$ 481,838	\$ -		\$ 365,490	\$ -	\$ 365,490	
<b>TOTAL</b>	<u>\$ 50,531,058</u>	<u>\$ 13,143,746</u>	<u>26.01%</u>	<u>\$ 54,588,366</u>	<u>\$ 13,336,761</u>	<u>\$ 41,251,605</u>	<u>24.43%</u>

**WEATHERFORD COLLEGE**  
**STATEMENT OF EXPENDITURES**  
**October 31, 2019**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Expended 10/31/2018	% of Budget	Amended Budget	Expended 10/31/2019	Balance	% of Budget
<b>Operating Expenses</b>							
Unrestricted							
Instruction	\$ 15,783,488	\$ 3,004,102	19.03%	\$ 15,920,999	\$ 2,895,568	\$ 13,025,431	18.19%
Public Service	\$ 29,179	\$ 785	2.69%	\$ 25,603	\$ 901	\$ 24,702	3.52%
Academic Support	\$ 1,692,509	\$ 323,707	19.13%	\$ 3,100,394	\$ 542,645	\$ 2,557,749	17.50%
Student Services	\$ 2,496,313	\$ 435,291	17.44%	\$ 2,356,897	\$ 420,010	\$ 1,936,887	17.82%
Institutional Support	\$ 9,020,191	\$ 1,647,821	18.27%	\$ 11,578,863	\$ 2,829,867	\$ 8,748,996	24.44%
Operation & Maint. of Plant	\$ 6,245,490	\$ 897,352	14.37%	\$ 5,326,349	\$ 695,301	\$ 4,631,048	13.05%
Scholarships and Fellowships	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Staff Benefits	\$ 611,342	\$ 138,153	22.60%	\$ 632,500	\$ 114,195	\$ 518,305	18.05%
<b>Total Unrestricted Educational Activities</b>	<b>\$ 35,878,512</b>	<b>\$ 6,447,211</b>	<b>17.97%</b>	<b>\$ 38,941,605</b>	<b>\$ 7,498,487</b>	<b>\$ 31,443,118</b>	<b>19.26%</b>
Restricted							
Instruction	\$ 1,315,888	\$ 218,801	16.63%	\$ 438,256	\$ 74,267	\$ 363,989	16.95%
Public Service	\$ -	\$ 2,997	-	\$ -	\$ 154	\$ (154)	-
Academic Support	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Student Services	\$ 42,864	\$ 1,976	4.61%	\$ 868,290	\$ 123,188	\$ 745,102	14.19%
Institutional Support	\$ 6,294	\$ 983	15.62%	\$ 5,237	\$ -	\$ 5,237	0.00%
Operation & Maint. of Plant	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Scholarships and Fellowships	\$ 8,219,076	\$ 3,817,085	46.44%	\$ 8,614,526	\$ 3,725,874	\$ 4,888,652	43.25%
Staff Benefits	\$ -	\$ 365,321	-	\$ -	\$ 357,699	\$ (357,699)	-
<b>Total Restricted Educational Activities</b>	<b>\$ 9,584,122</b>	<b>\$ 4,407,163</b>	<b>45.98%</b>	<b>\$ 9,926,309</b>	<b>\$ 4,281,183</b>	<b>\$ 5,645,126</b>	<b>43.13%</b>
<b>Total Educational Activities</b>	<b>\$ 45,462,634</b>	<b>\$ 10,854,374</b>	<b>23.88%</b>	<b>\$ 48,867,914</b>	<b>\$ 11,779,669</b>	<b>\$ 37,088,245</b>	<b>24.11%</b>
Auxiliary Enterprises	\$ 2,768,192	\$ 468,694	16.93%	\$ 2,885,075	\$ 438,535	\$ 2,446,540	15.20%
Depreciation Expense - Buildings and and Land Improvements	\$ -	\$ 274,734	-	\$ -	\$ 197,232	\$ (197,232)	-
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 91,942	-	\$ -	\$ 106,644	\$ (106,644)	-
<b>Total Operating Expenses</b>	<b>\$ 48,230,826</b>	<b>\$ 11,689,744</b>	<b>24.24%</b>	<b>\$ 51,752,989</b>	<b>\$ 12,522,080</b>	<b>\$ 39,230,909</b>	<b>24.20%</b>
<b>Non-Operating Expenses</b>							
Expenses on Capital Related Debt	\$ 454,433	\$ (5,524)	-1.22%	\$ 416,848	\$ (9,105)	\$ 425,953	-2.18%
Gain/Loss on Disposal of Fixed Assets	\$ (2,500)	\$ -	-	\$ (10,000)	\$ -	\$ (10,000)	-
Other non-operating expense	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
<b>Other Uses of Cash</b>							
Principal on Capital Related Debt	\$ 1,201,082	\$ 108,168	9.01%	\$ 1,403,560	\$ 114,239	\$ 1,289,321	8.14%
Capital Outlay (Non-Construction)	\$ 640,810	\$ 5,094	0.79%	\$ 1,008,673	\$ 198,342	\$ 810,331	19.66%
<b>TOTAL</b>	<b>\$ 50,524,651</b>	<b>\$ 11,797,482</b>	<b>23.35%</b>	<b>\$ 54,572,070</b>	<b>\$ 12,825,557</b>	<b>\$ 41,746,513</b>	<b>23.50%</b>



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** November 14, 2019

**AGENDA ITEM #4.c.**

**SUBJECT:** Disposal of Obsolete and Surplus Items Through E-waste Recycling & Online Auction

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**INFORMATION AND DISCUSSION:** According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of through e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #541-17. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

**RECOMMENDATION:** That the Board of Trustees authorize disposal of obsolete and surplus items as presented.

**ATTACHMENTS:** Weatherford College Obsolete and Surplus Items

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs

INV #	DATE	NVENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	#54950
22837	11/23/09	DELL USA	00964	10-1-1120	10-1-1120	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	GTZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
22842	11/23/09	DELL USA	00964	10-1-1120	10-1-1120	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	3FZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23543	11/23/09	DELL USA	00964	10-1-1120	10-1-1120	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	JTZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23542	11/23/09	DELL USA	00897	10-1-1125	10-1-1125	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	1VZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23538	11/23/09	DELL USA	00916	10-1-1130	10-1-1130	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	6ZXJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
22850	01/13/10	APPLE INC	02143	10-1-1200	10-2-1200	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	MACBOOK PRO 17	W80030858YB	EC	AGRI	CONT. #3	RECYCLE	\$2,614.00
22947	07/01/10	DELL USA	04612	10-1-1200	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	6GZ3GN1	EC	AGRI	CONT. #3	RECYCLE	\$929.88
22836	11/23/09	DELL USA	00915	10-1-1500	10-1-1515	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	2NZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
22849	12/16/09	DELL USA	01861	10-1-1500	10-1-4137	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4K8YHK1	EC	AGRI	CONT. #3	RECYCLE	\$727.91
22934	05/06/10	DELL USA	03945	10-1-1500	10-1-1500	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	C02CN3MJD7C	EC	AGRI	CONT. #3	RECYCLE	\$1,143.24
22841	11/23/09	DELL USA	00787	10-1-1505	10-1-1505	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	2VZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25318	10/25/10	DELL USA	11065	10-1-1505	10-1-1500	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	JFLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22067	7/15/08	DELL USA	84209	10-1-1510	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	1P1WRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22117	7/15/08	DELL USA	84209	10-1-1510	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	GW8TRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22149	7/15/08	DELL USA	84209	10-1-1510	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	5WBTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22158	7/15/08	DELL USA	84209	10-1-1510	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	5VBTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22240	7/15/08	DELL USA	84209	10-1-1510	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	7VCVRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
23568	11/23/09	DELL USA	00748	10-1-1550	10-1-2075	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	HMZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25277	10/25/10	DELL USA	11087	10-1-1550	10-1-1550	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	75892P1	EC	AGRI	CONT. #3	RECYCLE	\$828.05
25263	10/25/10	DELL USA	11087	10-1-1550	10-1-1550	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	95892P1	EC	AGRI	CONT. #3	RECYCLE	\$828.05
21211	10/27/05	DELL USA	61128	10-1-2030	10-1-4177	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	GX620	F6MWP81	EC	AGRI	CONT. #3	RECYCLE	\$1,087.58
21773	6/6/07	AVES AUDIO VISUAL	73825A	10-1-2030	10-1-5115	AUDIO VISUAL EQUIPMENT	MEDIA LINK CONTROLLER	EXTRON	MEDIA LINK	A0226X0E	EC	AGRI	CONT. #3	RECYCLE	\$1,094.00
21954	1/15/08	TECH DEPOT	81841	10-1-2030	10-1-2030	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV5100XG	573392	EC	AGRI	CONT. #3	RECYCLE	\$1,942.46
21955	1/15/08	TECH DEPOT	81841	10-1-2030	10-1-4180	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV5100XG	573388	EC	AGRI	CONT. #3	RECYCLE	\$1,942.46
21962	1/15/08	TECH DEPOT	81841	10-1-2030	10-1-4190	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV5100XG	573389	EC	AGRI	CONT. #3	RECYCLE	\$1,942.46
23587	12/04/09	DELL USA	01056	10-1-2030	10-1-4113	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	343K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25481	01/07/13	DELL USA	31352	10-1-2030	10-1-2030	COMPUTERS AND EQUIPMENT	TABLET	DELL USA	LATITUDE 10	F97MQT1	EC	AGRI	CONT. #3	RECYCLE	\$786.00
24547	07/20/15	DELL USA	53760	10-1-2030	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 9020	44DXS52	EC	AGRI	CONT. #3	RECYCLE	\$732.38
22938	06/01/10	COMPUTERLAND TEXAS	04065	10-1-4102	10-1-6000	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP610	0300172FD	EC	AGRI	CONT. #3	RECYCLE	\$1,237.00
25026	06/01/10	COMPUTERLAND TEXAS	04065	10-1-4102	10-1-4102	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP610	0300087FD	EC	AGRI	CONT. #3	RECYCLE	\$1,237.00
25060	05/12/10	AVES AUDIO VISUAL	04064	10-1-4102	10-1-5144	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV-5100XG	579588	EC	AGRI	CONT. #3	RECYCLE	\$1,941.00
25059	10/27/10	AVES AUDIO VISUAL	11193	10-1-4102	10-1-4102	COMPUTERS AND EQUIPMENT	SCALER	AVERMEDIA	SPB370	5031710090P	EC	AGRI	CONT. #3	RECYCLE	\$1,466.00
24074	03/03/14	DELL USA	42307	10-1-4102	10-1-4102	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6540	FLC1VY1	EC	AGRI	CONT. #3	RECYCLE	\$984.01
22054	5/8/08	DELL USA	83484	10-1-4104	10-1-2055	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	D830	98YP7G1	EC	AGRI	CONT. #3	RECYCLE	\$1,297.00
26952	10/18/12	APPLE INC	30694	10-1-4107	10-1-5110	COMPUTERS AND EQUIPMENT	IPAD 16GB BLACK	APPLE INC	16 GB BLACK	SDMPJG1BUDJ8T	EC	AGRI	CONT. #3	RECYCLE	\$567.59
26952	10/18/12	SOUTHERN COMPUTER WAREHSE INC.	30761	10-1-4107	10-1-5110	COMPUTERS AND EQUIPMENT	KEYBOARD AND COVER	ZAGG	ZAGGFOLIO		EC	AGRI	CONT. #3	RECYCLE	
22171	7/15/08	DELL USA	84208	10-1-4110	10-1-4154	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE D830	31TNRG1	EC	AGRI	CONT. #3	RECYCLE	\$1,105.00
25293	10/13/11	DELL USA	11078	10-1-4110	10-1-4110	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	28LHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22944	06/01/10	DELL USA	04311	10-1-4112	10-1-1140	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	60SX1N1	EC	AGRI	CONT. #3	RECYCLE	\$986.16
23593	12/04/09	DELL USA	00738	10-1-4120	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	D7VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23595	12/04/09	DELL USA	00738	10-1-4120	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	37VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
22865	07/30/10	DELL USA	04757	10-1-4131	10-1-4185	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6510	LL7Y1M1	EC	AGRI	CONT. #3	RECYCLE	\$1,324.68
22322	7/15/08	DELL USA	84209	10-1-4154	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	2VCVRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
23540	11/23/09	DELL USA	01047	10-1-4154	10-1-4154	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	FZXJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23556	11/23/09	DELL USA	00734	10-1-4154	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	GB6C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25252	10/14/10	DELL USA	11354	10-1-4154	10-1-4154	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	DFYMN1	EC	AGRI	CONT. #3	RECYCLE	\$896.20
22751	09/25/09	APPLE INC	00609	10-1-4160	10-1-4160	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	ZOGW	W893919F8YB	EC	AGRI	CONT. #3	RECYCLE	\$2,614.00
23572	12/04/09	DELL USA	00737	10-1-4160	10-1-4160	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	26VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23573	12/04/09	DELL USA	00737	10-1-4160	10-1-4190	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	J6VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23576	12/04/09	DELL USA	00737	10-1-4160	10-1-4160	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	H6VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23584	12/04/09	DELL USA	00737	10-1-4160	10-1-4110	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	F7VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
25001	09/23/10	APPLE INC	10548	10-1-4160	10-1-2030	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	MACBOOK PRO 15'	W80242UFAGV	EC	AGRI	CONT. #3	RECYCLE	\$1,849.00
25002	09/24/10	APPLE INC	10548	10-1-4160	10-1-4160	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	MACBOOK PRO 15'	W80242VCAGV	EC	AGRI	CONT. #3	RECYCLE	\$1,849.00

INV #	DATE	NVENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	#54950
26023	05/09/11	APPLE INC	13669	10-1-4160	10-1-4160	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	MACBOOK PRO 17	C02FN1AEDF93	EC	AGRI	CONT. #3	RECYCLE	\$2,328.00
25210	05/13/10	SKC	04113	10-1-4180	10-1-4180	AUDIO VISUAL EQUIPMENT	MEDIA LINK CONTROLLER	EXTRON	MLC2261PDV+	A09KX7H	EC	AGRI	CONT. #3	RECYCLE	\$1,224.00
22976	08/30/10	DELL USA	05151	10-1-4185	10-1-5155	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	6RFHNM1	EC	AGRI	CONT. #3	RECYCLE	\$1,332.15
25310	10/13/10	DELL USA	11064	10-1-4190	10-1-4190	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	32KHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22485	10/30/08	DELL USA	91047	10-1-4194	10-2-2030	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	D830	7DL9NH1	EC	AGRI	CONT. #3	RECYCLE	\$1,105.00
22515	12/12/08	COMPUTERLAND TEXAS	91621	10-1-4194	10-1-4194	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP500	8X00222FB	EC	AGRI	CONT. #3	RECYCLE	\$890.00
23581	12/04/09	DELL USA	00796	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	J5VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23596	12/04/09	DELL USA	00796	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	47VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23653	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	H07K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25879	09/03/13	APPLE INC	40276	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE INC	MACBOOK PRO 13	SCPWL4QX2DZY3	EC	AGRI	CONT. #3	RECYCLE	\$1,099.00
22131	7/15/08	DELL USA	84209	10-1-5110	10-1-5370	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	DSBTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22990	08/27/10	DELL USA	10100	10-1-5110	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	E6500	28HHPM1	EC	AGRI	CONT. #3	RECYCLE	\$1,332.15
22233	7/15/08	DELL USA	84209	10-1-5120	10-1-5120	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX	9WCVRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22277	7/15/08	DELL USA	84209	10-1-5120	10-1-5120	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX	JYCVRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
25294	10/14/10	DELL USA	11162	10-1-5120	10-1-5120	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	3YJHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
25361	11/01/10	DELL USA	11381	10-1-5120	10-1-4113	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	7FR20P1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
25945	10/09/13	DELL USA	40929	10-1-5122	10-1-4145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 7010	FQ43CY1	EC	AGRI	CONT. #3	RECYCLE	\$784.80
25951	10/09/13	DELL USA	40929	10-1-5122	10-1-5122	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 7010	FQ02CY1	EC	AGRI	CONT. #3	RECYCLE	\$784.80
22153	7/15/08	DELL USA	84209	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	6R8TRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22155	7/15/08	DELL USA	84209	10-1-5124	10-1-5370	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	45BTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22186	7/15/08	DELL USA	84209	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	B6GTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22196	7/15/08	DELL USA	84209	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	86GTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22200	7/15/08	DELL USA	84209	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	76GTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22203	7/15/08	DELL USA	84209	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	17GTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22325	7/15/08	DELL USA	84209	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 755	J5GTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22649	6/3/09	APPLE INC	93687	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	ZOG5	W892217C2QT	EC	AGRI	CONT. #3	RECYCLE	\$2,644.00
23560	11/01/09	DELL USA	00843	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	BMFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23589	12/04/09	DELL USA	01049	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	543K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23690	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	9X6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23691	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	DX6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23692	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	8X6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23693	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	6X6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23694	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	7X6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23695	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	3Y6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23696	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	HX6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23697	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	2Y6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23698	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	JX6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23699	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	5Y6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23701	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	4Y6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23702	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	FX6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23703	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	GX6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23704	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	CZXJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23705	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	9FZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23706	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	2J3K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23707	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	3K6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23708	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	8FZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23709	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	JDZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23711	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	1K6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23712	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	HDZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23713	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	1J3K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23714	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	3ZXJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23715	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	2ZXJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23689	10/30/09	DELL USA	00833	10-1-5124	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLX 760	8X6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00

INV #	DATE	NVENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	#54950
23603	10/30/09	DELL USA	00899	10-1-5134	10-1-5134	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 760	JJ6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25296	10/13/10	DELL USA	11066	10-1-5135	10-1-5135	COMPUTERS AND EQUIPMENT	Laptop	Dell USA	E6510	J2KHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22224	7/15/08	DELL USA	84209	10-1-5140	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	BYCVRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22471	10/17/08	DELL USA	90837	10-1-5140	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	D830	9DPRKH1	EC	AGRI	CONT. #3	RECYCLE	\$1,105.00
27049	10/08/12	OFFICE DEPOT	30857	10-1-5140	10-1-5148	OFFICE EQUIPMENT/MACHINES	PAPER SHREDDER	SWINGLINE	JAM FREE		EC	AGRI	CONT. #3	RECYCLE	\$108.61
22295	9/15/08	DELL USA	84209	10-1-5143	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	1F9VRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
25378	01/04/11	COMPUTERLAND TEXAS	12138	10-1-5143	10-1-6020	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP510W	0Y00038FF	EC	AGRI	CONT. #3	RECYCLE	\$880.00
22790	11/02/09	DELL USA	01275	10-1-5143	10-1-2030	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	FC5K1L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
25333	10/25/10	DELL USA	11161	10-1-5145	10-1-5145	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	48KHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
23579	12/04/09	DELL USA	01058	10-1-5147	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	C5VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
22265	7/15/08	DELL USA	84209	10-1-5148	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	9C9VRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
23577	12/04/09	DELL USA	01185	10-1-5148	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	D6VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
25326	10/25/10	DELL USA	11074	10-1-5148	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	3FLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22478	10/15/08	DELL USA	90899A	10-1-5224	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	7033LH1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22479	10/15/08	DELL USA	90899A	10-1-5224	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	B033LH1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22481	10/15/08	DELL USA	90899A	10-1-5224	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	5033LH1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
23605	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	FL6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23717	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	7M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23718	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	CM6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23719	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	9M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23738	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	GL6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23739	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	HL6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23750	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	DM6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23751	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	BM6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23752	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23753	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	3M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23754	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	6M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23755	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	8M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23756	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	5M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23757	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	JL6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23758	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	1M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23759	10/30/09	DELL USA	01059	10-1-5224	10-2-1200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	2M6K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23674	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	CB8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23676	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	DB8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23681	10/29/09	DELL USA	00733	10-1-5300	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	5B8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23683	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	9B8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23684	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	HB8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25349	10/25/10	DELL USA	11089	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	6BLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
25319	04/04/11	DELL USA	11160	10-1-5315	10-1-5315	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	5YJHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22230	7/15/08	DELL USA	84209	10-1-5350	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	9XCVRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
25332	10/25/11	DELL USA	11067	10-1-5370	10-1-5370	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	FFLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22299	7/15/08	DELL USA	84209	10-1-5370	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	HC9VRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
18095	05/04/93		32037	10-1-6000	15-1-9500	TELEVISIONS	27" COLOR TV	PANASONIC	CTP-27645	MC31060133	EC	AGRI	CONT. #3	RECYCLE	\$517.85
20715	09/30/04	CDW-G COMPUTERS AND EQUIPMENT CENTER	50581	10-1-6000	10-1-5300	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT670	4801782ff	EC	AGRI	CONT. #3	RECYCLE	\$1,450.00
21236	09/10/05	AVES AUDIO VISUAL	61308	10-1-6000	10-1-5300	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT676	5501198FA	EC	AGRI	CONT. #3	RECYCLE	\$1,538.00
21237	09/10/05	AVES AUDIO VISUAL	61308	10-1-6000	10-1-5300	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT676	5501173FA	EC	AGRI	CONT. #3	RECYCLE	\$1,538.00
21240	09/10/05	AVES AUDIO VISUAL	61308	10-1-6000	10-1-1143	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT676	5500922FA	EC	AGRI	CONT. #3	RECYCLE	\$1,538.00
21243	09/10/05	AVES AUDIO VISUAL	61308	10-1-6000	10-1-1143	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT676	5500924FA	EC	AGRI	CONT. #3	RECYCLE	\$1,538.00
21860	11/28/07	ZONES	80196	10-1-6000	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Y12940	EC	AGRI	CONT. #3	RECYCLE	\$1,295.20
22046	5/5/08	DELL USA	83406	10-1-6000	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	755 USFF	9LW67G1	EC	AGRI	CONT. #3	RECYCLE	\$1,025.00
22074	7/15/08	DELL USA	84209	10-1-6000	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	5P1WRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
22161	7/15/08	DELL USA	84208	10-1-6000	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE D830	12TRNG1	EC	AGRI	CONT. #3	RECYCLE	\$1,105.00
22473	10/17/08	DELL USA	90845	10-1-6000	10-1-1143	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	D830	4GPRKH1	EC	AGRI	CONT. #3	RECYCLE	\$1,105.00

INV #	DATE	NVENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	#54950	
22795	11/09/09	COMPUTERLAND TEXAS	01388	10-1-6000	10-1-6020	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP510	9800803FA	EC	AGRI	CONT. #3	RECYCLE	\$810.00	
22797	11/09/09	COMPUTERLAND TEXAS	01388	10-1-6000	10-1-6020	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP510	9800796FA	EC	AGRI	CONT. #3	RECYCLE	\$810.00	
22800	11/09/09	COMPUTERLAND TEXAS	01388	10-1-6000	10-1-6010	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP510	9800804FA	WC	AGRI	CONT. #3	RECYCLE	\$810.00	
23532	12/04/09	DELL USA	01033	10-1-6000	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4FZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
26424	07/11/12	CTS	23507	10-2-4231	10-2-4231	COMPUTERS AND EQUIPMENT	LCD PROJECTOR	NEC	M300WS	2600069UG	EC	AGRI	CONT. #3	RECYCLE	\$849.00	
26251	06/11/12	Apple Inc.	23645	10-2-6200	10-2-6200	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE INC	MACBOOK PRO 15"	C02H5AEODV7L	EC	AGRI	CONT. #3	RECYCLE	\$1,699.00	
27083	06/05/12	Dell	23614	10-2-6200	10-2-6200	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	JHK64V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
27136	06/05/12	Dell	23614	10-2-6200	10-2-6200	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6520	CSQTF51	EC	AGRI	CONT. #3	RECYCLE	\$1,194.31	
25292	10/25/10	DELL USA	11070	15-1-1710	10-1-2030	COMPUTERS AND EQUIPMENT	LAPTOP	Dell	E6510	46LHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
23665	11/23/09	DELL USA	01186	15-1-1720	15-1-1720	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 760	C07K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
22135	7/15/08	DELL USA	84209	15-1-9500	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 755	CTBTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00	
25346	10/25/10	DELL USA	11081	15-1-9502	15-1-9502	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	E6510	F9LHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
25275	10/25/10	DELL USA	11081	15-1-9502	15-1-9400	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 780	7F992P1	EC	AGRI	CONT. #3	RECYCLE	\$828.05	
25290	10/25/10	DELL USA	11077	15-1-9503	15-1-9503	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	E6510	HGLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
25295	10/25/10	DELL USA	11077	15-1-9503	15-1-9503	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	E6510	2FLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
26160	05/30/12	Apple Inc.	23407	15-1-9503	15-1-9503	COMPUTERS AND EQUIPMENT	IPAD	APPLE INC	IPAD WI FI 4G	DMPHD9XRDVGG	EC	AGRI	CONT. #3	RECYCLE	\$629.00	
20528	12/16/03	DELL USA	41232	10-1-1010	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	360	G67FT31	EC	AGRI	CONT. #3	RECYCLE	\$1,137.00	
20737	11/12/04	DELL USA	50854	30-1-1010	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	370 MINI TOWER	7756V51	EC	AGRI	CONT. #3	RECYCLE	\$1,666.38	
19909	10/02/01	APPLE INC	20496	30-1-1040	10-1-2030	CABINETS, STORAGE	2-SHELF/ 8-POCKET CABINET	BRETFORD			WC	701	STORAGE	RECYCLE		\$25,727.00
21555	10/16/06	DELL USA	70835	30-1-1040	10-1-1143	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	GX620	J50GYB1	EC	AGRI	CONT. #3	RECYCLE	\$1,144.35	
21556	10/16/06	DELL USA	70835	30-1-1040	10-1-1143	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	GX620	250GYB1	EC	AGRI	CONT. #3	RECYCLE	\$1,144.35	
21557	10/16/06	DELL USA	70835	30-1-1040	10-1-1143	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	GX620	360GYB1	EC	AGRI	CONT. #3	RECYCLE	\$1,144.35	
21558	10/16/06	DELL USA	70835	30-1-1040	10-1-1143	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	GX620	460GYB1	EC	AGRI	CONT. #3	RECYCLE	\$1,144.35	
19515	10/28/99	DELL USA	00640	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA MARKETING	OPTIQUEST GI CEL	460GYB2	EC	AGRI	CONT. #3	RECYCLE	\$1,024.00	
20172	09/03/02	DELL USA	24753	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	DIMENSION 4500	CNOON380179221646UPD	EC	AGRI	CONT. #3	RECYCLE	\$1,053.00	
20174	09/03/02	DELL USA	24753	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	DIMENSION 4500	CNOON3801799225T6CVR	EC	AGRI	CONT. #3	RECYCLE	\$1,053.00	
20175	09/03/02	DELL USA	24753	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	DIMENSION 4500	CNOON38017922616Q85	EC	AGRI	CONT. #3	RECYCLE	\$1,053.00	
20181	09/03/02	DELL USA	24753	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	DIMENSION 4500	CNOON380179225T6D14	EC	AGRI	CONT. #3	RECYCLE	\$1,053.00	
20186	09/03/02	DELL USA	24753	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	DIMENSION 4500	CNOON380179225T6DUH	EC	AGRI	CONT. #3	RECYCLE	\$1,053.00	
20187	09/03/02	DELL USA	24753	30-1-1040	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	DIMENSION 4500	CNOON380179225T6D10	EC	AGRI	CONT. #3	RECYCLE	\$1,053.00	
21536	10/16/06	DELL USA	70835	30-1-1040	10-1-2075	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	GX620	B50GYB1	EC	AGRI	CONT. #3	RECYCLE	\$1,144.35	
25930	10/07/13	APPLE INC	40831	30-1-1040	30-1-1040	COMPUTERS AND EQUIPMENT	IPAD 16GB	APPLE INC	16GB	SDMQL36N9F182	EC	WCWC	CONT. #3	RECYCLE	\$498.99	
22670	8/4/09	DELL USA	94298	30-1-1300	10-1-1143	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 960	56BRNK1	EC	AGRI	CONT. #3	RECYCLE	\$1,348.81	
22672	8/4/09	DELL USA	94298	30-1-1300	10-1-1143	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 760	230ZCK1	EC	AGRI	CONT. #3	RECYCLE	\$1,087.19	
22906	04/05/10	DELL USA	03451	30-1-1300	10-1-1143	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	LATITUDE E5400	D6PYJ1	EC	AGRI	CONT. #3	RECYCLE	\$1,064.89	
22638	5/11/09	DELL USA	93415	30-1-1430	10-1-4113	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	E6500	7G60WJ1	EC	AGRI	CONT. #3	RECYCLE	\$1,307.26	
25700	11/14/12	APPLE INC	31313	30-1-1460	10-1-6010	COMPUTERS AND EQUIPMENT	IPAD 16GB BLACK	APPLE INC	16 GB BLACK	SPMRJMHZDF182	EC	AGRI	CONT. #3	RECYCLE	\$571.74	
25700	10/18/12	SOUTHERN COMPUTER WAREHSE INC.	31311A	30-1-1460	10-1-6010	COMPUTERS AND EQUIPMENT	KEYBOARD AND COVER	ZAGG	ZAGGFOLIO		EC	AGRI	CONT. #3	RECYCLE		
26019	01/24/11	LAERDAL MEDICAL	11347	30-1-4115	10-1-5148	COMPUTERS AND EQUIPMENT	COMPUTER	ONYX	173HTT	P10BZ160	EC	HLSC	210	RECYCLE		\$3,195.00
26015	01/24/11	LAERDAL MEDICAL	11347	30-1-4115	10-1-5148	COMPUTERS AND EQUIPMENT	COMPUTER	ONYX	173HTT	P10BZ154	EC	HLSC	210	RECYCLE		\$3,195.00
25130	01/24/11	LAERDAL MEDICAL	11347	30-1-4115	10-1-5148	COMPUTERS AND EQUIPMENT	COMPUTER	ONYX	173HTT	P10BZ146	EC	HLSC	210	RECYCLE		\$3,195.00
25123	01/24/11	LAERDAL MEDICAL	11347	30-1-4115	10-1-5148	MODELS AND MANIKINS	COMPUTER	ONYX	173HTT	P10BZ174	EC	HLSC	210	RECYCLE		\$3,195.00
25124	01/24/11	LAERDAL MEDICAL	11347	30-1-4115	10-1-5148	COMPUTERS AND EQUIPMENT	COMPUTER	ONYX	173HTT	10B2134	EC	HLSC	210	RECYCLE		\$0.00
19668	03/22/00		02144A	30-1-5415	10-1-2030	COMPUTERS AND EQUIPMENT	USER INTERFACE TABLET WITH GALAXY OVERLAY	NUMERONICS	GLY-FLD-TAB-NUM	071873 CC305.H528.09	WC	701	RECYCLED	RECYCLED	\$689.00	
22971	08/12/10	DELL USA	04857	30-1-5420	10-1-5624	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 780	H43QJN1	EC	AGRI	CONT. #3	RECYCLE	\$938.28	
22974	08/16/10	DELL USA	04857	30-1-5420	10-1-5624	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	LATITUDE E6510	BHHOVM1	EC	AGRI	CONT. #3	RECYCLE	\$1,370.33	
25414	11/01/11	Dell	20984	30-1-5420	30-1-5420	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6520	6KNB5R1	EC	AGRI	CONT. #3	RECYCLE	\$1,116.00	
25415	11/01/11	Dell	20984	30-1-5420	30-1-5420	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6520	2KNB5R1	EC	AGRI	CONT. #3	RECYCLE	\$1,116.00	
25831	06/25/13	APPLE INC	33921	30-1-5420	30-1-5420	COMPUTERS AND EQUIPMENT	IPAD	APPLE INC	16GB	SDMQKVFFL182	EC	AGRI	CONT. #3	RECYCLE	\$479.00	
25831	06/25/13	SOUTHERN COMPUTER WAREHSE INC.	33920	30-1-5420	30-1-5420	COMPUTERS AND EQUIPMENT	KEYBOARD AND COVER	ZAGG	PROFOLIO+		EC	AGRI	CONT. #3	RECYCLE	\$98.10	
25832	06/25/13	APPLE INC	33921	30-1-5420	30-1-5420	COMPUTERS AND EQUIPMENT	IPAD	APPLE INC	16GB	SDMQKV4N1F182	EC	AGRI	CONT. #3	RECYCLE	\$479.00	
25832	06/25/13	SOUTHERN COMPUTER WAREHSE INC.	33920	30-1-5420	30-1-5420	COMPUTERS AND EQUIPMENT	KEYBOARD AND COVER	ZAGG	PROFOLIO+		EC	AGRI	CONT. #3	RECYCLE	\$98.10	
20781	11/15/04	WHITLOCK GROUP	44582	30-1-5426	10-1-4136	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	GT6000	48A0014NV	EC	AGRI	CONT. #3	RECYCLE		\$10,125.00

INV #	DATE	IVENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	#54950
21150	09/27/05	AVES AUDIO VISUAL	60541	30-1-5426	10-1-5300	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV-5100XG	562307	EC	AGRI	CONT. #3	RECYCLE	\$2,033.00
21328	03/20/06	AVES AUDIO VISUAL	62807	30-1-5426	10-1-5144	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT-676	6200331FK	EC	AGRI	CONT. #3	RECYCLE	\$1,487.00
21332	03/20/06	AVES AUDIO VISUAL	62807	30-1-5426	10-1-1140	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT-676	6200331FK	EC	AGRI	CONT. #3	RECYCLE	\$1,487.00
21333	03/20/06	AVES AUDIO VISUAL	62807	30-1-5426	10-1-1140	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV-5100XG	564390	WC	AGRI	CONT. #3	RECYCLE	\$1,915.00
20704	09/09/04	CDW-G COMPUTERS AND EQUIPMENT CENTER	44602	30-1-5429	10-1-1143	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	VT770	4100598NB	EC	AGRI	CONT. #3	RECYCLE	\$2,335.00

Lot #	Title including Quantity (Only use 45 Characters)	Description including dimensions, working condition, etc... (Unlimited characters but do not use "quotation marks")	Item Physical Address	Contact Person Name	Contact Person Phone	Contact Person Email	Preview Dates / Times (TBD)	Removal Dates / Times: (TBD)
1	Desk	48" x 24" x 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
2	Seated Press	Bodymasters, Olympic Seated Press, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
3	Abdominal Crunch Machine	Bodymasters, Abdominal Crunch Machine, Model # MD221A, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
4	Overhead Tricep Extension Machine	Bodymasters, Overhead Tricep Extension Machine, Model # MD422, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
5	Multi-Hip Machine	Bodymasters, Multi-Hip Machine, Model # MD114A, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
6	Arm Curl Machine	Bodymasters, Arm Curl Machine, Model # MD410B, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
7	Stationary Cycle	Precor, Stationary Commercial Cycle, Model # C846, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
8	Super Leg Press	Bodymasters, Super Leg Press, Model # MD122, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
9	Stationary Cycle	Precor, Stationary Commercial Cycle, Model # C846, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
10	Laptop Lecturn	Smartdesks, Laptop Lecturn, Model MPLEX, 54" x 25" x 42"H, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
11	(2) Study Carrells	Bretford Manufacturing, Study Carrell, 37" x 30" x 36"H, Good Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
12	3 Shelve Bookcase	3 Shelve Bookcase, 36" x 13" x 44"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
13	(2) 4 Drawer Filing Cabinets	(2) 4 Drawer Filing Cabinets, HON, 25" x 54" x 27"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
14	Storage Console	4 Compartment Storage Console, 25" x 54" x 27"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>

15	(2) Folding Tables	(2) Folding Tables, 96" x 36"	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
16	(2) 4 Drawer Filing Cabinets	(2) 4 Drawer Filing Cabinets, 25" x 15" x 52"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
17	(4) Wooden Tables	(4) Wooden Tables, 60" x 24" x 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
18	1 Pallet of Weeded Out Library Books	1 pallet of Weeded out Library Books	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
19	Echo Scan Table	Echo Scan Table, Cornish Medical, Model Motion1, 76" x 28" x 32"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
20	Stretcher	Black Medical Stretcher, Model # BT-200	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
21	Wooden Table	Wooden Table, 72" x 22" x 28"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
22	(2) Tables	(2) Small Tables	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6462	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
23	(2) 4 Drawer Filing Cabinets	(2) 4 Drawer Filing Cabinets, Black HON, Cream Anderson Hickey	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6463	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
24	(26) Plastic Student Chairs	(26) Plastic Blue Student Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6464	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
25	Counter Top With Sink	Counter Top With Sink, 73" x 25" x 36"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6465	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
26	Laptop Lecturn	Smartdesks, Laptop Lecturn, Model MPLEX, 54" x 25" x 42"H, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6466	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
27	(21) Black Padded Chairs	(21) Black Padded Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6467	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
28	Metal Storage Cabinet	Metal Storage Cabinet, 3 Shelves With Closing Doors, 14" x 36" x 42"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6468	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>

29	Wooden Table	Wooden Table, 72" x 30" x 29"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6469	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
30	(7) Blue Padded Chairs	(7) Blue Padded Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6470	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
31	(4) Blue Padded Chairs (5) Green Padded Chairs	(4) Blue Padded Chairs (5) Green Padded Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6471	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
32	(6) Rolling Office Chairs (1) Office Guest Chair	(6) Rolling Office Chairs (1) Office Guest Chair	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6472	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
33	(2) 4 Shelve Metal Bookcases	(2) 4 Shelve Metal Bookcases, 36" x 12" x 48"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6473	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
35	2 Door Metetal Cabinet	2 Door Metal Cabinet, 36" x 24" x 72"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6474	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
36	(2) Wooden Shelves	(2) Wooden Shelves, Dark 36" x 12" x 36"H, Light 36" x 12" x 48"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6475	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
37	(3) Filing Cabinets	(2) 4 Drawer, (1) 2 Drawer	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6476	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
38	Conference Table	Conference Table, 96" x 42" x 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6477	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
39	2004 Chevrolet Suburban	2004 White Chevrolet Suburban	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6478	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
40	2008 Toyota Camery	2008 White Toyota Camery LE	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6479	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
41	2008 Ford Crown Victoria	2008 Ford Crown Victoria	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6480	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
42	Metal Desk	60" x 30" x 30"H Metal Desk	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6481	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
43	(10) Plastic Chairs	(10) Plastic Blue Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6482	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>

44	Desk	Desk, 60" x 30" x 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6483	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
45	(8) Office Chairs	(8) Office Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6484	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
46	(2) Filing Cabinets	1 HON Lateral Filing Cabinet, 1 Globe Wernicke 4 Drawer Filing Cabinet	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6485	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
47	(2) Cushion Chairs	(2) Cushion Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6486	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
48	(40) Padded Blue Chairs	(40) Padded Blue Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6487	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
49	Laptop Lecturn	Smartdesks, Laptop Lecturn, Model MPLEX, 54" x 25" x 42"H, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6488	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
50	Baby Grand Piano	Baby Grand Piano, Non Working Condition, Leg is Braken Off	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6489	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
51	Baldwin Upright Piano	Baldwin Upright Piano, Non Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6490	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
52	Currier Upright Piano	Currier Upright Piano, Non Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6491	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
53	Winter Company Upright Piano	Winter Company Upright Piano, Non Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6492	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
54	(2) Filing Cabinets, (1) Wooden Bookcase, (1) Roling File Cart	(2) Filing Cabinets, (1) Wooden Bookcase, (1) Roling File Cart	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6493	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
55	2 Drawer Lateral File Cabiniet	2 Drawer Lateral File Cabiniet	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6494	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
56	Laptop Charging Cart	Bretford Laptop Charging Cart, 30 Unit, Model # LAP30EULBA	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6495	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
57	(2) Long Tables	(2) Long Tables, 144" x 24" 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6496	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>

58	(2) Long Tables	(2) Long Tables, 144" x 24" 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6497	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
59	(2) Long Tables	(2) Long Tables, 144" x 24" 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6498	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
60	(2) Long Tables	(2) Long Tables, 144" x 24" 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6499	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>
61-70	(300) Student Desks	(300) Student Desks	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6500	<a href="mailto:dpeterson@wc.edu">dpeterson@wc.edu</a>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>	Week Days Monday - Friday, 9:00 am - 2:00 pm, By <b>Appointment Only</b>





**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** November 14, 2019

**AGENDA ITEM #4.d.**

**SUBJECT:** Approval on Alternate Method of Disposal for Surplus Items

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**INFORMATION AND DISCUSSION:** According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items requires approval from the Board of Trustees before disposal. The Law Enforcement Academy is requesting disposal of two shipping containers and contents, which consists of one, Grade A, 40 foot connex box, which was purchased in 2014 at a cost of \$2,900 and one, Grade C, 20 foot connex box, which was purchased in 2014 at a cost of \$2,200, one dueling tree and twelve target stands in exchange for training.

Consolidated Training Group (CTG) has offered to value the containers and contents at \$5,000 and agreed to issue \$5,000 in scheduled usage credit for training at the CTG range located at 4454 Bethel Road in Weatherford, Texas. Each scheduled use of the CTG range is valued at \$125 and forty (40) scheduled usages will be tracked and reported to Weatherford College for auditing purposes. CTG also agrees to pay for all costs for the removal of the containers from the Education Center at Mineral Wells and move to the Bethel Road location, which has been estimated to cost \$1,800. CTG agrees to release Weatherford College from all liability for future usage of the containers and contents, and further agrees to allow usage of all containers and contents during the scheduled range usages at the CTG facility.

This would be beneficial to the Law Enforcement Academy since they must contract with a firing range for the LEA, which will provide training at no additional cost for up to the next four academies over the next year and a half. It will also facilitate some clean up at ECMW. When the range was

shut down, all of the local range facilities were researched to determine the best one for the needs of the Law Enforcement Academy. CRG is the facility that was determined to be able to provide the required training space required at a reasonably close proximity to the campus and at the most economical rate. The other facilities could not provide the space and/or schedule needed, were too far to travel to without significant loss of time in instruction or were more expensive. Janetta Kruse, Dean of Workforce & Technical Education and Jeanie Hobbs, Director of Purchasing, recommends disposal of the surplus items as requested.

**RECOMMENDATION:** That the Board of Trustees authorize disposal of surplus items as presented.

**ATTACHMENTS:** Pictures of Surplus Items for Law Enforcement Academy

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs











**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** November 14, 2019

**AGENDA ITEM #4.e.**

**SUBJECT:** Consideration and Possible Action: Annual Review of CAK Local Policy  
Appropriations and Revenue Sources-Investments

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**INFORMATION AND DISCUSSION:** Under Education Code Section 51.0032, investments made by the College shall comply with the Public Funds Investment Act as per Texas Government Code Chapter 2256.005. The Public Funds Investment Act is reviewed by the state legislature on a biannual basis. Due to the fact that no action has been taken since 2017, no changes are necessary. However, the code requires that the Board of Trustees annually review the local investment policy and strategy. But at this time, there are no changes required.

**RECOMMENDATION:** That the Board of Trustees has reviewed and approves the investment policy and investment strategies set out in CAK Local and recommends no changes at this time.

**ATTACHMENTS:** CAK Local Policy Appropriations and Revenue Sources-Investments.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

APPROPRIATIONS AND REVENUE SOURCES  
INVESTMENTS

CAK  
(LOCAL)

**Objectives**

The investment policy of the College District shall be to:

1. Ensure the safety of the invested funds of the College District;
2. Maintain sufficient liquidity to provide adequate and timely working funds;
3. Attain the highest possible rate of return while providing necessary protection of principal consistent with College District operating requirements as determined by the Board;
4. Match the maturity of investment instruments to the daily cash flow requirements;
5. Diversify investments as to maturity, instruments, and financial institutions where permitted under state law;
6. Actively pursue portfolio management techniques; and
7. Avoid investment for speculation.

**Authorized  
Investments**

Agreements

The College District's chief financial officer shall serve as the investment officer of the College District. The investment officer shall be required to obtain at least five hours of investment training within the first 12 months of assuming duties and shall be required to earn an additional five hours of investment training in every subsequent biennium. To ensure the accomplishment of the policy and the objectives listed, the investment officer of the College District shall be authorized to invest the various funds of the College District in legally authorized and adequately secured certificates of deposit and/or U.S. Treasury Bills with a maximum maturity of 12 months. No other investments shall be made without approval of a majority of the Board. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis. With respect to repurchase agreements:

1. The market value of the collateral shall equal at least 102 percent of the cash value of the repurchase agreement.
2. All securities purchased under a repurchase agreement shall be held by the College District's custodial (safekeeping) agent.
3. The seller of repurchase agreement securities shall be entitled to substitute securities upon authorization by the College District.
4. No repurchase agreement shall be entered into unless a Master Repurchase Agreement has been executed between the College District and its trading partners.

APPROPRIATIONS AND REVENUE SOURCES  
INVESTMENTS

CAK  
(LOCAL)

Certificates of Deposit	Bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of those methods.
<b>Safety and Investment Management</b>	The investment officer shall exhibit prudence and discretion in the selection and management of securities. Skill and judgment shall be exercised in order that no individual or group of transactions undertaken would jeopardize the total capital sum of the overall portfolio. The College District shall not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.
<b>Liquidity and Diversity</b>	<p>To meet the investment objectives of the College District, the maturity of investments shall be targeted to coincide with the cash flow needs of the College District.</p> <p>Assets of the College District shall be invested in instruments whose maturities do not exceed one year at the time of purchase. Assets held in debt retirement funds may be invested in maturities exceeding one year. The investment portfolio shall be diversified to reduce the risk of loss of investment income from overconcentration of assets in a specific issue, a specific issue size, or a specific class of securities.</p> <p>Nevertheless, the College District recognizes that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.</p>
<b>Internal Controls</b>	<p>A system of internal controls shall be documented in writing. Also, they shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:</p> <ol style="list-style-type: none"><li>1. Control of collusion;</li><li>2. Separation of duties;</li><li>3. Separation of transaction authority from accounting and recordkeeping;</li><li>4. Custodial safekeeping;</li></ol>

APPROPRIATIONS AND REVENUE SOURCES  
INVESTMENTS

CAK  
(LOCAL)

5. Avoidance of bearer-form securities;
6. Clear delegation of authority;
7. Specific limitations regarding securities losses;
8. Written confirmation of telephone transactions;
9. Limiting the number of authorized investment officials; and
10. Documentation of transactions and strategies.

These controls shall be reviewed by the College District's independent auditing firm.

**Safekeeping and Custody**

To protect against potential fraud and embezzlement, the cash and investments of the College District shall be secured through third-party custody and safekeeping procedures as designated by the College District. Investment officials shall be bonded.

**Sellers of Investments**

Prior to handling investments on behalf of the College District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law.

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).

**Interest Rate Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.

The College District shall monitor interest rate risk using weighted average maturity and specific identification.

**Portfolio Report**

A monthly management portfolio report shall be prepared by the investment officer relating to investments of the College District and appropriate collateral pledged for those investment instruments requiring security. A comprehensive report on the investment program and investment activity shall be presented annually to the Board. A compliance audit of management controls on investments and adherence to approved investment policies shall be performed in conjunction with the annual financial audit, along with a state agency compliance audit performed at least every two years.

**Monitoring Market Prices**

Monitoring shall be done monthly and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Board informed of significant declines in the market value of the College District's investment portfolio. Information sources may

APPROPRIATIONS AND REVENUE SOURCES  
INVESTMENTS

CAK  
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include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Investment Strategy**

The College District maintains portfolios that utilize specific investment strategy considerations designed to address the unique characteristics of the following fund groups represented in the portfolios:

1. Operating Funds. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective the assurance that anticipated cash flow are matched with adequate investment liquidity. In order to accomplish this, the College District shall maintain adequate balances in short-term investments with necessary liquidity to ensure that sufficient funds are available for the continued operations of the College District. Funds shall not be invested in securities with stated maturities that exceed the reasonable expected expenditure time period.
2. Debt Service Funds. The College District shall maintain as its primary objective, the safety of principal with regard to all monies collected or allocated for debt service. Secondly, the College District shall seek to maximize the return on such funds while ensuring sufficient funds for timely payments of its debt obligations. In order to accomplish this, the College District shall invest such funds in amounts and maturity dates that most likely will meet the debt service requirements of the College District.
3. Capital Improvement Fund. The College District shall maintain as its primary objective, the safety of principal with regard to all monies collected. The College District shall seek to maximize the return of such funds while ensuring sufficient funds for timely payments of its obligations.
4. Special Projects or Special Purpose Funds. Portfolios for these funds shall have as their primary objective the assurance that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of securities held should not exceed the estimated project completion date.



## Weatherford College Board of Trustees Consent Agenda

**DATE:** November 14, 2019

**AGENDA ITEM #4.f.**

**SUBJECT:** Ratification on Emergency Replacement of HVAC Units for Fine Arts Building

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**INFORMATION AND DISCUSSION:** Emergency purchases require immediate response to avert an actual or potential public threat to life, health, safety, welfare, property or to avoid undue additional cost to the College. In accordance with Purchasing Policy 16.7 of the Weatherford College Procedure Manual, "Emergency purchase of \$50,000 or more shall be made in conformance with Subsection (h) Section 44.031 Texas Education Code which states:

(h) If school equipment or a part of a school facility or personal property is destroyed or severely damaged or, as a result of an unforeseen catastrophe or emergency, undergoes major operational or structural failure, and the board of trustees determines that the delay posed by the methods provided for in this section would prevent or substantially impair the conduct of classes or other essential school activities, then contracts for the replacement or repair of the equipment or the part of the school facility may be made by methods other than those required in this section.

Upon compliance with the listed provisions, the President or designated representative may authorize the Purchasing Department to proceed with action required to resolve the emergency condition.

Upon receipt of a requisition or authorization approved by the President or designated representative declaring an emergency, the Purchasing Department shall:

- Immediately issue a purchase order to cover the emergency situation for which verbal authorization for commencement of the remedy has been given, or
- If action to remedy the emergency has not been undertaken, the Purchasing Department shall secure verbal and/or written bids/proposals from one or more sources and waive advertising and awarding procedures; a purchase order will be issued immediately to the lowest bidder with the best value to cover the emergency.
- Emergency purchases shall be submitted to the Board of Trustees for ratification, before or after purchases.

The roof top HVAC units of the Fine Arts building are twenty-two years old and replacement was approved in the FY20 budget to be replaced later this summer. However, two of the five HVAC units that supply the stage, the theater and the auditorium are completely non-operational. The three units remaining cannot produce adequate conditions in the auditorium, stage and the theater to decrease the humidity and condensation to a safe level to protect the recently purchased and donated Steinway pianos from permanent humidity damage. The Steinway pianos are valued in excess of \$400,000 with more to be delivered before the end of the year. Weatherford College was hopeful the five units would continue to work until the summer at which time they would all have been replaced. However, the non-operational

status of the two units was not anticipated, and thus the expedient replacement of the HVAC units was required immediately.

Due to the Metasys building automation controls system, Johnson Controls Inc. was the only vendor solicited, to provide a TipsUSA Cooperative Contract proposal for the removal and installation of five (5) new root top units serving the Fine Arts Building. Funds have been allocated in the 2019-2020 budget for the purchase of the requested items. After evaluation and review of the TipsUSA Cooperative Contract proposal, Rhonda Swan, WC Facilities Manager with CBRE, and Jeanie Hobbs, Director of Purchasing recommend ratification of award of this proposal not to exceed budget funds as follows:

**Johnson Controls Inc.    \$169,829.78**

**RECOMMENDATION:** The Board of Trustees authorize ratification and award of proposal to vendor as presented.

**ATTACHMENTS:** TIPS Contract #18010101 Proposal from Johnson Controls, Inc.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs

## Roof Top Unit Replacement Proposal

**To:** Weatherford College  
225 College Park Drive  
Weatherford, Texas 76067

**Date:** Friday, October 11, 2019

**Project Name:** RTU Replacement

**Attn:** Mrs. Rhonda Swan

**Proposal Ref #** 06192018

Dear Mrs. Swan,

Johnson Controls Incorporated is pleased to provide you with a proposal for the removal and installation of Five (5) new roof top units serving the Fine Arts Building. We have ran a load calculation and have reduced Two (2) of the roof top units from 17.5 to 15 tons to prevent short cycling and match the roof top unit capacity to the space heat load. The Two (2) 15-Ton roof top units with hot gas reheat for humidification control and all of the roof top units will have variable speed indoor blower motor for humidity and DX compressor staging control.

### PRICING SUMMARY

Johnson Controls is pleased to provide you with a turnkey propose price of: **ONE HUNDRED SIXTY-NINE THOUSAND EIGHT HUNDRED TWENTY-NINE DOLLARS AND SEVENTY-EIGHT CENTS (\$169,829.78)**, pricing does not include State and Local Taxes.

### SCOPE OF WORK

1. Coordinate and schedule work with facilities personnel.
2. Coordinate pre-construction with sub-contractors for safety and site requirements.
3. Provide Microsoft Project Schedule for campus work path.
4. Coordinate staging areas for crane and equipment.
5. Lockout/Tagout electrical to existing roof top unit.
6. Disconnect existing roof top unit electrical.
7. Inspect ductwork for any fasteners or screws attached to roof top unit frame.
8. Disconnect condensate piping from units.
9. Disconnect Metasys controls and remove controller for roof top units.
10. Stage crane in owner specified area for rigging and removal of roof top units as applicable.
11. Rig and set new roof top unit on new roof supports.
12. Modify supply and return air ductwork for new roof top units.
13. Seal all supply and return air ductwork with SMACNA approved outdoor sealer.
14. Install condensate piping roof supports as needed.
15. Install new Copper condensate drain piping and tie into existing drain piping.
16. Modify electrical whip and mount existing disconnect on unit.
17. Install existing controller and reconnect control wiring.

**TIPS CONTRACT # 18010101 PRICING BREAKDOWN**

CHILLER DESCRIPTION	QUANTITY	PRICE EACH	COST TOTAL	TIPS MARK-UP	TIPS PRICE
York 15-Ton RTU J15ZRN30S4C	2	\$ 13,891.70	\$ 27,783.40	1.30	\$ 36,118.42
York 17.5-Ton RTU J18ZFN30P4C	3	\$ 11,713.28	\$ 35,139.84	1.30	\$ 45,681.79
Factory Humidity Sensor	3	\$ 303.00	\$ 909.00	1.30	\$ 1,181.70
Freight & Delivery	1	\$ 1,250.00	\$ 1,250.00	1.30	\$ 1,625.00
<b>SUB-TOTAL PRICE</b>					<b>\$ 84,606.91</b>

MATERIAL DESCRIPTION	QUANTITY	COST EACH	COST TOTAL	TIPS MARK-UP	TIPS PRICE
1" L-Hard Copper	40	\$ 2.47	\$ 98.80	1.30	\$ 128.44
1" 90* Copper Elbow	8	\$ 2.62	\$ 20.96	1.30	\$ 27.25
1" Copper Union	6	\$ 10.96	\$ 65.76	1.30	\$ 85.49
1" Male Adapter	4	\$ 4.27	\$ 17.08	1.30	\$ 22.20
1" BI Pipe	80	\$ 1.07	\$ 85.60	1.30	\$ 111.28
1" BI 90* Elbow	20	\$ 1.78	\$ 35.60	1.30	\$ 46.28
1" BI Unions	8	\$ 3.22	\$ 25.76	1.30	\$ 33.49
1" BI Tees	5	\$ 1.92	\$ 9.60	1.30	\$ 12.48
1" BI Caps	5	\$ 1.24	\$ 6.20	1.30	\$ 8.06
1" Gas Stops	5	\$ 24.68	\$ 123.40	1.30	\$ 160.42
1" L-Hard Copper	100	\$ 5.91	\$ 591.00	1.30	\$ 768.30
1" Copper Male Adapter	5	\$ 3.38	\$ 16.90	1.30	\$ 21.97
1" Copper Sweat Tees	10	\$ 2.68	\$ 26.80	1.30	\$ 34.84
1" 90* Copper Elbows	27	\$ 1.72	\$ 46.44	1.30	\$ 60.37
Miscellaneous	1	\$ 750.00	\$ 750.00	1.30	\$ 975.00
Consumables	1	\$ 750.00	\$ 750.00	1.30	\$ 975.00
<b>SUB-TOTAL PRICE</b>					<b>\$ 3,470.87</b>

LABOR DESCRIPTION	QUANTITY	STREET RATE COST		COST TOTAL	TIPS DISCOUNT	TIPS PRICE
		EACH				
Project Management	32	\$ 168.00	\$	\$ 5,376.00	15%	\$ 4,569.60
Mechanical Installation Labor & Start UP	168	\$ 138.00	\$	\$ 23,184.00	15%	\$ 19,706.40
Controls Installation Labor	36	\$ 203.00	\$	\$ 7,308.00	15%	\$ 6,211.80
	236					
<b>SUB-TOTAL PRICE</b>						<b>\$ 30,487.80</b>

SUB-CONTRACTOR DESCRIPTION	QUANTITY	COST EACH	COST TOTAL	TIPS MARK-UP	TIPS PRICE
Texas Best Sheet Metal	1	\$ 22,143.00	\$ 22,143.00	1.30	\$ 28,785.90
McIntyre Crane, Rigging, Cartage	1	\$ 8,200.00	\$ 8,200.00	1.30	\$ 10,660.00
All Fair Electric	1	\$ 7,820.00	\$ 7,820.00	1.30	\$ 10,166.00
Control Wiring Electrical	1	\$ 1,271.00	\$ 1,271.00	1.30	\$ 1,652.30
<b>SUB-TOTAL PRICE</b>					<b>\$ 51,264.20</b>
<b>TOTAL PRICE</b>					<b>\$ 169,829.78</b>

18. Verify control operation, visibility, and functionality
19. Check phase rotation on roof top units as applicable.
20. Perform start up and logging of roof top unit operation in cooling and heating.
21. Run test unit operation and clean-up work area.
22. Demobilize and remove all equipment and debris.

## PROJECT INCLUSIONS

1. **JCI Series 20 Roof Top Unit, 15 & 17.5-Ton Capacity**
  - a. Two (2) 15-Ton Roof Top Units with Hot Gas Reheat Humidity Control
  - b. Three (3) 17.5-Ton Roof Top Units
  - c. Dual Stage Cooling
  - d. 300 MBH Input Aluminized Steel, Two Stage Gas Heat
  - e. Full Perimeter Base Rails with Built in Rigging Capabilities
  - f. Either Supply and/or Return can be Field Converted from Vertical to
  - g. Horizontal Configuration without Cutting Panels
  - h. Unit Cabinet Constructed of Powder Painted Steel, Certified At 1000 Hours
  - i. Salt Spray Test (ASTM B-117 Standards).
  - j. Dual Refrigerant Circuits for Efficient Part Load Operation with Scroll Compressors
  - k. Unit Ships with 2" Throwaway Filters
  - l. Solid Core Liquid Line Filter Driers
  - m. Single Point Power Connection
  - n. Through-the-Curb and Through-The-Base Utility Connections
  - o. Short Circuit Current: 5kA RMS Symmetrical
  - p. Phase Monitor
  - q. Hail Guards
  - r. Standard Condenser Coil
  - s. Standard Evaporator Coil
  - t. Galvanized Steel Drain Pan
  - u. Standard Access Doors
  - v. BACNet MS/TP, Modbus and N2 communication card
2. Horizontal Ductwork Replacement & Modifications
3. Copper Condensate Drain Piping
4. Natural Gas BI Piping
5. Natural Gas Pipe Painting
6. Crane and Rigging Estimated Full Day Lift Offload and Load
7. Electrical Disconnect and Reconnect
8. Metasys Disconnect and Reconnect
9. Metasys Termination, Verification, and Functionality
10. New Electrical Whips & Electrical Disconnects
11. Straight Time Labor
12. Equipment Start Up Reports
13. Equipment Warranty Documents
14. Three (3) IOM Manuals

Johnson Controls, Inc.  
Building Efficiency  
3021 West Bend Drive  
Irving, Texas 75063  
Phone: 866-656-9681  
Fax: 972-869-9421



**PROJECT EXCLUSIONS**

- 1. Electrical Circuit Breakers
- 2. Existing System Conditions Not Specified in this Proposal
- 3. Fire Alarm System & Smoke Detectors
- 4. State and Local Taxes
- 5. Over Time Labor

We appreciate the opportunity to be of service. If you have any questions regarding this proposal, please contact me at 214-797-9831 or [patrick.d.mooney@jci.com](mailto:patrick.d.mooney@jci.com)

This proposal is hereby accepted and York/JCI is authorized to proceed with the work; subject, however, to credit approval by York/JCI.

This proposal valid 30 days past:  
10/11/2019

***Alternate Numbers Accepted*** \_\_\_\_\_

Johnson Controls

*Purchaser - Company Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

Name: \_\_\_\_\_

Name: Patrick Mooney

Title: \_\_\_\_\_

Title: Sr. Account Executive

Date: \_\_\_\_\_



## Weatherford College Board of Trustees

**DATE:** November 14, 2019

**AGENDA ITEM #5**

**SUBJECT:** Parker County Appraisal District Directors – Ballot for Official Vote

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**INFORMATION AND DISCUSSION:** Section 6.03 of the Texas Property Tax Code requires each voting tax unit to vote in an open meeting, record its vote by written resolution, and submit the resolution to the Chief Appraiser by December 15, 2019. A taxing unit may cast its votes from one candidate or distribute the votes among any number of candidates.

A voting tax unit may only cast votes for persons nominated and named on the ballot. There is no provision for write-in candidates. The Chief Appraiser may not count votes cast for a name not listed on the official ballot. The five candidates receiving the highest number of votes will be declared the winners. This action is to be completed by December 15, 2019.

**RECOMMENDATION:** That the Board of Trustees consider nomination of one candidate for each position to be filled on the Board of Directors of the Parker County Appraisal District for 2020-2021.

**ATTACHMENTS:** Notification letter from Larry Hammonds, Chief Appraiser of the Parker County Appraisal District; Voting Entitlement, Official Ballot, Resolution Electing Candidates for the Parker County Appraisal District Board of Directors

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**SUBMITTED BY:** Brent Baker, Vice President of Institutional Advancement

**PARKER COUNTY APPRAISAL DISTRICT**

**1108 Santa Fe Drive**

**Weatherford, Texas 7608**

**TELEPHONE: 817-596-0077**

**FAX: 817-613-8096**

October 29, 2019

TO: Taxing Unit Administrators  
SUBJECT: Selection of Appraisal District Directors for 2020-2021

Nominations for the Parker County Appraisal District Directors has been completed and closed. All nominations have been submitted by written resolution and the nominee's names are included on the enclosed ballot.

The next step in the selection process is for voting units to cast their votes for the nominees. Section 6.03 (k) of the Texas Property Tax Code requires each voting tax unit to vote in an open meeting, record its vote by written resolution, and submit the resolution to the Chief Appraiser by **December 15, 2019**. A taxing unit may cast its votes for one candidate or distribute the votes among any number of candidates.

A voting tax unit may only cast votes for persons nominated and named on the ballot. There is no provision for write-in candidates. The Chief Appraiser may not count votes cast for a name not listed on the official ballot. The five candidates receiving the highest number of votes will be declared the winners.

Enclosed is the official ballot, the number of votes allocated to each taxing unit, and a sample resolution for recording the votes.

**Please add this important action to your first available board meeting agenda, keeping in mind the December 15<sup>th</sup> deadline for casting votes.**

Sincerely,



Larry Hammonds  
Chief Appraiser  
Parker County Appraisal District

SELECTION OF APPRAISAL DISTRICT DIRECTORS  
PARKER COUNTY APPRAISAL DISTRICT  
2020-2021

OFFICIAL BALLOT

CANDIDATES

GARY AGUILLARD

RICHARD BARRET

JERRY DURANT

STEVE HARRIS

JOHN HINTON

CODY LANE

STERLING NARON

PARKER COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS ELECTION 2020-2021

VOTING ENTITLEMENT

VOTING ENTITY	NUMBER OF VOTES
ALEDO ISD	1005
AZLE ISD	300
BROCK ISD	210
GARNER ISD	40
GRANBURY ISD	25
LIPAN ISD	5
MILLSAP ISD	115
MIN WELLS ISD	5
PEASTER ISD	100
PERRIN-WHITT	10
POOLVILLE ISD	35
SPRINGTOWN ISD	260
WEATHERFORD ISD	1245
CITY ALEDO	30
CITY AZLE	25
CITY FORT WORTH	15
CITY MIN WELLS	10
CITY RENO	10
CITY SPRINGTOWN	20
CITY WEATHERFORD	245
CITY WILLOW PARK	50
COLLEGE	290
PARKER COUNTY	<u>950</u>
	5000

**RESOLUTION**

**RESOLUTION ELECTING CANDIDATES FOR THE PARKER COUNTY  
APPRAISAL DISTRICT BOARD OF DIRECTORS**

**WHEREAS**, an election is to be held whereby all taxing units of Parker County, Texas entitled to vote will cast ballots for the election of the Board of Directors for the Parker County Appraisal District of Parker County, Texas for a period of two years beginning January 1, 2020; and

**WHEREAS**, the \_\_\_\_\_ of Parker County is a taxing unit in said county and is entitled to cast votes in said election; and

**NOW THEREFORE, BE IT RESOLVED** by the \_\_\_\_\_ that the votes of said taxing unit be cast as follows:

CANDIDATE

VOTES CAST

**BE IT HEREBY FURTHER RESOLVED**, that the vote as stated above be certified to the Chief Appraiser of the Parker County Appraisal District, Parker County, Texas.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019

ATTEST:

  
  

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## Weatherford College Board of Trustees

**DATE:** November 14, 2019

**AGENDA ITEM #6**

**SUBJECT:** Consideration and Possible Action: Architectural Services #RFQ-01-20

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**INFORMATION AND DISCUSSION:** A total of 11 firms submitted qualifications for the requested Architectural Services. A committee was formed to review the qualifications consisting of Mr. Dan Curlee, Dr. Andra Cantrell, Mrs. Rhonda Swan, Mr. Greg Shrader, Mrs. Janetta Kruse and Mr. Jerry Barrow. Mr. Rawley McCoy, President of Rawley McCoy & Associates, also served as a consultant in reviewing the qualifications received. After ranking each firm based on the criteria stated in the RFQ documents, the top six firms who had the highest percentage were chosen for interviews consisting of BRW Architects, Hahnfeld Hoffer Stanford Architects, Huckabee & Associates, MNK Architects, Stantec Architecture and VLK Architects.

The six firms then made presentations to the committee. After ranking the top finalists, the committee agreed unanimously that five firms meet the requested qualifications. The recommended architectural pool shall include Hahnfeld Hoffer Stanford Architects, Huckabee & Associates, MNK Architects, Stantec Architecture and VLK Architects. These firms may be considered for all future construction and renovation projects as required.

The committee then ranked the top five firms to choose the architectural firm best qualified to design the new Workforce Building. The top firm being recommended for this project is Huckabee and Associates. Mr. Dan Curlee and Mr. Rawley McCoy are in the process of negotiating a proposal with Huckabee & Associates for architectural fees to complete this project. Board authorization for execution of Owner-Architect Contract between Weatherford College and Huckabee & Associates Inc. will be presented upon final review and approval of Mr. Dan Curlee, General Counsel. This procedure will be followed for each construction and renovation project as they are approved by the Board of Trustees.

**RECOMMENDATION:** That the Board approve the five firms as our architectural pool for future projects and authorize negotiation of fee in anticipation of executing a contract with Huckabee & Associates Inc. as architect for the new Workforce Building project as presented.

**ATTACHMENTS:** None

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs



## Weatherford College Board of Trustees

**DATE:** November 14, 2019

**AGENDA ITEM #7**

**SUBJECT:** Consideration and Possible Action: Determination of Method of Procurement that Provides Best Value on Construction and Authorization of Delegation of Authority on Emerging Technology Workforce Building Project

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**INFORMATION AND DISCUSSION:** As required by the Texas Government Code 2269.056, the Board of Trustees, while considering contracting for construction services, are required to use one of the methods of procurement described in Chapter 2269 and must, before advertising, determine which method provides the best value for the College. There are six methods of procurement for construction. They are:

1. Competitive Bidding
2. Competitive Sealed Proposals
3. Construction Manager-Agent
4. Construction Manager-at-Risk
5. Design-Build
6. Job Order Contracting

Texas Government Code 2269.053(a) provides that the governing body of a governmental entity may delegate its authority under this chapter regarding an action authorized or required by this chapter to a designated representative, committee, or other person as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction of the Emerging Technology Workforce Building project.

Mr. Rawley McCoy, President of Rawley McCoy & Associates and Consultant to Weatherford College, has recommended Construction Manager-at-Risk for the construction method and delegation of authority to Dr. Todd Allen Farmer, President of Weatherford College, for the Emerging Technology Workforce Building project.

**RECOMMENDATION:** That the Board of Trustees approve Construction Manager-at-Risk as the method of construction that provides the best value and delegation of authority to Dr. Todd Allen Farmer, President of Weatherford College, for the Emerging Technology Workforce Building project as presented.

**ATTACHMENTS:** Resolution No. 1 Construction Procurement Method and Resolution No. 2 Delegation of Authority on Emerging Technology Workforce Building Project.

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Affairs

**PROJECT RESOLUTION NO. 1  
CONSTRUCTION PROCUREMENT METHOD  
WORKFORCE BUILDING  
WEATHERFORD COLLEGE**

**WHEREAS**, Section 2269.056(a), of the Texas Government Code states that the governing body of a governmental entity that considers a construction contract using a method authorized by this chapter other than competitive bidding must, before advertising, determine which method provides the best value for the governmental entity, and

**WHEREAS**, the Board of Trustees of Weatherford College has determined that the construction procurement method specified under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269, CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS of the Texas Government Code provides the best value for Weatherford College for the construction project titled “Workforce Building”;

**THEREFORE, LET IT BE RESOLVED** by the Board of Trustees of Weatherford College to use the Construction Manager-at-Risk process as specified under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269. CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS of the Texas Government Code for the construction project titled “Workforce Building”.

**PASSED AND ADOPTED** on this **14th day of November 2019**.

\_\_\_\_\_  
Mac Smith, Board Chair

**ATTEST:**

\_\_\_\_\_  
Lela Morris, Board Secretary/Treasurer

**PROJECT RESOLUTION NO. 2  
DELEGATION OF AUTHORITY  
WORKFORCE BUILDING  
WEATHERFORD COLLEGE**

**WHEREAS**, Section 2269.053(a), of the Texas Government Code provides that the governing body of a governmental entity may delegate its authority under this chapter regarding an action authorized or required by this chapter to a designated representative, committee, or other person, and

**WHEREAS**, the Weatherford College Board of Trustees wishes to delegate its authority under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269; CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS, of the Texas Government Code to the designated person of Dr. Todd Allen Farmer, President of Weatherford College, as authorized by Section 2269.053(a), of the Texas Government Code as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled “Workforce Building”;

**NOW THEREFORE BE IT RESOLVED** that the Weatherford College Board of Trustees hereby delegates its authority under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269; CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS, of the Texas Government Code to the designated person of Dr. Todd Allen Farmer, President of Weatherford College, as authorized by Section 2269.053(a), of the Texas Government Code as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled “Workforce Building”, and

**THEREFORE LET IT BE FURTHER RESOLVED** by the Weatherford College Board of Trustees that it desires for Dr. Farmer, within the scope of the authority delegated to him as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled “Workforce Building” to form a committee of his choosing to advise him in the selection process for Construction Services for the selection of an Offeror as prescribed under Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for said construction project and bring his recommendation of the Offeror who represents the best value to the Board of Trustees of Weatherford College for final approval.

**PASSED AND ADOPTED** on this **14th day of November 2019**.

\_\_\_\_\_  
Mac Smith, Board Chair

**ATTEST:**

\_\_\_\_\_  
Lela Morris, Board Secretary/Treasurer



## Weatherford College Board of Trustees

**DATE:** November 14, 2019

**AGENDA ITEM #8**

**SUBJECT:** Consideration and Possible Action: Reinstatement of Athletic Programs – Men’s Golf, Women’s Tennis & Additional Sports

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**INFORMATION AND DISCUSSION:** During the 150<sup>th</sup> anniversary of Weatherford College, there has been a great celebration of WC’s long history of successful athletic programs. There has been a realization that the athletic programs and their alumni have contributed to the excellence exhibited at WC over past decades resulting in changing the lives of many of our local students and community members. Historically golf and tennis have been popular sports at Weatherford College and proved to provide exceptional academic achievers to our athletic rosters. As a result, the WC administration is considering the reinstatement of golf and tennis to the athletic programs.

Also under consideration at this time is the addition of women’s volleyball. Research shows that volleyball is the most rapidly growing sport in the United States. In 2003, Weatherford College conducted a survey in the local area for up and coming sports desired. Volleyball was the number one selection by 2 to 1. Volleyball has been a consideration for a number of years since WC is the only community college not represented in the North Texas Junior College Athletic Conference (NTJCA). By adding volleyball, we will be adding Weatherford College’s visibility on a national scene.

The three sports are being recommended not only as a way to increase enrollments at Weatherford College, but to add additional athletic opportunities for our local students. Many of the local high school students have already shown great athletic competitiveness in the state and by adding these sports our visibility will now be on a national level.

**RECOMMENDATION:** That the Board of Trustees approve the Athletic Program Reinstatement and Expansion Timeline as presented to include men’s golf and women’s tennis (Fall 2020); women’s volleyball (Fall 2021); and women’s golf and men’s tennis (Fall 2022).

**ATTACHMENTS:** (1) Athletic Program Reinstatement and Expansion Timeline; (2) 4-Year Budget Projection for Women’s Tennis; and (3) 4-Year Budget Projection for Men’s Golf

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**SUBMITTED BY:** Bob McKinley, Athletic Director, and Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

# Athletic Program Expansion Timeline

## **November 2019**

- Scholarship letter of intent signing for the Fall 2020 season begins
- WC Board considers athletic program expansion (men's golf Fall 2020 launch/Fall 2021 competition, women's tennis fall 2020 launch/Fall 2021 competition; volleyball Fall 2021 launch/Fall 2022 competition; women's golf Fall 2022 launch/Fall 2023 competition, men's tennis Fall 2022 launch/Fall 2023 competition)
- Petition NJCAA Board for special consideration of the addition of Weatherford College sports to the NJCAA Region 5 prior to the normal 2022 institutional declaration
- Prepare promotional materials and marketing campaign for men's golf and women's tennis programs

## **December 2019**

- NJCAA Board considers approval of the addition of Weatherford College sports to the NJCAA Region 5 Conference
- Send letter for permission to National NJCAA
- Begin development of web pages for men's golf and women's tennis
- Develop 2020-2021 budget for men's golf
- Develop 2020-2021 budget for women's tennis

## **January 2020**

- Post men's golf coach position, start date of 9/1/2020
- Post women's tennis coach position, start date of 9/1/2020
- Populate interview/selection committee for men's golf coach position
- Populate interview/selection committee for women's tennis coach position

## **February 2020**

- Finalize agreement for team access to home golf course
- Finalize agreement with WISD for tennis court usage

### **March 2020**

- Review applicants for men's golf coach position
- Review applicants for women's tennis coach position

### **April 2020**

- Interview and reference check applicants for men's golf coach position
- Interview and reference check applicants for women's tennis coach position

### **May 2020**

- Hire men's golf coach for start date of 9/1/2020
- Hire women's tennis coach for start date of 9/1/2020
- Finalize 2020-2021 budget for men's golf
- Finalize 2020-2021 budget for women's tennis
- Launch web pages for men's golf and women's tennis
- Lay groundwork for men's golf and women's tennis booster clubs

### **June 2020**

- Prepare offices for men's golf and women's tennis coaches
- Install new seating in gym in preparation for volleyball
- Press release/PR event at the clubhouse of the home golf course. Coach speaks of program vision. Invite area golf pros and high school golf coaches. Distribute promotional materials.

### **July 2020**

- PR event for women's tennis in possible collaboration with USTA, Region 5, NTJCAC, and Parker County Tennis Association.

### **August 2020**

- Begin scouting area high school seniors as they launch fall seasons
- Targeted PR campaign expanded

## **September 2020**

- Men's golf coach reports for duty
- Women's tennis coach reports for duty
- Heavy scouting and recruiting of senior athletes
- Participate in NJCAA coaches meetings

## **October 2020**

- Heavy scouting and recruiting of senior athletes continues
- Solicit equipment donations, begin equipment orders
- Begin development of Fall 2021 competition schedule

## **November 2020**

- Scholarship letter of intent signing for the Fall 2021 season begins
- Continue scouting and recruiting for men's golf and women's tennis
- Prepare promotional materials and marketing campaign for volleyball

## **December 2020**

- Continue scouting and recruiting for men's golf and women's tennis
- Begin development of web page for volleyball
- Develop draft 2021-2022 budget for volleyball
- Move gym lighting in preparation for volleyball
- Develop 2021-2022 competition budget for men's golf
- Develop 2021-2022 competition budget for women's tennis

## **January 2021**

- Post volleyball coach position
- Populate interview/selection committee for volleyball coach position
- Continue scouting and recruiting for men's golf and women's tennis

## **February 2021**

- Finalize equipment purchases for men's golf and women's tennis
- Complete 2021-2022 competition schedules for men's golf and women's tennis

### **March 2021**

- Review applicants for the volleyball coach position
- Finalize 2020-2021 competition budget for men's golf
- Finalize 2020-2021 competition budget for women's tennis

### **April 2021**

- Interview and reference check applicants for volleyball coach position
- PR campaign for men's golf and women's tennis highlighting scholarship recipients

### **May 2021**

- Hire volleyball coach
- Finalize 2020-2021 budget for volleyball
- Lay groundwork for development of volleyball booster club
- Launch web page for volleyball

### **June 2021**

- PR event with men's golf, women's tennis, and volleyball coaches

### **July 2021**

- Finalize rosters for men's golf and women's tennis

### **August 2021**

- Athletes report for men's golf and women's tennis

### **September 2021**

- Competition begins in men's golf and women's tennis
- Volleyball coach reports for duty

### **October 2021**

- Heavy scouting and recruiting of senior athletes in volleyball
- Volleyball coach participates in NJCAA coaches meetings

## **November 2021**

- Scholarship letter of intent signing for the Fall 2022 season begins
- Prepare promotional materials and marketing campaign for women's golf and men's tennis
- Continue scouting and recruiting for volleyball

## **December 2021**

- Begin development of web page for women's golf and men's tennis
- Develop 2022-2023 budget for women's golf and men's tennis
- Develop 2022-2023 competition budget for volleyball

## **January 2022**

- Post women's golf coach position
- Post men's tennis coach position
- Populate interview/selection committee for women's golf coach position
- Populate interview/selection committee for men's tennis coach position
- Continue scouting and recruiting for volleyball

## **February 2022**

- Finalize equipment purchases for volleyball
- Complete 2022-2023 competition schedules for volleyball

## **March 2022**

- Review applicants for the women's golf coach position
- Review applicants for the men's tennis coach position
- Finalize 2022-2023 budget for women's golf
- Finalize 2022-2023 budget for men's tennis
- Finalize 2022-2023 competition budget for volleyball

## **April 2022**

- Interview and reference check applicants for women's golf coach position
- Interview and reference check applicants for men's tennis coach position
- PR campaign for volleyball highlighting scholarship recipients

## **May 2022**

- Hire women's golf coach
- Hire men's tennis coach
- Launch web page for women's golf
- Launch web page for men's tennis

## **June 2022**

- PR event with women's golf and men's tennis coaches

## **July 2022**

- Finalize roster for volleyball

## **August 2022**

- Volleyball athletes report

## **September 2022**

- Volleyball competition begins
- Women's golf coach reports for duty
- Men's tennis coach reports for duty

## **October 2022**

- Heavy scouting and recruiting of senior athletes in women's golf
- Heavy scouting and recruiting of senior athletes in men's tennis
- Women's golf coach participates in NJCAA coaches meetings
- Men's tennis coach participates in NJCAA coaches meetings

## **November 2022**

- Scholarship letter of intent signing for the Fall 2023 season begins

## **December 2022**

- Develop competition budget for women's golf and men's tennis

### **February 2023**

- Finalize equipment purchases for women's golf and men's tennis
- Complete 2023-2024 competition schedules for women's golf and men's tennis

### **March 2023**

- Finalize 2023-2024 competition budget for women's golf and men's tennis

### **April 2023**

- PR campaign for women's golf and men's tennis highlighting scholarship recipients

### **July 2023**

- Finalize rosters for women's golf and men's tennis

### **August 2023**

- Women's golf and men's tennis athletes report

### **September 2023**

- Women's golf and men's tennis competition begins

**MEN'S GOLF 4-YEAR BUDGET PROJECTION**  
**(BASED ON 15 STUDENTS AND 8 FULL SCHOLARSHIPS)**

	1st year 2020-2021	2nd year 2021-2022	3rd year 2022-2023	4th year 2023-2024
<b>Revenue</b>				
Tuition & Fee Revenue (estimated)	\$ -	\$ 71,190	\$ 71,190	\$ 71,190
Contact Hour Funding (estimated)	-	-	-	23,832
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 71,190</b>	<b>\$ 71,190</b>	<b>\$ 95,022</b>
<b>Expenditures</b>				
8 Scholarships x 13,200	\$ -	\$ 105,600	\$ 105,600	\$ 105,600
Admin-Professional Salaries (est.)	50,000	51,500	53,045	54,636
Cell Phone Stipends	-	420	420	420
Fica matching	725	747	769	792
Retirement matching	3,750	3,863	3,978	4,097
Group insurance	15,171	15,186	15,201	15,216
Supplies - Operating Exp	10,000	10,000	10,000	10,000
Communications/Dept Long Distance	25	25	25	25
Advertising	1,000	500	500	500
Promotional & Awards	500	500	500	500
Inst. copier usage	200	100	100	100
Contract Services - Medical	-	2,000	2,000	2,000
Independent Contractor	-	15,000	15,000	15,000
Assessment & Testing Fees	-	150	150	150
Dues & Subscrip & Licenses	-	1,500	1,500	1,500
Liability Insurance	9,000	9,000	9,000	9,000
Printing & Preprinted Forms	1,000	1,000	1,000	1,000
Mail Service & Shipping & Postage	100	100	100	100
Rent	-	1,000	1,000	1,000
Vehicle Mileage Allocation	500	500	500	500
Travel - Faculty & Staff	1,000	1,500	1,500	1,500
Travel - Student	-	15,000	15,000	15,000
Travel - Recruiting	5,000	5,000	5,000	5,000
Equipment \$500-\$4999 Non-Capital	-	1,000	1,000	1,000
Equipment \$5000 & Above Capital	5,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 102,971</b>	<b>\$ 241,191</b>	<b>\$ 242,888</b>	<b>\$ 244,636</b>
<b>Expenses Over Revenues</b>	<b>\$ (102,971)</b>	<b>\$ (170,001)</b>	<b>\$ (171,698)</b>	<b>\$ (149,614)</b>

**WOMEN'S TENNIS 4-YEAR BUDGET PROJECTION**  
**(BASED ON 15 STUDENTS AND 9 FULL SCHOLARSHIPS)**

	<b>1st year</b> <b>2020-2021</b>	<b>2nd year</b> <b>2021-2022</b>	<b>3rd year</b> <b>2022-2023</b>	<b>4th year</b> <b>2023-2024</b>
<b>Revenue</b>				
Tuition & Fee Revenue (estimated)	\$ -	\$ 71,190	\$ 71,190	\$ 71,190
Contact Hour Funding (estimated)	-	-	-	23,832
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 71,190</b>	<b>\$ 71,190</b>	<b>\$ 95,022</b>
<b>Expenses</b>				
9 Scholarships x 13,200	\$ -	\$ 118,800	\$ 118,800	\$ 118,800
Admin-Professional Salaries (est.)	50,000	51,500	53,045	54,636
Cell Phone Stipends	-	420	420	420
Fica matching	725	747	769	792
Retirement matching	3,750	3,863	3,978	4,097
Group insurance	15,171	15,186	15,201	15,216
Supplies - Operating Exp	10,000	10,000	10,000	10,000
Communications/Dept Long Distance	25	25	25	25
Advertising	1,000	500	500	500
Promotional & Awards	500	500	500	500
Inst. copier usage	200	100	100	100
Contract Services - Medical	-	2,000	2,000	2,000
Independent Contractor	-	15,000	15,000	15,000
Assessment & Testing Fees	-	150	150	150
Dues & Subscrip & Licenses	-	1,500	1,500	1,500
Liability Insurance	9,000	9,000	9,000	9,000
Printing & Preprinted Forms	1,000	1,000	1,000	1,000
Mail Service & Shipping & Postage	100	100	100	100
Rent	-	1,000	1,000	1,000
Vehicle Mileage Allocation	500	500	500	500
Travel - Faculty & Staff	1,000	1,500	1,500	1,500
Travel - Student	-	15,000	15,000	15,000
Travel - Recruiting	5,000	5,000	5,000	5,000
Equipment \$500-\$4999 Non-Capital	-	1,000	1,000	1,000
Equipment \$5000 & Above Capital	5,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 102,971</b>	<b>\$ 254,391</b>	<b>\$ 256,088</b>	<b>\$ 257,836</b>
<b>Exepnses Over Revenues</b>	<b>\$ (102,971)</b>	<b>\$ (183,201)</b>	<b>\$ (184,898)</b>	<b>\$ (162,814)</b>



**Weatherford College Board of Trustees  
Report**

**DATE:** November 14, 2019

**AGENDA ITEM #9.a.**

**SUBJECT:** Equities in Athletics Report 2018-2019

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**INFORMATION AND DISCUSSION:** The U.S. Department of Education requires that institutions of higher education submit their Equity in Athletics Disclosure Act (EADA) Report by October 15<sup>th</sup> each year. This report is designed to make prospective students and prospective student-athletes aware of an institution of higher education's commitment to providing equitable athletics opportunities for its men and women students.

**ATTACHMENTS:** The full report for 2018-19 is available at the Office of Postsecondary Education's (OPE) public dissemination website: <http://ope.ed.gov/athletics>. Attached to your Board Packet is the report that was submitted and is available to students and prospective students as required by law.

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**SUBMITTED BY:** Adam Finley, Executive Dean of Student Services



# **Equities in Athletics Report 2018-2019**



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## Student Services

Date: October 14, 2019

To: All Weatherford College Students, Faculty, Staff and Prospective Students

From: Adam Finley, Executive Dean of Student Services

Subject: Equities in Athletics Report [Report cite 34 CFR 668.47]

The *Equity in Athletics Disclosure Act (EADA)* is designed to make prospective students and prospective student-athletes aware of an institution of higher education's commitment to providing equitable athletic opportunities for its men and women students. The *EADA* requires the disclosure of information about varsity teams and the financial resources and personnel that the school dedicates to those teams.

Any coeducational institution of higher education that participates in Title IV, the federal student aid program, and has an intercollegiate athletics program, must comply with the *EADA* by preparing an annual report, officially called *The Report on Athletic Program Participation Rates and Financial Support Data*.

The established *EADA Report* may also be viewed via the Weatherford College website ([www.wc.edu](http://www.wc.edu)) by clicking on "About" and selecting "Consumer Information". Additionally, the U.S. Department of Education Office of Postsecondary Education, hosts the website that displays all college/university *EADA Reports*, which can be accessed at <http://ope.ed.gov/athletics>.

Questions regarding the *EADA Report* or the information contained in this document may be addressed to the Weatherford College Athletics Department at 817-598-6355.

225 College Park Drive – Weatherford, TX 76086 – 817-598-6355

**Identification**

Weatherford College  
225 College Park Drive  
Weatherford, TX 76086  
800-287-5471

Athletic Director Name: Bob McKinley  
Telephone Number: 817-598-6256  
Email Address: [bmckinley@wc.edu](mailto:bmckinley@wc.edu)

Assistant Athletic Director Name: Jeff Lightfoot  
Telephone Number: 817-598-6353  
Email Address: [jlightfoot@wc.edu](mailto:jlightfoot@wc.edu)

Chief Administrative Officer: Dr. Tod Allen Farmer  
Telephone Number: 817-594-6271  
Email Address: [tafarmer@wc.edu](mailto:tafarmer@wc.edu)

Title IX Coordinator: Adam Finley  
Telephone Number: 817-598-8831  
Email Address: [afinley@wc.edu](mailto:afinley@wc.edu)

**EADA General**

Designated Reporting Year: Begins 07/01/2018 and Ends 06/30/2019

The number of full-time undergraduates by gender as reported on the Weatherford College 2018-19 IPEDS Survey.

	<b>Number</b>	<b>Percent</b>
Male full-time undergraduates	806	39%
Female full-time undergraduates	1245	61%
Total full-time undergraduates	2051	100%

Athletic Sanctioning Body for the designated reporting year: NJCAA Division I

The WC Rodeo Team abides by the Constitution, By-Laws and Rules of the National Intercollegiate Rodeo Association (NIRA).

### Screening Questions

1. Weatherford College reports operating or game-day expenses by team, rather than by participant.
2. WC has Men's, Women's and Coed Teams.
3. WC has assistant coaches for some of its teams.
4. WC has volunteer assistant coaches for Baseball and Softball teams.

### Sports Selection – Men's and Women's and Coed Teams Athletics Participation

The sports teams with participation at Weatherford College are as follows:

Team	Men's Team	Women's Team
Baseball	38	
Basketball-Men	10	
Basketball-Women		12
Softball		20
Rodeo-Men	30	
Rodeo-Women		22
Unduplicated Count of participants	78	54

### Head Coaches

**Baseball:** One male head coach who is assigned to the team on a part-time basis.  
He is a full-time WC employee.

**Basketball-Men:** One male head coach who is assigned to the team on a part-time basis.  
He is a full-time WC employee.

Average Annual Salary for Men's Head Coaching positions (*for coaching duties only*): **\$8,000**

**Basketball-Women:** One male head coach who is assigned to the team on a part-time basis.  
He is a full-time WC employee.

**Softball:** One female head coach who is assigned to the team on a part-time basis.  
She is a full-time WC employee.

Average Annual Salary for Women's Head Coaching positions (*for coaching duties only*): **\$8,000**

**Rodeo (Coed):** One male head coach who is assigned to the team on a part-time basis.  
He is a full-time WC employee.

Average Annual Salary for Co-ed Head Coaching positions (*for coaching duties only*): **\$8,000**

### Assistant Coaches

- Baseball:** One male assistant coach who is assigned to the team on a full-time basis. He is a full-time WC employee.  
Three male volunteer assistant coaches, who are assigned to the team on a part-time, volunteer basis.
- Basketball-Men:** One male assistant coach who is assigned to the team on a full-time basis. He is a full-time WC employee.

Average Annual Salary for assistant coaches of men's teams: **\$30,127**

- Basketball-Women:** One female assistant coach who is assigned to the team on a full-time basis. She is a full-time WC employee.
- Softball:** One male assistant coach who is assigned to the team on a full-time basis. He is a full-time WC employee.  
One volunteer assistant coach who is assigned to the team on a part-time basis. She is a volunteer only.

Average Annual Salary for assistant coaches of women's teams: **\$33,358**

- Rodeo (Coed):** One male assistant coach who is assigned to the team on a full-time basis. He is a full-time WC employee.

Annual Salary for assistant coach of co-ed teams: **\$29,040**

### Athletically Related Student Aid

	Men's Teams	Women's Teams	Coed Teams	Total
<b>Amount of Aid</b>	\$296,448	\$349,224	\$161,107	\$806,779
<b>Ratio (Percent)</b>	37%	43%	20%	100%

### Recruiting Expenses

Men's Teams	Women's Teams	Coed Teams	Total
\$13,136	\$10,452	\$2,837	\$26,425

### Operating (Game-Day) Expenses

*Operating (game-day) expenses are all expenses the institution incurs that are attributable to home, away, and neutral-site intercollegiate athletic contests for lodging, meals, transportation, uniforms, and equipment for coaches, team members, support staff (including, but not limited to team managers and trainers), and others including officials. It is a subset of the total expenses category.*

Team	Participants	\$ By Team
Basketball-Men	10	\$58,224
Baseball	38	\$122,613
Total for Men's Teams	48	\$180,837

Team	Participants	\$ By Team
Basketball-Women	12	\$51,879
Softball	20	\$58,069
Total for Women's Teams	32	\$109,948

Team	Participants	\$ By Team
Rodeo-Men	30	\$43,865
Rodeo-Women	22	\$32,167
Total for Coed Teams	52	\$76,032

**Grand Total Operating Expenses:**

Total Men	78	\$224,702
Total Women	54	\$142,115
		\$366,817

### Total Expenses

*Expenses are all funds attributable to intercollegiate athletic activities. This includes appearance guarantees and options, athletically related student aid, contract services, equipment, fundraising activities, operating expenses, promotional activities, recruiting expenses, salaries and benefits, supplies, travel, and any other expenses attributable to intercollegiate athletic activities. It does not include capital expenditures or debt service funds used for indirect facilities (i.e., the value of facilities and services provided by the institution but not charged to athletics).*

<b>Team</b>	<b>Men's</b>	<b>Women's</b>	<b>Total</b>
Basketball	\$253,775	\$287,679	\$541,454
Baseball	\$405,699		\$405,699
Softball		\$343,196	\$343,196
Rodeo	\$225,523	\$165,384	\$390,907
Total-All Teams	\$884,997	\$796,259	\$1,681,256
Not allocated by Gender/Sport			\$300,671
Grand Total Expenses			\$1,981,927

### Total Revenues

*Revenues are revenues attributable to intercollegiate athletic activities. This includes revenues from appearance guarantees and options, an athletic conference, tournament or bowl games, concessions, contributions from alumni and others, institutional support, program advertising and sales, radio and television, royalties, signage and other sponsorships, sports camps, state or other government support, student activity fees, ticket and luxury box sales, and any other revenues attributable to intercollegiate athletic activities. It does not include capital assets and other related debts (money specifically identified to pay for capital assets) or money for indirect facilities.*

<b>Team</b>	<b>Men's</b>	<b>Women's</b>	<b>Total</b>
Basketball	\$263,628	\$297,532	\$561,160
Baseball	\$429,567		\$429,567
Softball		\$343,355	\$343,355
Rodeo	\$250,355	\$183,579	\$433,934
Total-All Teams	\$943,530	\$824,466	\$1,767,996
Not allocated by Gender/Sport			\$300,671
Grand Total Revenues			\$2,068,667

**Summary-Men's, Women's and Coed Teams**

	<b>Men's Teams</b>	<b>Women's Teams</b>	<b>Coed Teams</b>	<b>Total</b>
Total Head Coaches' Salaries	\$16,000	\$16,000	\$8,000	\$40,000
Total Asst. Coaches' Salaries	\$60,254	\$66,716	\$29,040	\$156,010
<b>Total Salaries</b>	<b>\$76,254</b>	<b>\$82,716</b>	<b>\$37,040</b>	<b>\$196,010</b>
Athletically Related Student Aid	\$296,448	\$349,224	\$161,107	\$806,779
Recruiting Expenses	\$13,136	\$10,452	\$2,837	\$26,425
Operating Expenses	\$180,837	\$109,948	\$76,032	\$366,817
<b>Summary Subset Expenses</b>	<b>\$566,675</b>	<b>\$552,340</b>	<b>\$277,016</b>	<b>\$1,396,031</b>
Not allocated Expenses				\$300,671
<b>Grand Total Expenses</b>	<b>\$659,474</b>	<b>\$630,875</b>	<b>\$390,907</b>	<b>\$1,981,927</b>
Total Revenues for Teams	\$693,195	\$640,887	\$433,914	\$1,767,996
Not allocated Revenues				\$300,671
<b>Grand Total Revenues</b>	<b>\$33,721</b>	<b>\$10,012</b>	<b>\$43,007</b>	<b>\$86,740</b>



**Weatherford College Board of Trustees  
Report**

**DATE:** November 14, 2019

**AGENDA ITEM #9.b.**

**SUBJECT:** Guided Pathways Update/Numbers with Heart

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**INFORMATION AND DISCUSSION:** Mr. Endy will present information on recent college activities regarding the Pathways initiative including an update on the Pathways Institute I of the second series, recently completed in San Antonio.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees  
Report**

**DATE:** November 14, 2019

**AGENDA ITEM #9.c.**

**SUBJECT:** Demand Study Update

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**INFORMATION AND DISCUSSION:** Mr. Endy will present information on course scheduling modifications for 2020-2021 as well as an update on the student scheduling preference survey.

**ATTACHMENT:** None

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**SUBMITTED BY:** Michael Endy, Vice President of Instruction and Student Services



## Weatherford College Board of Trustees Report

**DATE:** November 14, 2019

**AGENDA ITEM #9.d.**

**SUBJECT:** Vet Tech Program Update

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### **INFORMATION AND DISCUSSION:**

- Assigned appropriate spaces for program operations including faculty offices, classroom, and lab (Completed October 2019).
- Focus on Vet Tech rather than split focus on Tech and Assisting endorsed by Advisory Committee (Completed October 2019).
- Revised program curriculum to facilitate completion and maximize transferability (Completed October 2019).
- Development of a Veterinary Tech Program marketing plan (Underway).
- Installation of program information into the WC catalog (Fall 2019).
- Application to the AVMA for program initiation (Spring 2020).
- Adding Veterinary Tech Program into the proposed 2020-2021 budget (Spring 2020).
- Veterinary Tech Program begins classes (Fall 2020).

**ATTACHMENT:** None

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**SUBMITTED BY:** Michael Endy, Vice President of Instruction and Student Services



## Future Agenda Items:

- 2019-2020 Financial Audit
- Strategic Plan Update



## Upcoming Events

- Nov. 14      *Two Pianos Eight Hands* Recital (7:30 p.m. Alkek Theater)
- Nov. 15      Baseball Booster Club Clay Shoot
- Nov. 16      Coyote Chase Race and Carnival 5K and 1-mile run, 9:00 a.m.
- Nov. 18      Home basketball game (women only 5:00 p.m.)
- Nov. 19      Home basketball games (5:00 p.m.)
- Nov. 21      Home basketball game (5:00 p.m.)
- Nov. 21-24   *Little Shop of Horrors* Musical (7:30 p.m., Sunday 2:00 p.m. Alkek Theatre)
- Nov. 25-29   Thanksgiving Holiday- College closed
- Nov. 25      Home basketball game (women only 1:00 p.m.)
- Dec. 2      Home basketball game (women only 7:00 p.m.)
- Dec. 3      Home basketball game (women only 5:30 p.m.)
- Dec. 4      Home basketball games (5:00 p.m.)
- Dec. 5      Fall Jazz Concert (7:30 p.m. Alkek Theatre)
- Dec. 9      Selections from Handel's *Messiah* (7:30 p.m. Alkek Theatre)
- Dec. 11      Home basketball games (5:00 p.m.)
- Dec. 12      Home basketball game (women only 5:00)



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** November 14, 2019

**AGENDA ITEM 12.a.**

**SUBJECT:** Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

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**INFORMATION AND DISCUSSION:** The Board of Trustees will enter into closed session to consult with the College attorney.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** November 14, 2019

**AGENDA ITEM #12.b.**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may deliberate items regarding real property in accordance with Government Code 551.072.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** November 14, 2019

**AGENDA ITEM #12.c.**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** November 14, 2019

**AGENDA ITEM #13**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on items that include real property.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



## Weatherford College Board of Trustees

**DATE:** November 14, 2019

**AGENDA ITEM #14**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees