



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, October 8, 2020

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
October 8, 2020
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, October 8, 2020 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes September 10, 2020 Board Meeting
 - b. Financial Reports Ending September 30, 2020
 - c. SB-02-21 Cosmetology Supplies
 - d. Equipment and Renewal of Contract RFP-02-19 Commercial Charter Bus Services
5. Reports
 - a. BI (Legal) Access and Affordability Report
 - b. Guided Pathways/Numbers with Heart
 - c. Demand Study Update
6. Future Agenda Items or Meetings:
 - a. Weatherford College Foundation Annual Report
7. Announcements
8. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072
 - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074
9. Consideration and Possible Action: Real Property
10. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
11. Adjourn



Public Comment for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices



**Weatherford College Board of Trustees
Consent Agenda**

DATE: October 8, 2020

AGENDA ITEM #4.a.

SUBJECT: Minutes from the September 10, 2020 Board Meetings

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees reviews and approves the minutes as presented.

ATTACHMENTS: Minutes from the September 10, 2020 Board Meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
September 10, 2020**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, September 10, 2020 in the Allene Strain Community Room of the Doss Student Center. Mac Smith, Board Chair, called the meeting to order. Other Trustees present were Dan Carney, Sue Coody, Vice Chair, Dave Cowley, Dr. Trev Dixon, Lela Morris, Secretary, and Dr. Robert Marlett. Judy McAnally was absent. Brent Baker, Vice President of Institutional Advancement, gave the invocation and the Pledge of Allegiance was recited.

Call to Order,
Invocation and
Pledge of Allegiance

No one spoke for Public Comment.

Public Comment

President Tod Allen Farmer gave the following recognitions and employee notices:

President's Report

a. Recognitions –

- Brent Baker, Crystal Woerly, and team for creating a COVID-19 dashboard that is now live on the WC webpage.
- Weatherford College Student Support Services director Kim Hutton and the entire SSS team for being awarded a five-year federal grant in the amount of \$294,722 per year through August of 2025
- Under the leadership of Weatherford College Foundation President Bob Glenn, the foundation awarded a record number of student scholarships this year. Over \$336,000 in scholarships have been awarded thus far, representing over a 15% year-to-date increase in awarded scholarships.
- Weatherford College was recently ranked as the second safest college or university in the state of Texas. Congratulations were given to the WC Police Department, our faculty, staff, students, and all of our educational stakeholders.
- Dean Kathy Boswell, Dr. Arleen Atkins, one of our new board members Dave Cowley, and the Parker County Hospital District on establishing our new telemedicine program in the Coyote Clinic. This new partnership will dramatically enhance the health care opportunities of WC students, faculty, and staff.
- Dr. Jeanine Irby and Col. Thomas Mackenzie on being named as Weatherford College distinguished alumni during the recent alumni awards ceremony.

b. Employment Notices –

DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, President Farmer reported the following:

- Hayden Harbold, Coordinator Workforce, Resignation effective 9/14/2020
- Susan Stone, Counselor, Talent Search, Retirement effective 10/2/2020
- John Waight, Patrol Officer, Campus Police, Resignation effective 8/21/2020

President Farmer thanked each one for their service and wished them the very best in future endeavors.

c. Enrollment Update –

The official enrollment for the Fall 2020 semester was 5,467 students. This represents a 7% decrease in enrollment, but a 3% increase in state contact hour funding. As a reminder, WC saw a 20% increase in state contact hour funding during the 2020 Summer semester. Due to highly effective enrollment management techniques, we continue to experience significant gains in state contact hour funding during a count year.

Consent Agenda

The minutes from the August 13, 24 and September 1, 2020 board meetings were presented. *Minutes are attached.*

Minutes

The preliminary cash balance as of August 31, 2020 is \$39,368,786.73. This is an increase of \$2,412,994.29 from last year at August 31, 2019. The operating statement at August 31, 2020 indicates that total revenues collected are \$58,197,094 or 100.93% of budget. Total expenditures are \$56,806,255 or 98.55% of budget. *Attached are the Cash Balance Reports and Operating Statements at August 31, 2020.*

Financial Reports

As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending August 31, 2020. The recommendation is to approve the Report of Investments at August 31, 2020. *Attached is the Report of Investments at August 31, 2020.*

Quarterly Investment
Report

According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners: Disposal through public sale/auction, sale through bid process, sale to salvage companies, placement in trash, and E-waste recycling. Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of through e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #620-20. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

Disposal of Obsolete
and Surplus Items
Through E-waste
Recycling & Online
Auction

Ms. Morris made the motion to approve the Consent Agenda as presented.
Ms. Coody seconded and the motion carried unanimously.

Consent Agenda
769-1
Approved

The following reports were presented to the Board:

- a. Guided Pathways Update/Numbers with Heart submitted by Michael Endy, Vice President for Instruction and Student Affairs
- b. Demand Study Update submitted by Michael Endy, Vice President of Instruction and Student Affairs

Reports

President Farmer reviewed the following tentative future agenda items:

- BI (Legal) Access & Affordability Report

Future Agenda Items

Vice President Brent Baker made the following announcements:

October 1 20th Annual WC Foundation Golf Tournament
9 a.m. Canyon West Golf Club

October 9 Presidential Luncheon and Groundbreaking
12:00 p.m. Luncheon Alkek Fine Arts Center
1:30 p.m. Groundbreaking, Workforce and Emerging
Technologies Building

Announcements

The Board of Trustees entered into Closed Session at 2:08 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate personnel matters in accordance with Government Code 551.074 and to deliberate real property in accordance with Government Code 551.072.

Closed Session

The Board reconvened in Open Session at 2:40 p.m.

Open Session

The Board took no action regarding real property.

Real Property
769-2
No Action

The Board took no action regarding personnel matters.

Personnel Matters
769-3
Approved

At 2:40 p.m. Dr. Marlett made the motion to adjourn the meeting. Ms. Coody seconded and the motion carried unanimously.

Motion to Adjourn
769-4
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Report**

DATE: October 8, 2020

AGENDA ITEM #4.b.

SUBJECT: Financial Reports Ending September 30, 2020

INFORMATION AND DISCUSSION: Due to the timing of the end of the month and the Board meeting date, the financial reports are not available at this time. The financial reports will be emailed separately to the Board prior to the October 8, 2020 Board meeting.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



**Weatherford College Board of Trustees
Consent Agenda**

DATE: October 8, 2020

CONSENT AGENDA ITEM #4.c.

SUBJECT: Sealed Bids for Cosmetology Supplies & Equipment #SB-02-21

INFORMATION AND DISCUSSION: A total of two (2) vendors submitted competitive sealed bids for the requested Cosmetology Supplies & Equipment. Burmax and Armstrong McCall have submitted bids that provide acceptable products that meet the specifications and offer the best value. Funds have been allocated in the current budget for purchase of these products. After evaluation and review of the sealed bids, Valerie Hopkins, Building Supervisor ECMW; Jeanie Hobbs, Director of Purchasing, and Deborah Terrell, Purchasing Department Buyer recommend award of this sealed bid not to exceed budget funds as follows:

| | |
|-----------------------------|--------------------|
| Burmax | \$75,038.49 |
| Armstrong McCall | \$23,913.93 |
| TOTAL ESTIMATED COST | \$98,952.42 |

RECOMMENDATION: The Board of Trustees award bid to vendors as presented.

ATTACHMENTS: Tabulation on Sealed Bids for Cosmetology Supplies & Equipment

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

ARMSTRONG McCall - Weatherford, TX - Vendor #12485

Vendor Number: 12485

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|------------------------------|-------|-------|
| 14 | 25 | EA | Trimmer, FlashFX 59, Cordless, Lithium, 4 Guards Babyliss Pro , Reference No. Armstrong McCall #801689 or approved equivalent. | \$89.99 | \$2,249.75 | | Babyliss #801689 | | Award |
| 19 | 10 | CS | Cotton Rounds, 2", Petite, Professional, 100% Cotton, 80 Ct/Bg, 48 bags/cs Intrinsics , Reference No. Burmax #IN400084EA or approved equivalent. | \$13.99 | \$139.90 | | Intrinsics #262622 | | Award |
| 43 | 10 | EA | Color Intensity Eraser, 1.5 oz Joico , Reference No. Armstrong McCall #340836 or approved equivalent. | \$4.35 | \$43.50 | | Joico Armstrong #340836 | | Award |
| 44 | 60 | EA | Color Sync, Assorted Colors, 2 oz Matrix , Reference No. Armstrong McCall Various #'s or approved equivalent. | \$5.89 | \$353.40 | | Matrix Armstrong various #'s | | Award |
| 53 | 80 | EA | Lightmaster Bleach NE, 2 # Matrix , Reference No. Armstrong McCall #817818 or approved equivalent. | \$36.69 | \$2,935.20 | | Matrix #010904 | | Award |
| 54 | 72 | EA | Opti Effects Resistant Perm Matrix , Reference No. Armstrong McCall #810685 or approved equivalent. | \$5.71 | \$411.12 | | Matrix #810685 | | Award |
| 55 | 72 | EA | Opti Effects Sensitized Perm Matrix , Reference No. Armstrong McCall #810684 or approved equivalent. | \$5.71 | \$411.12 | | Matrix #810684 | | Award |
| 70 | 72 | EA | Perm, Option 1 Normal Wave ISO , Reference No. RDA Promart #63412 or approved equivalent. | \$7.00 | \$504.00 | | ISO #823611 | | Award |
| 71 | 72 | EA | Perm, Option 2 Col Treated Wave ISO , Reference No. RDA Promart #63413 or approved equivalent. | \$7.00 | \$504.00 | | ISO #823612 | | Award |
| 72 | 72 | EA | Perm, Option 3 Resistant Wave ISO , Reference No. RDA Promart #63414 or approved equivalent. | \$7.00 | \$504.00 | | ISO #823613 | | Award |
| 73 | 24 | BX | Perm, Option Exo Damage-Free Wave ISO , Reference No. RDA Promart #6340901 or approved equivalent. | \$7.00 | \$168.00 | | ISO #823610 | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

ARMSTRONG McCALL - Weatherford, TX - Vendor #12485

Vendor Number: 12485

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|--|-----------|------------|--------|---------------------------------|---|-------|
| 78 | 300 | EA | Socolor, Hair Color, Assorted Colors, 3 oz Matrix , Reference No. Armstrong McCall Various #'s or approved equivalent. | \$7.36 | \$2,208.00 | | Matrix Various #'s | | Award |
| 80 | 40 | EA | Universal Developer, 10 Vol, 32 oz Matrix , Reference No. Armstrong McCall #804563 or approved equivalent. | \$6.87 | \$274.80 | | Matrix #804563 | | Award |
| 81 | 40 | EA | Universal Developer, 20 Vol, 32 oz Matrix , Reference No. Armstrong McCall #804564 or approved equivalent. | \$6.87 | \$274.80 | | Matrix #804564 | | Award |
| 82 | 40 | EA | V Light Bleach, 32 oz Matrix , Reference No. Armstrong McCall #103276 or approved equivalent. | \$30.00 | \$1,200.00 | | Matrix #010902 | | Award |
| 83 | 25 | EA | Vcolor Intensity, Various Colors, 4 oz Joico , Reference No. Armstrong McCall Various #'s or approved equivalent. | \$7.55 | \$188.75 | | Joico Various #'s | | Award |
| 95 | 45 | EA | Clippicide for Hair Clippers, Aerosol Spray, Effective Against Bacteria, Viruses & Fungus, Disinfects in Just 10 Minutes, Kills HIV-1 (AIDS Virus), Reduces Friction & Guards Against Rust, Eliminates Dirt & Grime, 12 oz King Research Barbicide , Reference No. Burmax #72130 or approved equivalent. | \$8.49 | \$382.05 | | King Research Barbicide #556109 | | Award |
| 96 | 2 | CS | Spacide Complete, gallon, no rinse, neutral pH disinfectant, 4/cs Barbicide , Reference No. Burmax #55400` or approved equivalent. | \$54.98 | \$109.96 | | King Research Barbicide #585031 | | Award |
| 102 | 6 | CS | Chi Royal, Hair Spray Chi , Reference No. Armstrong McCall #639070 or approved equivalent. | \$138.00 | \$828.00 | | Chi #639070 | Vendor Comments: 11.50 ea x 12/cs = 138.00/cs | Award |
| 107 | 80 | EA | Finish Spray, Medium, 10 oz Biosilk , Reference No. Armstrong McCall #638191 or approved equivalent. | \$8.86 | \$708.80 | | Biosilk #638191 | | Award |
| 117 | 10 | EA | Foot Bath Spa Plus, Black, 6" Deep Basin, w/10 Liners & Carrier Tray, 4 Position Control Settings, Ultra Lightweight Footise Bath , Reference No. Sally #712004 or approved equivalent. | \$135.00 | \$1,350.00 | | Footsie Bath #712004 | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
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ARMSTRONG McCALL - Weatherford, TX - Vendor #12485

Vendor Number: 12485

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|---|----------------------|-------|
| 131 | 20 | EA | Nail Polish, Assorted Colors, .25 oz CND Shellac , Reference No. Armstrong McCall Various #'s or approved equivalent. | \$5.25 | \$105.00 | | CND Shellac Various #'s | | Award |
| 140 | 10 | EA | Polish, Top Coat, CND Shellac UV, .5 oz CND Shellac , Reference No. Armstrong McCall #890362 or approved equivalent. | \$24.95 | \$249.50 | | CND Shellac #890362 | | Award |
| 143 | 10 | EA | Polish Remover, Professional Pure Acetone, 1 Ltr Marianna , Reference No. Armstrong McCall #831665 or approved equivalent. | \$6.49 | \$64.90 | | Marianna #831665 | | Award |
| 145 | 4 | EA | Premier Liq Blue for Acrylic Nails, 32 oz OPI , Reference No. Armstrong McCall #TNL032BL or approved equivalent. | \$72.95 | \$291.80 | | OPI #PNL032BL | | Award |
| 147 | 10 | EA | Stool, Pedicure, JOJO, 16"W x 15" to 18" H, 5 Wheel Base Pibbs Industries , Reference No. Burmax #P- 549 or approved equivalent. | \$130.00 | \$1,300.00 | | Pibbs Industries N/A | | Award |
| 148 | 4 | EA | Acetone, 100% Pure, 1 gal ProNail Nail Systems , Reference No. Burmax #C01P-01720 or approved equivalent. | \$19.99 | \$79.96 | | Marianna #831130 | | Award |
| 154 | 50 | BX | Foil Sheets, 9" x 10.75", 500 Ct Reynolds , Reference No. RDA Promart #32382 or approved equivalent. | \$15.99 | \$799.50 | | Reynolds #360910 | | Award |
| 155 | 100 | BX | Gloves, vinyl, disposable, 100 count bx, black, L-F, P-F, non allergenic, one size, roll finish cuff Soft n Style , Reference No. Burmax #GLVB- 100 or approved equivalent. | \$9.99 | \$999.00 | | N/A | | Award |
| 156 | 8 | EA | Isopropyl Alcohol, 99%, Cosmetic Grade, 1 gal ProNail Nail Systems , Reference No. Burmax #C01P-01695 or approved equivalent. | \$19.40 | \$155.20 | | Mariana #556113 DEVIATION FROM SPEC | Vendor Comments: 70% | Award |
| 163 | 8 | EA | Nail Polish Remover, Non-Acetone, 1 gal ProNail Nail Systems , Reference No. Burmax #C01P-01745 or approved equivalent. | \$19.99 | \$159.92 | | Marianna #831668 | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

ARMSTRONG McCALL - Weatherford, TX - Vendor #12485

Vendor Number: 12485

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|-----------------|-------|-------|
| 167 | 40 | EA | Servce Tray, Fold-Away, FT59, 35", Black with 4 Heavy-Duty Casters, 14.5" x 15.5" Kayline , Reference No. or approved equivalent. | \$99.00 | \$3,960.00 | | Kayline #875760 | | Award |

Items Bid On: 32

ARMSTRONG McCALL - Weatherford, TX Total: \$23,913.93

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|--|-----------|------------|--------|---------------------------------|-------|-------|
| 1 | 100 | EA | Kiddie Shampoo Cape, Vinyl, Waterproof, Stain Resistant w/Velcro Closure Betty Dain , Reference No. BD271 or approved equivalent. | \$3.35 | \$335.00 | | Betty Dain BD271 | | Award |
| 2 | 75 | EA | Styling Cape, Barber, Bleach Proof, Snap Closure, Water Resistant ScalpMaster , Reference No. Burmax 4132 or approved equivalent. | \$8.55 | \$641.25 | | Scalpmaster Burmax # 4132 | | Award |
| 3 | 75 | EA | Stylist Jacket, Crinkle, Nylon, Black, Snap Closure, Belted, One Size Salonchic , Reference No. Burmax 4047 or approved equivalent. | \$9.38 | \$703.50 | | Salonchic Burmax #4047 | | Award |
| 4 | 100 | KITS | Clipper Set, All Star Combo. Includes: Designer clipper (#8355-400); 6 attachment combs (1/8" - 1"); Peanut clipper (#8685); Snap on/off blade, 4 cutting guides (1/8" - 1/2") Wahl , Reference No. Burmax #8331 or approved equivalent. | \$57.70 | \$5,770.00 | | Wahl Burmax #8331 | | Award |
| 5 | 50 | EA | Manicure Kit, 11 pc. Includes: Nail Buffer & Brush, Cuticle Nipper, 2 Emery Boards, Cuticle Scissor, Triple Cut Metal File, Manicure Stick, Nail Clipper, Cuticle Pusher, Case DL Professional , Reference No. Burmax #DL-C468 or approved equivalent. | \$6.69 | \$334.50 | | DL Professional Burmax #DL-C468 | | Award |
| 6 | 10 | EA | Nape & Body Razor Kit, Includes Razor, 10 Replacement Blades, 2oz Blade Glide Spray Feather , Reference No. Burmax #F180500 or approved equivalent. | \$30.74 | \$307.40 | | Feather Burmax #F180500 | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|------------------------------|-------|-------|
| 7 | 10 | EA | Powder Spray Bottle, 6 oz, Locking Nozzle Soft n Style , Reference No. Burmax #B115 or approved equivalent. | \$1.53 | \$15.30 | | Soft-n-Style Burmax #B115 | | Award |
| 8 | 100 | EA | Professional Shear, 5-3/4", Stainless Steel, Tension Control. Includes Shear Oil & Finger Rings TK Togatta Inspire , Reference No. Burmax #TK-4456 or approved equivalent. | \$13.55 | \$1,355.00 | | Togatta Burmax #TK-4456 | | Award |
| 9 | 20 | EA | Razor, Shaving, Ejectable Blade, Rubber Grip Handle, 1 Stainless Steel Blade, Carrying Case ScalpMaster , Reference No. Burmax #SC-7900 or approved equivalent. | \$2.43 | \$48.60 | | Scalpmaster Burmax #SC-7900 | | Award |
| 10 | 50 | EA | Razor, Styling,Titanium, Multi -color, Rubberized Handle, 7" long ScalpMaster , Reference No. Burmax #SC-7004 or approved equivalent. | \$3.21 | \$160.50 | | Scalpmaster Burmax #SC-7004 | | Award |
| 11 | 10 | BX | Razor Blades, Double Edge, Stainless Steel, 100 CtShaver, 5 Star Shaver/Shaper, Cord/Cordless, w/Angled Shaver Head, Gold Hypoallergenic Foil, Rechargeable Stand ScalpMaster , Reference No. Burmax #SC-BL100 or approved equivalent. | \$7.11 | \$71.10 | | Scalpmaster Burmax #SC-BL100 | | Award |
| 12 | 5 | BX | Replacment Blades, Stainless Steel, 10/bx, for SC-7900 ScalpMaster , Reference No. Burmax #SC-7901 or approved equivalent. | \$0.64 | \$3.20 | | Scalpmaster Burmax #SC-7901 | | Award |
| 13 | 80 | BX | Replacement Blades for Titanium Multicolor Styling Razor SC-7004, 10/bx ScalpMaster , Reference No. Burmax #SC-7005 or approved equivalent. | \$3.21 | \$256.80 | | Scalpmaster Burmax #SC-7005 | | Award |
| 15 | 75 | EA | Beauty Kit, 5-Piece Set Includes Slant Tip Tweezer, Orangewood Stick, Nail File, Toe Nail Clipper, Nail Clipper DL Professional , Reference No. Burmax #DL-C71 or approved equivalent. | \$0.86 | \$64.50 | | DL-Pro Burmax #DL-C71 | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|--------------------------------|-------|-------|
| 16 | 100 | SETS | Brush Set, Thermal, Round, 4pc, Including 1", 1-1/2", 1-3/4" & 2-1/4" Brushes ScalpMaster , Reference No. Burmax #SC9146 or approved equivalent. | \$6.99 | \$699.00 | | Scalpmaster Burmax #SC9146 | | Award |
| 17 | 100 | PKG | Butterfly Clamp, Durable, High Quality Plastic, Easy-Grip Handles, Rounded Teeth, 2", Colored, 12 Pkg Soft n Style , Reference No. Burmax #188 or approved equivalent. | \$0.67 | \$67.00 | | Soft n Style Burmax #188 | | Award |
| 18 | 100 | EA | Clip Set, 172 piece, Assorted, includes 80 single prong pin curl, 80 double prong pin curl and 12 duck bill clips, in deluxe travel bag Soft n Style , Reference No. Burmax #SNS-CLIPS or approved equivalent. | \$9.11 | \$911.00 | | Soft n Style Burmax #SNS-Clips | | Award |
| 20 | 10 | EA | Curling Iron, 1", Extra Long, 85 Watt, Spring Grip, 10 Rheostat Controlled Variable Heat Settings up to 430 F, 24K Gold Plated Barrel, Fold Away Safety Stand, on/off Switch ,Indicator Light, Heat Resistant Mat for Counters, 1 yr Warranty Hot Tools Professional , Reference No. Burmax #HTL1181XL or approved equivalent. | \$29.60 | \$296.00 | | Hot Tools Burmax #HTL1181XL | | Award |
| 21 | 100 | EA | Curling Iron, Marcel, Nano Titanium, 3/4", Variable Temp Control, up to 450 Degrees, 50 Heat Settings, Turbo Heat Button, Limited 2 yr Warranty BaByliss Pro , Reference No. Burmax #BABNT75M or approved equivalent. | \$34.14 | \$3,414.00 | | Babylliss Burmax #BABNT75M | | Award |
| 22 | 10 | EA | Deep Waver, Ceramic, Tourmaline, Variable Heat to 430F, CoolTtips, On/Off Switch, 8 ft Cord, Locking Switch to Lock Plates Together, 1 yr Warranty Hot Tools Professional , Reference No. Burmax #HTL2179 or approved equivalent. | \$35.01 | \$350.10 | | Hot Tools Burmax #HTL2179N | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|---------------------------------|-------|-------|
| 23 | 100 | EA | Foil/Tint Kit, Precious Metals. Includes: 45 5"x8" embossed pre-cut foil sheets w/ 15 sheets ea of rose gold, silver, yellow gold; tint brush; pin tail comb; 6 metal clips; in reusable, heavy duty, plastic, pouch Product Club , Reference No. Burmax #ANN-25EA or approved equivalent. | \$4.50 | \$450.00 | | Product Club Burmax #ANN-25EA | | Award |
| 24 | 20 | KIT | Hair Accessory Kit, 200 Piece Inclusive of Clips, Assorted Pins, Elastics & Nets in Compact Case; Individual Compartments w/Snap Closure Soft'n Style , Reference No. Burmax #SNS-Set or approved equivalent. | \$3.39 | \$67.80 | | Soft n Style Burmax #SNS-Set | | Award |
| 25 | 10 | EA | Hand Mirror, XL, Heavyweight Plastic, Black, 8" H x 9" W, Single Sided Soft'n Style , Reference No. Burmax #SNS-11BK or approved equivalent. | \$1.58 | \$15.80 | | Soft n Style Burmax #SNS-11BK | | Award |
| 26 | 10 | PK | Head Bands, Disposable w/Velcro Closure, White, 48/PK FantaSea , Reference No. Burmax #FSC472 or approved equivalent. | \$11.03 | \$110.30 | | Fantasea Burmax #FSC472 | | Award |
| 27 | 75 | SETS | Roller, Smooth, Includes: 2 dz long, 2 dz short & 2 dz 3/4" Soft n Style , Reference No. Burmax #695X or approved equivalent. | \$2.22 | \$166.50 | | Soft n Style Burmax #695X | | Award |
| 28 | 100 | EA | Straightening Iron, Nano Titanium, 1inch, Ultra Thin, up to 450 Degrees, Lightweight, Dial Temp Control, Built in Ionic Generator, Limited 4 yr Warranty BaBybliss , Reference No. Burmax #BABNT3072 or approved equivalent. | \$95.59 | \$9,559.00 | | Babylliss Burmax #BABNT3072 | | Award |
| 29 | 100 | EA | Applicator Bottle, Angle Tip Cap, 200mL Soft'n Style , Reference No. Burmax #B35 or approved equivalent. | \$0.36 | \$36.00 | | Soft n Style Burmax #B35 | | Award |
| 30 | 50 | EA | Dispenser Bottle, Lockable Pump, 10 oz/296 mL, Flip Cap Top, 4-3/8" H x 2-5/8" D DL Professional , Reference No. Burmax #DL-C420 or approved equivalent. | \$1.54 | \$77.00 | | DL Professional Burmax #DL-C420 | | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|-----------|--------|---|---------------------------------------|-------|
| 31 | 1 | CS | Spray Bottle, Designer, 16 oz, Printed, Shear, Scissor Design on bottle, 75/cs Soft-n-Style , Reference No. Burmax #B43 or approved equivalent. | \$66.00 | \$66.00 | | Soft n Style Burmax #B43 | | Award |
| 32 | 75 | EA | Clipper Cleaning Brush, 6", Black, Nylon Bristles Scalpmaster , Reference No. Burmax #SC-UCB or approved equivalent. | \$0.46 | \$34.50 | | Scalpmaster Burmax #SC-UCB | | Award |
| 33 | 75 | EA | Clips, Duck Bill, Silicone Grip Soft n Style , Reference No. Burmax #CD-252 or approved equivalent. | \$0.75 | \$56.25 | | Soft n Style Burmax #138B | Vendor Comments: 12/bx; 12/pkg; New # | Award |
| 34 | 75 | EA | Color Brush, Feather Bristle, Pin Tail, 2" W, Rubberized Handle Soft n Style , Reference No. Burmax #778 or approved equivalent. | \$0.56 | \$42.00 | | Soft n Style Burmax #778 | | Award |
| 35 | 75 | EA | Detangling Brush ScalpMaster , Reference No. Burmax #SC9300 or approved equivalent. | \$1.38 | \$103.50 | | Scalpmaster Burmax #SC9300 | | Award |
| 36 | 75 | EA | Round Brush, 100% Boar Bristles, 2-1/4" Salonchic , Reference No. Burmax #SC9167 or approved equivalent. | \$2.26 | \$169.50 | | Salonchic Burmax #SC9167 | | Award |
| 37 | 75 | EA | Round Brush, Ceramic, Thermal w/Thermal Indicator Bands, 2 " Scalpmaster , Reference No. Burmax #SC9130 or approved equivalent. | \$2.24 | \$168.00 | | Scalpmaster Burmax #SC9130 | | Award |
| 38 | 75 | EA | Round Brush, Ceramic Barrel, Thermal, 1 - 1/4", Nylon Bristles, Non-Slip Handle Scalpmaster , Reference No. Burmax #SC-2307 or approved equivalent. | \$2.74 | \$205.50 | | Scalpmaster Burmax #SC-2307 | | Award |
| 39 | 75 | EA | Round Brush, Neck, 5 Row, Nylon Bristles, Blue Scalpmaster , Reference No. Burmax #S-5-BL or approved equivalent. | \$0.37 | \$27.75 | | Scalpmaster Burmax #S-5-BK DEVIATION FROM SPEC | Vendor Comments: Black | Award |
| 40 | 100 | EA | Teasing Brush, Nylon Bristle Scalpmaster , Reference No. Burmax #SC300 or approved equivalent. | \$0.24 | \$24.00 | | Scalpmaster Burmax #SC300 | | Award |

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| 41 | 100 | EA | Vent Brush, 7 Row, Ball Tipped Nylon Bristle, Rubber Grip Handle, Large, Antistatic Scalpmaster , Reference No. Burmax #SC2020 or approved equivalent. | \$0.94 | \$94.00 | | Scalpmaster Burmax #SC2020 | | Award |
| 42 | 100 | EA | Vent Brush, Tunnel, 9 Row, Nylon Ball Tipped Bristles Scalpmaster , Reference No. Burmax #SC9206 or approved equivalent. | \$0.84 | \$84.00 | | Scalpmaster Burmax #SC9206 | | Award |
| 45 | 75 | EA | Color Tint Mixing Bowls, 6 oz, w/Handle Soft'n Style , Reference No. Burmax #SCBOWLP or approved equivalent. | \$0.51 | \$38.25 | | Soft n Style Burmax #SC-BOWLP | | Award |
| 46 | 75 | EA | Color Wheel, w/Problems, Suggestions, Rules for Coloring Hair Soft'n Style , Reference No. Burmax #SNS-CWHL or approved equivalent. | \$0.94 | \$70.50 | | Soft n Style Burmax #SNS-CWHL | | Award |
| 47 | 4 | CS | Deepshine Cream Developer, Volume 10, 33.8 oz Rusk , Reference No. Burmax #IRVOL10 or approved equivalent. | \$60.96 | \$243.84 | | Rusk Burmax #IRVOL10 | Vendor Comments: 12/cs | Award |
| 48 | 4 | CS | Deepshine Cream Developer, Volume 20, 33.8 oz Rusk , Reference No. Burmax #IRVOL20 or approved equivalent. | \$60.96 | \$243.84 | | Rusk Burmax #IRVOL20 | Vendor Comments: 12/cs | Award |
| 49 | 4 | CS | Deepshine Cream Developer, Volume 30, 33.8 oz Rusk , Reference No. Burmax #IRVOL30 or approved equivalent. | \$60.96 | \$243.84 | | Rusk Burmax #IRVOL30 | Vendor Comments: 12/cs | Award |
| 50 | 4 | CS | Deepshine Cream Developer, Volume 40, 33.8 oz Rusk , Reference No. Burmax #IRVOL40 or approved equivalent. | \$60.96 | \$243.84 | | Rusk Burmax #IRVOL40 | Vendor Comments: 12/cs | Award |
| 51 | 100 | EA | Deepshine, Pure Pigments, Hair Color, Conditioning, Cream, Assorted Colors, 3.4 oz Rusk , Reference No. Burmax Various #'s or approved equivalent. | \$3.47 | \$347.00 | | Rusk Burmax Various #'s | Vendor Comments: Specify color: IRNC, IRNW, IRNL, IRINT, IRB, IRC, IRMA | Award |

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| 52 | 5 | PKG | Hair Color Remover Wipes, 100 Ct, Premoistened Betty Dain , Reference No. Burmax #BD6044 or approved equivalent. | \$5.19 | \$25.95 | | Colortrak Burmax #B6044 DEVIATION FROM SPEC | | Award |
| 56 | 7 | PKG | Perm Processing Caps, Plastic, 21", Clear, Elastic Edge, 100 Ct Soft'n Style , Reference No. Burmax #BX-700 or approved equivalent. | \$3.57 | \$24.99 | | Soft n Style Burmax #BX-700 | | Award |
| 57 | 25 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Jumbo, Lilac, 12 Ct Soft'n Style , Reference No. Burmax #356-LCLO or approved equivalent. | \$0.60 | \$15.00 | | Soft n Style Burmax #356-LCLO | | Award |
| 58 | 25 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Long, 1/2", Gray, 12 Ct Soft'n Style , Reference No. Burmax #356-GYLO or approved equivalent. | \$0.47 | \$11.75 | | Soft n Style Burmax #356-GYLO | | Award |
| 59 | 25 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Long, 3/8", Blue, 12 Ct Soft'n Style , Reference No. Burmax #356-BLLO or approved equivalent. | \$0.39 | \$9.75 | | Soft n Style Burmax #356-BLLO | | Award |
| 60 | 25 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Long, 5/16", Yellow, 12 Ct Soft'n Style , Reference No. Burmax #356-YLLO or approved equivalent. | \$0.37 | \$9.25 | | Soft n Style Burmax #356-YLLO | | Award |
| 61 | 25 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Long, 7/16", Pink, 12 Ct Soft'n Style , Reference No. Burmax #356-PKLO or approved equivalent. | \$0.43 | \$10.75 | | Soft n Style Burmax #356-PKLO | | Award |
| 62 | 10 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Long, 9/16", White, 12 Ct Soft'n Style , Reference No. Burmax #356-WHLO or approved equivalent. | \$0.53 | \$5.30 | | Soft n Style Burmax #356-WHLO | | Award |
| 63 | 10 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Short, 1/2", Gray, 12 Ct Soft'n Style , Reference No. Burmax #356-GYSH or approved equivalent. | \$0.45 | \$4.50 | | Soft n Style Burmax #356-GYSH | | Award |

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|--------|----------|------|--|-----------|-----------|--------|-------------------------------|--|-------|
| 64 | 10 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Short, 3/8", Blue, 12 Ct Soft'n Style, Reference No. Burmax #356-BLSH or approved equivalent. | \$0.36 | \$3.60 | | Soft n Style Burmax #356-BLSH | | Award |
| 65 | 10 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Short, 5/16", Yellow, 12 Ct Soft'n Style, Reference No. Burmax #356-YLSH or approved equivalent. | \$0.36 | \$3.60 | | Soft n Style Burmax #356-YLSH | | Award |
| 66 | 10 | DZ | Perm Rods, Concave E-Z Flow, Cold Wave Rods, Short, 7/16", Pink, 12 Ct Soft'n Style, Reference No. Burmax #356-PKSH or approved equivalent. | \$0.40 | \$4.00 | | Soft n Style Burmax #356-PKSH | | Award |
| 67 | 5 | DZ | Perm Rods, Concave E-Z-Flow, Cold Wave Rods, Jumbo Lilac, 12 Ct Soft'n Style, Reference No. Burmax #356-LCSH or approved equivalent. | \$0.57 | \$2.85 | | Sof n Style Burmax #356-LCSH | | Award |
| 68 | 10 | DZ | Perm Rods, Concave E-Zflow, Cold Wave Rods, Jumbo, Sandy, 12 Ct Soft'n Style, Reference No. Burmax #356-SYJU or approved equivalent. | \$0.63 | \$6.30 | | Soft n Style Burmax #356-SYJU | | Award |
| 69 | 12 | DZ | Perm Rods, Concave E-Z-Flow, Cold Wave Rods, Short, White, 12 Ct Soft'n Style, Reference No. Burmax #356-WHSH or approved equivalent. | \$0.49 | \$5.88 | | Soft n Style Burmax #356-WHSH | | Award |
| 74 | 10 | EA | Permanent Hair Color, Liquid Crème, 1.42 oz, Assorted Colors Wella Color Charm, Reference No. Burmax Various #'s or approved equivalent. | \$3.36 | \$33.60 | | Wella Burmax Various #'s | Vendor Comments: Specify Color 84833....series numbers | Award |
| 79 | 10 | BX | Tipping Caps for Highlighting, 12 Ct | \$3.36 | \$33.60 | | Soft n Style Burmax #BX300 | | Award |
| 84 | 50 | EA | Clipper Carbon Comb, 8", Lightweight, Static Free Salonchic, Reference No. Burmax #SC9257 or approved equivalent. Salonchic, Reference No. Burmax #SC9257 or approved equivalent. | \$0.89 | \$44.50 | | Salonchic Burmax #SC9257 | | Award |
| 85 | 75 | EA | Clipper Comb, 8.5", White Scalpmaster, Reference No. Burmax #133 White or approved equivalent. | \$0.35 | \$26.25 | | Scalpmaster Burmax #133 | | Award |

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|--------|----------|------|--|-----------|-----------|--------|--|------------------------|-------|
| 86 | 100 | EA | Comb, Detangle, 8-1/2", w/ Wavy Teeth, Rubber Grip Handle Salonchic , Reference No. Burmax #SC9280 or approved equivalent. | \$0.76 | \$76.00 | | Salonchic Burmax #SC9280 | | Award |
| 87 | 10 | EA | Comb, Neon, 96 pc Display, Includes: 48 styler ruler combs & 48 rat tail combs in clear plastic tub Aristocrat , Reference No. Burmax #DN102096 or approved equivalent. | \$18.23 | \$182.30 | | Aristocrat Burmax #DN102096 | | Award |
| 88 | 10 | EA | Flat Top Comb, Blk 3191 Wahl , Reference No. RDA Promart #34843 or approved equivalent. | \$1.32 | \$13.20 | | Wahl Burmax #3191-300 DEVIATION FROM SPEC | Vendor Comments: White | Award |
| 90 | 80 | DZ | Rat Tail Comb, Imitation Bone, 9", Medium Tooth Gold Magic , Reference No. Burmax #80005 or approved equivalent. | \$1.46 | \$116.80 | | Gold Magic Burmax #80005 | | Award |
| 91 | 4 | CT | Shower/Shampoo Comb, 9.5", 36 Ct Container, Assorted Colors Salon Chic , Reference No. Burmax #SC2304 or approved equivalent. | \$14.18 | \$56.72 | | Salonchic Burmax #SC2304 | | Award |
| 92 | 20 | EA | Styling Comb, Smooth Non-Scratching Teeth, 7" Narrow Ruled, Extra Heavy Duty, Plastic, 1" Marks for Measuring Aristocrat , Reference No. Burmax #1126 or approved equivalent. | \$0.22 | \$4.40 | | Aristocrat Burmax #1126 | | Award |
| 93 | 20 | EA | Teasing Comb, Dual Purpose, 8", 5 Prong Metal Lift Comb Aristocrat , Reference No. Burmax #K-4 or approved equivalent. | \$0.13 | \$2.60 | | Aristocrat Burmax #K-4 | | Award |
| 94 | 20 | EA | Barbicide, Liquid Concentrate, U.S. EPA Registered, Hospital Grade, Broad Spectrum Disinfectant, Kills Pseudomonas, Staph & Salmonella, Germicide, Pseudomonacide, Fungicide & Virucide, Anti-Rust Formula, 64 oz King Research Barbicide , Reference No. Burmax #56420 or approved equivalent. | \$9.68 | \$193.60 | | Barbicide Burmax #56420 | | Award |

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|--------|----------|------|---|-----------|-----------|--------|-----------------------------------|-------|-------|
| 97 | 5 | EA | Ultra Violet Sterilization Box, Large, 60 Minute Timer, Removable Rack w/ 2 Levels, 2 Inner Bulbs, 15-1/2" L x 16-1/4" H x 10" D FantaSea , Reference No. Burmax #FSC-816 or approved equivalent. | \$109.77 | \$548.85 | | Fantasea Burmax #FSC-816 | | Award |
| 98 | 5 | EA | Warmer/Sterilizer For Towels, Spacesaver Size, 2 Settings (Heat & UV Light Sterilization), holds up to 18 towels, 16-1/4" L x 12-1/2" H x 10" D FantaSea , Reference No. Burmax #FSC-820 or approved equivalent. | \$80.14 | \$400.70 | | Fantasea Burmax #FSC-820 | | Award |
| 101 | 100 | EA | Bowl & Brush Set, 6 pc, 3 Bowls, 3 Feather Bristle Brushes, Brightly Colored, Stackable Soft n Style , Reference No. Burmax #SNS-BBSET or approved equivalent. | \$3.73 | \$373.00 | | Soft n Style Burmax #SNS-BBSET | | Award |
| 103 | 5 | EA | Cholesterol Cream Hair Conditioner, 5 # Jar Queen Helene , Reference No. Burmax #QH-68903 or approved equivalent. | \$10.96 | \$54.80 | | Queen Helene Burmax #QH-68903 | | Award |
| 104 | 10 | CS | Curling Iron, 1" Professional, Jumbo, Pulse Auto Heat Control, Rheostat Control Variable Heat Settings, 24K Gold Plated Barrel & Locking/Rotating Marcel Handles, 6/CS Hot Tools , Reference No. Burmax #HTL1108 or approved equivalent. | \$28.19 | \$281.90 | | Hot Tools Burmax #HTL1108 | | Award |
| 105 | 8 | CS | Curling Iron, Nano Titanium Marcel, 3/4", 50 Heat Settings, Variable Temp Control Reaching 450 Degrees F, Turbo Heat Button, 6/cs BaByliss Pro , Reference No. Burmax #BABNT75M or approved equivalent. | \$34.14 | \$273.12 | | Babylliss Burmax #BABNT75M | | Award |
| 106 | 10 | EA | Curling Iron, Spring Clamp, 1", Xlong, w/Heat Resistant Mat Hot Tools , Reference No. Burmax #HTL1181XL or approved equivalent. | \$29.60 | \$296.00 | | Hot Tools Burmax #HTL1181XL | | Award |

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|--------|----------|------|---|-----------|------------|--------|---|---|-------|
| 108 | 10 | EA | Hair Funnel, Vinyl, Adjustable Velcro Closure Soft n Style , Reference No. Burmax #4123 or approved equivalent. | \$1.50 | \$15.00 | | Soft n Style Burmax #4123 | | Award |
| 110 | 8 | CS | Salon Professional Beauty Coil, CelluCotton, 100% Rayon, 1200 FT/Coil, case pack of 1 Graham , Reference No. Burmax #44040 or approved equivalent. | \$17.12 | \$136.96 | | Graham Burmax #44040 | | Award |
| 111 | 30 | EA | Shampoo, Assorted Scents, Gal Salon Care , Reference No. or approved equivalent. | \$19.41 | \$582.30 | | Fantasea Burmax #FSC401 DEVIATION FROM SPEC | Vendor Comments: 4 gallons/case; case only; \$19.41/cs | Award |
| 112 | 100 | EA | Straightening Iron, Nano Titanium 1" Ultra Thin, Dial Temperature Control BaByliss Pro , Reference No. Burmax #BABNT3072 or approved equivalent. | \$95.59 | \$9,559.00 | | Babylliss Burmax #BABNT3072 | | Award |
| 113 | 8 | EA | Styling Gel, Blue, 5 lb Tub FantaSea , Reference No. Burmax #FSC405 or approved equivalent. | \$37.77 | \$302.16 | | Fantasea Burmax #FSC405 DEVIATION FROM SPEC | Vendor Comments: 4 gallons/case | Award |
| 114 | 6 | CS | Cuticle Eliminator/Remover, 4 oz, 12/cs ProLinc , Reference No. Burmax #CE-21280 or approved equivalent. | \$40.32 | \$241.92 | | ProLinc Burmax #CE-21280 DEVIATION FROM SPEC | Vendor Comments: \$3.36 each; 40.32/cs and 6 cases = \$241.92 | Award |
| 115 | 150 | EA | Cuticle Pusher, Plastic w/Rubber Tip, Indented Grip, 4-7/8" Long DL Professional , Reference No. Burmax #DL-C94 or approved equivalent. | \$0.24 | \$36.00 | | DL Professional Burmax #DL-C94 | | Award |
| 116 | 14 | BG | Emory Boards, Wooden Core, 240/240 Grit, 5", 50 Bg, 5"L x 1/2"W DL Professional , Reference No. Burmax #DL-C186 or approved equivalent. | \$1.64 | \$22.96 | | DL Professional Burmax #DL-C186 | | Award |
| 118 | 200 | EA | Foot File, 2-sided, Curved, 100/180 Grit, 10-1/2" L DL Professional , Reference No. Burmax #DL-C421 or approved equivalent. | \$0.55 | \$110.00 | | DL Professional Burmax #DL-C421 | | Award |

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| 119 | 14 | EA | Foot File, 2-Sided, Fine/Course Grit & Massager, Waterproof, Sanitizable DL Professional , Reference No. Burmax #DL-C11 or approved equivalent. | \$0.38 | \$5.32 | | DL Professional Burmax #DL-C11 | | Award |
| 120 | 100 | SETS | Implement Set, 8 Piece, Cuticle Nipper, Eyelash Curler, Pointed Tip Tweezer, Slant Tip Tweezer, Toenail Clipper, Nail Clipper, Nail File, Plastic Pouch Satin Edge , Reference No. Burmax #SE-2127 or approved equivalent. | \$3.71 | \$371.00 | | Satin Edge Burmax #SE-2127 | | Award |
| 121 | 5 | EA | Lotion Warmer, 3 Settings, 3 Disposable Cups Included, Thermostat Control, Compact Design FantaSea , Reference No. Burmax #FSC-840 or approved equivalent. | \$7.63 | \$38.15 | | Fantasea Burmax #FSC-840 | | Award |
| 122 | 50 | EA | Manicure Bowls, Classic, 4-5/8"W x 7"H x 1-3/4"D, pink Soft'n Style , Reference No. Burmax #111-PK or approved equivalent. | \$0.60 | \$30.00 | | Soft n Style Burmax #111-PK | | Award |
| 123 | 50 | EA | Manicure Brush, Firm Nylon Bristles, Strong Plastic Handle, Asst Colors, 5 1/2 " L DL Professional , Reference No. Burmax #444 or approved equivalent. | \$0.30 | \$15.00 | | DL Professional Debra Lynn Burmax #444 | | Award |
| 124 | 10 | CS | Manicure Cups, Disposable & Heatable, Sized to Fit Lotion Warming Machines, Plastic, 1/2 Circle Design, 25 Pkg, cs pk of 100 FantaSea , Reference No. Burmax #FSC448 or approved equivalent. | \$105.00 | \$1,050.00 | | Fantasea Burmax #FSC448 | | Award |
| 125 | 100 | EA | Manicure Set, Spa Tools, 3 pc, includes: 1 half jaw cuticle nipper, 1 slanted tweezer, 1 pointed tweezer, soft case Satin Edge , Reference No. Burmax #MANI-3 or approved equivalent. | \$5.23 | \$523.00 | | Satin Edge Burmax #MANI-3 | | Award |
| 126 | 6 | BG | Manicure Sticks, 7", Orangewood, 144/BG DL Professional , Reference No. Burmax #DL-C41 or approved equivalent. | \$2.93 | \$17.58 | | DL Professional Burmax #DL-C41 | | Award |

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| 127 | 2 | EA | Manicure Warmer, Classic Spa Pro w/2 Replacement Dishes FantaSea , Reference No. Burmax #FSC-864 or approved equivalent. | \$10.54 | \$21.08 | | Fantasea Burmax #FSC-864 | | Award |
| 128 | 4 | CS | Nail Block, Super Mini, 100/180 Grit, Color: Orange, 126/PK, cs pk of 150 DL Professional , Reference No. Burmax #DL-C324 or approved equivalent. | \$180.00 | \$720.00 | | DL Professional Burmax #DL-C324 DEVIATION FROM SPEC | Vendor Comments: 24/pk, 150 pk/cs | Award |
| 129 | 6 | EA | Nail Brush, 36 pc, in Container, 4 Row Brushes, 3" Long, Asst Colors DL Professional , Reference No. Burmax #NB-36 or approved equivalent. | \$11.08 | \$66.48 | | Debra Lynn DL Pro Burmax #NB-36 | | Award |
| 130 | 10 | EA | Nail Enamel Spray Polish Dryer, 7.5 oz, 12/cs DeMert , Reference No. Burmax #D-52134 or approved equivalent. | \$2.20 | \$22.00 | | Demert Burmax #D-52134 | | Award |
| 132 | 6 | KITS | Nail Tip Kit, Clear, 300 pc, 10 Different Sizes, Case DL Professional , Reference No. Burmax #DL-C160 or approved equivalent. | \$3.38 | \$20.28 | | DL Professional Burmax #DL-C160 | | Award |
| 133 | 4 | CS | Pedi Salt Foot Bath, Mint & Eucalyptus, 1 gal, 4/cs SpaRedi , Reference No. Burmax #SR-07230 or approved equivalent. | \$32.12 | \$128.48 | | Chemco Spa \$8.03 ea Burmax #SR-07230 DEVIATION FROM SPEC | | Award |
| 135 | 20 | EA | Pedi Slippers, Non-slip, Asst Colors DL Professional , Reference No. Burmax #DL-C803 or approved equivalent. | \$3.25 | \$65.00 | | DL Professional Burmax #DL-C803 | Vendor Comments: 12 pair/bag | Award |
| 136 | 20 | EA | Pedi Soak Foot Soak, Gal Gena , Reference No. RDA Promart #4733403 or approved equivalent. | \$8.59 | \$171.80 | | Chemco/Foot Spa Burmax #FS-2506 DEVIATION FROM SPEC | Vendor Comments: 1 gallon | Award |
| 137 | 100 | KT | Pedicure Kit, 7-Piece, Disposable, including Buff Block, Nail File, Orangewood Stick, Cuticle Pusher, Nail Brush, Pair of Toe Separators DL Professional , Reference No. Burmax #DL-C273 or approved equivalent. | \$0.76 | \$76.00 | | DL Professional Burmax #DL-C273 | | Award |

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| 138 | 12 | EA | Polish, Base Coat, UV, .25 oz CND Shellac , Reference No. Amrstrong McCall #890244 or approved equivalent. | \$3.05 | \$36.60 | | Cuccio Burmax #CU-6998 DEVIATION FROM SPEC | Vendor Comments: 1/2 ounce | Award |
| 139 | 12 | EA | Polish, Top Coat, .25 oz CND Shellac , Reference No. Armstrong McCall #890245 or approved equivalent. | \$3.05 | \$36.60 | | Cuccio Burmax #CU-6999 DEVIATION FROM SPEC | Vendor Comments: 1/2 ounce | Award |
| 141 | 40 | EA | Polish, Top Coat, 7 Second Reactive, Cuccio Colour, Dries to High Gloss Finish Cuccio , Reference No. Burmax #CU-6279 or approved equivalent. | \$4.04 | \$161.60 | | Cuccio Burmax #CU-6279 | | Award |
| 142 | 10 | EA | Polish, Top Coat, Top It Off Gel Sealer, .5 oz Harmony Gelish , Reference No. Armstrong McCall #211254 or approved equivalent. | \$3.76 | \$37.60 | | Sechevite Burmax #SH-83005 DEVIATION FROM SPEC | | Award |
| 144 | 80 | EA | Powder Polish Dip System, starter kit. Includes: 1/2 oz of (passionate pink, french pink clear, white, silver; nail primer, nail base & top gel, layering gel dip, gel activator, bursh cleaner, cuticle oil & 3 dipping trays. Cuccio Pro , Reference No. Burmax #CU-5530INTRO or approved equivalent. | \$26.16 | \$2,092.80 | | Cuccio Burmax #CU-5530INTRO | | Award |
| 146 | 10 | BX | Sterilization Pouch, Self Seal, 200 ct bx, Color Indicator for Steam, 3-1/2" x 10" FantaSea , Reference No. Burmax #FSC-872 or approved equivalent. | \$4.69 | \$46.90 | | Fantasea Burmax #FSC-872 | | Award |
| 150 | 40 | EA | Chairback Cover, Vinyl, Square, Clear Betty Dain , Reference No. or approved equivalent. | \$4.59 | \$183.60 | | Betty Dain Burmax #B196 | | Award |
| 151 | 100 | EA | Color Wheel Soft n Style , Reference No. Burmax #SNS- CWHL or approved equivalent. | \$0.94 | \$94.00 | | Soft n Style Burmax #SNS-CWHL | | Award |

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|--------|----------|------|---|-----------|-------------|--------|--|---|-------|
| 152 | 8 | EA | Cool Breeze, Skin Anti-Septic, Cleanser & Refresher, 1 gal ProNail Nail Systems , Reference No. Burmax #C01P-01680 or approved equivalent. | \$71.40 | \$571.20 | | Chemco Burmax #C01P-01680 DEVIATION FROM SPEC | Vendor Comments: Hazmat Fee Included; 1 cs = 4 gallons; \$17.85/gallon; 2 cs = \$142.80 | Award |
| 153 | 30 | EA | Foils, Haircoloring, Professional, 5" x 11", 500 ct, Pre-cut, Pop out, Non Slip Pattern Colortrak , Reference No. Burmax #CT500S or approved equivalent. | \$7.50 | \$225.00 | | Colortrak Burmax #CT500S | | Award |
| 158 | 10 | EA | Magnifying Lamp, 5 Diopter Lamp w/Lens Cover, 32"H, Base 17"W FantaSea , Reference No. Burmax #FSC-803 or approved equivalent. | \$96.58 | \$965.80 | | Fantasea Burmax #FSC-803 | | Award |
| 159 | 400 | EA | Manikin, Deluxe Debra, w/Facial Makeup, 100% Human Hair, 18-20" Full Brown Celebrity , Reference No. Burmax #DLX804 or approved equivalent. | \$29.08 | \$11,632.00 | | Celebrity Burmax #DLX804 | | Award |
| 160 | 100 | EA | Manikin, Jake Protein, 18", Brown, Protein Fiber Hair Celebrity , Reference No. Burmax #F-755 or approved equivalent. | \$18.46 | \$1,846.00 | | Celebrity Burmax #F-755 | | Award |
| 161 | 100 | EA | Manikin, Sam II, Brown Hair, 100% Human Celebrity , Reference No. Burmax #S153 or approved equivalent. | \$34.63 | \$3,463.00 | | Celebrity Burmax #S153 | | Award |
| 162 | 30 | EA | Mirror, 2 sided, Handle, Stand, 6-1/4" D, 1 Side w/ 1x & 3x Magnification Soft n Style , Reference No. Burmax #SNS-46 or approved equivalent. | \$1.70 | \$51.00 | | Soft n Style Burmax #SNS-46 | | Award |
| 164 | 30 | BOX | Neck Strips, Stretchable, 60 Strips/pkg, 24 pkg/box Scalpmaster , Reference No. Burmax #SC-9051 or approved equivalent. | \$14.26 | \$427.80 | | Scalpmaster Burmax #SC-9051 | | Award |
| 165 | 30 | PKG | Neck Strips, Sanek, 2-1/2" x 17-1/2", Tissue Strips, Stretchable, 60 Strips/pkg Graham Professional , Reference No. Burmax #43310-CS or approved equivalent. | \$37.96 | \$1,138.80 | | Graham Burmax #43310-CS | Vendor Comments: Unit of measure is case, 48 pks/case | Award |

**SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors**

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------|----------|------|---|-----------|------------|--------|-----------------------------------|----------------------------|-------|
| 166 | 40 | BX | Processing Caps, 200 count bg, Clear, Plastic, Elastic Edge Soft n Style , Reference No. Burmax #PC-200 or approved equivalent. | \$5.46 | \$218.40 | | Soft n Style Burmax #PC-200 | | Award |
| 168 | 50 | CS | Towels, Microfiber, 10 pk, White, Ultralight, Lint Free, at least 16" x 29", 8 pk/cs Soft'n Style , Reference No. Burmax #TOW-10-WH or approved equivalent. | \$93.28 | \$4,664.00 | | Soft n Style Burmax #TOW-10-WH | Vendor Comments: 8 dz/case | Award |
| 169 | 25 | CS | Towels, Wubbies, Embossed, 12" x 24", 2 Ply, 50/PK & 10 pk/cs Graham , Reference No. Burmax #WUB-1200 or approved equivalent. | \$16.63 | \$415.75 | | Graham Burmax #WUB-1200 | | Award |
| 170 | 100 | EA | Wave Timer, 60 Minute, w/Bell Soft n Style , Reference No. Burmax #T-18 or approved equivalent. | \$1.61 | \$161.00 | | Soft n Style Burmax #T-18 | | Award |
| 172 | 30 | EA | Makeup Remover Pads, Gentle for Contact Wearers, Oil Free Formulation, 65 Ct Andrea Eye-Q , Reference No. Burmax #AN660500 or approved equivalent. | \$2.82 | \$84.60 | | Andrea Burmax #AN660500 | | Award |
| 173 | 30 | PKG | Applicator Sticks for Waxing, Small, 25 Ct, Wood w/Rounded & Pointed Ends, 1/4" W x 3-1/2"L FantaSea , Reference No. Burmax #FSC-245 or approved equivalent. | \$0.26 | \$7.80 | | Fantasea Burmax #FSC245 | | Award |
| 174 | 10 | EA | Cleaner, Sure Clean, All Purpose Surface, Cleans & Maintains Honee Warmer, 16 oz GiGi , Reference No. Burmax #GG-0750 or approved equivalent. | \$6.90 | \$69.00 | | GiGi Burmax #GG-0750 | | Award |
| 175 | 10 | EA | Wax, Honee, All-Purpose, All Natural Formula, Contains Bees Wax, 14 oz GiGi , Reference No. or approved equivalent. | \$8.97 | \$89.70 | | GiGi Burmax #GG-0330 | | Award |
| 176 | 30 | PK | Waxing Applicator Sticks, Wood, Medium, 100 Ct, 3/8" W x 4-1/2" L FantaSea , Reference No. Burmax #FSC623 or approved equivalent. | \$0.76 | \$22.80 | | Fantasea Burmax #FSC623 | | Award |

SEALED BID No. SB-02-21 - Cosmetology Supplies & Equipment
Tabulation Sheet by Awarded Vendors

BURMAX COMPANY, INC. - Holtsville, NY - Vendor #00186

Vendor Number: 00186

| Line # | Quantity | Unit | Description | Unit Cost | Ext. Cost | No Bid | Brand/Model | Notes | Award |
|--------------------------|----------|------|-------------|-----------|-----------|--------|--|-------|---------------------------|
| Items Bid On: 133 | | | | | | | BURMAX COMPANY, INC. - Holtsville, NY | | Total: \$75,038.49 |



**Weatherford College Board of Trustees
Consent Agenda**

DATE: October 8, 2020

AGENDA ITEM #4.d.

SUBJECT: RENEWAL #2 of Commercial Charter Bus Services #RFP-02-19

INFORMATION AND DISCUSSION: Weatherford College has currently completed the first-year renewal of a possible five-year contract with Lone Star Coaches, Game Time Transportation/TUI Bus Service and Cowtown Bus Charters for commercial chartered bus services. The initial contract began June 18, 2018 and ended on June 30, 2019, with an option for four additional one-year term renewals. Due to Covid restrictions, we are only now able to confirm our second contract renewal with these vendors.

To comply with state law requirements for bids or proposals for all services of \$50,000.00 or more to be approved by the Board of Trustees, the administration is requesting approval of the second renewal term of contract for Commercial Charter Bus Services from the current awarded vendors: Lone Star Coaches, Game Time Transportation/TUI Bus Service and Cowtown Bus Charters, as allowed by law. Total costs for the second-year renewal of contract are below.

| | |
|---------------------------------|-----------------------|
| LONE STAR COACHES | \$49,627.91 |
| GAME TIME TRANSPORTATION | \$26,041.49 |
| COWTOWN BUS CHARTERS | <u>\$ 0.00</u> |
| TOTAL ESTIMATED COST | \$75,669.40 |

The proposed rates will remain the same as last year's rates for Cowtown Bus Charters, and were increased by 3% by Lone Star Coaches and Game Time Transportation, as agreed upon by all parties. All vendors agree to continue to meet our specifications and provide the best value on the athletic trips requested by baseball, basketball (both men and women), softball, and the TRIO programs. Additional trips will be added at a later date during this contract when needed. Purchase of awarded trips is based solely on availability of current funds and actual requirements. Any or all trips awarded as a result of the proposal process may not be purchased if budgeted funds are not available.

RECOMMENDATION: The Board of Trustees award renewal of proposals to vendors as presented.

ATTACHMENTS: Renewal Tabulation on Commercial Charter Bus Services #RFP-02-19

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs

| RFP-02-19 Commercial Charter Bus Renewal Pricing | | | Cowtown Charters | | Game Time Transportation | | Lone Star | |
|---|----------|--|-------------------------|-----------|---------------------------------|-------------|------------------|-----------|
| Item No. | Quantity | Description | Unit Cost | Ext. Cost | Unit Cost | Ext. Cost | Unit Cost | Ext. Cost |
| 1 | 1 | CHARTER RATES: LIVE MILES FOR 40 PASSENGER BUS | | | \$3.76 | \$ 3.76 | \$3.50 | \$3.50 |
| 2 | 1 | CHARTER RATES: LIVE MILES FOR 56 PASSENGER BUS | \$3.85 | \$3.85 | \$3.76 | \$ 3.76 | \$3.71 | \$3.71 |
| 3 | 1 | CHARTER RATES: DEADHEAD MILES FOR 40 PASSENGER BUS | | | \$3.09 | \$ 3.09 | \$2.52 | \$2.52 |
| 4 | 1 | CHARTER RATES: DEADHEAD MILES FOR 56 PASSENGER BUS | \$2.65 | \$2.65 | \$3.09 | \$ 3.09 | \$2.52 | \$2.52 |
| 5 | 1 | Charter Rates **5 - Hours Minimum - 40 Pax Bus | | | \$499.55 | \$ 499.55 | \$494.66 | \$494.66 |
| 6 | 1 | Charter Rates **6 - Hours Minimum - 40 Pax Bus | | | \$587.10 | \$ 587.10 | \$574.48 | \$574.48 |
| 7 | 1 | Charter Rates **7 - Hours Minimum - 40 Pax Bus | | | \$674.65 | \$ 674.65 | \$654.31 | \$654.31 |
| 8 | 1 | Charter Rates **8 - Hours Minimum - 40 Pax Bus | | | \$762.20 | \$ 762.20 | \$734.13 | \$734.13 |
| 9 | 1 | Charter Rates **9 - Hours Minimum - 40 Pax Bus | | | \$849.75 | \$ 849.75 | \$813.96 | \$813.96 |
| 10 | 1 | Charter Rates **10 - Hours Minimum - 40 Pax Bus | | | \$937.30 | \$ 937.30 | \$893.78 | \$893.78 |
| 11 | 1 | Charter Rates **11 - Hours Minimum - 40 Pax Bus | | | \$1,024.85 | \$ 1,024.85 | \$973.61 | \$973.61 |

| RFP-02-19 Commercial Charter Bus Renewal Pricing | | | Cowtown Charters | | Game Time Transportation | | Lone Star | |
|---|----------|---|-------------------------|------------|---------------------------------|-------------|------------------|------------|
| Item No. | Quantity | Description | Unit Cost | Ext. Cost | Unit Cost | Ext. Cost | Unit Cost | Ext. Cost |
| 12 | 1 | Charter Rates **12 - Hours Minimum - 40 Pax Bus | | | \$1,112.40 | \$ 1,112.40 | \$1,053.43 | \$1,053.43 |
| 13 | 1 | Charter Rates: Additional Hours - 40 Pax Bus | | | \$87.55 | \$ 87.55 | \$79.83 | \$79.83 |
| 14 | 1 | Charter Rates **5 - Hours Minimum - 56 Pax Bus | \$565.00 | \$565.00 | \$499.55 | \$ 499.55 | \$567.79 | \$567.79 |
| 15 | 1 | Charter Rates **6 - Hours Minimum - 56 Pax Bus | \$655.00 | \$655.00 | \$587.10 | \$ 587.10 | \$652.76 | \$652.76 |
| 16 | 1 | Charter Rates **7 - Hours Minimum - 56 Pax Bus | \$745.00 | \$745.00 | \$674.65 | \$ 674.65 | \$737.74 | \$737.74 |
| 17 | 1 | Charter Rates **8 - Hours Minimum - 56 Pax Bus | \$835.00 | \$835.00 | \$762.20 | \$ 762.20 | \$822.71 | \$822.71 |
| 18 | 1 | Charter Rates **9 - Hours Minimum - 56 Pax Bus | \$925.00 | \$925.00 | \$849.75 | \$ 849.75 | \$907.69 | \$907.69 |
| 19 | 1 | Charter Rates **10 - Hours Minimum - 56 Pax Bus | \$1,015.00 | \$1,015.00 | \$937.30 | \$ 937.30 | \$992.66 | \$992.66 |
| 20 | 1 | Charter Rates **11 - Hours Minimum - 56 Pax Bus | \$1,105.00 | \$1,105.00 | \$1,024.85 | \$ 1,024.85 | \$1,077.64 | \$1,077.64 |
| 21 | 1 | Charter Rates **12 - Hours Minimum - 56 Pax Bus | \$1,195.00 | \$1,195.00 | \$1,112.40 | \$ 1,112.40 | \$1,162.61 | \$1,162.61 |
| 22 | 1 | Charter Rates: Additional Hours - 56 Pax Bus | \$90.00 | \$90.00 | \$87.55 | \$ 87.55 | \$84.98 | \$84.98 |

| RFP-02-19 Commercial Charter Bus Renewal Pricing | | | | Cowtown Charters | | Game Time Transportation | | Lone Star | |
|---|----------|---|---|----------------------------|---|---------------------------------|--|------------------|--|
| Item No. | Quantity | Description | Unit Cost | Ext. Cost | Unit Cost | Ext. Cost | Unit Cost | Ext. Cost | |
| 23 | 1 | Charter Rates: Cancellation Fee with less than twenty-four (24) hour notice | Full Price | Full Price | \$0.00 | \$ - | \$257.50 | \$257.50 | |
| 24 | 1 | Charter Rates: Additional Driver per Day | Depends on Length of Trip. | Depends on Length of Trip. | \$515.00 | \$ 515.00 | \$180.25 | \$180.25 | |
| 25 | 1 | Charter Rates: One Way Transfers (Example: one way to dfw airport) | \$565.00 | \$565.00 | \$463.50 | \$ 463.50 | \$567.79 | \$567.79 | |
| 26 | 1 | Charter Rates: **5 - Hours Minimum; 56 Passenger bus for EACH additional bus needed in conjunction with any trip requested. | \$565.00 | \$565.00 | \$499.55 | \$ 499.55 | \$494.66 | \$494.66 | |
| 27 | 1 | Charter Rates: **5 - Hours Minimum; 40 Passenger bus for EACH additional bus needed in conjunction with any trip requested. | | | \$499.55 | \$ 499.55 | \$992.66 | \$992.66 | |
| Safety Rating according to Federal Motor Carrier Safety Administration | | | Satisfactory (1 crash reported in the last 24 months w/1 injury & no tow) | | Satisfactory (1 crash reported in the last 24 months w/1 injury & no tow) | | Satisfactory (1 crash reported in the last 24 months w/0 injuries & a tow) | | |
| Recommended Vendor Status | | | TERTIARY | | SECONDARY | | PRIMARY | | |



**Weatherford College Board of Trustees
Report**

DATE: October 8, 2020

AGENDA ITEM #5.a.

SUBJECT: Access and Affordability

INFORMATION AND DISCUSSION: BI (LEGAL) Not later than November 1 of each year, the chief executive officer (CEO) of Weatherford College shall provide to the governing board of the College a report for the preceding fall, spring, and summer semesters that examines the affordability and access of the institution.

ATTACHMENTS: Access & Affordability Report for 2019-2020. Report includes Average Tuition and Fees for 30 college credit hours, criteria used to admit students, median family income by region, criteria for awarding financial aid, and enrollment demographic data.

SUBMITTED BY: Adam Finley, Executive Dean of Student Services

**ACCESS and AFFORDABILITY AT WEATHERFORD COLLEGE
2019-2020**

BI (LEGAL)

Not later than November 1 of each year, the chief executive officer (CEO) of Weatherford College shall provide to the governing board of the College a report for the preceding fall, spring, and summer semesters that examines the affordability and access of the institution.

Research with the Texas Higher Education Coordinating Board (THECB) has shown that this report is required of public 4-year universities but is not required of public 2-year colleges. However, it was decided in 2009-2010 that a modified report with WC information only will be provided to the President for reporting purposes to the governing board. No comparison with other institutions will be provided at this time. The state report was used as a template for providing the information so that there is a standardization involved from year-to-year.

Average Tuition and Fees for 30 Semester College Hours at WC:

| | |
|--------------------------------|---------|
| In District | \$3,030 |
| Wise County | \$3,660 |
| Out of District (ECGB) | \$4,320 |
| Out of District | \$4,650 |
| Out of State and International | \$6,420 |

NOTE: These are average tuition and fee charges only and do not include higher charges for specialized programs such as those found in the Allied Health programs. Fees in each category are for the standard \$60 parking fee (\$30 per each long semester and Institution Enrichment Fee).

Criteria used to admit students:

Admission to Weatherford College is open to qualified individuals under the following conditions:

- By high school graduation
- By the General Education Development Credential (GED), or
- By meeting individual approval guidelines: not graduated from high school, not enrolled in high school or home school, 18 years of age or older and his or her high school class has graduated.
- **High School Graduates and College Transfer Students will be admitted as regular students under conditional acceptance for one semester pending acceptance of all required documents including official transcripts.**

Median family income by region:

For the state report, this data is abstracted from the U.S. Census files and is updated every 10 years. This information cannot be modified by the institutions submitting this report to the THECB. For our report, the average family income information we have extracted is for full-time students from the Free Application for Federal Student Aid (FAFSA) broken down by in-district, Wise County, out-of-district Hood County, and out-of-district.

| FAFSA | Number of Applicants | Average AGI |
|-----------------------------|----------------------|-------------|
| In-District | 793 | \$38,528 |
| Wise County | 278 | \$38,161 |
| Out-of-District Hood County | 301 | \$43,521 |
| Out-of-District | 716 | \$41,355 |

Criteria for Awarding Financial Aid:

The Financial Aid Office (FAO) staff has developed an institutional packaging philosophy to ensure consistent, equitable, and fair distribution of financial aid funds. In awarding financial aid, the policy of WC is to provide every

student with a combination of financial aid funds for which they qualify, subject to availability of funds under the respective programs. Whenever possible, the full need (Cost of Attendance [COA] – Expected Family Contribution [EFC]) should be met. WC does not categorize students into different packaging groups. All applicants are awarded on a first-come, first-served basis in order to ensure the consistent and fair treatment of all students.

WC applies for federal funds each fiscal year. Once the Federal Government has notified the college of the amount of funds available under the Federal College Work Study Program and Federal Supplemental Education Opportunity Grant, funds will be awarded. When funds are not sufficient to meet the total need of all eligible applicants, WC places students on a standby list in the order in which their files are completed. The Director, in conjunction with the Assistant Director of Financial Aid and the Financial Aid Coordinator, determines the total aid to be awarded during an academic year. The Department of Education (ED) sends the FAO information detailing annual fund allocations through the Federal Authorization Letter with the Official Notice of Funding. Determining the total funds available includes an evaluation and projection of available funds, required matching, and cost allowance. Careful projections are made to enable the FAO staff to offer fair and equitable packages to students. A determination is made based on prior year history and an increase of projected funds to account for attrition.

Enrollment Data for Students at WC:

Enrollment data for the state report is abstracted from the CBM001 files submitted by each of the institutions and reflects only numbers for in-state residents from the fall of the year for which the report is being filed. The information provided on the enrollment at WC is for all semesters (fall, spring and both summer sessions) and includes all students regardless of state residency. It is broken down to provide the following information about our students over a five-year period for comparison purposes:

| REGION | 2015-2016 | 2016-2017 | 2017-18 | 2018-19 | 2019-20 |
|-----------------|-----------|-----------|---------|---------|---------|
| In-District | 3,284 | 3,428 | 3,730 | 3706 | 2934 |
| Wise County | 1,148 | 1,250 | 1,228 | 1145 | 958 |
| Hood County | 857 | 783 | 847 | 876 | 711 |
| Out-of-District | 1,851 | 1,756 | 2,067 | 1916 | 1607 |
| Out-of-State | 159 | 223 | 189 | 200 | 66 |

| ETHNICITY | 2015-2016 | 2016-2017 | 2017-2018 | 2018-19 | 2019-20 |
|-----------|-----------|-----------|-----------|---------|---------|
| White | 5,514 | 5,615 | 5,815 | 5670 | 4265 |
| Black | 209 | 237 | 215 | 208 | 145 |
| Hispanic | 1,135 | 1,274 | 1,445 | 1554 | 1223 |
| Asian | 64 | 86 | 88 | 69 | 47 |
| Other | 400 | 52 | 498 | 449 | 49 |

| GENDER | 2015-2016 | 2016-2017 | 2017-2018 | 2018-19 | 2018-19 |
|--------|-----------|-----------|-----------|---------|---------|
| Female | 4,515 | 4,640 | 4,931 | 5019 | 3884 |
| Male | 2,807 | 3,033 | 3,130 | 2992 | 2138 |

NOTE: Using term-based data to create a year-based report has some implications that should be noted. For example, one student might be reported as “in-district” in the fall term and as “out-of-district” in the spring term within the same academic year, with the result that the student is included in both the in-district and out-of-district headcounts for that academic year. The same potential for inclusion in multiple categories is present in each of the breakdowns. The result of this variance is that the breakdowns will not always be the same from one report to the next. Another difficulty of using the term-based reports is that it is difficult to identify students as “full-time” on an annual basis since students have a tendency to change course loads from one semester to the next.



Weatherford College Board of Trustees Report

DATE: October 8, 2020

AGENDA ITEM #5.b.

SUBJECT: Guided Pathways Update/Numbers with Heart

INFORMATION AND DISCUSSION

Pathways Update:

The Pathways Leadership Team met 09-30-2020 to resume activities and prepare for the virtual Pathways Institute on 10-19 & 26 and 11-5-2020. The Institute's focus is transitioning students from education to employment. The Leadership Team heard reports on task force goals, challenges, and accomplishments. The Pathways initiative will intersect with the Quality Enhancement Plan proposal required as part of the SACSCOC self-study process. The next Pathways presentation will focus on the QEP and provide updates on Institute key takeaways.

Numbers with Heart:

Student Emergency Fund Distribution –

Students helped: 25 Funds Distributed: \$6,676.16 Maximum Disbursement: \$500

Sample Purposes: Groceries, rent, car payment, utility bill, phone bill, insurance, shoes.

Laptops:

- Purchased: 60
- Institutional Cost: \$39,700
- In Use: 41 (68%)

Webcams:

- Purchased: 35
- Institutional Cost: \$2,464
- In Use: 13 (37%)

Cellular Tablets:

- Purchased: 40
- Monthly Plan Cost: \$40 per Tablet
- Institutional Cost: \$1,600
- In Use: 13 (33%)

NOTE: Demand for devices will increase as we approach midterm exams and major assignment completion deadlines

Attrition:

- One laptop and one cellular table screen were accidentally damaged.
- No devices loaned to students have been stolen or lost since Spring 2020.

ATTACHMENTS: None.

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



Weatherford College Board of Trustees Report

DATE: October 8, 2020

AGENDA ITEM #5.c.

SUBJECT: Demand Study

INFORMATION AND DISCUSSION

Recent Studies:

Development of the Equity in Athletics Report.

Enrollment survey exploring headcount and contact hours across a range of demographic markers. The data indicated a general decline in headcount distributed proportionately among constituent groups. The exception was a growth in the first-time-in-college population, which rose by nearly 19%. The development of this population suggests an opportunity for institutional performance improvement in the area of retention.

Program Reviews:

The Baccalaureate Degree Nursing program completed its initial site visit (virtually) with the Accreditation Commission for Education in Nursing team. All standards were met with no recommendations.

The Associate Degree Nursing program completed its routine site visit (virtually) with the Accreditation Commission for Education in Nursing team. All standards were met with no recommendations.

The American Veterinary Medical Association Committee on Veterinary Technician Education and Activities completed its review of the Weatherford College application for initial accreditation. The site visit will occur on February 9 – 10, 2022. The program's self-study will be submitted no less than eight weeks before the site visit.

The Weatherford College Fire Academy must relocate due to our municipal partners' space demands at the site we share off of Jack Borden Way. The Program Director is seeking temporary accommodations and developing a long-term management proposal, which will include a program review.

Institutional Effectiveness Research:

The College will administer a survey on student and employee perspectives on class participation preferences and experiences during COVID-19 response Phase IV. For employees, how has the institutional response to COVID-19 impacted your work? For students, how has the institutional response to COVID-19 impacted your educational experience? This item furthers

the information gathered from the check-in survey (March 2020) and the follow-up survey (late May 2020) as we prepare the Spring 2021 course offering schedule.

The College will administer an Omnibus Survey of Student Satisfaction with Services Provided (October 2020). This item returns to investigations of the area begun in Spring 2018.

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



Future Agenda Items:

- Weatherford College Foundation Annual Report



Upcoming Events

- Oct. 9 Presidential Luncheon
Alkek Fine Arts Center
Noon
- Groundbreaking:
Workforce and Emerging Technologies Building
1:30 p.m.
- Oct . 17-18 Theatre Production:
"Enemy of the People"
Streaming online for 48 hours
- Oct. 22 "Fields of Dreams" Turf Lunch Event
Stuart Field
11:00 a.m.
- Oct. 24 2nd annual WC Alumni Rodeo
Parker County Sheriff's Posse Arena



**Weatherford College Board of Trustees
Closed Session**

DATE: October 8, 2020

AGENDA ITEM #8.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: October 8, 2020

AGENDA ITEM #8.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: October 8, 2020

AGENDA ITEM #8.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: October 8, 2020

AGENDA ITEM #9

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: October 8, 2020

AGENDA ITEM #10

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: October 8, 2020

AGENDA ITEM #11

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees