



BOARD OF TRUSTEES

Board Meeting

Thursday, September 21, 2023

12:30 p.m.

***Community Room
Of the
Emerging Technologies and Workforce Building***

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
September 21, 2023
12:30 p.m.**

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, September 21, 2023 beginning at 12:30 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Enrollment Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the August 2023 Regular Board Meeting
 - b. Approval of Minutes from the August and September Called Board Meetings
 - c. Financial Reports Ending August 31, 2023
 - d. Quarterly Investment Report
 - e. Renewal of Sealed Proposal for Insurance Coverages, Loss Control & Risk Management Services #RFP-01-18
 - f. Replacement of end-of-support Cisco Office Phones
 - g. Purchase of Omnia Partners IT Products and Services: CourseDog #23-6692-03
5. Consideration and Possible Action: New Antenna System & Installation Services #RFP-01-24
6. Consideration and Possible Action: Irrigation Well at Main Campus #RFP-02-24
7. Reports:
 - a. WCWC, Academics, and Student Services Update
 - b. AI in the classroom (Marcie DeChiara)
8. Future Agenda Items or Meetings:
 - a. BI (Legal) Access and Affordability Report
 - b. Clery Act Report

9. Announcements

10. Closed Session:

- a. Deliberate Real Property in Accordance with Government Code 551.072
- b. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

11. Consideration and Possible Action: Real Property

12. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

13. Adjourn



Public Comment for
Individuals
Not on the Agenda



President's Report

- Recognitions
- Employee Notices
- Enrollment Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEMS: #4.a

SUBJECT: Minutes from the August 10, 2023 Board Meeting

INFORMATION AND DISCUSSION: None.

RECOMMENDATION: That the Board of Trustees review and approve the Minutes from the August 10, 2023 Board Meeting as presented.

ATTACHMENTS: Minutes from the August 10, 2023 Board Meeting

SUBMITTED BY: Ryan Heckart, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
August 10, 2023**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, August 10, 2023, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Dr. Dixon, Mr. Dowd, Mr. Bailey, and Dr. Marlett. Mrs. McAnally was absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 817-1
There were no participants in public comment.	2	Public Comment 817-2
President Tod Allen Farmer submitted the following recognitions and employee notices:	3	President's Report 817-3
a) Recognitions:		
<ul style="list-style-type: none">WC diagnostic medical sonography program graduates Talayna Halley and Inna Begma were recently hired by the Mayo Clinic. Our highly ranked program continues to produce high caliber graduates.WC's volleyball, women's basketball, baseball, softball, women's tennis, and men's golf teams were recently honored by the National Junior College Athletic Association (NJCAA) as Academic Teams of the Year. Each squad achieved a team grade point average of 3.0 or higher. In all, 45 WC student-athletes were named NJCAA All-Academic. The same discipline that leads to success on the competition surfaces leads to success in the classroom.Two more former WC baseball players were recently selected in the Major League Baseball (MLB) Draft. The Texas Rangers selected Paul Bonzagni in the 12th round, and the Minnesota Twins drafted Kade Bragg in the 17th round. Forty-five WC baseball players have been drafted by the MLB since the program began in 2003.		
b) Employee Notices- DMAC Local requires the College President to provide the names of contract employees that have resigned since the last board meeting.		
<ul style="list-style-type: none">Felix Granados, Resignation, Instructor, Associate Degree Nursing, 8/14/23Caitlin Ferguson, Resignation Counselor, Student Support Services Student Support Services, 8/3/23		

- Darryl Jackson, Resignation, Instructor/Assistant Coach, Men's Basketball Kinesiology/Men's Basketball, 8/3/23
- Jane Rogers, Resignation, Assistant Director, Purchasing, Purchasing, 8/11/23

c) Enrollment Update

- The enrollment report as of Monday, August 7th, for the Fall 2023 semester was 4,308 students enrolled compared to 3,624 students year to date. With registration ongoing, that represents a current 18.9% enrollment increase of 684 students. The final Summer 2023 enrollment was 1,875 students enrolled compared to 1,771 students enrolled in the Summer 2022 semester. That represented a 5.8% increase of 104 students.

	4	Consent Agenda 817-4
A recommendation was made that the Board of Trustees approves the July 13, 2023 Regular Meeting Minutes as presented. <i>Minutes from the July 13, 2023 Board Meeting submitted by Ryan Heckart, Executive Assistant to the President.</i>	4.a.	Minutes from the July 13, 2023 Board Meeting
A recommendation was made that the Board of Trustees approves the financial reports ending July 31, 2023 as presented. <i>Cash Balance Reports and Operating Statements at July 31, 2023, submitted by Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services.</i>	4.b	Financial Report Ending July 31, 2023
A recommendation was made that the Board of Trustees approves the recommended regular meeting dates and times for the 2023-24 fiscal year. <i>Submitted by Dr. Tod Allen Farmer, President.</i>	4.c	Regular Board of Trustees Meeting Dates and Times for the Fiscal Year 2023-24
A recommendation was made that the Board of Trustees award sealed bids to vendors as presented. <i>Tabulation on Sealed Bids for Color and Web Printing Services #SB-01-24, submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services.</i>	4.d	Sealed Bids for Color & Web Printing Services #SB-01-24
A recommendation was made that the Board of Trustees approves the Faculty Rank and Promotion Procedures as presented. <i>Faculty Rank and Promotion System Procedures, submitted by Dr. Alexander Ibe, Acting Executive Vice President of Academic Services.</i>	4.e	Approval of Faculty Rank and Promotion Procedures
G.B. Bailey made a motion to approve the consent agenda as recommended in its entirety. Dr. Robert Marlett seconded the motion. The motion was carried unanimously.		Consent Agenda Approved 817-4

A recommendation was made that the Board of Trustees propose to adopt the 2023 ad valorem tax rate of \$0.106087 on August 21, 2023 and confirm the tax hearing date and time of August 21, 2023 at 12:00 p.m. in the Community Room of the Emerging Technologies and Workforce Building and, immediately following the tax hearing, to vote to approve the 2023-24 budget and 2023 proposed tax rate. *Certification of Appraisal Roll and 2023 Tax Rate Calculation Worksheet, submitted by Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services.*

5
Consideration and
Possible Action:
Proposal of the 2023 Ad
Valorem Tax Rate and
Scheduling of Public
Hearing
817-5

Chair Carney made proposal to adopt the 2023 Ad Valorem Tax Rate and Scheduling of Public Hearing. Trustees Bailey, Morris, Carney, Dowd, Smith, Dixon voted in favor of the proposal. Trustee McAnally was absent. Trustee Marlett abstained, in accordance with Texas Education Code Sec. 130.0828.(c).1.(A).

A recommendation was made that the Board of Trustees reject proposal from Incon-Trol Construction, LLC in the amount of \$832,578.13 and revise specifications. *Tabulation on Proposal for New Irrigation Well at Main Campus Project #RFP-06-23, submitted by Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services.*

6
Consideration and
Possible Action: New
Irrigation Well at Main
Campus Project
#RFP-06-23
817-6

Mr. Smith made a motion to reject the proposal. Mr. Bailey seconded the motion. The motion to reject carried unanimously.

Reports:

The following reports were submitted to the Board:

- a) Wise County, Academics, and Student Services Update
- b) Fine Arts Update, presented by Dean Duane Durrett

7

Reports
817-7

The Board was advised of the upcoming meeting date:

- August 21, 2023 Public Tax Hearing on the 2023 Ad Valorem Tax Rate and Called Meeting to Adopt the 2023-2024 budget.

8

Future Agenda Items or
Meetings
817-8

Advancement Specialist Susan Sodek made the following announcements:

- August 14 In-Service Opening Session
(Alkek Center, Breakfast 7:30 to 8:20 a.m., Program at 8:20 a.m.)
- August 14 Ex-Student Monthly Luncheon
(Allene Strain Community Room at 12:00 p.m.)
- August 18 Volleyball – WC vs Independence and Blinn
(Graber Athletic Center at 11:00 a.m. and 6:00 p.m.)

9

Announcements
814-9

- August 19 Volleyball – WC vs Amarillo and Panola
(Graber Athletic Center at 2:00 and 3:00 p.m.)
- August 21 Fall Classes Begin
- September 4 Labor Day Holiday – College Closed
- September 8 Volleyball – WC vs Eastern Wyoming and Navarro
(Graber Athletic Center at 11:15 a.m. and 6:00 p.m.)
- September 8 Beethoven’s Piano Sonata Concert II by Dr. Hyeyoung Song
(Alkek Fine Arts Center, 7:00 p.m.)
- September 9 Volleyball – WC vs Hutchinson and Western Texas
(Graber Athletic Center at 1:30 and 6:00 p.m.)
- September 11 Ex-Student Monthly Meeting
(Strain Community Room at 12:00 p.m.)
- September 13 Volleyball – WC vs North Central Texas College
(Graber Athletic Center at 6:00 p.m.)
- September 19 Presidential Luncheon
(Alkek Center, Program begins at 11:45 a.m.)
- September 28 WC Foundation Golf Tournament
(Canyon West Golf Course)

The Board of Trustees entered into Closed Session at 2:38 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	10	Closed Session 817-10
The Board of Trustees reconvened in Open Session at 3:38 p.m.		Open Session
No action regarding real property.	11	Consideration and Possible Action 817-11
No action regarding personnel matters.	12	Consideration and Possible Action 817-12

August 10, 2023

**At 3:41 p.m., Dr. Robert Marlett made the motion to adjourn the meeting. Vice 13
Chair Dowd seconded and the motion carried unanimously.**

**Adjourn
817-13**

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEMS: #4.b

SUBJECT: Approval of Minutes from the August 8, August 21, August 25, August 31, and September 12, 2023 Called Board Meetings

INFORMATION AND DISCUSSION: None.

RECOMMENDATION: That the Board of Trustees review and approve the Minutes from the August 8 August 21, August 25, August 31, and September 12, 2023 Board Meetings as presented.

ATTACHMENTS: Minutes from the following Called Meetings:

August 8, 2023 Personnel Hearing
August 8, 2023 Budget Workshop
August 21, 2023 Public Tax Hearing
August 25, 2023 Called Meeting
August 31 2023 Called Meeting
September 12, 2023 Called Meeting

SUBMITTED BY: Ryan Heckart, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF CALLED MEETING
August 8, 2023
Personnel**

The Weatherford College Board of Trustees met in called session at 1:00 p.m., Tuesday, August 8, 2023, in the Allene Strain Room of the Doss Student Union. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Mr. Bailey, and Dr. Marlett. Mrs. McAnally and Dr. Dixon were absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 815-1
There were no participants in public comment.	2	Public Comment 815-2
The Board of Trustees, in accordance with Policy DGBA (LOCAL) and U.S. Govt. Code 551.074, held a Level Three public hearing concerning the dismissal of Dr. Michael ‘Nick’ Pugh. Present was counsel for both the administration and Dr. Pugh.	3	Personnel Hearing 815-3
The Board heard Dr. Pugh’s appeal in the following format: 15 Minute Presentation of Case: Dr. Pugh (1:05 to 1:20 actual) 15 Minute Presentation of Case: Administration (1:21 to 1:23 actual) 10 Minute Rebuttal: Dr. Pugh (1:23 to 1:29 actual) 10 Minute Rebuttal: Administration (1:29 to 1:30 actual)		
The Board of Trustees entered into Closed Session at 1:30 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	4	Closed Session 815-4
The Board of Trustees reconvened in Open Session at 2:12 p.m., with Chair Dan Carney calling the meeting back to order.		Open Session
Chair Dan Carney asked the Board if there was a motion to sustain or reject the decision to terminate the contract of employment with Dr. Pugh. Trustee Smith made a motion to sustain the administration’s decision to terminate Dr. Pugh’s termination, which was seconded by Trustee Bailey. The Board voted and the motion carried unanimously.	5	Consideration and Possible Action 815-5
Chair Dan Carney asked the Board if there was a motion to sustain or reject the filing of Dr. Pugh’s grievance against the administration. Trustee Mac Smith made a motion to reject the grievance, which was seconded by Trustee Bailey. The Board voted and the motion carried unanimously.		

August 8, 2023

At 2:15 p.m., Mr. Dowd made the motion to adjourn the meeting. Vice Chair Dowd seconded and the motion carried unanimously.

**Adjourn
815-6**

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF CALLED MEETING
August 8, 2023**

The Weatherford College Board of Trustees met in called session at 2:26 p.m., Tuesday, August 8, 2023, in the Allene Strain Community Room of the Doss Student Center. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Mr. Bailey, and Dr. Marlett. Mrs. McAnally and Dr. Dixon were absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 816-1
There were no participants in public comment.	2	Public Comment 816-2
Dr. Andra Cantrell, Executive Vice President for Financial and Administrative Affairs, gave the budget presentation and offered a time for questions.	3	Budget Workshop 816-3
The Board of Trustees entered into Closed Session at 3:17 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	4	Closed Session 816-4
The Board of Trustees reconvened in Open Session at 3:53 p.m.		Open Session
No action regarding real property.	5	Consideration and Possible Action 816-5
No action regarding personnel matters.	6	Consideration and Possible Action 816-6
At 4:00 p.m., Dr. Robert Marlett made the motion to adjourn the meeting. Mr. Bailey seconded and the motion carried unanimously.	7	Adjourn 816-7

August 8, 2023

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF CALLED MEETING
AUGUST 21, 2023**

The Weatherford College Board of Trustees met in called session at 12:00 p.m., Monday, August 21, 2023, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Dr. Dixon, and Mr. Bailey. Dr. Marlett and Mrs. McAnally were absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 818-1
There were two participants in public comment. Both participants voiced their opinions on the effect the proposed tax rate would have on the citizens of Parker County.	2	Public Comment 818-2
Dr. Cantrell gave a short presentation to the Board regarding the tax rate proposal, and its relationship to the proposed 2023-24 Budget and Salary Structure.	3	Public Hearing on Proposed Tax Rate 818-3
Chair Carney called the Board into recess at 12:11 p.m. The Board reconvened in open session at 2:00 p.m. Dr. Trev Dixon was absent after the Board returned from recess.		Recess
Mr. Smith made a motion to approve the 2023-24 Budget, Salary Structure Schedules, and Approval of Contract Employees. Vice Chair Dowd seconded the motion. The Board voted unanimously to support approve the motion.	4	Consideration and Possible Action: Adoption of 2023-24 Budget, Salary Structure 818-4
Mr. Smith made a motion to adopt the 2023 Ad Valorem tax rate. "I move that the property tax rate be adopted at the rate of \$0.106087, maintenance and operations. This rate is effectively a 7.5% increase above the adjusted no-new -revenue tax rate." Mr. Bailey seconded the motion. The Board voted unanimously to approve the motion. The formal roll of the vote was: Yes: Chair Carney, Vice Chair Dowd, Secretary Morris, Mr. Bailey, Mr. Smith No: none Absent: Dr. Dixon, Dr. Marlett, Mrs. McAnally	5	Consideration and Possible Action: Adoption 818-5
At 2:09 p.m., Vice Chair Dowd made the motion to adjourn the meeting. Mr. Bailey seconded and the motion carried unanimously.	6	Adjourn 818-6

August 21, 2023

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF CALLED MEETING
AUGUST 25, 2023**

The Weatherford College Board of Trustees met in called session at 1:00 p.m., Friday, August 25, 2023, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Dr. Dixon, Mr. Bailey, and Dr. Marlett. Mrs. McAnally was absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 819-1
There were no participants in public comment.	2	Public Comment 819-2
The Board of Trustees entered into Closed Session at 1:01 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	3	Closed Session 819-3
The Board of Trustees reconvened in Open Session at 2:39 p.m. Dr. Dixon was not present after Closed Session.		Open Session
Mr. Smith made a motion to accept the gift of the Canyon West Golf Course, by Richard and Nancy Stuart, to Weatherford College. Lela Morris seconded the motion. The Board voted unanimously in support of the motion.	4	Consideration and Possible Action 819-4
No action regarding personnel matters.	5	Consideration and Possible Action 819-5
At 2:42 p.m., Dr. Marlett made the motion to adjourn the meeting. Mr. Bailey seconded and the motion carried unanimously.	6	Adjourn 819-6

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
AUGUST 31, 2023**

The Weatherford College Board of Trustees met in called session at 1:00 p.m., Thursday, August 31, 2023, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Mr. Smith, Dr. Dixon, Mr. Bailey and Mrs. McAnally. Dr. Marlett was absent. Secretary Morris was absent, but arrived during Closed Session. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 820-1
There were no participants in public comment.	2	Public Comment 820-2
The Board of Trustees entered into Closed Session at 1:01 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074. Secretary Morris arrived at approximately 1:30 p.m., and joined the closed session.	3	Closed Session 820-3
The Board of Trustees reconvened in Open Session at 2:09 p.m.		Open Session
No action regarding real property.	4	Consideration and Possible Action 820-4
No action regarding personnel matters.	5	Consideration and Possible Action 820-5
At 2:11 p.m., Vice Chair Dowd made the motion to adjourn the meeting. Dr. Dixon seconded and the motion carried unanimously.	6	Adjourn 820-6

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
September 12, 2023**

The Weatherford College Board of Trustees met in called session at 12:30 p.m., Tuesday, September 12, 2023, in the Community Room of the Emerging Technologies and Workforce Building. Board Chair Dan Carney called the meeting to order. Other trustees present were Vice Chair Dowd, Secretary Morris, Mr. Smith, Dr. Dixon, and Mr. Bailey. Dr. Marlett and Mrs. McAnally were absent. Mr. Baker gave the invocation and the Pledge of Allegiance was recited.	1	Call to Order, Invocation and Pledge of Allegiance 821-1
There were no participants in public comment.	2	Public Comment 821-2
There were no breaking items to report.	3	President's Report 821-3
Mr. Baker gave the following announcements:	4	Announcements 821-4
September 14 Jazz Orchestra – Tribute to Jazz Composers (Alkek Center, 7:00 p.m.)		
September 16 Volleyball – WC vs. Southwestern Christian College (Graber Athletic Center, 1:00 p.m.)		
September 19 Presidential Luncheon (Alkek Center, program begins at 11:45 a.m.)		
September 28 WC Foundation Golf Tournament (Canyon West Golf Course, 9 a.m. shotgun start)		
September 30 Volleyball – WC vs Temple College (Graber Athletic Center, 1:00 p.m.)		
October 7 5 th Annual Alumni Rodeo (Parker County Sheriff's Posse Arena, 7:00 p.m.)		
October 9 Ex-Student Monthly Meeting (Strain Community Room, 12:00 p.m.)		
October 10 Campus Cookout (Memorial Plaza, 11:00 a.m.)		
October 11 Unveiling of Trooper Boyd Bench (Quad/Outside Wright Library, 2:00 p.m.)		

October 11 Volleyball – WC vs Southwestern Christian College
(Graber Athletic Center, 6:00 p.m.)

October 16 Fentanyl/Crime Presentation
(Location TBD, Noon)

A recommendation was made that the Board of Trustees adopt a revision to their proposed meeting schedule for FY 2023-24. Doug Dowd made a motion to approve the recommendation. Lela Morris seconded. The motion carried unanimously.	5	Consideration and Possible Action: Revision to Regular Board of Trustees Meeting Times 821-5
The Board of Trustees entered into closed session at 12:33 p.m. , to deliberate real property in accordance with Government Code 551.072, and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	6	Closed Session 821-6
The Board of Trustees reconvened in Open Session at 1:44 p.m.		
Mac Smith made a motion to retain Jackson Walker LLP as the College’s Attorney in future matters. G.B. Bailey seconded. The motion carried unanimously.	7	Consideration and Possible Action 821-7
No action regarding personnel.	8	Consideration and Possible Action 821-8
At 1:48 p.m., Vice Chair Dowd made the motion to adjourn the meeting. Mac Smith seconded and the motion carried unanimously.	9	Adjourn 821-9

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEM #4.c.

SUBJECT: Financial Report Ending August 31, 2023

INFORMATION AND DISCUSSION: The preliminary cash balance as of August 31, 2023 is \$75,935,565.76. This is a decrease of \$2,082,158.75 from last year at August 31, 2022. The operating statement at August 31, 2023 indicates that total revenues collected are \$76,781,264 or 110.22% of budget. Total expenditures are \$64,965,323 or 93.91% of budget.

RECOMMENDATION: That the Board approves the preliminary financial reports ending August 31, 2023 as presented.

ATTACHMENTS: Cash Balance Reports and Operating Statements at August 31, 2023.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

WEATHERFORD COLLEGE
PRELIMINARY CASH BALANCE REPORT
August 31, 2023

<u>Unrestricted Funds</u>	Checking	Investments	Payroll & Petty Cash	Total
Beginning Balance	9,353,868.31	41,294,874.50	3,745.00	50,652,487.81
Deposits	5,831,963.46	10,019,872.12	-	15,851,835.58
Disbursements	(6,912,736.42)	(10,000,000.00)	-	(16,912,736.42)
Ending Balance	8,273,095.35	41,314,746.62	3,745.00	49,591,586.97

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	8,273,095.35	41,314,746.62	49,587,841.97
Payroll	-	-	-
Petty cash	3,745.00	-	3,745.00
Sub-total	8,276,840.35	41,314,746.62	49,591,586.97
Restricted Funds:			
Scholarships & Loans	1,099,623.95	2,273,276.95	3,372,900.90
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	7,162,717.47	-	7,162,717.47
Debt Service	12,812,240.22	2,005,727.76	14,817,967.98
Interest & Sinking	43,774.55	-	43,774.55
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	21,439,974.08	4,904,004.71	26,343,978.79
Grand Total	29,716,814.43	46,218,751.33	75,935,565.76

Preliminary Recap of Investments

<u>Investments</u>	<u>Current Value 8/31/2023</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	10,877,253.67	1.40%	
CD	10,094,224.38	3.00%	10/18/2023
CD	15,247,273.28	2.20%	10/18/2023
CD	10,000,000.00	5.00%	3/10/2024
Total Investments	<u>46,218,751.33</u>		

WEATHERFORD COLLEGE
PRELIMINARY STATEMENT OF REVENUES
August 31, 2023

	2021-2022			2022-2023			
	Amended Budget	Received 8/31/2022	% of Budget	Amended Budget	Received 8/31/2023	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,779,591	\$ 4,940,695	103.37%	\$ 5,206,330	\$ 5,227,600	\$ (21,270)	100.41%
Out-of District Resident	\$ 6,254,122	\$ 6,648,515	106.31%	\$ 6,882,487	\$ 7,075,991	\$ (193,504)	102.81%
Out-of District Resident - EC Granbury	\$ 302,405	\$ 174,696	57.77%	\$ 228,810	\$ 80,524	\$ 148,286	35.19%
Out-of District Resident - Wise County	\$ 1,855,016	\$ 1,879,013	101.29%	\$ 2,067,282	\$ 1,969,798	\$ 97,484	95.28%
Non-Resident	\$ 741,315	\$ 956,587	129.04%	\$ 1,250,348	\$ 1,466,456	\$ (216,108)	117.28%
Differential Tuition	\$ 867,840	\$ 1,058,575	121.98%	\$ 1,134,805	\$ 1,234,391	\$ (99,586)	108.78%
State Funded Continuing Education	\$ 555,000	\$ 628,369	113.22%	\$ 560,000	\$ 842,210	\$ (282,210)	150.39%
Non-State Funded Continuing Education	\$ 21,200	\$ 68,319	322.26%	\$ 22,700	\$ 72,438	\$ (49,738)	319.11%
Total Tuition	\$ 15,376,489	\$ 16,354,770	106.36%	\$ 17,352,762	\$ 17,969,409	\$ (616,647)	103.55%
Fees							
General Fee	\$ 1,957,606	\$ 2,635,855	134.65%	\$ 2,983,878	\$ 3,164,444	\$ (180,566)	106.05%
Laboratory Fee	\$ 349,723	\$ 346,495	99.08%	\$ 341,369	\$ 341,433	\$ (64)	100.02%
Total Fees	\$ 2,307,329	\$ 2,982,350	129.26%	\$ 3,325,247	\$ 3,505,876	\$ (180,629)	105.43%
Allowances and Discounts							
Bad Debt Allowance	\$ (52,500)	\$ -	0.00%	\$ (27,500)	\$ (1,097)	\$ (26,403)	3.99%
Remissions and Exemptions	\$ (1,555,000)	\$ (1,615,714)	103.90%	\$ (1,643,500)	\$ (2,150,084)	\$ 506,584	130.82%
Total Allowances and Discounts	\$ (1,607,500)	\$ (1,615,714)	100.51%	\$ (1,671,000)	\$ (2,151,182)	\$ 480,182	128.74%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 10,224,175	\$ 7,059,531	69.05%	\$ 1,431,472	\$ 1,319,461	\$ 112,011	92.18%
State Grants and Contracts	\$ 111,245	\$ 435,983	391.91%	\$ 258,402	\$ 220,041	\$ 38,361	85.15%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Local Grants & Contracts	\$ 3,541,279	\$ 3,517,475	99.33%	\$ 4,236,000	\$ 4,227,106	\$ 8,894	99.79%
Sales & Services of Educational Activities	\$ 50,500	\$ 59,542	117.90%	\$ 43,000	\$ 66,157	\$ (23,157)	153.85%
Investment income - Program Restricted	\$ 54,750	\$ 46,288	84.54%	\$ 44,750	\$ 169,960	\$ (125,210)	379.80%
Other Operating Revenues	\$ 394,000	\$ 485,032	123.10%	\$ 913,112	\$ 1,475,071	\$ (561,959)	161.54%
Total Additional Operating Revenues	\$ 14,375,949	\$ 11,603,850	80.72%	\$ 6,926,736	\$ 7,477,796	\$ (551,060)	107.96%
Auxiliary Income							
Bookstore	\$ 140,864	\$ 171,829	121.98%	\$ 167,366	\$ 139,999	\$ 27,367	83.65%
Cafeteria	\$ 650,000	\$ 803,536	123.62%	\$ 715,000	\$ 875,286	\$ (160,286)	122.42%
Dormitory	\$ 1,036,440	\$ 1,253,668	120.96%	\$ 1,234,185	\$ 1,193,267	\$ 40,918	96.68%
Intercollegiate Athletics	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 227,988	\$ 224,468	98.46%	\$ 218,000	\$ 200,506	\$ 17,494	91.98%
Carter Agricultural Center	\$ 27,000	\$ 26,896	99.62%	\$ 25,600	\$ 61,051	\$ (35,451)	238.48%
Total Auxiliary Enterprises	\$ 2,082,292	\$ 2,480,396	119.12%	\$ 2,360,151	\$ 2,470,108	\$ (109,957)	104.66%
Total Operating Revenues	\$ 32,534,559	\$ 31,805,652	97.76%	\$ 28,293,896	\$ 29,272,007	\$ (978,111)	103.46%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 8,925,333	\$ 8,925,334	100.00%	\$ 8,925,333	\$ 8,925,332	\$ 1	100.00%
State Group Insurance	\$ -	\$ 1,745,710	-	\$ -	\$ 1,745,710	\$ (1,745,710)	-
State Retirement Matching	\$ -	\$ 652,269	-	\$ -	\$ 711,386	\$ (711,386)	-
State Appropriations-Other	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Professional Nursing Shortage Reduction	\$ 155,452	\$ 153,243	98.58%	\$ -	\$ 69,507	\$ (69,507)	#DIV/0!
Total State Appropriations	\$ 9,080,785	\$ 11,476,557	126.38%	\$ 8,925,333	\$ 11,451,935	\$ (2,526,602)	128.31%
Maintenance Ad Valorem Taxes-Parker County	\$ 19,864,125	\$ 20,418,346	102.79%	\$ 22,627,920	\$ 23,147,025	\$ (519,105)	102.29%
Debt Service Ad Valorem Taxes	\$ 597,400	\$ 594,831	99.57%	\$ -	\$ 9,626	\$ (9,626)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 11,987,997	\$ 11,067,960	92.33%	\$ 9,122,799	\$ 8,784,143	\$ 338,656	96.29%
Lost Revenue Reimbursement	\$ -	\$ 1,125,776	-	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 591,504	\$ 662,770	112.05%	\$ 176,658	\$ 145,724	\$ 30,934	82.49%
Investment Income	\$ 125,000	\$ 144,592	115.67%	\$ 100,000	\$ 739,713	\$ (639,713)	739.71%
Unrealized Gain on Mineral Rights	\$ -	\$ -	#DIV/0!	\$ -	\$ 121,090	\$ (121,090)	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ 3,110,000	\$ (3,110,000)	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 42,246,811	\$ 45,490,832	107.68%	\$ 40,952,710	\$ 47,509,257	\$ (6,556,547)	116.01%
Budgeted Transfers	\$ 1,064,934	\$ -	-	\$ 416,001	\$ -	\$ 416,001	-
TOTAL	\$ 75,846,304	\$ 77,296,484	101.91%	\$ 69,662,607	\$ 76,781,264	\$ (7,118,657)	110.22%

WEATHERFORD COLLEGE
PRELIMINARY STATEMENT OF EXPENDITURES
August 31, 2023

	2021-2022			2022-2023			
	Amended Budget	Expended 8/31/2022	% of Budget	Amended Budget	Expended 8/31/2023	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,583,493	\$ 15,937,452	102.27%	\$ 16,905,628	\$ 17,671,359	\$ (765,731)	104.53%
Public Service	\$ 740,869	\$ 182,654	24.65%	\$ 337,325	\$ 334,177	\$ 3,148	99.07%
Academic Support	\$ 4,153,384	\$ 3,864,886	93.05%	\$ 4,041,539	\$ 3,316,213	\$ 725,326	82.05%
Student Services	\$ 2,587,205	\$ 2,045,539	79.06%	\$ 2,552,652	\$ 2,261,318	\$ 291,334	88.59%
Institutional Support	\$ 10,119,938	\$ 8,659,891	85.57%	\$ 11,700,236	\$ 7,994,130	\$ 3,706,106	68.32%
Operation & Maint. of Plant	\$ 7,946,845	\$ 6,061,918	76.28%	\$ 9,387,158	\$ 4,269,888	\$ 5,117,270	45.49%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 725,000	\$ 662,465	91.37%	\$ 650,000	\$ 684,189	\$ (34,189)	105.26%
Total Unrestricted Educational Activities	\$ 41,856,734	\$ 37,414,806	89.39%	\$ 45,574,538	\$ 36,531,275	\$ 9,043,263	80.16%
Restricted							
Instruction	\$ 424,729	\$ 305,515	71.93%	\$ 154,127	\$ 225,521	\$ (71,394)	146.32%
Public Service	\$ 3,000	\$ 6,327	210.89%	\$ 6,000	\$ 6,672	\$ (672)	111.20%
Academic Support	\$ 15,529	\$ 2,845	18.32%	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 8,744,163	\$ 6,300,882	72.06%	\$ 2,971,499	\$ 2,204,877	\$ 766,622	74.20%
Institutional Support	\$ 6,245	\$ 1,009	16.16%	\$ 6,245	\$ 2,112	\$ 4,133	33.82%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 14,540,466	\$ 13,551,237	93.20%	\$ 9,676,141	\$ 9,663,200	\$ 12,941	99.87%
Staff Benefits	\$ -	\$ 2,397,979		\$ -	\$ 2,457,097	\$ (2,457,097)	
Total Restricted Educational Activities	\$ 23,734,132	\$ 22,565,794	95.08%	\$ 12,814,012	\$ 14,559,479	\$ (1,745,467)	113.62%
Total Educational Activities	\$ 65,590,866	\$ 59,980,600	91.45%	\$ 58,388,550	\$ 51,090,754	\$ 7,297,796	87.50%
Auxiliary Enterprises	\$ 3,407,989	\$ 3,044,931	89.35%	\$ 4,094,481	\$ 4,172,742	\$ (78,261)	101.91%
Depreciation Expense - Buildings and and Land Improvements	\$ 1,166,578	\$ 1,203,924		\$ 1,203,924	\$ 1,673,872	\$ (469,948)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ 660,689	\$ 675,348		\$ 675,348	\$ 713,527	\$ (38,179)	
Amortization Expense - Right of Use Asset and Subscription Based IT Arrangements	\$ -	\$ -		\$ -	\$ 3,256,973	\$ (3,256,973)	
Total Operating Expenses	\$ 70,826,122	\$ 64,904,803	91.64%	\$ 64,362,303	\$ 60,907,867	\$ 3,454,436	94.63%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 1,686,108	\$ 2,030,190	120.41%	\$ 2,141,819	\$ 2,126,588	\$ 15,231	99.29%
Gain/Loss on Disposal of Fixed Assets	\$ (15,000)	\$ (859,826)		\$ (25,000)	\$ (6,725)	\$ (18,275)	26.90%
Other non-operating expense	\$ -	\$ (314,679)		\$ -	\$ (331,069)	\$ 331,069	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,499,565	\$ (106,770)	-7.12%	\$ 1,693,450	\$ 1,209,058	\$ 484,392	71.40%
Capital Outlay (Non-Construction)	\$ 1,065,108	\$ 1,246,881	117.07%	\$ 1,002,738	\$ 1,059,603	\$ (56,865)	105.67%
TOTAL	\$ 75,061,903	\$ 66,900,599	89.13%	\$ 69,175,310	\$ 64,965,323	\$ 4,209,987	93.91%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEM #4.d.

SUBJECT: Quarterly Investment Report

INFORMATION AND DISCUSSION: As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending August 31, 2023.

RECOMMENDATION: That the Board of Trustees approve the Report of Investments at August 31, 2023.

ATTACHMENTS: Report of Investments at August 31, 2023.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
August 31, 2023**

	Money Market	CD's	Total
Unrestricted	\$ 4,562,256.95	\$ 35,341,497.66	\$ 39,903,754.61
Restricted	2,898,276.95	-	2,898,276.95
Carter Endowment	1,410,992.01	-	1,410,992.01
Plant Retirement Indebtedness	2,005,727.76	-	2,005,727.76
	<u>\$ 10,877,253.67</u>	<u>\$ 35,341,497.66</u>	<u>\$ 46,218,751.33</u>

The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.

Dr. Tod Allen Farmer
President


Dr. Andra R. Cantrell
Executive V.P. for Financial and Administrative Affairs

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
August 31, 2023**

Investment	Number	Closing Balance May 31, 2023	Closing Balance August 31, 2023	Changes in Current Value	Opening Date	Maturity Date	Interest Rate
Money Market Accounts							
Prosperity Bank							
Unrestricted	218082740	14,460,053.32	4,562,256.95	(9,897,796.37)	09/25/18		1.40%
Total Unrestricted		\$ 14,460,053.32	\$ 4,562,256.95	\$ (9,897,796.37)			
Restricted	218082740	2,873,727.26	2,898,276.95	24,549.69	09/25/18		1.40%
Total Restricted		\$ 2,873,727.26	\$ 2,898,276.95	\$ 24,549.69			
Carter Endowment	218082740	1,410,992.01	1,410,992.01	0.00	09/25/18		1.40%
Total Carter Endowment		\$ 1,410,992.01	\$ 1,410,992.01	\$ -			
Plant Retirement Indebtedness	218082740	1,988,738.35	2,005,727.76	16,989.41			
Total Plant Retirement Indebtedness		\$ 1,988,738.35	\$ 2,005,727.76	\$ 16,989.41			
Total All Money Market Accounts		\$ 20,733,510.94	\$ 10,877,253.67	\$ (9,856,257.27)			
Certificates of Deposit							
Prosperity Bank							
Unrestricted	2030000146	10,094,224.38	10,094,224.38	0.00	10/18/22	10/18/23	3.00%
	2030000147	15,164,099.23	15,247,273.28	83,174.05	10/18/22	10/18/23	2.20%
	2030000192	-	10,000,000.00	10,000,000.00	08/10/23	03/10/24	5.00%
Total Unrestricted		\$ 25,258,323.61	\$ 35,341,497.66	\$ 10,083,174.05			
Restricted		-	-	0.00			
Total Restricted		\$ -	\$ -	\$ -			
Carter Endowment		-	-	0.00			
Total Carter Endowment		\$ -	\$ -	\$ -			
Plant Retirement Indebtedness		-	-	0.00			
Total Plant Retirement Indebtedness		\$ -	\$ -	\$ -			
Total All Certificates of Deposit		\$ 25,258,323.61	\$ 35,341,497.66	\$ 10,083,174.05			
TOTAL INVESTMENTS		\$ 45,991,834.55	\$ 46,218,751.33	\$ 226,916.78			



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEM #4.e.

SUBJECT: Renewal of Sealed Proposal for Insurance Coverages, Loss Control & Risk Management Services #RFP-01-18

INFORMATION AND DISCUSSION: HUB International Insurance Services was awarded the sealed proposal for our insurance coverages, loss control and risk management services for 2017-2022, with five (5) one-year options to renew. Coverages include Auto, Crime, Cyber, Liability Package, Property, Umbrella, Wind Hail Buy Down and Workplace Violence. After review of the renewal proposal, administration recommends awarding year two of the option to renew to HUB International Insurance Services in the amount of \$586,656.

RECOMMENDATION: That the Board of Trustees approve awarding year two of the option to renew insurance coverages, loss control and risk management services to HUB International Insurance Services in the amount of \$586,656.

ATTACHMENTS: Premium Summary from HUB International on Renewal Proposal for Insurance Coverages, Loss Control & Risk Management Services.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEM #4.f.

SUBJECT: Replacement of end-of-support Cisco Office Phones

INFORMATION AND DISCUSSION: The current telephone system utilizes Cisco hardware (telephone handsets) and Cisco software to manage all telephone communications on the Weatherford College campuses. The majority of telephone handsets on campus are 7900 series models purchased in 2008. Cisco has announced end of support for the 7900 series which requires the telephones to be replaced in order to remain current with software releases. Approximately 1/3 of the end-of-support telephones were replaced in fiscal year 2022-23. The remaining telephones were budgeted for replacement in fiscal year 2023-2024. It is recommended to replace the remaining end-of-support telephones for a total cost of \$82,853.00 from Flair Data under State of Texas Department of Information Resources contract DIR-TSO-4167.

RECOMMENDATION: The Board of Trustees approve the purchase of replacement telephone equipment.

ATTACHMENTS: Quote from Flair Data is attached.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services



Mark Martin
Flair Data Systems
214-445-3521
817.966.2991 cell
mmartin@flairdata.co

DIR-TSO-4167

Date: September 5, 2023
To: Weatherford College
DIR-TSO-4167

Valid For: 90

Total: **\$82,853.00**

Qty	Part	Description	Price	Extended
250	CP-8851-K9=	Cisco IP Phone 8851	328.50	\$82,125.00
2	CP-8800-A-KEM=	8800 Series Audio KEM, 28 E	315.00	\$630.00
2	CP-PWR-CUBE-4=	IP Phone power transformer f	49.00	\$98.00



**Weatherford College Board of Trustees
Consent Agenda**

DATE: September 21, 2023

AGENDA ITEM #4.g

SUBJECT: OMNIA PARTNERS IT PRODUCTS AND SERVICES (#23-6692-03)

INFORMATION AND DISCUSSION: Weatherford College currently leverages Ellucian Colleague for all academic and event scheduling. While Ellucian contains the infrastructure to manage institutional scheduling there is a need for a third-party system to interface with Ellucian to enhance efficacies and coordination of scheduling needs including course scheduling, internal scheduling, and external events. CourseDog provides the necessary platform with a direct ethos integration to Ellucian, providing real time data to enhance course-space utilizations and provides appropriate workflows to automate event scheduling coordination. CourseDog is available to purchase through the Omnia Partners IT Products and Services contract #23-6692-03.

Cost Summary

Year 1 \$74,844
Year 2 \$43,659
Year 3 \$45,659
Year 4 \$48,134
Year 5 \$50,541

To comply with requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Adam Finley, Executive Director of Enrollment Management College Registrar, and Dr. Priscilla Parsons, Executive Director of Technology Services, recommend approval of this purchase.

RECOMMENDATION: The Board of Trustees approve Omnia Partners IT Products and Services contract for enhanced course and event scheduling

ATTACHMENTS: Price Quotation from OMNIA PARTNERS IT PRODUCTS

SUBMITTED BY: Adam Finley, Executive Dean Enrollment Management College Registrar

**SOLD-TO PARTY 10125087**

WEATHERFORD COLLEGE 225
COLLEGE PARK DR

WEATHERFORD TX 76086-6265

SHIP-TO

WEATHERFORD COLLEGE 225
COLLEGE PARK DR

WEATHERFORD TX 76086-6265

Quotation

Quotation Number : 0226611329 Document Date : 28-AUG-2023 PO Number :

PO release:

Sales Rep : Aaron Wilson

Email : AARON.WILSON@INSIGHT.COM

Telephone :

We deliver according to the following terms:

Payment Terms : Net 30 days

Tel: 800-467-4448

Ship Via : Electronic Delivery

Terms of Delivery: : FOB DESTINATION

Currency : USD

INSIGHT PUBLIC SECTOR SLED 2701 E INSIGHT WAY CHANDLER AZ 85286-1930

Yearly Invoice

Material	Material Description	Quantity	Unit Price	Extended Price	
CDACADEVNTSCH-WFC	WEATHERFORD COLLEGE COURSE DOG EVENTS SCHEDULING - YEAR 1 Coverage Dates: 14-SEP-2023 - 14-SEP-2024 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 49846.99 Discount: 16.585%	1	41,580.00	41,580.00	Year 1 Price + ONE TIME Implementation Fee
CDPLEMNTNSV-WFC	WEATHERFORD COLLEGE COURSE DOG - IMPLEMENTATION SERVICE FEE - ONE TIME FEE Dates: 14-SEP-2023 - 14-SEP-2024 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 39876.99 Discount: 16.583%	1	33,264.00	33,264.00	\$74,844.00
CDACADEVNTSC1-WFC	WEATHERFORD COLLEGE COURSE DOG EVENTS SCHEDULING - YEAR 2 Coverage Dates: 14-SEP-2024 - 14-SEP-2025 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 52338.99 Discount: 16.584%	1	43,659.00	43,659.00	Year 2 - \$43,659
CDACADEVNTSC2-WFC	WEATHERFORD COLLEGE COURSE DOG EVENTS SCHEDULING - YEAR 3 Coverage Dates: 14-SEP-2025 - 14-SEP-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 54955.99 Discount: 16.584%	1	45,842.00	45,842.00	Year 3 - \$45,842
CDACADEVNTSC3-WFC	WEATHERFORD COLLEGE COURSE DOG EVENTS SCHEDULING - YEAR 4 Coverage Dates: 14-SEP-2026 - 14-SEP-2027 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 57703.99 Discount: 16.585%	1	48,134.00	48,134.00	Year 4 - \$48,134



Material	Material Description	Quantity	Unit Price	Extended Price	
CDACADEVNTSC4-WFC	WEATHERFORD COLLEGE COURSE DOG EVENTS SCHEDULING - YEAR 5 Coverage Dates: 14-SEP-2027 - 14-SEP-2028 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 60587.99 Discount: 16.582%	1	50,541.00	50,541.00	Year 5 - \$50,541

Product Subtotal - \$263,202.00

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely, Aaron Wilson

AARON.WILSON@INSIGHT.COM

To purchase under the OMNIA Partners National Cooperative Contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.

<https://www.insight.com/terms-and-policies>



Weatherford College Board of Trustees

DATE: September 21, 2023

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: New Antenna System and Installation Services #RFP-01-24

INFORMATION AND DISCUSSION: Weatherford College's radio station, 88.5/102.5 FM "The Coyote", is experiencing signal issues due to an antenna not functioning properly. The antenna, located off-campus on a tower in Palo Pinto County, needs to be replaced. Weatherford College enlisted the services of Total IT, Inc., as a consultant for this project. Utilizing specifications developed by the consultant and an in-house committee, Weatherford College issued RFP-01-24 – "New Antenna System and Installation Services". A total of two companies, American Amplifier Technologies, LLC and Electronics Research, Inc. submitted proposals for the requested radio antenna system and installation. American Amplifier Technologies, LLC and Electronics Research, Inc. have both provided proposals that meet our specifications.

After review, evaluation, and ranking all of the proposals, the committee has determined that American Amplifier Technologies, LLC has provided the best value on the products and services requested. Therefore, the committee of Brent Baker, Vice President of Institutional Advancement, Dave Cowley, General Manager of the radio station, and Stephen Kurtz, consultant with Total IT, Inc., are recommending American Amplifier Technologies, LLC be awarded this proposal as follows:

American Amplifier Technologies, LLC

TOTAL PROPOSED COST	\$71,858.00
---------------------	-------------

RECOMMENDATION: The Board of Trustees award proposal to vendor as presented.

ATTACHMENTS: Tabulation of proposals for New Antenna System and Installation Services, #RFP-01-24

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services

SEALED PROPOSALS ON NEW ANTENNA SYSTEM AND INSTALLATION SERVICES #RFP-01-24

August 22, 2023

DESCRIPTION	ERI – Electronics Research, Inc.	American Amplifier Technologies, LLC
Item #1 - Unit Price for FM Circular Polarized Antenna System	\$56,474.94	\$36,208.00
Item #2 - Unit Price for Installation	\$71,892.00	\$35,650.00
Grand Total:	\$128,366.94	\$71,858.00
Delivery Time After Receipt of PO	90 Days	30-45 Days
Addendum Number One Acknowledged	Yes	Yes
References	Yes	Yes
Discount Offered On Additional Items Not Listed	No	No



Weatherford College Board of Trustees

DATE: September 21, 2023

AGENDA ITEM #6

SUBJECT: Consideration and Possible Action: New Irrigation Well at Main Campus Project #RFP-02-24

INFORMATION AND DISCUSSION: On September 12, 2023, Weatherford College received three (3) proposals from contractors on the requested New Irrigation Well at Main Campus Project. Erwin Water Well Drilling, LLC and inCon-trol Construction, LLC provided proposals that meet our specifications as prepared by Hahnfeld Hoffer Stanford architects and Teague Nall & Perkins engineers. The proposal from Lone Star Water Well Drilling & Services Company did not meet our specifications nor provide the required bid bond, therefore is considered non-responsive.

The committee, made up of Dr. Andra Cantrell, Executive Vice President of Financial & Administrative Services; Jon Stark, Facilities Manager with CBRE; Eric Hahnfeld, AIA with Hahnfeld Hoffer Stanford and Philip Varughese, PE with Teague Nall & Perkins, Inc. have reviewed and evaluated the proposal in detail. The proposals received that meet our specifications are:

<u>Contractor</u>	<u>Base Price</u>	<u>Alt. No. 1 Price</u>	<u>Alt. No. 2 Price</u>
Erwin Water Well Drilling, LLC	\$370,000.00	\$ 5,500.00	\$ 57,200.00
inCon-trol Construction, LLC	\$820,251.95	\$12,326.18	\$139,732.95

The committee recommends the Board approve the project to Erwin Water Well Drilling, LLC for the New Irrigation Well at Main Campus in the amount of \$370,000.00. If deemed necessary, approval is also requested on additional costs for Alternate No. 1 on sand separator and Alternate No. 2 to complete all work in base specifications after normal business hours and weekends.

RECOMMENDATION: That the Board of Trustees award proposal to Erwin Water Well Drilling, LLC as presented.

ATTACHMENTS: Tabulation on Proposals for New Irrigation Well at Main Campus Project #RFP-02-24

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

SEALED PROPOSALS ON NEW IRRIGATION WELL AT MAIN CAMPUS PROJECT #RFP-02-24**September 12, 2023**

DESCRIPTION	ERWIN WATER WELL DRILLING, LLC	INCON-TROL CONSTRUCTION, LLC	LONE STAR WATER WELL DRILLING & SERVICE CO.
Total <u>Base</u> Proposal Price for Entire Project Includes all Allowances, Payment and Performance Bonds	\$370,000.00	\$820,251.95	\$50,013.61*
Alternate No. 1: Additional Cost on Sand Separator for Irrigation Well	\$5,000.00	\$11,909.35	No Response
Alternate No. 1: Additional Bond Cost	\$500.00	\$416.83	No Response
Alternate No. 1: Additional Days to Complete	10 Days	1 Day	No Response
Alternate No. 2: Additional Cost to Complete All Work in Base Specifications After Normal Business Hours & Weekends	\$52,000.00	\$135,349.22	No Response
Alternate No. 2: Additional Bond Cost	\$5,200.00	\$4,383.73	No Response
Alternate No. 2: Additional Days to Complete	60 Days	0 Days	No Response
Earliest Possible Start Date	10/23/2023	Immediately	11/1/2023
Substantial Completion Date No Later Than	1/23/2024	No Response	11/15/2023
Total Calendar Days to Complete Project	90 Days	30 Days	5 Days
Total Cost for_Base + Alternate 1	\$375,500.00	\$832,578.13	No Response
Total Cost for_Base + Alternate 1 & Alternate 2	\$432,700.00	\$972,311.08	No Response
Bid Bond Included, 5% of Proposed Amount	Yes	Yes	No
Price Proposal Guaranteed Through	90 Days	90 Days	Per Project Proposal
References Included	Yes	Yes	Yes

* Proposal provided does not meet the required specifications or bid bond requirements



**Weatherford College Board of Trustees
Report**

DATE: September 21, 2023

AGENDA ITEM #7.a

SUBJECT: Wise County, Academics, and Student Services Update

INFORMATION AND DISCUSSION:

Wise County Updates:

- WCWC fall enrollment was 499 as compared to 411 August 2022.
- As part of the recruiting activities at WCWC the director of student services has attended four Wise County football games to raise awareness of the opportunities for students at WCWC
- WCWC hosted Wise County school counselors for a program by Cook Children's Hospital and Region 11 Education Service. Approximately 40 school counselors were in attendance
- WCWC had a busy Welcome Week with activities to engage students such as karaoke, corn hole, popcorn, ice cream, giveaways and more
- Scooter's, a local coffee shop, treated students, staff and faculty to free coffee and energy drinks during Welcome Week
- The Workforce Coordinator and Director of Student Services have now visited each Wise County high school to share new program information with the school counselors and to strengthen relationships with the ISDs.
- WC² club had their fall membership drive with a pizza luncheon to attract new students. The club is off to a great start planning student activities for the semester.
- PTK meetings are now going to be live streamed at WCWC to allow students to actively participate in the organization during the activity period.

Program Updates:

Academics:

Fall semester in-service week was packed with many meaningful professional developments and substantive workshops for faculty as well as staff.

The week of August 14th started with a mandatory training on Civilian Response to Active Shooter Events (CRASE) course for all Weatherford College employees. Sergeant Garcia with Texas State Trooper conducted the training. Officer Lauren Foster with WC Police Department, provided a brief summary thereafter. Thanks to Chief Bigongiari for organizing the training.



Dr. Philip Mathew conducted a brief training on “Conflict Management” as part of his ongoing monthly master class for WC employees.

August 15th and 16th were filled with many workshops such as:

- Tools and Usage of Weatherford College Technologies
- Teaching Strategies by Weatherford College Learning Community
- Artificial Intelligence as Teaching Assistant
- Creating Psychologically Positive Classroom Experience: Cultivating Character, Strengths, and Virtues.
- Identifying and Supporting Students in Need
- Supporting Student-Athletes
- Texas Success Initiatives on Guided Pathways Discussion

August 17th saw massive volunteers helping students move into dormitories.

August 18th the last day of in-service week WC co-hosted NISOD workshop here on campus of Weatherford College in the Community Room of Workforce and Emerging Technologies Building.

The National Institute for Staff and Organizational Development (NISOD) is part of University of Texas in Austin, the leading provider of exceptional professional development for community college faculty, staff, and administrators across the nation.

The workshop topic was:

Generations in the Classroom and Beyond the LMS: Free Digital Learning and Teaching Tools to Enhance Student Engagement.

A 4 hours event facilitated by Sean Glassberg with NISOD.

Student Services:

-On August 17 and 18, Student Services, with the help of many others, completed our second Move-In Days for student housing.

-Coyote Village is effectively full with 262 students.

-After a busy summer, parts of Student Services (Admissions, Advising, Registrar, and Financial Aid) are briefly calming down, other parts with the arrival of our fall semester students are of getting busier (Coyote Village, Student Development and Student Life, Testing, TRIO programs, Coyote Clinic, Coyote Care Center).

-During the second week of the semester Welcome Week occurred. Numerous activities were held day and night across campus as well as a Bowling Night at Film Alley.

-Admissions has begun work on improving its student application tool known as Recruit.



-Student Services has for the time being taken over the role of facilities coordinator and is working with other parts of the Weatherford campus to ensure that the usage of our facilities is done properly and avoiding any potential scheduling conflicts.

-Coyote Clinic has been busy. While some of the students that have visited have tested positive for COVID, most had other maladies, but all the students seem to be recovered within a few days and back in the classroom.

-Our International Student Bridge Program has begun. Students that may find English a bit of a challenge are participating in our pilot program of immersing them in English while also taking college classes. The goal is that by the end of the first semester the students will feel comfortable in their classes and able to function as effectively as any other student.

Numbers with Heart:

Although there is a lack of specific numbers, a great many WC faculty and staff, as well as others that are not part of the college donated their time and their sweat to help students move into Coyote Village. Special mention should go to President Tod Allen Farmer, Board Member Doug Dowd, and Mayor Paul Paschall.



Weatherford College Board of Trustees Report

DATE: September 21, 2023

AGENDA ITEM #7.b

SUBJECT: AI in the Classroom

INFORMATION AND DISCUSSION: Marcie DeChiara will present a report on the influence of AI in the college classroom.

ATTACHMENTS: None

SUBMITTED BY: Marcie DeChiara, President of the Faculty Senate, English Professor



Future Agenda Items or Meetings:

- BI (Legal) Access and Affordability Report
- Clery Act Report



Upcoming Events

September 28	WC Foundation Golf Tournament (Canyon West Golf Course, 9 a.m. shotgun start)
September 30	Volleyball – WC vs Temple College (Graber Athletic Center, 1:00 p.m.)
October 7	5 th Annual Alumni Rodeo (Parker County Sheriff's Posse Arena, 7:00 p.m.)
October 9	Ex-Student Monthly Meeting (Strain Community Room, 12:00 p.m.)
October 10	Campus Cookout (Memorial Plaza, 11:00 a.m.)
October 11	Unveiling of Trooper Boyd Bench (Quad/Outside Wright Library, 2:00 p.m.)
October 11	Volleyball – WC vs Southwestern Christian College (Graber Athletic Center, 6:00 p.m.)
October 16	Fentanyl/Crime Presentation (Location TBD, Noon)



**Weatherford College Board of Trustees
Closed Session**

DATE: September 21, 2023

AGENDA ITEM #8.a.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: September 21, 2023

AGENDA ITEM #8.b.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: September 21, 2023

AGENDA ITEM #9

SUBJECT: Consideration and Possible Action: Real Property

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: September 21, 2023

AGENDA ITEM #10

SUBJECT: Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Adjourn