



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, August 11, 2022

2:00 p.m.

***Community Room
Of the
Emerging Technologies and Workforce Building***

WEATHERFORD COLLEGE

BOARD OF TRUSTEES

August 11, 2022

2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, August 11, 2022, beginning at 2 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Enrollment Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the July 14, 2022 regular Board Meetings
 - b. Financial Reports Ending July 31, 2022
 - c. Policy BD (Local) – Future Board Meeting Dates and Times
 - d. Disposal of Obsolete and Surplus Items through E-waste Recycling and Online Auction
 - e. Revise Purchasing Policy requiring Written Quotations for Purchases \$5,000 and Above to \$10,000 and Above to be Effective September 1, 2022
 - f. Authorization to Proceed with Proposal of New Associate of Applied Science in Degree Program in Early Childhood Education the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools (SACS)
5. Consideration and Possible Action: Appointment of Prosperity Bank Credit Card Account Administrators
6. Consideration and Possible Action: Proposal of the 2022 Ad Valorem Tax Rate and Scheduling of Public Hearing
7. Consideration and Possible Action: Determination of Prevailing Wage on Construction Projects for Fiscal Year 2022-2023
8. Reports:
 - a. Academics and Student Services Update – VP Mike Endy, AVP Scott Tarnowiecky
 - b. Annual Testing Report, Policy EFCD (Local) – Gwen Crabtree
 - c. Recycling Report – Lauren Tidwell
 - d. Respiratory Care – CoARC 2021 President's Award for Excellence – Program Director Tonya Piehl
9. Future Agenda Items or Meetings:
 - a. August 22, 2022 – Public Tax Hearing at Noon in the Community Room of the Emerging Technologies and Workforce Building; Called Meeting to Adopt the 2022-23 budget and the 2022 Ad Valorem Tax Rate in the Community Room of the Emerging Technologies and Workforce Building immediately following the Public Tax Hearing.

10. Announcements

11. Closed Session:

- a. Consult with College Attorney, in Accordance with Government Code 551.071
- b. Deliberate Real Property in Accordance with Government Code 551.072
- c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

12. Consideration and Possible Action: Real Property

13. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

14. Adjourn



Public Comment for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices
- Enrollment Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: August 11, 2022

AGENDA ITEM #4. a.

SUBJECT: Minutes from the July 14, 2022 regular meeting

INFORMATION AND DISCUSSION: None.

RECOMMENDATION: That the Board of Trustees reviews and approves the July 14, 2022 regular meeting minute.

ATTACHMENTS: Minutes from the July 14, 2022 regular board meeting.

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
July 14, 2022**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, July 14, 2022, in the Community Room of the Emerging Technologies and Workforce Building. Board Vice-Chair Mr. Dan Carney called the meeting to order. Other trustees present were Dr. Trev Dixon, Doug Dowd and Secretary Lela Morris. Chair Mac Smith, Dr. Robert Marlett and Ms. McAnally were absent. Mr. Carney gave the invocation and the Pledge of Allegiance was recited.

Call to Order,
Invocation and
Pledge of Allegiance

David Vandecar, employee of Castro Roofing, spoke for Public Comment regarding Item #5, the Betty Jo Graber Re-roofing project.

Public Comment

President Tod Allen Farmer submitted the following recognitions and employee notices:

President's Report

a. Recognitions –

- The National Champion Weatherford College Women's Rodeo Team; this is the first team national championship in WC history. In addition to the national championships, tennis and golf made their respective national tournaments, and women's basketball, baseball, and softball all made their respective regional tournaments. WC has a distinguished history in athletics, but this was our best year ever!
- A transfer agreement between WC and West Texas A&M University was recently signed. Under the terms of the agreement, qualified graduates of WC's Bachelor's Degree in Organizational Leadership will receive access to graduate advisors with additional individualized application support, financial aid, and scholarship counseling. Within the last year, WC has signed similar agreements with Texas A&M Commerce and Tarleton State University. Our graduates now have more access to scholarship dollars and high-quality graduate programs than ever before. Thanks to generous supporters of the fine arts, Weatherford College is now an All-Steinway Spirio Institution, and the first community college in the world to claim the title. This prestigious designation will help WC continue to attract world class artists from around the globe.

- Tonya Piehl and the entire respiratory care team; the WC Respiratory Care program will be awarded the President's Award for Excellence in Credentialing Success later this month by the Commission on Accreditation for Respiratory Care. This is the highest national award that a respiratory care program may receive.
- b. Employment Notices –
DMAC (Local) requires the college president to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, President Farmer reported the following:
 - Marlene Weir-Ruppert, ADN Instructor; Resignation effective 6/6/2022
 - Ashlee Rather, Counselor, Student Support Services; Resignation effective 6/9/2022
 - Jamison (Payne) Andrus, Instructor/Assistant Coach, Men's Basketball, Resignation effective 8/11/2022
 - Bill Palmer, ADN Instructor, Resignation effective 8/16/2022
 - Jennifer (Alex)Leatu, Tennis Head Coach, Resignation effective 7/31/2022

Consent Agenda

A recommendation was made that the Board of Trustees approve the June 9, 2022 regular Board of Trustees minutes and the June 23, 2022 called meeting minutes. *Minutes submitted by Theresa Hutchison, executive assistant to the president.*

Minutes

The cash balance as of June 30, 2022 is \$82,167,586.05. This is an increase of \$15,281,088.54 from last year at June 30, 2021. The operating statement at June 30, 2022 indicates that total revenues collected are \$73,130,026 or 96.42% of budget. Total expenditures are \$58,022,423 or 77.30% of budget. The recommendation was made that the Board approves the financial reports ending June 30, 2022 as presented. *Cash Balance Reports and Operating Statements at June 30, 2022, submitted by Dr. Andra R. Cantrell, executive vice president for financial and administrative services.*

Financial Reports

When the Fire Academy moved to the Main Campus from Mineral Wells, the Academy was located at the Weatherford Fire Department Station 3 located at 122 Atwood Court. During that time, a cascade air system and self-contained breathing apparatus fill station was installed in the station by the College. This system not only served the Academy, it was also used by Weatherford Fire

Request to Donate
Equipment

Department Station's 3 and 2 to fill SCBA bottles. Over the years, the system has been maintained by the Academy and the Weatherford Fire Department. When the Academy relocated to the City of Hudson Oaks, the fill station remained at Station 3. The system is still used on a regular basis by the Weatherford Fire Department to fill SCBA bottles after they have been used on calls and in training. The City of Weatherford is asking that the system be donated to the Weatherford Fire Department as the equipment is no longer needed by the Workforce programs at the College. The recommendation was made that the Board of Trustees approve the donation of the cascade air system and self-contained breathing apparatus fill station to the City of Weatherford Fire Department. *Attached is the Letter from the City of Weatherford Fire Department asking for the College to consider donating the equipment submitted by Dr. Andra R. Cantrell, executive vice president for financial & administrative services.*

Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College desires to participate in the Cooperative Purchasing Program with Sourcewell to provide a variety of goods, products and services. Sourcewell is a local government unit, public corporation and public agency pursuant to the Minnesota Constitution and enabling law Minn. Stat. 123A.21. Participation in Sourcewell is available at no cost, no obligation and no liability to public agencies, school districts, state colleges and universities as well as local governments. Sourcewell members are able to utilize cooperative purchasing contracts through intergovernmental cooperation or cooperative purchasing laws in their respective jurisdiction. The purpose of the Sourcewell Cooperative Purchasing Program is to leverage members' combined buying power to command better pricing and favorable contract terms from suppliers. In addition, Sourcewell develops and administers a diverse portfolio of cooperative purchasing contracts that cover a wide range of products and services providing members with a legal and compliant exemption to the solicitation process. Member benefits include increasing the purchasing power of education and government entities and reducing the cost of goods and services, expediting the procurement process, no fees to participate, no minimum spending requirements, no administrative expense of preparing and soliciting proposals or the cost of publishing legal notices, complies with state purchasing codes, and managed by public purchasing professionals. The recommendation was made that the Board of Trustees approves the Resolution authorizing the Interlocal Cooperative Purchasing Agreement with Sourcewell as presented. *Attached is the Resolution and Interlocal Cooperative Purchasing Agreement submitted by Dr. Andra R. Cantrell, executive vice-president of financial & administrative affairs.*

Resolution to Authorize
an Interlocal
Cooperative Purchasing
Agreement with
Sourcewell

Dissinger Reed, LLC was awarded the sealed proposal for our Intercollegiate Athletic Insurance for 2020-2021 at a cost of \$50,768.00. This proposal has the After review of the renewal proposal, Bob McKinley, Athletic Director and Jeanie Hobbs, Director of Purchasing, recommend award of this proposal renewal not to exceed budget funds as follows: Dissinger Reed, LLC; \$57,026.00 For a total estimated cost of \$57,026.00. The recommendation was made that the Board of Trustees approve Intercollegiate Athletic Insurance renewal proposal to Dissinger Reed, LLC as presented. *Attached is the Tabulation on Renewal Proposal for Intercollegiate Athletic Insurance submitted by Dr. Andra R. Cantrell, executive vice-president for financial & administrative affairs.*

Renewal of Sealed
Proposals for
Intercollegiate Athletic
Insurance
#RFP-06-20

In 2018, the College completed a formal Request for Qualifications to all interested CPA firms in the area for audit services. At that time, the Board approved Snow Garrett Williams, Certified Public Accountants, as the College's financial auditor for the 2017-2018 fiscal year with five additional one-year renewal options ending with the 2023-2024 fiscal year. All work performed by the firm has met all agreed deadlines and requirements of the Texas Higher Education Coordinating Board. Based upon the past work performed and fees expended, Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services, is recommending that we exercise the fourth year of our five- year option on basic auditing services for the 2022-2023 fiscal year as follows: Snow Garrett Williams for a total cost of \$68,850.00. The recommendation was made that the Board of Trustees approve renewal to Snow Garrett Williams, Certified Public Accountants, as financial auditors for 2022-2023 fiscal year as presented. *Attached is the Tabulation on Renewal of Independent Audit Services #RFQ-01-18, submitted by Dr. Andra R. Cantrell, executive vice-president of financial & administrative affairs.*

Renewal of Independent
Audit Services
#RFQ-01-18

Weatherford College Technology Services has a current contract for network security monitoring with SecureWorks, Inc. under DIR-TSO-4288 contract. In April 2022, a credible cybersecurity threat made it prudent to engage an external service for cybersecurity incident response with an appropriate degree of urgency. Although not available for procurement under the existing DIR contract, an incident response team was immediately available within the SecureWorks Inc., which could utilize and extend the network monitoring service already in place. As allowed under procedure 16.7 Emergency Purchases of \$50,000 or More, a scope of work and subsequent purchase order was issued in the amount of \$33,600. A blanket order in the amount of \$75,000 was issued at a later date for additional consulting hours. Pursuant to the referenced procedure, the emergency purchase is being submitted to the Board of Trustees for ratification, after purchase, for a total amount of \$108,600 by Dr. Priscilla Parsons, executive director of technology services and Dr. Andra Cantrell, executive vice-president of financial & administrative affairs. It was recommended that the Board of Trustees approve Ratification of Emergency

Ratification of
Emergency Purchase for
Cybersecurity Incident
Response Consulting
Services

Purchase for Cybersecurity Incident Response Consulting Services as presented; *submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs.*

Weatherford College Technology Services has a current contract for network security monitoring with SecureWorks, Inc. under DIR-TSO-4288 contract. Monitoring desktop computers as well as servers in addition to the current service to monitor our network would strengthen the information security posture of Weatherford College, provide necessary post-incident monitoring, and allow enhanced alerting and responsiveness if a future cybersecurity incident were to occur. The enhance monitoring service is available under the existing DIR-TSO-4288 contract for an additional cost. The net cost increase for the remainder of fiscal year 2021-2022 is \$3,152.06. To comply with requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Priscilla Parsons, Executive Director of Technology Services and Mrs. Jeanie Hobbs, Director of Purchasing, recommend approval of this purchase for the total cost of \$77,781.44. The recommendation was that the Board of Trustees approve DIR-TSO-4288 Contract for Enhanced Cybersecurity Monitoring Service as presented. *Attached is the Price Quotation from Carahsoft Technology Corp (SecureWorks, Inc. reseller) for the period through August 31, 2022 submitted by Dr. Andra R. Cantrell, executive vice-president of financial and administrative affairs.*

DIR-TSO-4288 Contract
for Enhanced
Cybersecurity
Monitoring Service

Canvas by Instructure was implemented as the college-wide Learning Management System in 2017. Canvas provides the underlying instructional technology for all online courses and is also used to augment face-to-face instruction. Canvas is delivered as a cloud-based solution, available only through Instructure, and is billed through an annual subscription. The annual subscription is based on the Student Full Time Equivalency (FTE) as published in the Weatherford College Institutional Profile published by the National Center for Education Statistics IPEDS Data Center. Instructure offers a multi-year subscription, paid annually, that will reduce our total spend over a 5-year period as well as provide known budgetary costs for future expenses. To comply with requirements for all products and services of \$50,000.00 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Priscilla Parsons, Executive Director of Technology Services and Mrs. Jeanie Hobbs, Director of Purchasing, recommend approval of this purchase for the total 5-year cost of \$262,082.28. *Attached is the Services Order Form from Instructure for 5-year Cloud Subscription, submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs.*

Renewal of
Canvas Learning
Management System

Weatherford College utilizes the Texas Association of School Boards (TASB) Policy Service for legal and local policies contained in the Weatherford College Board Policy Manual. TASB provides ongoing updates for college districts to ensure that the Manual is current and reliable. The most recent update by TASB is #43. TASB updates legal policies in the Manual based on changes in state or federal laws. Board of Trustees action is not permitted on legal policies since they are mandated through state or federal law. However, it is recommended that the Board review updates to the legal policies. In addition, TASB recommends updates to "local" policies, which the Board of Trustees may approve as written, or amended, to ensure that the College's local policies are consistent with recent changes in legislation and legal policies, submitted by Paul Williams, human resources director.

TASB
Policy Service
TASB Policy Service
Update #43

Weatherford College utilizes the Texas Association of School Boards (TASB) Policy Service for legal and local policies contained in the Weatherford College Board Policy Manual. Attached are local policies that have been updated to include title changes and assignment of duties due to a divisional reorganization along with explanatory notes regarding the recommended changes, submitted by Paul Williams, human resources director.

TASB Policy Updates to
Reflect Title Changes

The Board of Trustees is asked to authorize the administration to proceed with a proposal to the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools (SACS) for a new Associate of Applied Science Degree Program in Automotive Technologies. The proposed program will be offered in partnership with the Gilchrest Automotive Group, using equipment and facilities at one or more of the Gilchrest sites. It was recommended that the Board of Trustees authorizes the administration to proceed with a proposal to the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools (SACS) for a new Associate of Applied Science Degree Program in Automotive Technologies, submitted by Michael Endy, vice president of academics and student services.

Associate of Applied
Science Degree and
Certificate program for
Automotive Technology

Ms. Morris made the motion to approve the Consent Agenda as presented.
Mr. Dowd seconded and the motion carried unanimously.

Consent Agenda
799-1
Approved

On June 28, 2022, Weatherford College received three proposals from contractors on the requested Betty Jo Graber Gym Re-Roofing Project. Castro Roofing of Texas LLC, Texas Fifth Wall Roofing Systems Inc. and Wrangler Roofing Inc. all provided proposals that meet our specifications as prepared by Hahnfeld Hoffer Stanford architects. The proposals have been reviewed and are being evaluated based on the established criteria and relative weights by Dr. Andra Cantrell, executive vice-president of financial & administrative affairs; Jon Stark, facilities manager with CBRE and Eric Hahnfeld, architect with

Proposals on Re-Roofing
Project for Betty Jo
Graber Gym
#RFP-13-22
799-2
Not approved

Hahnfeld Hoffer Stanford. Ms. Morris made the motion to put the project out for another bid due to concerns given in Public Comment from David Vandecar of Castro Roofing. Dr. Dixon seconded and the motion carried unanimously. Item submitted by Dr. Andra R. Cantrell, executive vice-president of financial & administrative affairs.

The following reports were submitted to the Board:

Reports

- a. Academic and Student Services Update submitted by Michael Endy, Vice President of Instruction and Student Services
- b. Proposed 2022-23 Budget Presentation submitted by Dr. Andra R. Cantrell, executive vice-president of financial & administrative affairs
- c. Robotics Report presented by Bill Alexander, program director of industrial and automation of Weatherford College Workforce Education

President Farmer discussed the following tentative future agenda items:

Future Agenda Items

- a. August 9, 2022 – Board Workshop @ 2 pm
- b. August 11, 2022 – Regular Meeting and Proposed Tax Rate @ 2 pm
- c. August 22, 2022 – Tax Hearing @ Noon
- d. August 30, 2022 – Called Meeting to Adopt Budget and Tax Rate @ 2 pm
- e. Future Board Meeting Dates and Times, Policy BD (Local)

Vice President Brent Baker made the following announcements:

Announcements

- July 23 and 24, Children's Summer Stage Production-Alkek Fine Arts Theatre
- July 30 and 31, Little Red Ridinghood, Saturdays 11 a.m., Sundays 2 p.m.
- July 29 - July 30 WC International Piano Competition-Alkek Fine Arts Theatre
- August 12-14, Summer Stage Production-Alkek Fine Arts Theatre
- August 19-21, Bye Bye Birdie, 7:30 p.m., Sundays 2 p.m.
- August 22, Fall semester begins

The Board of Trustees entered into Closed Session at 2:40 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074,

Closed Session

The Board reconvened in Open Session at 3:42 p.m.

Open Session

No action was made regarding Real Property

Real Estate
799-3
No action

Ms. Morris made the motion to revise TASB DEB(Local) Policy by authorizing the waiver of tuition and all fees for part-time and full-time employees, Board members, and their dependents by striking the words “compulsory” and “other miscellaneous fees” from the current policy, as recommended by the College President, Dr. Tod Allen Farmer. Attached is current DEB (Local) Policy. Mr. Bailey seconded and the motion carried unanimously.

Personnel Matters
799-4
Approved

At 3:46 p.m., Mr. Bailey made the motion to adjourn the meeting. Mr. Dowd seconded and the motion carried unanimously.

Motion to Adjourn
799-5
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: August 11, 2022

AGENDA ITEM #4.b.

SUBJECT: Financial Report Ending July 31, 2022

INFORMATION AND DISCUSSION: The cash balance as of July 31, 2022 is \$77,551,787.96. This is an increase of \$14,159,716.56 from last year at July 31, 2021. The operating statement at July 31, 2022 indicates that total revenues collected are \$74,993,160 or 98.88% of budget. Total expenditures are \$64,869,096 or 86.42% of budget.

RECOMMENDATION: That the Board approves the financial reports ending July 31, 2022 as presented.

ATTACHMENTS: Cash Balance Reports and Operating Statements at July 31, 2022.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
July 31, 2022**

<u>Unrestricted Funds</u>	Checking	Investments	Payroll & Petty Cash	Total
Beginning Balance	7,971,836.09	45,539,598.70	3,745.00	53,515,179.79
Deposits	5,181,586.71	23,206.54	-	5,204,793.25
Disbursements	(8,456,130.59)	-	-	(8,456,130.59)
Ending Balance	4,697,292.21	45,562,805.24	3,745.00	50,263,842.45

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	4,697,292.21	45,562,805.24	50,260,097.45
Payroll	-	-	-
Petty cash	3,745.00	-	3,745.00
Sub-total	4,701,037.21	45,562,805.24	50,263,842.45
Restricted Funds:			
Scholarships & Loans	\$15,614.18	\$2,823,381.58	\$2,838,995.76
Schropshire Cap. Impr.	\$321,617.89	\$0.00	\$321,617.89
Construction	\$0.33	\$0.00	\$0.33
Debt Service	\$21,501,389.35	\$1,953,897.04	\$23,455,286.39
Interest & Sinking	\$47,045.14	\$0.00	\$47,045.14
Contingency Reserves	625,000.00	\$0.00	\$625,000.00
Sub-total	22,510,666.89	4,777,278.62	27,287,945.51
Grand Total	27,211,704.10	50,340,083.86	77,551,787.96

Recap of Investments

Investments	Current Value 7/31/2022	Rate
<u>Prosperity Bank</u> Money Market Account	50,340,083.86	1.40%
Total Investments	<u>50,340,083.86</u>	

WEATHERFORD COLLEGE
STATEMENT OF REVENUES
July 31, 2022

	2020-2021			2021-2022			
	Amended Budget	Received 7/31/2021	% of Budget	Amended Budget	Received 7/31/2022	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,439,035	\$ 4,428,647	99.77%	\$ 4,779,591	\$ 4,940,695	\$ (161,104)	103.37%
Out-of District Resident	\$ 5,699,818	\$ 5,740,795	100.72%	\$ 6,254,122	\$ 6,649,025	\$ (394,903)	106.31%
Out-of District Resident - EC Granbury	\$ 277,437	\$ 245,686	88.56%	\$ 302,405	\$ 174,696	\$ 127,709	57.77%
Out-of District Resident - Wise County	\$ 1,790,949	\$ 1,694,429	94.61%	\$ 1,855,016	\$ 1,879,013	\$ (23,997)	101.29%
Non-Resident	\$ 668,503	\$ 682,305	102.06%	\$ 741,315	\$ 947,417	\$ (206,102)	127.80%
Differential Tuition	\$ 864,240	\$ 841,344	97.35%	\$ 867,840	\$ 1,058,575	\$ 840,224	121.98%
State Funded Continuing Education	\$ 779,800	\$ 569,188	72.99%	\$ 555,000	\$ 628,299	\$ (73,299)	113.21%
Non-State Funded Continuing Education	\$ 27,800	\$ 68,388	246.00%	\$ 21,200	\$ 65,048	\$ (43,848)	306.83%
Total Tuition	<u>\$ 14,547,582</u>	<u>\$ 14,270,782</u>	<u>98.10%</u>	<u>\$ 15,376,489</u>	<u>\$ 16,342,769</u>	<u>\$ 64,679</u>	<u>106.28%</u>
Fees							
General Fee	\$ 1,982,011	\$ 1,976,948	99.74%	\$ 1,957,606	\$ 2,635,915	\$ (678,309)	134.65%
Laboratory Fee	\$ 326,104	\$ 325,717	99.88%	\$ 349,723	\$ 346,495	\$ 3,228	99.08%
Total Fees	<u>\$ 2,308,115</u>	<u>\$ 2,302,665</u>	<u>99.76%</u>	<u>\$ 2,307,329</u>	<u>\$ 2,982,410</u>	<u>\$ (675,081)</u>	<u>129.26%</u>
Allowances and Discounts							
Bad Debt Allowance	\$ (55,000)	\$ -	0.00%	\$ (52,500)	\$ -	\$ (52,500)	0.00%
Remissions and Exemptions	\$ (1,663,999)	\$ (1,580,207)	94.96%	\$ (1,555,000)	\$ (1,609,323)	\$ 54,323	103.49%
Total Allowances and Discounts	<u>\$ (1,718,999)</u>	<u>\$ (1,580,207)</u>	<u>91.93%</u>	<u>\$ (1,607,500)</u>	<u>\$ (1,609,323)</u>	<u>\$ 1,823</u>	<u>100.11%</u>
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 6,686,445	\$ 2,872,389	42.96%	\$ 10,224,175	\$ 6,147,301	\$ 4,076,874	60.13%
State Grants and Contracts	\$ 5,524	\$ 25,490	461.44%	\$ 111,245	\$ 435,015	\$ (323,770)	391.04%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
Local Grants & Contracts	\$ 3,518,100	\$ 3,524,395	100.18%	\$ 3,541,279	\$ 3,501,766	\$ 39,513	98.88%
Sales & Services of Educational Activities	\$ 105,000	\$ 37,913	36.11%	\$ 50,500	\$ 56,532	\$ (6,032)	111.94%
Investment income - Program Restricted	\$ 48,750	\$ 37,888	77.72%	\$ 54,750	\$ 39,975	\$ 14,775	73.01%
Other Operating Revenues	\$ 315,000	\$ 295,835	93.92%	\$ 394,000	\$ 408,699	\$ (14,699)	103.73%
Total Additional Operating Revenues	<u>\$ 10,678,819</u>	<u>\$ 6,793,910</u>	<u>63.62%</u>	<u>\$ 14,375,949</u>	<u>\$ 10,589,287</u>	<u>\$ 3,786,662</u>	<u>73.66%</u>
Auxiliary Income							
Bookstore	\$ 158,733	\$ 128,307	80.83%	\$ 140,864	\$ 146,724	\$ (5,860)	104.16%
Cafeteria	\$ 781,500	\$ 630,210	80.64%	\$ 650,000	\$ 785,905	\$ (135,905)	120.91%
Dormitory	\$ 1,113,340	\$ 1,059,402	95.16%	\$ 1,036,440	\$ 1,255,928	\$ (219,488)	121.18%
Intercollegiate Athletics	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
Student Services	\$ 250,000	\$ 226,926	90.77%	\$ 227,988	\$ 219,560	\$ 8,428	96.30%
Carter Agricultural Center	\$ 42,500	\$ 30,004	70.60%	\$ 27,000	\$ 24,337	\$ 2,663	90.14%
Total Auxiliary Enterprises	<u>\$ 2,346,073</u>	<u>\$ 2,074,849</u>	<u>88.44%</u>	<u>\$ 2,082,292</u>	<u>\$ 2,432,453</u>	<u>\$ (350,161)</u>	<u>116.82%</u>
Total Operating Revenues	<u>\$ 28,161,590</u>	<u>\$ 23,861,998</u>	<u>84.73%</u>	<u>\$ 32,534,559</u>	<u>\$ 30,737,596</u>	<u>\$ 2,827,922</u>	<u>94.48%</u>
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 9,059,678	\$ 9,030,945	99.68%	\$ 8,925,333	\$ 8,077,427	\$ 847,906	90.50%
State Group Insurance	\$ -	\$ 1,585,304	-	\$ -	\$ 1,600,234	\$ (1,600,234)	100.00%
State Retirement Matching	\$ -	\$ 526,879	-	\$ -	\$ 547,703	\$ (547,703)	100.00%
State Appropriations-Other	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
Professional Nursing Shortage Reduction	\$ 155,452	\$ 277,271	178.36%	\$ 155,452	\$ 141,686	\$ 13,766	91.14%
Total State Appropriations	<u>\$ 9,215,130</u>	<u>\$ 11,420,398</u>	<u>123.93%</u>	<u>\$ 9,080,785</u>	<u>\$ 10,367,050</u>	<u>\$ (1,286,265)</u>	<u>114.16%</u>
Maintenance Ad Valorem Taxes-Parker County	\$ 17,549,994	\$ 17,934,914	102.19%	\$ 19,864,125	\$ 20,317,013	\$ (452,888)	102.28%
Debt Service Ad Valorem Taxes	\$ 594,200	\$ 681,122	114.63%	\$ 597,400	\$ 591,621	\$ 5,779	99.03%
Federal Grants and Contracts (Non-Operating)	\$ 8,294,090	\$ 7,188,415	86.67%	\$ 11,987,997	\$ 11,070,123	\$ 917,874	92.34%
Lost Revenue Reimbursement	\$ -	\$ 1,325,079	-	\$ -	\$ 1,125,776	\$ (1,125,776)	100.00%
Gifts	\$ 404,501	\$ 1,350,053	333.76%	\$ 591,504	\$ 662,770	\$ (71,266)	112.05%
Investment Income	\$ 225,000	\$ 96,423	42.85%	\$ 125,000	\$ 121,212	\$ 3,788	96.97%
Contributions in Aid of Construction	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
Total Non-Operating Revenue	<u>\$ 36,282,915</u>	<u>\$ 39,996,404</u>	<u>110.23%</u>	<u>\$ 42,246,811</u>	<u>\$ 44,255,564</u>	<u>\$ (2,008,753)</u>	<u>104.75%</u>
Budgeted Transfers	\$ 1,235,229	\$ -	-	\$ 1,064,934	\$ -	\$ 1,064,934	-
TOTAL	<u>\$ 65,679,734</u>	<u>\$ 63,858,402</u>	<u>97.23%</u>	<u>\$ 75,846,304</u>	<u>\$ 74,993,160</u>	<u>\$ 1,884,103</u>	<u>98.88%</u>

WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
July 31, 2022

	2020-2021			2021-2022			
	Amended Budget	Expended 7/31/2021	% of Budget	Amended Budget	Expended 7/31/2022	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,872,504	\$ 14,674,114	92.45%	\$ 15,583,493	\$ 14,743,370	\$ 840,123	94.61%
Public Service	\$ 14,860	\$ 11,570	77.86%	\$ 740,869	\$ 140,674	\$ 600,195	18.99%
Academic Support	\$ 4,130,798	\$ 3,453,244	83.60%	\$ 4,153,384	\$ 3,589,192	\$ 564,192	86.42%
Student Services	\$ 2,493,826	\$ 2,195,108	88.02%	\$ 2,587,205	\$ 1,857,399	\$ 729,806	71.79%
Institutional Support	\$ 9,736,444	\$ 8,166,988	83.88%	\$ 10,119,938	\$ 8,024,524	\$ 2,095,414	79.29%
Operation & Maint. of Plant	\$ 9,806,466	\$ 6,473,527	66.01%	\$ 7,946,845	\$ 6,100,636	\$ 1,846,209	76.77%
Scholarships and Fellowships	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
Staff Benefits	\$ 675,000	\$ 580,910	86.06%	\$ 725,000	\$ 610,938	\$ 114,062	84.27%
Total Unrestricted Educational Activities	\$ 42,729,898	\$ 35,555,460	83.21%	\$ 41,856,734	\$ 35,066,732	\$ 6,790,002	83.78%
Restricted							
Instruction	\$ 245,333	\$ 327,237	133.38%	\$ 424,729	\$ 294,715	\$ 130,014	69.39%
Public Service	\$ -	\$ 2,556	100.00%	\$ 3,000	\$ 5,907	\$ (2,907)	196.89%
Academic Support	\$ -	\$ -	0.00%	\$ 15,529	\$ 2,226	\$ 13,303	14.34%
Student Services	\$ 4,945,662	\$ 2,570,930	51.98%	\$ 8,744,163	\$ 5,555,641	\$ 3,188,522	63.54%
Institutional Support	\$ 5,524	\$ -	0.00%	\$ 6,245	\$ 1,009	\$ 5,236	16.16%
Operation & Maint. of Plant	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Scholarships and Fellowships	\$ 10,452,008	\$ 9,306,568	89.04%	\$ 14,540,466	\$ 13,550,060	\$ 990,406	93.19%
Staff Benefits	\$ -	\$ 2,112,183	100.00%	\$ -	\$ 2,147,937	\$ (2,147,937)	100.00%
Total Restricted Educational Activities	\$ 15,648,527	\$ 14,319,474	91.51%	\$ 23,734,132	\$ 21,557,495	\$ 2,176,637	90.83%
Total Educational Activities	\$ 58,378,425	\$ 49,874,934	85.43%	\$ 65,590,866	\$ 56,624,228	\$ 8,966,638	86.33%
Auxiliary Enterprises	\$ 3,201,039	\$ 2,282,899	71.32%	\$ 3,407,989	\$ 2,741,631	\$ 666,358	80.45%
Depreciation Expense - Buildings and and Land Improvements	\$ -	\$ 1,069,615	100.00%	\$ 1,166,578	\$ 1,103,597	\$ 62,981	94.60%
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 605,627	100.00%	\$ 660,689	\$ 619,069	\$ 41,620	93.70%
Total Operating Expenses	\$ 61,579,464	\$ 53,833,075	87.42%	\$ 70,826,122	\$ 61,088,524	\$ 9,737,598	86.25%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 380,364	\$ 909,078	239.00%	\$ 1,686,108	\$ 2,005,288	\$ (319,180)	118.93%
Gain/Loss on Disposal of Fixed Assets	\$ (10,000)	\$ (21,890)	218.90%	\$ (15,000)	\$ (859,826)	\$ 844,826	5732.18%
Other non-operating expense	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,349,349	\$ 1,296,220	96.06%	\$ 1,499,565	\$ 1,499,564	\$ 1	100.00%
Capital Outlay (Non-Construction)	\$ 2,285,690	\$ 713,701	31.22%	\$ 1,065,108	\$ 1,135,546	\$ (70,438)	106.61%
TOTAL	\$ 65,584,867	\$ 56,730,185	86.50%	\$ 75,061,903	\$ 64,869,096	\$ 10,192,807	86.42%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: August 11, 2022

AGENDA ITEM #4. c.

SUBJECT: Future Board Meeting Dates and Times – Policy BD (Local)

INFORMATION AND DISCUSSION: Policy BD (Local) states that the dates and times for regular board meetings for the succeeding fiscal year shall be approved in August of each year. Additional called or special meetings may be set with 72 hours' notice according to Education Code 551.043

Administration recommends the following dates and times for Trustees meetings for next year. All regular meetings would begin at 2:00 p.m., unless the Board directs otherwise.

2022

September 8
October 13
November 10
December 8

2023

January 12
February 9
March 9
April 13
May 11
June 8
July 13
August 10

RECOMMENDATION: That the Board of Trustees approves the recommended regular meeting dates and times for the 2022-23 fiscal year.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Tod Allen Farmer, President



**Weatherford College Board of Trustees
Consent Agenda**

DATE: August 11, 2022

AGENDA ITEM #4. d.

SUBJECT: Disposal of Obsolete and Surplus Items Through E-waste Recycling & Online Auction

INFORMATION AND DISCUSSION: According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of by e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #620-20. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

RECOMMENDATION: That the Board of Trustees authorize disposal of obsolete and surplus items as presented.

ATTACHMENTS: Weatherford College Obsolete and Surplus Items

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President for Financial & Administrative Affairs

Lot #	Title including Quantity (Only use 45 Characters)	Description including dimensions, working condition, etc... (Unlimited characters but do not use "quotation marks")	Item Physical Address	Contact Person Name	Contact Person Phone	Contact Person Email	Preview Dates / Times (TBD)	Removal Dates / Times: (TBD)
1	Laptop Chraging Cart	Bretford Laptop Charging Cart, Model T4710LL/B	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
2	Laptop Chraging Cart	Bretford Laptop Charging Cart, Model LAP24ERBFR-GM	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
3	Laptop Chraging Cart	Bretford Laptop Charging Cart, Model LAP24ERBFR-GM	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
4	(2) Desks	White Top 30"H X 24" X 48", Blue Top 30"H X 29" X 42"	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
5	HON Desk	HON Office Desk W/ Right Returnj	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
6	HON Desk	HON Office Desk W/ Right Return	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
7	Miller Welder	Miller Dialarc 250-AC/DC Welder, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
8	Miller Welder	Miller Dialarc 250-AC/DC Welder, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
9	Miller Welder	Miller Dialarc 250-AC/DC Welder, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
10	Ipad Charging Cart	Bretford Ipad Charging Cart, Model TL474LL/A	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
11	Weeded Library Books	1 Pallet of Weeded Out Library Books	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
12	HON Desk	HON Office Desk W/ Lef Return	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
13	HON File Cabinet	HON 4 Drawer File Cabinet, 60"H X 36" X 19"	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
14	A/V Lecturn	A/V Lecturn	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
15	HON Desk and Bookshelf	HON Desk and Bookshelf	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only



Lot 1



Lot 2



Lot 3



Lot 4



Lot 5



Lot 6



Lot 7



Lot 8



Lot 9



Lot 10



Lot 11



Lot 12



Lot 13



Lot 14



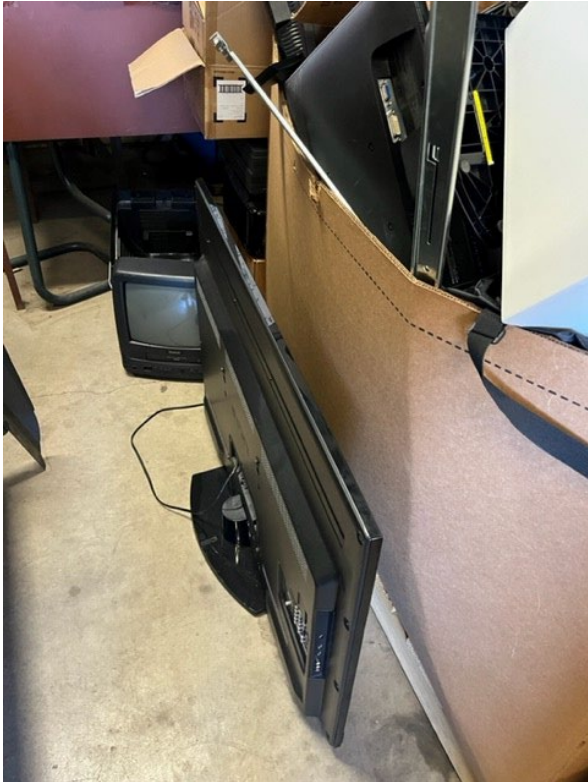
Lot 15

E-waste July 22'

INV#	DATE	VENDOR	PO #	ACCT.#	DEPT	CATEGORY DESC.	DETAILED DESC.	MAKE/MFR.	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	54950	55000
21038	06/02/05	ASI COMPUTERS A	53507	10-1-1120	10-1-1120	COMPUTERS AND EQUIPMENT	COLOR DOCUMENT SCANNER	CANON	DR3080C	DF303558	EC	BUSI	103B		\$2,459.00	
21930	1/9/08	APPLE INC	81843	10-1-2030	10-1-6020	COMPUTERS AND EQUIPMENT	MONITOR	APPLE	30" HD	CY7470R0XMP	EC	LIBR	A/V		\$1,599.00	
21742	5/17/07	CDW-G COMPUTE	73648	10-1-2065	10-1-2030	COMPUTERS AND EQUIPMENT	NETWORK STORAGE	BUFFALO TECHNOLOGY	TERASTATION	15810361018376GN	EC	TECH	100		\$742.00	
25158	03/30/11	DELL USA	13027	10-1-4112	10-1-4112	COMPUTERS AND EQUIPMENT	LAPTOP	DeII USA	E6510	32Q24Q1	EC	ACAD	218	L Gouge	\$1,188.72	
24505	04/02/15	APPLE INC	52680	10-1-4136	10-1-4136	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE INC	A1398	C02PG7X5G3QC	EC	FINE	122	J. NICIKOWSKI	\$1,817.00	
25374	01/04/11	AVES AUDIO VISU	11754	10-1-5143	10-1-4160	AUDIO VISUAL EQUIPMENT	AVR SCALER	KRAMER	VP-728	09100463400078	EC	LART	118		\$878.00	
25376	01/04/11	RGB SYSTEMS	11732	10-1-5143	10-1-4160	AUDIO VISUAL EQUIPMENT	MEDIA LINK CONTROLLER	EXTRON	MLC226	A0AS20G	EC	LART	118		\$1,270.20	
25713	01/31/13	DELL USA	32208	10-1-5144	10-1-5144	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6530	2P24CW1	WC	704	107B	L. REA	\$1,045.36	
25886	08/15/13	DELL USA	34334	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6530	21MJNX1	EC	STSV	102		\$900.85	
25887	08/15/13	DELL USA	34334	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6530	CGMJNX1	EC	STSV	102		\$900.85	
22039	5/5/08	DELL USA	83406	10-1-6000	10-1-4145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	755 USFF	4LW67G1	EC	LIBR	WRITING CENTER	LOANER	\$1,025.00	
25010	09/27/10	COMPUTERLAND	10529	10-1-6000	10-1-4160	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	NEC	NP510W	0800132FF	EC	LART	118		\$880.00	
25404	08/01/11	BBVA	13995A	10-1-6000	10-1-6020	COMPUTERS AND EQUIPMENT	DESKTOP	APPLE	MAC PRO	YM103014EUE	EC	LIBR	A/V	Trade 21944	\$4,066.98	
22806	11/10/09	LAERDAL MEDICA	01105	30-1-1040	10-1-5148	MODELS AND MANIKINS	APTICS DEVICE	LAERDAL	280-00001	280V1V21091487-C	EC	HLSC	209			\$11,025.18
27210	01/09/17	POCKET NURSE EN	72123	30-1-4001	10-2-5148	MEDICAL EQUIPMENT	IV PUMP	ALARIS	8100	4000217	NC	WCWC	108		\$1,684.16	
22980	08/30/10	LAERDAL MEDICA	05071	30-1-4110	10-1-5145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL	RD637-4X84P-WXCKV	WWP3V-RYVDF	EC	JKBN	117	EMS LAB		\$6,554.18
22985	08/30/10	BOUND TREE MED	04924	30-1-4110	10-1-5145	MEDICAL EQUIPMENT	MONITOR / DEFIBULATOR	PHILIPS	MRX M3536A1	US00544099	EC	JKBN	117	EMS LAB		\$15,382.66
21151	09/27/05	AVES AUDIO VISU	60541	30-1-5426	10-1-6020	AUDIO VISUAL EQUIPMENT	DOCUMENT CAMERA	ELMO	HV-5100XG	562320	EC	LIBR	TECH STOP		\$2,033.00	



Picture 1



Picture 2



Picture 3



Picture 4



Picture 5



**Weatherford College Board of Trustees
Consent Agenda**

DATE: August 11, 2022

AGENDA ITEM #4.e.

SUBJECT: Revise Purchasing Policy requiring Written Quotations for Purchases \$5,000 and Above to \$10,000 and Above to be Effective September 1, 2022

INFORMATION AND DISCUSSION: The current Weatherford College Purchasing Policy 16.3 Quotations for Purchases More Than \$5,000 But Less Than \$50,000, requires Purchasing Department personnel to secure three written quotations for anticipated campus-wide collective purchases for a 12-month period for related categories.

This revision to increase the Written Quotation threshold will provide greater efficiency and faster turnaround time to better serve the departments. In a survey sent to community college purchasing departments, there are eleven with \$10,000 threshold, one with \$5,000, one with \$25,000 and one with \$50,000 for Written Quotations. Jeanie Hobbs, Director of Purchasing, recommends revision of the Weatherford College Purchasing Policy requiring Written Quotations for Purchases \$5,000 and above to \$10,000 and above as requested.

RECOMMENDATION: That the Board of Trustees revise Purchasing Policy requiring Written Quotations for Purchases \$5,000 and Above to \$10,000 and Above effective September 1, 2022 as presented.

ATTACHMENTS: None

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President for Financial & Administrative Affairs



**Weatherford College Board of Trustees
Consent Agenda**

DATE: August 11, 2022

AGENDA ITEM# 4.f.

SUBJECT: Authorization to Proceed with Proposal of New Associate of Applied Science in Degree Program in Early Childhood Education the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools (SACS)

INFORMATION AND DISCUSSION: The Board of Trustees is asked to authorize the administration to proceed with a proposal to the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools (SACS) for a new Associate of Applied Science Degree Program in Early Childhood Education.

RECOMMENDATION: The Board of Trustees authorizes the administration to proceed with a proposal to the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools (SACS) for a new Associate of Applied Science Degree Program in Early Childhood Education.

ATTACHMENTS: None

SUBMITTED BY: Michael Endy, Vice President of Academic Services



Weatherford College Board of Trustees

DATE: August 11, 2022

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Appointment of Prosperity Bank Credit Card Account Administrators

INFORMATION AND DISCUSSION: At the June 9, 2022 Board meeting, the Board gave authorization to open a revolving credit card account with Prosperity Bank with a combined \$150,000 credit limit. Prosperity Bank needs formal action from the Board to designate an administrator and a backup administrator over the Prosperity Bank credit card accounts. These individuals will have authority to call customer service or the credit card department and obtain information about the credit card account as well as sign requests to order new cards, close cards, and change credit limits of the cards. Administration recommends that Andra R. Cantrell, Executive Vice President of Financial & Administrative Services, and Lisa Simons, Controller, be appointed as the administrator and backup administrator over the Prosperity Bank credit card accounts.

RECOMMENDATION: That the Board of Trustees of Weatherford College appoints Andra R. Cantrell (Executive Vice President of Financial & Administrative Services) and Lisa Simons (Controller) as administrators over the Prosperity Bank credit card accounts. These individuals will have authority to call customer service or the credit card department and obtain information about the credit card accounts as well as sign requests to order new cards, close cards, and change credit limits of the cards.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



Weatherford College Board of Trustees

DATE: August 11, 2022

AGENDA ITEM# #6

SUBJECT: Consideration and Possible Action: Proposal of the 2022 Ad Valorem Tax Rate and Scheduling of Public Hearing

INFORMATION AND DISCUSSION: The 2022 Appraisal Roll for Weatherford College was certified at \$19,914,879,443 on July 19, 2022 by Rick Armstrong, Chief Appraiser for the Parker County Appraisal District. This calculation represents an increase of 11.1% or \$1,991,198,074 over the 2021 certified value of \$17,923,681,369.

Attached you will find the 2022 Tax Rate Calculation Worksheet prepared by the Parker County Appraisal District. The 2022 no-new-revenue tax rate (the NNR tax rate), previously called the effective rate, stipulated is \$0.116449 and the voter-approval tax rate (the VA tax rate, previously called the rollback tax rate) rate of \$0.123196.

The administration at this time is recommending no increase in the overall tax rate of \$0.122476 in an effort to remain at a sufficient rate of revenue to fund the necessary budget for the 2022-23 fiscal year and meet the needs of the college. The \$0.122476 rate is above the NNR tax rate but under the VA tax rate. A balanced budget has been developed which totals \$73,562,916. The total rate required of \$0.122476 equates to a 5.2% increase above the NNR rate and is sufficient to fund the 2022-23 budget.

As required by law, it will be necessary for the Board to propose a tax rate sufficient to fund the 2022-23 budget. A proposal of a rate above the 2022 NNR tax rate will require the Board to take a vote on the proposed tax rate and set a time for one public hearing before a final tax rate can be adopted. The administration is proposing that the public hearing be scheduled for Monday, August 22, 2022 at 12:00 p.m. and the vote to approve the proposed tax rate be scheduled immediately following the hearing on Monday, August 22, 2022.

In summary, at the August 11, 2022 Board meeting, the Board must act to propose an ad valorem tax rate to be adopted at a called meeting on August 22, 2022. The time and place of the required hearing will be advertised as required by law. If there are any further questions concerning the tax rate, please feel free to call Dr. Andra Cantrell.

RECOMMENDATION: That the Board of Trustees propose to adopt the 2022 ad valorem tax rate of \$0.122476 on August 22, 2022 and confirm the tax hearing date and time of August 22, 2022 at 12:00



p.m. in the Community Room of the Emerging Technologies and Workforce Building and, immediately following the tax hearing, to vote to approve the 2022-23 budget and 2022 proposed tax rate.

ATTACHMENTS: 1) Certification of Appraisal Roll; and (2) 2022 Tax Rate Calculation Worksheet.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



PARKER COUNTY APPRAISAL DISTRICT
1108 SANTA FE DRIVE
WEATHERFORD, TEXAS 76086
TELEPHONE: 817-596-0077
FAX: 817-613-8096
parkercad@parkercad.org

STATE OF TEXAS

TEXAS PROPERTY TAX CODE SECTION 26.01

COUNTY OF PARKER

CERTIFICATION OF APPRAISAL ROLL

WEATHERFORD COLLEGE

I, Rick Armstrong, Chief Appraiser for the Parker County Appraisal District, to the best of my ability do solemnly swear that that the information below is the portion of the appraisal roll for the Parker County Appraisal District which lists property taxable by the above-named entity and constitutes their Certified Appraisal Roll for Tax Year 2022.

Signed on this 19 day of JULY, 2022.



Chief Appraiser
Rick Armstrong

CERTIFIED APPRAISAL ROLL INFORMATION

TOTAL MARKET VALUE	\$	27,249,699,619
TOTAL TAXABLE VALUE	\$	19,914,879,443
NEW IMPROVEMENT VALUE (added after January 1, 2021)	\$	1,000,069,364
FROZEN VALUE (Over 65 & Disabled Homesteads)	\$	3,348,807,893
FROZEN LEVY (Over 65 & Disabled Homesteads)	\$	2,800,353

Approval of the appraisal records by the Parker County Appraisal Review Board occurred on the 11th day of July, 2022.

2022 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

WEATHERFORD COLLEGE

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2021 total taxable value. Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 17,888,697,223
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 3,001,689,886
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 14,887,007,337
4.	2021 total adopted tax rate.	\$ 0.122476 /\$100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2021 ARB values:.....	\$ 55,504,360
	B. 2021 values resulting from final court decisions:.....	- \$ 44,605,461
	C. 2021 value loss. Subtract B from A. ³	\$ 10,898,899
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2021 ARB certified value:.....	\$ 0
	B. 2021 disputed value:.....	- \$ 0
	C. 2021 undisputed value. Subtract B from A. ⁴	\$ 0
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 10,898,899

¹ Tex. Tax Code § 26.012(14)

² Tex. Tax Code § 26.012(14)

³ Tex. Tax Code § 26.012(13)

⁴ Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 14,897,906,236
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁵	\$ 0
10.	2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2021 market value: \$ 36,235,351 B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value: + \$ 52,764,895 C. Value loss. Add A and B. ⁶	\$ 89,000,246
11.	2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021. A. 2021 market value: \$ 28,604,835 B. 2022 productivity or special appraised value: - \$ 219,330 C. Value loss. Subtract B from A. ⁷	\$ 28,385,505
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 117,385,751
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 14,780,520,485
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 18,102,590
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁹	\$ 23,856
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 18,126,446
18.	Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ A. Certified values: \$ 19,914,879,443 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 82,260 D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹² - \$ 0 E. Total 2022 value. Add A and B, then subtract C and D.	\$ 19,914,797,183

⁵ Tex. Tax Code § 26.012(15)⁶ Tex. Tax Code § 26.012(15)⁷ Tex. Tax Code § 26.012(15)⁸ Tex. Tax Code § 26.03(c)⁹ Tex. Tax Code § 26.012(13)¹⁰ Tex. Tax Code § 26.012(13)¹¹ Tex. Tax Code § 26.012, 26.04(c-2)¹² Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
A.	2022 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ _____ 0	
B.	2022 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ _____ 0	
C.	Total value under protest or not certified. Add A and B.	\$ _____ 0
20.	2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 3,348,807,893
21.	2022 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 16,565,989,290
22.	Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed. ¹⁸	\$ _____ 0
23.	Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. ¹⁹	\$ 1,000,069,364
24.	Total adjustments to the 2022 taxable value. Add Lines 22 and 23.	\$ 1,000,069,364
25.	Adjusted 2022 taxable value. Subtract Line 24 from Line 21.	\$ 15,565,919,926
26.	2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.116449/\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. ²¹	\$ _____/\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2021 M&O tax rate. Enter the 2021 M&O tax rate.	\$ 0.119032/\$100
29.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 14,897,906,236

¹³ Tex. Tax Code § 26.01(c) and (d)

¹⁴ Tex. Tax Code § 26.01(c)

¹⁵ Tex. Tax Code § 26.01(d)

¹⁶ Tex. Tax Code § 26.012(6)(B)

¹⁷ Tex. Tax Code § 26.012(6)

¹⁸ Tex. Tax Code § 26.012(17)

¹⁹ Tex. Tax Code § 26.012(17)

²⁰ Tex. Tax Code § 26.04(c)

²¹ Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 17,733,275
31.	Adjusted 2021 levy for calculating NNR M&O rate.	
	A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. + \$ 22,965	
	B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. - \$ 0	
	C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0	
	D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ 22,965	
	E. Add Line 30 to 31D.	\$ 17,756,240
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 15,565,919,926
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.114071 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³	
	A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0	
	B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴	
	A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. \$ 0	
	B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. - \$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

²³ [Reserved for expansion]²⁴ Tex. Tax Code § 26.044²⁵ Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	Rate adjustment for county indigent defense compensation. ²⁵ A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose. \$ _____ 0 B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. \$ _____ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ _____ 0.000000/\$100 D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ _____ 0.000000/\$100 E. Enter the lesser of C and D. If not applicable, enter 0.	\$ _____ 0.000000/\$100
37.	Rate adjustment for county hospital expenditures. ²⁶ A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ _____ 0 B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. \$ _____ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ _____ 0.000000/\$100 D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ _____ 0.000000/\$100 E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ _____ 0.000000/\$100
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information. A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. \$ _____ 0 B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ _____ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ _____ 0.000000/\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ _____ 0.000000/\$100
39.	Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ _____ 0.114071/\$100
40.	Adjustment for 2021 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. \$ _____ 0 B. Divide Line 40A by Line 32 and multiply by \$100 \$ _____ 0.000000/\$100 C. Add Line 40B to Line 39.	\$ _____ 0.114071/\$100
41.	2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ _____ 0.123196/\$100

²⁵ Tex. Tax Code § 26.0442²⁶ Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0.000000 /\$100
42.	Total 2022 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 0 B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 0 E. Adjusted debt. Subtract B, C and D from A.	\$ 0
43.	Certified 2021 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 0
44.	Adjusted 2022 debt. Subtract Line 43 from Line 42E.	\$ 0
45.	2022 anticipated collection rate. A. Enter the 2022 anticipated collection rate certified by the collector. ³⁰ 100.00 % B. Enter the 2021 actual collection rate. 98.34 % C. Enter the 2020 actual collection rate. 99.58 % D. Enter the 2019 actual collection rate. 99.64 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹	100.00 %
46.	2022 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 0
47.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 16,565,989,290
48.	2022 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.000000 /\$100
49.	2022 voter-approval tax rate. Add Lines 41 and 48.	\$ 0.123196 /\$100
D49.	Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

²⁷ Tex. Tax Code § 26.042(a)²⁸ Tex. Tax Code § 26.012(7)²⁹ Tex. Tax Code § 26.012(10) and 26.04(b)³⁰ Tex. Tax Code § 26.04(b)³¹ Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 16,565,989,290
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000 /\$100
55.	2022 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.116449 /\$100
56.	2022 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.116449 /\$100
57.	2022 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.123196 /\$100
58.	2022 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.123196 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 16,565,989,290
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100
62.	2022 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.123196 /\$100

³² Tex. Tax Code § 26.041(d)

³³ Tex. Tax Code § 26.041(i)

³⁴ Tex. Tax Code § 26.041(d)

³⁵ Tex. Tax Code § 26.04(c)

³⁶ Tex. Tax Code § 26.04(c)

³⁷ Tex. Tax Code § 26.045(d)

³⁸ Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	2021 unused increment rate. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.000000 / \$100
64.	2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.000000 / \$100
65.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0.000000 / \$100
66.	2022 unused increment rate. Add Lines 63, 64 and 65.	\$ 0.000000 / \$100
67.	2022 voter-approval tax rate, adjusted for unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.123196 / \$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2022 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.114071 / \$100
69.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 16,565,989,290
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.003018 / \$100
71.	2022 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.000000 / \$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.000000 / \$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

³⁹ Tex. Tax Code § 26.013(a)

⁴⁰ Tex. Tax Code § 26.013(c)

⁴¹ Tex. Tax Code §§ 26.0501(a) and (c)

⁴² Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022

⁴³ Tex. Tax Code § 26.063(a)(1)

⁴⁴ Tex. Tax Code § 26.012(8-a)

⁴⁵ Tex. Tax Code § 26.063(a)(1)

⁴⁶ Tex. Tax Code § 26.042(b)

⁴⁷ Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.122476/\$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000/\$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.122476/\$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 14,780,520,485
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 18,102,590
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 15,565,919,926
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0.000000/\$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.123196/\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ 0.116449/\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
Voter-approval tax rate.	\$ 0.123196/\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>50</u>	
De minimis rate.	\$ 0.000000/\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. ⁵⁰

print
here

Andra R. Cantrell

Printed Name of Taxing Unit Representative

sign
here

Andra R. Cantrell

Taxing Unit Representative

8/1/22

Date

⁴⁸ Tex. Tax Code §26.042(c)

⁴⁹ Tex. Tax Code §26.042(b)

⁵⁰ Tex. Tax Code §§ 26.04(c-2) and (d-2)



Weatherford College Board of Trustees

DATE: August 11, 2022

AGENDA ITEM #7

SUBJECT: Consideration and Possible Action: Determination of Prevailing Wage on Construction Projects for Fiscal Year 2022-2023

INFORMATION AND DISCUSSION: As required by the Texas Government Code 2258.022(a), the Board of Trustees, when contracting for a public work awarded by a political subdivision of the state, shall determine the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work. Subsection (1) and (2) go on to state the public body's options in fulfilling its statutory responsibility of determining prevailing wage rates as being:

1. Conducting a survey of the wages received by classes of workers employed on projects of a character similar to the contract work in the political subdivision of the state in which the public work is to be performed; or
2. Using the prevailing wage rate as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments.

Mr. Dan Curlee, General Counsel, has recommended Texas Government Code Section 2258.022(a), Subsection (2) as its option in determining the general prevailing wage rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing wage rate for legal holiday and overtime work as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.) and its subsequent amendments, for all the construction projects whose contracts are entered into and executed between September 1, 2022 and the end of the fiscal year on August 31, 2023.

RECOMMENDATION: That the Board of Trustees approve Texas Government Code Section 2258.022(a), Subsection (2) as its option in determining the general prevailing wage rate of per diem wages as presented.

ATTACHMENTS: Resolution Prevailing Wage Rate Determination for Fiscal Year 2022-2023

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Affairs

**BOARD RESOLUTION
PREVAILING WAGE DETERMINATION
FISCAL YEAR, 2022 – 2023
WEATHERFORD COLLEGE**

WHEREAS, Section 2258.022(a), of the Texas Government Code states: For a contract for a public work awarded by a political subdivision of the state, the public body shall determine the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work, and

WHEREAS, Section 2258.022(a) of the Texas Government Code Subsections (1) and (2) go on to state the public body's options in fulfilling its statutory responsibility of determining prevailing wage rates as being: (1) conducting a survey of the wages received by classes of workers employed on projects of a character similar to the contract work in the political subdivision of the state in which the public work is to be performed; or (2) using the prevailing wage rates as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments;

NOW THEREFORE BE IT RESOLVED that the Weatherford College Board of Trustees hereby selects Section 2258.022(a), Subsection (2) of the Texas Government Code as its option in determining the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments as can be found on the following web site (www.wdol.gov/dba.aspx#0), for all construction projects whose contracts are entered into and executed between September 1, 2022 and the end of fiscal year on August 31, 2023.

PASSED AND ADOPTED on this **11th day of August 2022**.

_____,
Mac Smith, Board Chair

ATTEST:

_____,
Lela Morris, Board Secretary/Treasurer



Weatherford College Board of Trustees Report

DATE: August 11, 2022

AGENDA ITEM# 8.a.

SUBJECT: Academic and Student Services Update

INFORMATION AND DISCUSSION:

SACS Approvals:

The Southern Association of Colleges and Schools Commission on Colleges granted approval for the Baccalaureate of Applied Technology Degree in Medical and Health Services Management as well as the Certificate and Associate of Applied Science Degree in Audio Engineering.

Unit Updates:

The Student Services Division has a new Assistant Vice President, Dr. Scott Tarnowieckyi. Dr. Tarnowieckyi. His team includes Mr. Doug Jefferson, Mr. Adam Finley, and supporting Student Service Staff. Mr. Jefferson leading departments associated with Student Development: Student Housing, Student Life, Advising. Mr. Finley, leading departments associated with Enrollment Management: Registrar, Admissions, Financial Aid.

Employer Needs Assessment/ Robotics, Automation, and Engineering:

The Hanover Research Group completed this study in late July. Key takeaways include:

- 1) Employers report a strong growth in the field of robotics and automation.
- 2) Employers say that they are focusing on the technical skills and work experience of candidates.
- 3) Employers indicate that they will be happy to partner with Weatherford College to establish workforce development programs.
- 4) Employers report difficulty hiring candidates with necessary soft skills—customer service, critical thinking, time management, professionalism—as well as with general business foundations.

WC administrative team members will meet with Hanover Group members in early August to delve into these data in more detail.

Pathways: Weatherford College In-Service for Fall 2022 will feature several pathways-related sessions including:

- Social Media Please Do's and Don'ts
- Professional Discourse and the Importance of Civility
- Excellence in Online Instruction
- Implementing and Scaling 8-Week Courses
- Investing in Student Success



The college-wide in-service meeting will be held on Wednesday, August 17, 2022, at the Alkek Fine Arts Center, with break-out sessions scheduled throughout the remainder of the week.

Numbers with Heart:

Coyote Clinic has moved from Coyote Village to LART 09 through 15. The new location is accessible to all students attending the Weatherford Campus who might experience physical or mental health needs. Our employees voluntarily vacated parking spaces 673 through 676 in the north lot—those closest to the clinic—for student/client use.

ATTACHMENTS: None

SUBMITTED BY: Mike Endy, Vice President of Instruction



Weatherford College Board of Trustees Report

DATE: August 11, 2022

AGENDA ITEM # 8.b.

SUBJECT: Annual Testing Report, Policy EFCD (Local)

INFORMATION AND DISCUSSION: EFCD (Local) policy requires the college president or designee to report to the Board annually concerning the testing center, including the number of tests administered and the funds received for administering the test.

ATTACHMENTS: TxCHSE Testing Center Report

SUBMITTED BY: Gwen Crabtree, Director of Testing

Texas High School Equivalency Exams					
Year	Tested	First Time	Retest/Finish	Passed	Revenue
GED					
Jan 1 - Dec 31, 2019	216	96	120	67	\$3,313.75
Jan 1 - Dec 31, 2020	95	34	61	18	\$1,332.50
Jan 1 - Dec 31, 2021	236	99	137	69	\$3,737.50
GED					
2019 Through June	127	55	72	45	\$1,875.00
2020 Through June	31	12	19	6	\$415.00
2021 Through June	143	65	78	39	\$2,212.50
2022 Through June	163	63	100	48	\$2,061.25
Total tested does not always reflect in the dollar amount.					
Pearson Vue pays for GED testing according to what section (time limit) the student took.					
Science	\$ 6.25				
Social Studies	\$ 8.75				
Math	\$ 10.00				
Reading Language Arts	\$ 13.75				
Number of GED tests given in 2022 through June is up by 14% from 2021 Through June.					



Weatherford College Board of Trustees Report

DATE: August 11, 2022

AGENDA ITEM# 8.c.

SUBJECT: Recycling Report

INFORMATION AND DISCUSSION:

Electric Vehicle Charging Stations:

On May 9th, 2022, Weatherford College was awarded the full grant amount of \$295,050.00 by the North Central Texas Council of Governments for the purchase of 6 dual head Level 2 chargers and 1 dual head Level 3 charger. The Electric Vehicle Charging Station Call grant allows Weatherford College to provide a total of 14 charging stations on campus for public use. Out of 11 applicants, Weatherford College was ranked the highest in the grant award selection process. Plans for charging station installations at the Wise County Campus are also in process. The charging stations on the main campus will open to the public during a campus-wide Earth Day event in 2023. Shanna Mello is the Earth Day event point of contact.

Recycling bins:

Current recycling efforts on campus include paper recycling bins located in each building on campus. Eight additional recycling bins have been purchased to expand the recycling efforts to include cans and plastic. The new recycling bins are designed with three compartments to accommodate cans and plastic bottles, paper, and waste. The business department anticipates the recycling bins to be delivered early August 2022.

Refillable water bottle initiative:

Along with electric vehicle charging stations and recycling efforts, the refillable water bottle stations on campus have reduced the amount of plastic generated by disposable water bottles. The main campus has 20 refill stations, which has saved 52,748 plastic water bottles from ending up in landfills around the county. The Wise County campus has 10 refill stations between the two campus buildings, saving 2,044 plastic water bottles. The Granbury campus utilizes two, 5-gallon filtered water dispensers, which eliminates the plastic for 90 water bottles.

ATTACHMENTS: Main Campus Refill Station Data Excel Sheet

SUBMITTED BY: Lauren Tidwell, Assistant Professor of Biology

Main Campus Refill Station Data: Number of plastic water bottles saved by each refill station

8/2/2022

TECH	Upper level	1023
	Lower Level	1002

HLSC	1st Floor	2281
	2nd Floor	690

HAND	1st Floor	381
	2nd Floor	459

LIBR	1st Floor	573
	2nd Floor	956

ACAD	1st Floor	36525
	2nd Floor	792

JKNB		3387
------	--	------

DOSS		811
------	--	-----

MINC		225
------	--	-----

COVL		616
------	--	-----

WORK	1st Floor	266
	2nd Floor	35
	3rd Floor	90
	3rd Floor by kitchen	172

FINE		960
------	--	-----

BASB		1504
------	--	------

Overall Total 52748



Weatherford College Board of Trustees Report

DATE: August 11, 2022

AGENDA ITEM # 8.d.

SUBJECT: Respiratory Care – CoARC President’s Award for Excellence

INFORMATION AND DISCUSSION: Program Director Tonya Piehl will give a report on the recently awarded CoARC President’s Award for Excellence.

ATTACHMENTS: None.

SUBMITTED BY: Tonya Piehl, Program Director



Future Agenda Items or Meetings:

- August 22, 2022 - Public Tax Hearing at Noon in the Community Room of the Emerging Technologies and Workforce Building; Called Meeting to Adopt the 2022-23 budget and the 2022 Ad Valorem Tax Rate in the Community Room of the Emerging Technologies and Workforce Building immediately following the Public Tax Hearing.



Upcoming Events

August 15	Return to Regular Office Hours
August 17	In-Service
August 22	Fall Classes Begin
August 19-21	Bye Bye Birdie, Community Musical, Alkek Fine Arts August 19-20 @ 7:30 pm August 21 @ 2 pm
September 5	Labor Day Holiday
September 7	First Home Volleyball Game @ 6 pm, Betty Jo Graber Gym
September 22	Presidential Annual Address & Luncheon



**Weatherford College Board of Trustees
Closed Session**

DATE: August 11, 2022

AGENDA ITEM #11. a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: August 11, 2022

AGENDA ITEM #11. b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: August 11, 2022

AGENDA ITEM #11. c.

SUBJECT: Consideration and Possible Action: Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: August 11, 2022

AGENDA ITEM #12

SUBJECT: Consideration and Possible Action: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: August 11, 2022

AGENDA ITEM #13

SUBJECT: Consideration and Possible Action: Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees