



# ***BOARD OF TRUSTEES***

***Called Board Meeting***

***Thursday, June 23, 2022***

***2:00 p.m.***

***Mince Conference Room  
Of the  
E.W. Mince Administration Building***

**WEATHERFORD COLLEGE**

**BOARD OF TRUSTEES**

**June 23, 2022**

**Called Meeting**

**2:00 p.m.**

**AGENDA**

A special called meeting of the Board of Trustees of Weatherford College will be held on Thursday, June 23, 2022, beginning at 2:00 p.m. in the Mince Conference Room of the E.W. Mince Administration Building at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. Consideration and Possible Action: Radio Broadcasting Equipment & Installation #RFP-14-22
4. Closed Session:
  - a. Consult with College Attorney, in Accordance with Government Code 551.071
  - b. Deliberate Real Property in Accordance with Government Code 551.072
  - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074.
5. Consideration and Possible Action: Real Property
6. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
7. Adjourn



Public Comment for  
Individuals  
Not on Agenda



**DATE:** June 23, 2022

**AGENDA ITEM #3**

**SUBJECT:** Consideration and Possible Action: Radio Broadcasting Equipment & Installation #RFP-14-22

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**INFORMATION AND DISCUSSION:** Since purchasing the local radio station from CSSI on April 1, 2022, the Purchasing Department has worked with a committee and consultant to solicit and analyze proposals on the studio build for the new radio station, 88.5/102.5 FM “The Coyote”. A total of three companies, American Amplifier Technologies LLC, DNAV Inc. and SCMS Inc., submitted proposals for the requested radio broadcasting equipment and installation. DNAV Inc. and SCMS Inc. have both provided proposals that meet our specifications. The recommended purchase includes installation in the Nan and Bob Kingsley Building. A donation of \$100,000 from Charlie Gilchrist will cover most of the cost.

After review, evaluation and ranking all of the proposals, the committee has determined that DNAV Inc. and SCMS Inc. have provided the best value on the items and services requested. Therefore, the committee of Brent Baker, Vice President of Institutional Advancement, Dave Cowley, General Manager of the radio station and Dr. Priscilla Parsons, Executive Director of Technology Services, are recommending DNAV Inc. and SCMS Inc. be awarded this proposal as follows:

DNAV Inc.	\$112,845.08
SCMS Inc.	\$ 5,172.00
<b>TOTAL ESTIMATED COST</b>	<b>\$118,017.08</b>

**RECOMMENDATION:** The Board of Trustees award proposal to vendor as presented.

**ATTACHMENTS:** Tabulation on proposals for Radio Broadcasting Equipment & Installation #RFP-14-22

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**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs and Dan Curlee, General Counsel

**REQUEST FOR PROPOSAL SEALED No. RFP-14-22 - RADIO BROADCASTING EQUIPMENT & INSTALLATION**

**Tabulation Sheet by Awarded Vendors**

**DNAV, INC - HACKETTSTOWN, NJ - Vendor #JH998**

Vendor Number: JH998

<b>Line #</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Ext. Cost</b>	<b>No Bid</b>	<b>Brand/Model</b>	<b>Notes</b>	<b>Award</b>
1	4	EA	Studio Microphones; must include any cords and cables needed for installation ElectroVoice , Reference No. RE-320 or approved equivalent.	\$291.00	\$1,164.00		ElectroVoice RE-320	Vendor Quote No.: WC 61522	Award
3	4	EA	Microphone Shock Mount; must include any cords and cables needed for installation ElectroVoice , Reference No. 309A or approved equivalent.	\$99.00	\$396.00		ElectroVoice 309A	Vendor Quote No.: WC 61522	Award
4	1	EA	FCC Required EAS Decoder; must include any cords and cables needed for installation Sage , Reference No. Digital Endec or approved equivalent.	\$2,559.00	\$2,559.00		Sage Digital Endec 3644	Vendor Quote No.: WC 61522	Award
5	1	EA	AM Receiver for EAS; must include any cords and cables needed for installation Innovonics , Reference No. INOmini 674 or approved equivalent.	\$819.00	\$819.00		Inovonics 674	Vendor Quote No.: WC 61522	Award
6	2	EA	FM Receiver for EAS and Monitoring; must include any cords and cables needed for installation Innovonics , Reference No. INOmini 679 or approved equivalent.	\$864.00	\$1,728.00		Inovonics 679	Vendor Quote No.: WC 61522	Award
7	2	EA	FM Modulation Monitor; must include any cords and cables needed for installation Innovonics , Reference No. 552 or approved equivalent.	\$3,240.00	\$6,480.00		Inovonics 531N DEVIATION FROM SPEC	Vendor Quote No.: WC 61522	Award
8	1	EA	Rack Mount for Receivers; must include any cords and cables needed for installation Innovonics , Reference No. RackPack or approved equivalent.	\$85.50	\$85.50		Inovonics RK-00	Vendor Quote No.: WC 61522	Award
10	1	EA	Receive Antenna; must include any cords and cables needed for installation Pixel Technologies , Reference No. AFHD-4 or approved equivalent.	\$125.96	\$125.96		Pixel AFHD-4	Vendor Quote No.: WC 61522	Award
12	1	EA	Audio Processor and STL Main Unit; must include any cords and cables needed for installation Orban , Reference No. XPN-E or approved equivalent.	\$14,795.38	\$14,795.38		Orban XPN-E	Vendor Quote No.: WC 61522	Award

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13	1	EA	Digital Input Module; must include any cords and cables needed for installation Orban , Reference No. AESMODULE or approved equivalent.	\$3,118.41	\$3,118.41		Orban AES Module	Vendor Quote No.: WC 61522	Award
14	2	EA	MPX Output Module for Transmitter Sites; must include any cords and cables needed for installation Orban , Reference No. MPX Module or approved equivalent.	\$2,771.53	\$5,543.06		Orban XPN-MPX	Vendor Quote No.: WC 61522	Award
15	1	EA	Production Console: * 1 ea: Mainframe: 12 slots; 2 VU Meters, Timer; * 1 ea: Input Module: 4 faders per module * 2 ea: Flex2 Router Input Module: 2 faders per module, full dial up control of external router sources (32KE, RIO, 64000 and 16000) *1 ea: Control Room Monitor Module: Speaker & headphone controls, 8 general purpose buttons, cue and headphone amps, timer controls * 1 ea: Headphone Amplifier: under-counter mount, with volume control, PS-12 series power supply. Please state referbished or new. SAS (Sierra Automated Systems) , Reference No. M Class or approved equivalent.	\$8,416.24	\$8,416.24		SAS M12-2 Pkg. New DEVIATION FROM SPEC	Vendor Quote No.: WC 61522	Award

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16	1	EA	Main Studio Console: *1 ea: iSL Console Mainframe, 20 slots, 3VU Meters, & Timer, 3 Displays *12 ea: Rubicon sL Plus Input Module OLED Display color LED *1 ea: iSL Control Room Monitor Module Carbon Black; speaker & headphone controls, cue and headphone amps, timer controls * 4 ea: Rubicon - SL Blank Panel * 2 ea: Power Supply, in-line, for RIOLink, Rubicon, Rubicon-SL; Stratos , Reference No. or approved equivalent.	\$17,609.67	\$17,609.67		SAS iSL Stratos Pkg.	Vendor Quote No.: WC 61522	Award
17	2	EA	Nucleus IP DSP Engine: * Nucleus AoIP Engine, provides 16 inputs (half analog, half digital) and 32 Outputs (half analog half digital), with 64 channels of AES67/Dante AoIP * 2 ea Power Supply, in-line, for RIOLink, Rubicon, Rubicon-SL SAS (Sierra Automated Systems) , Reference No. Nucleus/SPR-50 or approved equivalent.	\$5,581.84	\$11,163.68		SAS Nucleus Pkg.	Vendor Quote No.: WC 61522	Award
18	2	EA	Guest Headphone Amplifier, under counter mount, with volume control, PS-12 series Power Supply SAS (Sierra Automated Systems) , Reference No. SP-HPV or approved equivalent.	\$293.68	\$587.36		SAS SP-HPV	Vendor Quote No.: WC 61522	Award
19	2	EA	Cisco Business CBS350-48FP-4G 48-Port Gigabit PoE+ Compliant Managed Network Switch Cisco , Reference No. or approved equivalent.	\$1,762.52	\$3,525.04		Cisco CBS350-48FP- 4G	Vendor Quote No.: WC 61522	Award
20	1	EA	Cisco CBS350-24FP-4G 24-Port Gigabit PoE+ Compliant Managed Switch with SFP (370W) Cisco , Reference No. or approved equivalent.	\$699.00	\$699.00		Cisco CBS350-24FP- 4G	Vendor Quote No.: WC 61522	Award

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**DNAV, INC - HACKETTSTOWN, NJ - Vendor #JH998**

Vendor Number: JH998

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
21	2	EA	Transmitter Remote Control (MAIN and TRANSLATOR) (Required for legal transmitter remote control) Burk , Reference No. ARC PLUS TOUCH or approved equivalent.	\$3,270.14	\$6,540.28		Burk ARC Plus Touch	Vendor Quote No.: WC 61522	Award
22	1	EA	Plus Connect for Gates / Flexiva for 88.5 (Required for legal transmitter remote control) Burk , Reference No. PC GATESAIR FLEXIVA or approved equivalent.	\$1,462.12	\$1,462.12		Burk Plus Connect Flexiva	Vendor Quote No.: WC 61522	Award
23	1	EA	Interface for 1025 Transmitter Remote (Required for legal transmitter remote control) Burk , Reference No. PlusX-600 or approved equivalent.	\$1,682.00	\$1,682.00		Burk PlusX-600	Vendor Quote No.: WC 61522	Award
24	1	EA	Streaming Interface (Used for getting stream to stream host) Telos , Reference No. ZipStream/R2 or approved equivalent.	\$1,845.38	\$1,845.38		Orban Optimod XPN Stream DEVIATION FROM SPEC	Vendor Comments: Telos on Back Order Vendor Quote No.: WC 61522	Award
25	40	Hours	Is your company able to Install the components requested? If so please state the hourly rate based on 40 hours with the installation being 8am - 5pm, Monday-Friday only	\$562.50	\$22,500.00		DNAV Installation	Vendor Comments: \$1,500.00 Per Day Per Person x 3 Vendor Quote No.: WC 61522	Award

**Items Bid On: 22**

**DNAV, INC - HACKETTSTOWN, NJ Total: \$112,845.08**

**Southern Coastal Marketing Service, Inc. ( SCMS ) - Pineville, NC - Vendor #21145**

Vendor Number: 21145

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
2	4	EA	Boom Mic Arms; must include any cords and cables needed for installation OC , Reference No. ProBoom or approved equivalent.	\$169.00	\$676.00		OC ProBoom	Vendor Quote No.: 34467	Award
9	1	EA	Replacement Transmitter for Translator; must include any cords and cables needed for installation AAT , Reference No. FM 300 or approved equivalent.	\$4,166.00	\$4,166.00		AAT FM 300	Vendor Quote No.: 34467	Award



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**Tabulation Sheet by Awarded Vendors**

**Southern Coastal Marketing Service, Inc. ( SCMS ) - Pineville, NC - Vendor #21145**

Vendor Number: 21145

<b>Line #</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Ext. Cost</b>	<b>No Bid</b>	<b>Brand/Model</b>	<b>Notes</b>	<b>Award</b>
11	2	EA	Studio Monitor Speakers; must include any cords and cables needed for installation JBL , Reference No. 305PMKII or approved equivalent.	\$165.00	\$330.00		JBL 305PMKII	Vendor Quote No.: 34467	Award

**Items Bid On: 3**

**Southern Coastal Marketing Service, Inc. ( SCMS ) - Pineville, NC    Total: \$5,172.00**



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** June 23, 2022

**AGENDA ITEM #4. a.**

**SUBJECT:** Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

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**INFORMATION AND DISCUSSION:** The Board of Trustees will enter into closed session to consult with the College attorney.

**ATTACHMENTS:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** June 23, 2022

**AGENDA ITEM 4.b.**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

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**INFORMATION AND DISCUSSION:** The Board may deliberate items regarding real property in accordance with Government Code 551.072.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** June 23, 2022

**AGENDA ITEM #4.c.**

**SUBJECT:** Consideration and Possible Action: Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

**RECOMMENDATION:** None at this time.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** June 23, 2022

**AGENDA ITEM #5**

**SUBJECT:** Consideration and Possible Action: Real Property 551.072.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on items that include real property.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** June 23, 2022

**AGENDA ITEM #6**

**SUBJECT:** Consideration and Possible Action: Personnel - Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

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**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

**RECOMMENDATION:** None at this time.

**ATTACHMENT:** None.

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**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees