



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, March 21, 2019

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
March 21, 2019
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, March 21, 2019 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the following agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Open Forum for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Legislative Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the February 14, 2019 Board Meeting
 - b. Financial Reports Ending February 28, 2019
 - c. Quarterly Investment Report
 - d. Access Control and Video Surveillance System #RFP-05-19
5. Consideration and Possible Action: Resolution to Authorize an Interlocal Cooperation Contract with National IPA
6. Consideration and Possible Action: Adoption of 2019-20 Tuition and Fees
7. Consideration and Possible Action: Cancel the Board of Trustees General Election for Place 1 and Place 2, and Special Election for Place 4 scheduled for May 4, 2019
8. Reports
 - a. RBC Capital Market Update – Julie Macmillan
 - b. Demand Study Update
 - c. Guided Pathways Report
 - d. How are we doing with student success: Using numbers with heart
9. Future Agenda Items or Meetings:
 - a. Budget Amendment No. 3
10. Announcements
11. Closed Session:

- a. Consult with College Attorney, in Accordance with Government Code 551.071
- b. Deliberate Real Property in Accordance with Government Code 551.072
- c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

12. Consideration and Possible Action: Real Property

13. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

14. Adjourn



Open Forum for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices
- Legislative Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 21, 2019

AGENDA ITEM #4.a.

SUBJECT: Minutes from the February 14, 2019 regular Board meeting

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees approves the minutes as presented.

ATTACHMENTS: Minutes from February 14, 2019 board meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

February 14, 2019

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, February 14, 2019 in the Allene Strain Community Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Elaine Carter, Sue Coody, Dr. Trev Dixon, Roger Grizzard, Dr. Robert Marlett, Judy McAnally and Lela Morris. None were absent. Mr. Grizzard gave the invocation, and the Pledge of Allegiance was recited.

Call to Order,
Invocation, and
Pledge of Allegiance

No one spoke in open forum.

Open Forum

President Tod Allen Farmer gave the following updates, recognitions and employee notices:

President's Report

a. Recognitions:

- The Weatherford College Workforce team members, Workforce Dean Janetta Kruse, and Workforce Solutions employee Adam Kern: For the first time in Weatherford College history, WC was recently named Educational Partner of the Year by Workforce Solutions. Workforce employee, Adam Kern gave comments about the award.
- Dr. Arleen Atkins for being named as one of Parker County Today Magazine's 100 most interesting Parker County people you should meet before you die.
- Dr. Andra Cantrell, Mr. Adam Finley, and Mr. Doug Jefferson for leading a group of WC students on their trip to Austin for Community College Day. The group toured the State Capitol and had a private audience with State Representative Phil King in his Capitol office.
- Board Secretary Lela Morris and members Dr. Robert Marlett and Elaine Carter who recently travelled to the Texas Success Center 2019 Board of Trustees Institute in Marble Falls. As a result of the institute, the entire board will be participating in a board retreat for strategic planning purposes later this spring. Additionally, a new standing report has been added to the future board agendas titled "How are we doing with student success: Using numbers with heart" as a result of the institute training.

- The North Texas Junior College Athletic Conference has announced Weatherford College's Stephanie Jimenez as their NTJCAC Softball Position Player of the Week for Jan. 27-Feb. 2. Stephanie is a freshman third baseman from Huntington Park, California, and had a .684 batting average for the week with 3 doubles, 1 home run, 9 RBIs, 5 runs scored, 2 walks and a stolen base.
 - Weatherford College has been nominated for large business of the year by the East Parker Chamber of Commerce. This nomination is another first in WC history, and is a great honor for Weatherford College.
- b. Employment Notices –
DMAC (Local) requires the College President to provide the names of contract employees that have resigned since the last board meeting. In accordance with this policy, the following individuals have submitted resignations:
- Daniel Callahan, Mathematics Instructor, unavailable for duty after required notice of the Board's intent
 - Nikki Harless, Accountant, resigned
 - Greg Martin, Public Safety-EMS, resigned
 - Gloria Mathews, Food Service Worker, retired
- c. Spring Enrollment Update –
Weatherford College exceeded record enrollment again this spring with 5913 students enrolled as of count date for the Spring 2019 Semester.

Consent Agenda

The minutes from the January 10, 2019 Board meeting were presented.
The January 10, 2019 minutes are attached.

Minutes

Dr. Andra Cantrell, Vice President for Financial & Administrative Affairs, presented the cash balance as of December 31, 2018 is \$35,753,215.33. This is an increase of \$3,206,310.82 from last year at December 31, 2017. The operating statement at December 31, 2018 indicates that total revenues collected are \$27,908,246 or 55.13% of budget. Total expenditures are \$21,028,735 or 41.54% of budget. The cash balance as of January 31, 2019 is \$45,558,006.22. This is an increase of \$3,400,337.33 from last year at January 31, 2018. The operating statement at January 31, 2019 indicates that total revenues collected are \$37,814,747 or 74.70% of budget. Total expenditures are \$25,388,648 or 50.16% of budget. *Attached is the Cash Balance Report and Operating Statement at December 31, 2018 and January 31, 2019.*

Financial Reports

Dr. Cantrell also presented the 2018-19 budget amendment #2, which includes the reallocation of funds for the bonuses, the reallocation of funds for approved equipment and other miscellaneous contingency expenditures for the main campus as well as WCWC, the reallocation of funds for approved professional development, the reallocation of Perkins grant funds, and records the carryover funds for the Upward Bound, Talent Search and Student Support Services grants. Dr. Cantrell recommended that the Board of Trustees approves the 2018-19 budget amendment #2 as presented in the attached summary. *Attached are the Memorandum from Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2018-19 budget amendment #2.*

Budget Amendment
No. 2

Mr. Mike Endy, Vice President of Instruction and Student Services, gave information to the Board of Trustees about the proposal to modify the institution's Associate of Arts and Associate of Science general degrees to include specific majors and the coding associated with these foci. This change will advance WC's efforts to clarify and specify pathways for degree completion while allowing those with a less concentrated focus to continue to pursue the generic AA and AS options. Mr. Endy recommended that the Board of Trustees approve the AA/AS Field of Study (FOS) Degree Designations as presented.

AA/AS Field of Study
(FOS)
Degree Designations

Dr. Cantrell made the recommendation that the Board of Trustees approve Prosperity Bank for depository bank services for a period of one year beginning September 1, 2019 through August 31, 2020.

Extension of #RFP-04-13
Depository Bank
Services

Dr. Cantrell also recommended that the Board of Trustees approves Change Order No. 1 to the Weatherford College Wise County Re-Roofing Contract in the credit amount of \$40,000 bringing the total contract amount to \$1,045,000.

Weatherford College
Wise County Re-Roofing
Contract Change Order
No. 1

Mr. Grizzard made the motion to approve the Consent Agenda as presented. Dr. Marlett seconded and the motion carried unanimously.

Consent Agenda
741-1
Approved

Ms. Ralinda Stone, Executive Director of Human Resources, presented the TASB Policy Service Update 35. Mrs. Morris made the motion to update Local policies as indicated and as recommended by Cabinet and by TASB Policy Service Update #35. Ms. Carter seconded and the motion carried unanimously.

TASB Policy Service
Update #35
741-2
Approved

The following reports were given:

Reports

- Demand Study Report-
Mr. Mike Endy and Ms. Janetta Kruse, Dean of Workforce and Continuing Education, will share information with the Board of

Trustees on institutional efforts to identify and address potential demand opportunities in our region and program performance evaluations.

- Dr. Andra Cantrell gave an update on the progress of the Guided Pathways Project.
- Mr. Adam Finley, Executive Dean of Student Services, gave a report focusing on student success in co-requisite models of developmental education.

President Farmer reviewed the following tentative future agenda items:

Future Agenda Items

- a. Approval of 2019-20 Tuition and Fees

Mr. Brent Baker made the following announcements:

Announcements

- February 14 Home games baseball, 3 p.m., softball 6 p.m.
- February 16 Home baseball game 1 p.m.
- February 16 Home basketball games 2 & 4 p.m.
- February 16 Basketball Alumni Reunion 2 p.m.
- February 18 Home softball doubleheader 12 p.m. & 2 p.m.
- February 20 Home softball doubleheader 3 p.m. & 5 p.m.
- February 21 Library speaker Dr. J. Brooks Flippen 1 p.m. Mince Auditorium
- February 22 Home baseball game 5 p.m.
- February 23 Home games baseball 1 p.m., softball 1 p.m. & 3 p.m.
- February 27 Home basketball games 5:30 & 7:30 p.m.
- February 27 Home softball doubleheader 1 & 3 p.m.
- February 28- Drama Production Only an Orphan Girl
- March 3
- March 1 Home basketball games (2 and 4 p.m.)
- March 2 Home baseball game 1 p.m.
- March 9 Home softball doubleheader 12 & 2 p.m.
- March 11-15 Spring Break – campus closed
- March 15 Baseball game 12 p.m.
- March 18 Baseball game 1 p.m.
- March 20 Softball doubleheader 12 & 2 p.m.
- March 22 Coyote Jazz Fest 7:30 p.m.
- March 23 Coyote Family Picnic Williams Ballpark 12 p.m.
- March 23 Baseball game 2 p.m.

The Board of Trustees entered into Closed Session at 3:05 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate personnel matters, in accordance with Government Code 551.074, and to deliberate real property in accordance with Government Code 551.072.

Closed Session

At 3:30 p.m. the Board reconvened in open session.

Open Session

There was no action taken regarding real property.

Real Property
741.3
No action

There was no action taken regarding personnel matters.

Personnel Matters
741.4
No action

3:31 p.m. Dr. Marlett made the motion to adjourn the meeting. Mr. Grizzard seconded and the motion carried unanimously.

Motion to Adjourn
741.5
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Report**

DATE: March 21, 2019

AGENDA ITEM #4.b.

SUBJECT: Financial Report Ending February 28, 2019

INFORMATION AND DISCUSSION: The cash balance as of February 28, 2019 is \$44,962,583.38. This is an increase of \$2,177,225.40 from last year at February 28, 2018. The operating statement at February 28, 2019 indicates that total revenues collected are \$42,082,964 or 82.64% of budget. Total expenditures are \$29,875,712 or 58.68% of budget.

ATTACHMENTS: Cash Balance Report and Operating Statement at February 28, 2019

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
2/28/2019**

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Payroll & Petty Cash</u>	<u>Total</u>
Beginning Balance	12,770,869.89	26,873,486.03	10,155.06	39,654,510.98
Deposits	8,662,478.12	9,015,469.88	212,895.61	17,890,843.61
Disbursements	(18,609,486.22)	-	(213,433.13)	(18,822,919.35)
Ending Balance	<u>2,823,861.79</u>	<u>35,888,955.91</u>	<u>9,617.54</u>	<u>38,722,435.24</u>

Unrestricted Funds:	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	2,823,861.79	35,888,955.91	38,712,817.70
Payroll	5,242.54	0.00	5,242.54
Petty cash	4,375.00	0.00	4,375.00
Sub-total	<u>2,833,479.33</u>	<u>35,888,955.91</u>	<u>38,722,435.24</u>
Restricted Funds:			
Scholarships	(492,008.68)	3,003,226.90	2,511,218.22
Loan	11,460.72	0.00	11,460.72
Schropshire Cap. Impr.	321,617.89	0.00	321,617.89
Construction	5,166.94	0.00	5,166.94
2012 Revenue Bonds	1,581.13	570,000.00	571,581.13
2012 Revenue Bonds Int. & Sinking	31,907.55	0.00	31,907.55
Maintenance Tax Notes Project Fund	-	0.00	-
Maintenance Tax Notes Int. & Sinking	6,316.69	0.00	6,316.69
2007 Limited Tax Refunding Bonds	855,879.00	1,300,000.00	2,155,879.00
Contingency Reserves	625,000.00	0.00	625,000.00
Sub-total	<u>1,366,921.24</u>	<u>4,873,226.90</u>	<u>6,240,148.14</u>
Grand Total	<u><u>4,200,400.57</u></u>	<u><u>40,762,182.81</u></u>	<u><u>44,962,583.38</u></u>

Recap of Investments

<u>Investments</u>	<u>Maturity Date</u>	<u>Current Value</u> <u>2/28/2019</u>	<u>Rate</u>
<u>Prosperity Bank</u>			
Certificates of Deposit	03/27/19	28,720,000.00	2.00%
Money Market Account		<u>12,042,182.81</u>	1.40%
Sub-Total		40,762,182.81	
Total Investments		<u><u>40,762,182.81</u></u>	

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
February 28, 2019**

	2017-18 Budget			2018-19 Budget			
	Amended Budget	Received 2/28/2018	% of Budget	Amended Budget	Received 2/28/2019	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 3,945,120	\$ 3,795,125	96.20%	\$ 4,433,505	\$ 4,213,769	\$ 219,736	95.04%
Out-of District Resident	\$ 4,599,272	\$ 4,433,912	96.40%	\$ 5,188,152	\$ 4,484,290	\$ 703,862	86.43%
Out-of District Resident - EC Granbury	\$ 495,708	\$ 488,273	98.50%	\$ 537,704	\$ 478,917	\$ 58,787	89.07%
Out-of District Resident - Wise County	\$ 1,625,716	\$ 1,454,330	89.46%	\$ 1,688,586	\$ 1,415,528	\$ 273,058	83.83%
Non-Resident	\$ 610,393	\$ 606,830	99.42%	\$ 686,176	\$ 468,248	\$ 217,928	68.24%
Differential Tuition	\$ 470,480	\$ 408,340	86.79%	\$ 485,224	\$ 413,884	\$ 71,340	85.30%
State Funded Continuing Education	\$ 850,000	\$ 696,249	81.91%	\$ 925,000	\$ 767,150	\$ 157,850	82.94%
Non-State Funded Continuing Education	\$ 77,700	\$ 27,352	35.20%	\$ 82,800	\$ 19,196	\$ 63,604	23.18%
Total Tuition	<u>\$ 12,674,389</u>	<u>\$ 11,910,411</u>	<u>93.97%</u>	<u>\$ 14,027,147</u>	<u>\$ 12,260,983</u>	<u>\$ 1,766,164</u>	<u>87.41%</u>
Fees							
General Fee	\$ 408,939	\$ 351,348	85.92%	\$ 448,961	\$ 389,792	\$ 59,169	86.82%
Laboratory Fee	\$ 343,626	\$ 326,827	95.11%	\$ 357,316	\$ 321,791	\$ 35,525	90.06%
Total Fees	<u>\$ 752,565</u>	<u>\$ 678,175</u>	<u>90.12%</u>	<u>\$ 806,277</u>	<u>\$ 711,583</u>	<u>\$ 94,694</u>	<u>88.26%</u>
Allowances and Discounts							
Bad Debt Allowance	\$ (106,000)	\$ 3,595	-3.39%	\$ (107,500)	\$ 2,291	\$ (109,791)	-2.13%
Remissions and Exemptions	\$ (1,201,500)	\$ (1,219,122)	101.47%	\$ (1,373,999)	\$ (1,475,130)	\$ 101,131	107.36%
Total Allowances and Discounts	<u>\$ (1,307,500)</u>	<u>\$ (1,215,527)</u>	<u>92.97%</u>	<u>\$ (1,481,499)</u>	<u>\$ (1,472,839)</u>	<u>\$ (8,660)</u>	<u>99.42%</u>
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,041,362	\$ 439,080	42.16%	\$ 1,152,981	\$ 508,918	\$ 644,063	44.14%
State Grants and Contracts	\$ 103,913	\$ 15,529	14.94%	\$ 39,598	\$ 27,091	\$ 12,507	68.41%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Local Grants & Contracts	\$ 2,934,583	\$ 2,807,065	95.65%	\$ 3,284,183	\$ 3,054,881	\$ 229,302	93.02%
Sales & Services of Educational Activities	\$ 72,227	\$ 30,152	41.75%	\$ 71,750	\$ 36,753	\$ 34,997	51.22%
Investment income - Program Restricted	\$ 25,300	\$ 11,544	45.63%	\$ 57,000	\$ 6,624	\$ 50,376	11.62%
Other Operating Revenues	\$ 325,375	\$ 368,272	113.18%	\$ 299,400	\$ 131,963	\$ 167,437	44.08%
Total Additional Operating Revenues	<u>\$ 4,502,760</u>	<u>\$ 3,671,642</u>	<u>81.54%</u>	<u>\$ 4,904,912</u>	<u>\$ 3,766,230</u>	<u>\$ 1,138,682</u>	<u>76.78%</u>
Auxiliary Income							
Bookstore	\$ 302,000	\$ 102,552	33.96%	\$ 255,000	\$ 87,563	\$ 167,437	34.34%
Cafeteria	\$ 697,500	\$ 696,936	99.92%	\$ 749,000	\$ 730,466	\$ 18,534	97.53%
Dormitory	\$ 1,182,448	\$ 1,222,584	103.39%	\$ 1,198,480	\$ 1,226,756	\$ (28,276)	102.36%
Intercollegiate Athletics	\$ -	\$ 1,082	-	\$ -	\$ 537	\$ (537)	-
Student Services	\$ 231,875	\$ 214,134	92.35%	\$ 232,758	\$ 206,347	\$ 26,411	88.65%
Carter Agricultural Center	\$ 47,670	\$ 20,846	43.73%	\$ 54,250	\$ 30,433	\$ 23,817	56.10%
Total Auxiliary Enterprises	<u>\$ 2,461,493</u>	<u>\$ 2,258,134</u>	<u>91.74%</u>	<u>\$ 2,489,488</u>	<u>\$ 2,282,101</u>	<u>\$ 207,387</u>	<u>91.67%</u>
Total Operating Revenues	<u>\$ 19,083,707</u>	<u>\$ 17,302,835</u>	<u>90.67%</u>	<u>\$ 20,746,325</u>	<u>\$ 17,548,057</u>	<u>\$ 3,198,268</u>	<u>84.58%</u>
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 8,461,965	\$ 3,630,219	42.90%	\$ 8,461,965	\$ 3,630,021	\$ 4,831,944	42.90%
State Group Insurance	\$ -	\$ 785,777	-	\$ -	\$ 821,598	\$ (821,598)	-
State Retirement Matching	\$ -	\$ 239,580	-	\$ -	\$ 277,662	\$ (277,662)	-
Professional Nursing Shortage Reduction	\$ 372,197	\$ 224,570	60.34%	\$ 371,210	\$ 195,744	\$ 175,466	52.73%
Total State Appropriations	<u>\$ 8,834,162</u>	<u>\$ 4,880,147</u>	<u>55.24%</u>	<u>\$ 8,833,175</u>	<u>\$ 4,925,025</u>	<u>\$ 3,908,150</u>	<u>55.76%</u>
Maintenance Ad Valorem Taxes-Parker County	\$ 12,857,854	\$ 12,433,371	96.70%	\$ 13,728,664	\$ 13,201,922	\$ 526,742	96.16%
Debt Service Ad Valorem Taxes	\$ 586,200	\$ 637,161	108.69%	\$ 586,000	\$ 635,352	\$ (49,352)	108.42%
Federal Grants and Contracts (Non-Operating)	\$ 6,360,000	\$ 5,833,994	91.73%	\$ 6,360,000	\$ 5,685,197	\$ 674,803	89.39%
Gifts	\$ 36,110	\$ 38,065	105.41%	\$ 29,500	\$ 43,805	\$ (14,305)	148.49%
Investment Income	\$ 101,500	\$ 56,547	55.71%	\$ 228,750	\$ 43,606	\$ 185,144	19.06%
Contributions in Aid of Construction	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Total Non-Operating Revenue	<u>\$ 28,775,826</u>	<u>\$ 23,879,285</u>	<u>82.98%</u>	<u>\$ 29,766,089</u>	<u>\$ 24,534,908</u>	<u>\$ 5,231,181</u>	<u>82.43%</u>
Budgeted Transfers	\$ 456,906	\$ -	-	\$ 409,269	\$ -	\$ 409,269	-
TOTAL	<u>\$ 48,316,439</u>	<u>\$ 41,182,120</u>	<u>85.23%</u>	<u>\$ 50,921,683</u>	<u>\$ 42,082,964</u>	<u>\$ 8,838,719</u>	<u>82.64%</u>

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
February 28, 2019**

	2017-18 Budget			2018-19 Budget			
	Amended Budget	Expended 2/28/2018	% of Budget	Amended Budget	Expended 2/28/2019	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,422,495	\$ 7,937,665	51.47%	\$ 15,965,892	\$ 8,305,224	\$ 7,660,668	52.02%
Public Service	\$ 30,174	\$ 10,587	35.09%	\$ 29,179	\$ 12,056	\$ 17,123	41.32%
Academic Support	\$ 1,644,317	\$ 728,312	44.29%	\$ 1,696,818	\$ 898,403	\$ 798,415	52.95%
Student Services	\$ 2,392,429	\$ 1,076,891	45.01%	\$ 2,564,401	\$ 1,195,386	\$ 1,369,015	46.61%
Institutional Support	\$ 8,044,547	\$ 3,365,377	41.83%	\$ 9,135,841	\$ 3,837,012	\$ 5,298,829	42.00%
Operation & Maint. of Plant	\$ 6,008,939	\$ 3,121,292	51.94%	\$ 6,245,490	\$ 3,442,027	\$ 2,803,463	55.11%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 595,000	\$ 312,471	52.52%	\$ 611,342	\$ 342,558	\$ 268,784	56.03%
Total Unrestricted Educational Activities	\$ 34,137,901	\$ 16,552,593	48.49%	\$ 36,248,963	\$ 18,032,666	\$ 18,216,297	49.75%
Restricted							
Instruction	\$ 1,192,274	\$ 579,277	48.59%	\$ 1,315,888	\$ 605,287	\$ 710,601	46.00%
Public Service	\$ -	\$ 6,974		\$ -	\$ 9,219	\$ (9,219)	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 33,194	\$ 17,167	51.72%	\$ 42,864	\$ 17,829	\$ 25,035	41.60%
Institutional Support	\$ 9,110	\$ 60	0.66%	\$ 6,294	\$ 983	\$ 5,311	15.61%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 8,197,186	\$ 7,469,846	91.13%	\$ 8,219,076	\$ 7,247,273	\$ 971,803	88.18%
Staff Benefits	\$ -	\$ 1,025,358		\$ -	\$ 1,099,260	\$ (1,099,260)	
Total Restricted Educational Activities	\$ 9,431,764	\$ 9,098,682	96.47%	\$ 9,584,122	\$ 8,979,850	\$ 604,272	93.70%
Total Educational Activities	\$ 43,569,665	\$ 25,651,275	58.87%	\$ 45,833,085	\$ 27,012,516	\$ 18,820,569	58.94%
Auxiliary Enterprises	\$ 2,595,534	\$ 1,212,806	46.73%	\$ 2,965,991	\$ 1,372,834	\$ 1,593,157	46.29%
Depreciation Expense - Buildings and Land Improvements	\$ -	\$ 824,202		\$ -	\$ 707,869	\$ (707,869)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 275,826		\$ -	\$ 294,984	\$ (294,984)	
Total Operating Expenses	\$ 46,165,199	\$ 27,964,110	60.57%	\$ 48,799,076	\$ 29,388,202	\$ 19,410,874	60.22%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 484,588	\$ 236,620	48.83%	\$ 454,433	\$ 220,932	\$ 233,501	48.62%
Gain/Loss on Disposal of Fixed Assets	\$ (2,000)	\$ (5,440)		\$ (2,500)	\$ (50,480)	\$ 47,980	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,157,317	\$ 197,317	17.05%	\$ 1,201,082	\$ 221,081	\$ 980,001	18.41%
Capital Outlay (Non-Construction)	\$ 500,955	\$ 95,120	18.99%	\$ 463,185	\$ 95,977	\$ 367,208	20.72%
TOTAL	\$ 48,306,059	\$ 28,487,726	58.97%	\$ 50,915,276	\$ 29,875,712	\$ 21,039,564	58.68%



**Weatherford College Board of Trustees
Report**

DATE: March 21, 2019

AGENDA ITEM #4.c.

SUBJECT: Quarterly Investment Report

INFORMATION AND DISCUSSION: As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending February 28, 2019.

RECOMMENDATION: That the Board of Trustees approve the Report of Investments at February 28, 2019.

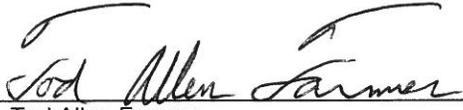
ATTACHMENTS: Report of Investments at February 28, 2019.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

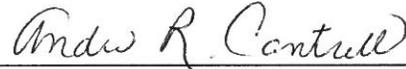
**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
February 28, 2019**

	<u>Money Market</u>	<u>CD's</u>	<u>Total</u>
Unrestricted	\$ 11,528,891.39	\$ 23,000,000.00	\$ 34,528,891.39
Restricted	503,226.90	2,500,000.00	3,003,226.90
Carter Endowment	10,064.52	1,350,000.00	1,360,064.52
2012 Revenue Bonds	-	570,000.00	570,000.00
2016 Limited Tax Refunding Bonds	-	1,300,000.00	1,300,000.00
	<u>12,042,182.81</u>	<u>28,720,000.00</u>	<u>40,762,182.81</u>

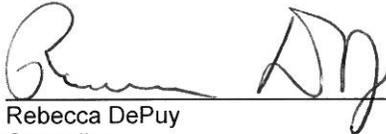
The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.



Dr. Tod Allen Farmer
President



Dr. Andra R. Cantrell
Executive V.P. for Financial and Administrative Affairs



Rebecca DePuy
Controller

**WEATHERFORD COLLEGE
INVESTMENTS
FEBRUARY 28, 2019**

Investment	Number	Closing Balance November 30, 2018	Closing Balance February 28, 2019	Changes in Current Value	Opening Date	Maturity Date	Interest Rate
Money Market Accounts							
Prosperity Bank							
Unrestricted	218082740	2,507,132.32	11,528,891.39	9,021,759.07	09/25/18		1.40%
Total Unrestricted		\$ 2,507,132.32	\$ 11,528,891.39	\$ 9,021,759.07			
Restricted	218082740	501,292.03	503,226.90	1,934.87	09/25/18		1.40%
Total Restricted		\$ 501,292.03	\$ 503,226.90	\$ 1,934.87			
Carter Endowment	218082740	10,025.83	10,064.52	38.69	09/25/18		1.40%
Total Carter Endowment		\$ 10,025.83	\$ 10,064.52	\$ 38.69			
Total All Money Market Accounts		\$ 3,018,450.18	\$ 12,042,182.81	\$ 9,023,732.63			
Certificates of Deposit							
Prosperity Bank							
Unrestricted	203000085	23,000,000.00	23,000,000.00	0.00	09/28/18	03/27/19	2.00%
Total Unrestricted		\$ 23,000,000.00	\$ 23,000,000.00	\$ -			
Restricted	203000085	2,500,000.00	2,500,000.00	0.00	09/28/18	03/27/19	2.00%
Total Restricted		\$ 2,500,000.00	\$ 2,500,000.00	\$ -			
Carter Endowment	203000085	1,350,000.00	1,350,000.00	0.00	09/28/18	03/27/19	2.00%
Total Carter Endowment		\$ 1,350,000.00	\$ 1,350,000.00	\$ -			
2012 Revenue Bonds	203000085	570,000.00	570,000.00	0.00	09/28/18	03/27/19	2.00%
Total 2012 Revenue Bonds		\$ 570,000.00	\$ 570,000.00	\$ -			
2016 Limited Tax Refunding Bonds	203000085	1,300,000.00	1,300,000.00	0.00	09/28/18	03/27/19	2.00%
Total 2016 Limited Tax Refund. Bonds		\$ 1,300,000.00	\$ 1,300,000.00	\$ -			
Total All Certificates of Deposit		\$ 28,720,000.00	\$ 28,720,000.00	\$ -	09/28/18	03/27/19	2.00%
Securities							
Carter Endowment							
Passport Money Market		-	-	0.00			
Fed Nat'l Mtg (2022)	CTF 1992-27	-	-	0.00			
Total Securities		\$ -	\$ -	\$ -			
TOTAL INVESTMENTS		\$ 31,738,450.18	\$ 40,762,182.81	\$ 9,023,732.63			



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 21, 2019

AGENDA ITEM #4.d.

SUBJECT: Consideration and Possible Action: Access Control And Video Surveillance System For Coyote Village Dormitory #RFP-05-19

INFORMATION AND DISCUSSION: The current Weatherford College Coyote Village Dormitory electronic access control locks and the video surveillance system was installed when the building was constructed in 2006, and requires constant maintenance; thus lessening the security for students and staff. Therefore, in order to update these systems, Request for Proposal #RFP-05-19 Access Control And Video Surveillance System For Coyote Village Dormitory was solicited.

A total of five (5) vendors; CMC Network Solutions; Convergent Technologies; DAC, Inc., Knight Security Systems, LLC, and Security 101 submitted competitive sealed proposals for the solicited request. Following the evaluation of all the proposals submitted, Security 101 was determined to meet our specifications and offer the best value on the products and services requested. Funds have been allocated in the current FY19 budget for the purchase of the products and services requested. The proposal evaluation criteria reviewed include the cost to the College, the proposed system capability and functionality, the Vendor's installation and training plan, and experience, and references for past service and performance.

Based on the evaluation and review of the sealed proposals, Greg Shrader, Technology Director; Faith Stiffler, Director of Housing; Paul Stone, Police Chief; Joshua Sterling, Network Administrator; Kendall Wessel, Network Operations Manager; Lisa Coody, Telecom Administrator, Jeanie Hobbs, Director of Purchasing, and Toni Martin, Purchasing Buyer recommend for award to Security 101 in the amount of \$290,638.67.

RECOMMENDATION: The Board of Trustees award proposal to vendor as presented.

ATTACHMENTS: Tabulation Summary for Access Control and Video Surveillance System for Coyote Village Dormitory #RFP-05-19

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs

RFP-05-19 – ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEM FOR COYOTE VILLAGE DORMITORY ON 2/19/19

PROPOSAL PRICING FORM TABULATION

Description	CMC	CMC ALT.	Convergent	DAC	Knight	Security 101
Access Control: Labor: Total cost for access control installation	\$44,570.00	\$62,170.00	\$94,651.00	\$32,202.00	\$54,096.15	\$47,647.10
Access Control: Equipment: Total Equipment Costs	\$145,073.54	\$72,996.19	\$105,012.00	\$205,263.00	\$147,553.67	\$157,708.39
Access Control: Training Costs	\$650.00	\$520.00	\$700.00	\$2,912.00	\$0.00	\$920.00
Video Surveillance System: Labor: Total cost for video surveillance system installation	\$13,695.00	\$11,715.00	\$36,742.00	\$24,542.00	\$21,119.30	\$25,434.00
Video Surveillance System: Equipment: Total Equipment Costs	\$75,520.44	\$46,670.85	\$47,912.00	\$76,148.00	\$32,885.00	\$58,009.18
Video Surveillance System: Training Costs	\$780.00	\$780.00	\$700.00	\$2,912.00	\$0.00	\$920.00
TOTAL PROJECT PROPOSAL	Proposal has \$264,813.98; Correct math = \$280,288.98	\$194,852.04	\$285,717.00	Proposal has \$351,949.00; Correct math = \$343,979.00 (Includes Warranty?)	\$255,654.12	\$290,638.67
Warranty: Number of years included at no additional cost for the Access Control System.	1yr.	1yr.	1yr.	S2 Two Year Warranty	1yr.	1yr.
Warranty: Number of years included at no additional cost for the Video Surveillance System.	2yr. S2 Hardware; 1yr. S2 Software, 3yr. Axis	Dell Server-3 yr. Lensec Licenses 1 yr.; Advidia Cameras 4 yr.	1yr.	1yr. Labor	1yr.	1yr.
Warranty: Cost for each additional one (1) year extended warranty for support of the equipment and labor for the Access Control System.	\$3,055. per yr.	\$3,055.00	\$7,855.00	\$3,370.00	\$15,750.00	\$8,251.02
Warranty: Cost for each additional one (1) year extended warranty for support of the equipment and labor for the Video Surveillance System.	\$25. per camera license per yr.	\$31.25	\$3,550.00	\$4,600.00	\$5,500.00	\$3,374.53
Emergency Maintenance Services Labor: Not to exceed per hour rate for Installation or Maintenance Service	\$65.00	\$65.00	\$145.00	\$88.00	\$216.00	\$185.00
Emergency Maintenance Services Labor: Travel or Trip Charge	\$100.00	\$100.00	\$65.00	\$50.00	\$0.00	\$65.00
Access Control Lock	\$1,775.48	\$506.25	\$1,097.22	\$2,094.00	\$1,161.00	\$1,456.88
AXIS Camera	\$973.75	\$1,336.07	\$655.54	\$669.00	\$232.87	\$575.49
Guarantee to meet or exceed specifications:	Yes	No	Yes	Yes	Yes	Yes



Weatherford College Board of Trustees

DATE: March 21, 2019

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Resolution to Authorize an Inter-Local Cooperation Contract with National Intergovernmental Purchasing Alliance for Participation in Omnia Partners Cooperative Purchasing Programs

INFORMATION AND DISCUSSION: The Interlocal Cooperation Contract between National Intergovernmental Purchasing Alliance and Weatherford College will provide savings on goods and services through awarded contracts of the Omnia Partners Cooperative Purchasing Programs including National IPA and U.S. Communities as well as other affiliates and subsidiaries. Potential areas to realize substantial savings is through contracts for office supplies, furniture, and various solutions for facilities, food service and technology.

Omnia Partners is the leading cooperative purchasing organization for public sector procurement, allowing public agencies to save time and money by participating in the cooperative buying power of more than 50,000 entities. The purpose of the Omnia Partners program is to identify qualified vendors of goods and services, to comply with state bidding requirements, and to relieve the burdens of governmental purchasing by realizing economies of scale. Membership is free and open to all local governments, non-profit organizations and other political subdivisions of all 50 states.

Member benefits include increasing the purchasing power of government entities and reducing the cost of purchased goods and services, expediting the procurement process, no cost or fees to participate, no minimum spending requirements, no administrative expense of preparing and soliciting proposals or the cost of publishing legal notices, complies with state purchasing codes, and managed by public purchasing professionals.

RECOMMENDATION: That the Board of Trustees approves the Resolution authorizing the Inter-Local Cooperation Contract with the National Intergovernmental Purchasing Alliance for Participation in Omnia Partners Cooperative Purchasing Programs.

ATTACHMENTS: Resolution and Master Intergovernmental Cooperative Purchasing Agreement

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs and Jeanie Hobbs, Director of Purchasing.

RESOLUTION

BOARD RESOLUTION *Of* **Weatherford College**

WHEREAS, the Board of Trustees of Weatherford College of the Parker County Junior College District, Weatherford, Texas, approving the terms and conditions of an Inter-local Cooperation Contract between National Intergovernmental Purchasing Alliance to participate in the Omnia Partners Cooperative Purchasing Programs; designating Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs, as official representative of Weatherford College relating to this contract, and

WHEREAS, the Board of Trustees of Weatherford College has been presented a proposed Master Intergovernmental Cooperative Purchasing Agreement by and between National Intergovernmental Purchasing Alliance and Weatherford College and found to be acceptable and in the best interests of Weatherford College and its citizens, are hereby in all things approved, and

WHEREAS, no fees for the Cooperative as stated in the Master Intergovernmental Cooperative Purchasing Agreement shall be paid to National Intergovernmental Purchasing Alliance for participation in this Cooperative, and

WHEREAS, Weatherford College of Weatherford, Texas, pursuant to the authority granted under State of Texas Government Code, Chapter 791 Inter-local Cooperation Contracts, as amended, desires to participate in the described Cooperative Purchasing Programs coordinated and administered by Omnia Partners and in the opinion that participation in this project will be highly beneficial to the taxpayers through the anticipated savings to be realized.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Weatherford College of the Parker County Junior College District, Weatherford, Texas:

Section I. The terms and conditions of the contract have been reviewed by the Board of Trustees of Weatherford College and found to be acceptable and in the best interests of Weatherford College and its citizens are hereby in all things approved.

Section II. Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs of Weatherford College, under the direction of the Board of Trustees of Weatherford College is hereby designated to act for Weatherford College in all matters relating to Cooperative Purchasing Programs with National Intergovernmental Purchasing Alliance. This resolution shall become effective from and after its passage.

DULY PASSED AND APPROVED THIS THE 21st DAY OF MARCH 2019. ATTEST:

Authorized Signature

Mr. Mac Smith
Weatherford College Board Chairman

Authorized Signature

Ms. Lela Morris
Weatherford College Board Secretary

OMNIA PARTNERS



MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement (this "**Agreement**") is entered into by and between those certain government agencies that execute a Principal Procurement Agency Certificate ("**Principal Procurement Agencies**") with National Intergovernmental Purchasing Alliance Company, a Delaware corporation d/b/a OMNIA Partners Public Sector ("**OMNIA Partners**") to be appended and made a part hereof and such other public agencies ("**Participating Public Agencies**") who register to participate in the cooperative purchasing programs administered by OMNIA Partners and its affiliates and subsidiaries (collectively, the "**OMNIA Partners Parties**") by either registering on the OMNIA Partners website (www.omniapartners.com/publicsector) (www.omniapartners.com/publicsector) or any successor website), or by executing a copy of this Agreement.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Principal Procurement Agencies, in compliance with their own policies, procedures, rules and regulations, a number of suppliers have entered into "**Master Agreements**" (herein so called) to provide a variety of goods, products and services ("**Products**") to the applicable Principal Procurement Agency and the Participating Public Agencies;

WHEREAS, Master Agreements are made available by Principal Procurement Agencies through the OMNIA Partners Parties and provide that Participating Public Agencies may purchase Products on the same terms, conditions and pricing as the Principal Procurement Agency, subject to any applicable federal and/or local purchasing ordinances and the laws of the State of purchase; and

WHEREAS, in addition to Master Agreements, the OMNIA Partners Parties may from time to time offer Participating Public Agencies the opportunity to acquire Products through other group purchasing agreements.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties hereby agree as follows:

1. Each party will facilitate the cooperative procurement of Products.

2. The Participating Public Agencies shall procure Products in accordance with and subject to the relevant federal, state and local statutes, ordinances, rules and regulations that govern Participating Public Agency's procurement practices. The Participating Public Agencies hereby acknowledge and agree that it is the intent of the parties that all provisions of this Agreement and that Principal Procurement Agencies' participation in the program described herein comply with all applicable laws, including but not limited to the requirements of 42 C.F.R. § 1001.952(h), as may be amended from time to time. The Participating Public Agencies further acknowledge and agree that they are solely responsible for their compliance with all applicable "safe harbor" regulations, including but not limited to any and all obligations to fully and accurately report discounts and incentives.
3. The Participating Public Agency represents and warrants that the Participating Public Agency is not a hospital or other healthcare provider and is not purchasing Products on behalf of a hospital or healthcare provider.
4. The cooperative use of Master Agreements shall be in accordance with the terms and conditions of the Master Agreements, except as modification of those terms and conditions is otherwise required by applicable federal, state or local law, policies or procedures.
5. The Principal Procurement Agencies will make available, upon reasonable request, Master Agreement information which may assist in improving the procurement of Products by the Participating Public Agencies.
6. The Participating Public Agency agrees the OMNIA Partners Parties may provide access to group purchasing organization ("**GPO**") agreements directly or indirectly by enrolling the Participating Public Agency in another GPO's purchasing program, including but not limited to Vizient Source, LLC, Provista, Inc. and other OMNIA Partners affiliates and subsidiaries; provided the purchase of Products through the OMNIA Partners Parties or any other GPO shall be at the Participating Public Agency's sole discretion
7. The Participating Public Agencies (each a "**Procuring Party**") that procure Products through any Master Agreement or GPO Product supply agreement (each a "**GPO Contract**") will make timely payments to the distributor, manufacturer or other vendor (collectively, "**Supplier**") for Products received in accordance with the terms and conditions of the Master Agreement or GPO Contract, as applicable. Payment for Products and inspections and acceptance of Products ordered by the Procuring Party shall be the exclusive obligation of such Procuring Party. Disputes between Procuring Party and any Supplier shall be resolved in accordance with the law and venue rules of the State of purchase unless otherwise agreed to by the Procuring Party and Supplier.
8. The Procuring Party shall not use this Agreement as a method for obtaining additional concessions or reduced prices for purchase of similar products or services outside of the Master Agreement. Master Agreements may be structured with not-to-exceed pricing, in which cases the Supplier may offer the Procuring Party and the Procuring Party may accept lower pricing or additional concessions for purchase of Products through a Master Agreement.
9. The Procuring Party shall be responsible for the ordering of Products under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a Procuring Party, and, to the extent permitted by applicable law, the Procuring Party shall hold non-procuring party harmless from any liability that may arise from the acts or omissions of the Procuring Party.

10. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, THE OMNIA PARTNERS PARTIES EXPRESSLY DISCLAIM ALL EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES REGARDING ANY PRODUCT, MASTER AGREEMENT AND GPO CONTRACT. THE OMNIA PARTNERS PARTIES SHALL NOT BE LIABLE IN ANY WAY FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR RELIANCE DAMAGES, EVEN IF THE OMNIA PARTNERS PARTIES ARE ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. FURTHER, THE PROCURING PARTY ACKNOWLEDGES AND AGREES THAT THE OMNIA PARTNERS PARTIES SHALL HAVE NO LIABILITY FOR ANY ACT OR OMISSION BY A SUPPLIER OR OTHER PARTY UNDER A MASTER AGREEMENT OR GPO CONTRACT.
11. This Agreement shall remain in effect until termination by either party giving thirty (30) days' written notice to the other party. The provisions of Paragraphs 6 - 10 hereof shall survive any such termination.
12. This Agreement shall take effect upon (i) execution of the Principal Procurement Agency Certificate, or (ii) registration on the OMNIA Partners website or the execution of this Agreement by a Participating Public Agency, as applicable.



Weatherford College Board of Trustees

DATE: March 21, 2019

AGENDA ITEM #6

SUBJECT: 2019-20 Tuition and Fees Recommendations

INFORMATION AND DISCUSSION: Based upon the recommendation of the Tuition and Fees Advisory Committee, the administration is recommending at the next board meeting an increase in tuition as well as increases in a number of fees. The Tuition and Fees Advisory Committee consists of deans, directors, and one student advisor as per the requirements of the Southern Association of Colleges and Schools. The Advisory Committee has researched and analyzed the current rates of Weatherford College and the 49 other community colleges in the state of Texas. Factors reviewed during the analysis were:

- Surveys of current 2018-19 tuition and fee charges of other community colleges in the state which indicate that Weatherford College is currently 6% behind the state average in-district tuition and fees for Texas community colleges.
- 2017-18 program budget deficits identified by the committee.
- Anticipated budget revenue expenditures for the 2019-20 budget including increases in faculty and staff.
- Anticipated 2019-20 state appropriations.
- Tuition and fee revenue supplements and other major revenue sources, primarily property taxes.

Changes in tuition and fees recommended by the Tuition and Fees Advisory Committee are listed below for the 2018-19 academic year:

- Tuition for in-district students and dual credit students would increase by \$4.00 per semester credit hour, or 5%, bringing the total in-district rate to \$89.00. Tuition for out-of-district students would increase by \$11.00 per semester credit hour, or 8%, bringing the total out-of-district rate to \$143.00. Tuition for out-of-district WCWC students would increase by \$6.00 per semester credit hour, or 6%, bringing the total rate to \$110.00. Tuition for out-of-district ECG students would increase by \$10.00 per semester credit hour, or 8%, bringing the total rate to \$132.00. Out-of-state rates would increase by \$15.00 per semester credit hour, or 8%, bringing the total out-of-state rate to \$202.00. The proposed increase in rates based upon 2018-19 semester hours would generate \$799,864 additional new revenue and will still allow Weatherford College to remain below the state average.

- Differential tuition would increase by \$20.00 in strong demand programs.
- The ADN-A&P test fee would increase from \$25.00 to \$30.00 to cover increases in the direct expense plus administrative costs.
- An addition of a HESI A2 testing fee at a charge of \$55.00.

Attached you will find the recommendations from the Tuition and Fees Advisory Committee and the schedule of Proposed Tuition, Miscellaneous Charges and Course Fee Changes.

RECOMMENDATION: That the Board of Trustees approve the 2019-20 tuition and fees as presented.

ATTACHMENTS: (a) Tuition and Fees Advisory Committee Recommendations, and (b) Schedule of Proposed Tuition, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2019-2020.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

Tuition and Fees Advisory Committee
Recommendation to Executive Vice President, Financial & Administrative Affairs
Recap by Category
For Fiscal Year 2019-2020

The following is a recap of recommended changes by category.

Tuition

The committee is recommending an increase per semester hour in tuition charges for all tuition categories. Currently, the WC in-district rate is \$85.00 per credit hour and it is recommended that the rate increase to \$89.00 per credit hour. This increase is lower than the average of medium-sized Texas community colleges which average \$91.00. The committee felt that the recommended increase keeps WC below the in-district average while making a needed increase. Since WC sets our rates for tuition and fees earlier than many schools, it is likely that the lag behind the state average for the 2018-2019 academic year could be greater than currently anticipated.

In addition to the recommended in-district tuition increase, the committee further recommends that the out-of-district rate increase from \$132.00 to \$143.00 per credit hour, out-of-district (Wise County) from \$104.00 to \$110.00, out-of-district (Granbury) from \$122.00 to \$132.00, and out-of-state rate increase from \$187.00 to \$202.00 per credit hour.

Differential Tuition

The committee is recommending that differential tuition charges per credit hour increase to \$60.00 for the Associate Degree Nursing, Diagnostic Medical Sonography, Physical Therapist Assistant, and Radiology Technology. Additionally, the committee recommends that the Phlebotomy Technology add a differential tuition charge of \$20.00 per credit hour. The current differential tuition of \$40.00 per credit hour would remain the same for Occupational Therapy Assistant, Respiratory Care, and Vocational Nursing.

Continuing Education and Distance Education

Currently, dual credit students enrolled in technical courses at their high school are waived down to zero tuition and zero fees. The committee would like to recommend reducing the waiver related to tuition which would require students to pay \$10.00 per credit hour. Fees would still be waived to zero for students enrolled in technical dual credit courses.

Learning Resource Center

No proposed changes

Testing Center

The committee is proposing an increase in the A&P test fee from \$25.00 to \$30.00 due to increased cost to the college. Additionally, the committee is recommending a fee of \$55.00 for the HESI A2 test. The HESI A2 test replaces the ATI TEAS exam which is currently utilized as an entrance exam for the Respiratory Care program. Other programs are considering making a change beginning 9/1/19, however, Respiratory Care is currently the only program committed to the change.

Other Miscellaneous-Non Instructional-Incidental Fees

No proposed changes

Student Affairs

No proposed changes

Campus Police

No proposed changes

Room and Board Charges

No proposed changes

Course Fees

The Committee is recommending the following additions or changes to course related fees:

<u>Instruction Related Fees/Costs</u>			
Course ID	Lab Fee	Testing Fee	Explanation
HPRS1209	\$ 24.00		New Fee
PLAB1460		\$ 40.00	New Fee - this is for the MediaLab test to aid students in preparing for the American Society of Clinical Pathology Phlebotomy Technician Registry
CHEM1406	\$ 24.00		New Fee
RNSG1430		\$ 360.00	Increase from \$325.00 to \$360.00 (increase cost to WC from vendor)
RNSG1430			Deleting the \$55.00 Incidental fee (phase out of simulation due to changes from vendors)
RNSG1533		\$ 360.00	Increase from \$325.00 to \$360.00 (increase cost to WC from vendor)
RNSG1533			Deleting the \$50.00 Incidental fee (phase out of simulation due to changes from vendors)
RNSG1538		\$ 360.00	Increase from \$325.00 to \$360.00 (increase cost to WC from vendor)
RNSG1538			Deleting the \$55.00 Incidental fee (phase out of simulation due to changes from vendors)
RNSG2539		\$ 360.00	Increase from \$325.00 to \$360.00 (increase cost to WC from vendor)
RNSG2539			Deleting the \$50.00 Incidental fee (phase out of simulation due to changes from vendors)
RNSG1324		\$ 460.00	Increase from \$445.00 to \$460.00 (increase cost to WC from vendor)

Weatherford College
Proposed Tuition, Miscellaneous Charges & Course Fee Changes
Fiscal Year 2019-2020
(Changes in Red)

		2019-2020	2018-2019	Difference	% Change
Tuition					
In District	per credit hour	\$89.00	\$85.00	\$4.00	5%
Out of District	per credit hour	\$143.00	\$132.00	\$11.00	8%
Out of District -Wise	per credit hour	\$110.00	\$104.00	\$6.00	6%
Out of District - ECG	per credit hour	\$132.00	\$122.00	\$10.00	8%
Out of State	per credit hour	\$202.00	\$187.00	\$15.00	8%
Dual Credit Pilot Program	per credit hour	\$30.00	\$30.00	\$0.00	0%

Tuition Differential					
Associate Degree Nursing	per credit hour	\$60.00	\$40.00	\$20.00	50%
Occupational Therapy Assistant	per credit hour	\$60.00	\$40.00	\$20.00	50%
Physical Therapist Assistant	per credit hour	\$60.00	\$40.00	\$20.00	50%
Radiologic Technology	per credit hour	\$60.00	\$40.00	\$20.00	50%
Respiratory Care	per credit hour	\$40.00	\$40.00	\$0.00	0%
Diagnostic Medical Sonography	per credit hour	\$60.00	\$40.00	\$20.00	50%
Vocational Nursing	per credit hour	\$40.00	\$40.00	\$0.00	0%
Phlebotomy Technology	per credit hour	\$20.00	\$0.00	\$20.00	100%

Continuing Education & Distance Education					
Contract Training Tuition	per hour	\$0 - \$750.00	\$0 - \$750.00	\$0.00	0%
Per Course Tuition	per hour	\$0 - \$100.00	\$0 - \$100.00	\$0.00	0%
Per Course Lab Fee	per course	\$0.00	\$0.00	\$0.00	0%
Virtual College of Texas Fee		\$75.00	\$75.00	\$0.00	0%
CE Virtual College of Texas Fee		\$25.00	\$25.00	\$0.00	0%
V/C Instruction Fee - Academic - Three Hour Course		\$339.00	\$339.00	\$0.00	0%
V/C Instruction Fee - Academic - Four Hour Course		\$452.00	\$452.00	\$0.00	0%
Teacher Certification Intern Fee		\$500.00	\$500.00	\$0.00	0%

Learning Resource Center					
Library - Book Fines	per day	\$0.25	\$0.25	\$0.00	0%
Maximum		\$15.00	\$15.00	\$0.00	0%
Library - Video Fines	per day	\$2.00	\$2.00	\$0.00	0%
Maximum		\$20.00	\$20.00	\$0.00	0%
Library - Lost Book Processing		\$20.00	\$20.00	\$0.00	0%

Testing Center					
CLEP Test		\$15.00	\$15.00	\$0.00	0%
TEAS Test		\$80.00	\$80.00	\$0.00	0%
Health Sciences Reasoning Test – Associate Degree (HSRT-AD)		\$20.00	\$20.00	\$0.00	0%
Accuplacer Test (formerly Compass Test)		\$25.00	\$25.00	\$0.00	0%
IC3 Test		\$32.00	\$32.00	\$0.00	0%
MOS Test		\$86.00	\$86.00	\$0.00	0%
TCOLE Test (formerly TCLEOSE Test)		\$25.00	\$25.00	\$0.00	0%
ADN-A&P Test		\$30.00	\$25.00	\$5.00	20%
Community Service Proctor Fee		\$25.00	\$25.00	\$0.00	0%
TCFP Test (formerly State Fire Certification Test)		\$25.00	\$25.00	\$0.00	0%
TSI Assessment Test		\$25.00	\$25.00	\$0.00	0%
HESI A2 Testing Fee		\$55.00	\$0.00	\$55.00	100%

	2019-2020	2018-2019	Difference	% Change
Other Miscellaneous Non-Instructional and Incidental Fees				
Return Check Service Charge	\$25.00	\$25.00	\$0.00	0%
Student Print/Copier charge				
B&W per page	\$0.10	\$0.10	\$0.00	0%
Color per page	\$0.15	\$0.15	\$0.00	0%
Fax Charges (per fax, unlimited pages)	\$2.00	\$2.00	\$0.00	0%
Three-Peat Fee (per semester hour)	\$50.00	\$50.00	\$0.00	0%
Teacher Certification Application Fee	\$50.00	\$50.00	\$0.00	0%
Alcohol Awareness Certificate Replacement Fee	\$10.00	\$10.00	\$0.00	0%
Coyote Card Replacement (per replacement)	\$10.00	\$10.00	\$0.00	0%

Student Affairs				
International Processing Fee	\$50.00	\$50.00	\$0.00	0%

Campus Police				
Parking Permits (Weatherford, Mineral Wells and Wise County campuses)				
Fall	\$30.00	\$30.00	\$0.00	0%
Spring	\$30.00	\$30.00	\$0.00	0%
Summer	\$20.00	\$20.00	\$0.00	0%
Continuing Education				
Classes for 14 days or less - no charge				
Classes for more than 14 days	\$2.00	\$2.00	\$0.00	0%
Parking Fines (per offense)				
Failure to display registration permit	\$15.00	\$15.00	\$0.00	0%
Parking in a no park zone	\$15.00	\$15.00	\$0.00	0%
Parking in a faculty/staff only	\$25.00	\$25.00	\$0.00	0%
Parking in a handicap space	\$50.00	\$50.00	\$0.00	0%
Parking in a crosswalk/fire lane	\$25.00	\$25.00	\$0.00	0%
Parking in a 15-minute zone	\$15.00	\$15.00	\$0.00	0%
Not parking wholly within lines	\$15.00	\$15.00	\$0.00	0%
Other	\$15.00	\$15.00	\$0.00	0%

Room and Board Charges				
Per Semester Charges				
1&2 Bedroom (per room) and 19 meal (including sales tax)	\$4,015.00	\$4,015.00	\$0.00	0%
1&2 Bedroom (per room) and 10 meal (including sales tax)	\$3,800.00	\$3,800.00	\$0.00	0%
4 bedroom (per room) and 19 meal (including sales tax)	\$3,790.00	\$3,790.00	\$0.00	0%
4 bedroom (per room) and 10 meal (including sales tax)	\$3,575.00	\$3,575.00	\$0.00	0%
Non Semester Charges				
Nightly Rate for Residential Students Staying During Winter Break, May Mini, Summer I or II	\$20.00	\$20.00	\$0.00	0%
Nightly Rate for Summer Guests and Groups	\$20.00	\$20.00	\$0.00	0%
Housing - Lost Slide Key	\$50.00	\$50.00	\$0.00	0%
Lease Termination Fee	\$1,000.00	\$1,000.00	\$0.00	0%
Dorm Deposit	\$250.00	\$250.00	\$0.00	0%

Course Fee Changes				
Course ID	Lab Fee	Testing Fee	Incidental Fee	Explanation
CHEM1406	\$24.00			New Fee
HPRS1209	\$24.00			New Fee
PLAB1460		\$40.00		New Fee - this is for the MediaLab test to aid students in preparing for the American Society of Clinical Pathology Phlebotomy Technician Registry
RNSG1430		\$360.00		Increase from \$325 to \$360 (increase cost to WC from vendor)
RNSG1430			\$0.00	Removing the \$55 incidental fee (phase out of simulation due to changes from vendors)
RNSG1533		\$360.00		Increase from \$325 to \$360 (increase cost to WC from vendor)
RNSG1533			\$0.00	Removing the \$55 incidental fee (phase out of simulation due to changes from vendors)
RNSG1538		\$360.00		Increase from \$325 to \$360 (increase cost to WC from vendor)
RNSG1538			\$0.00	Removing the \$55 incidental fee (phase out of simulation due to changes from vendors)
RNSG2539		\$360.00		Increase from \$325 to \$360 (increase cost to WC from vendor)
RNSG2539			\$0.00	Removing the \$50 incidental fee (phase out of simulation due to changes from vendors)
RNSG1324		\$460.00		Increase from \$445 to \$460 (increase cost to WC from vendor)



Weatherford College Board of Trustees

DATE: March 21, 2019

AGENDA ITEM #7

SUBJECT: Election Cancellation – 2019 General (Place 1 and 2) and Special Election (Place 4)

INFORMATION AND DISCUSSION: Because no opponents filed for the upcoming board elections, the board may now cancel the elections scheduled for May 4, 2019.

RECOMMENDATION: I recommend that the board vote to cancel the general election and special election for trustees of the Parker County Junior College District scheduled for May 4, 2019.

ATTACHMENT: None

SUBMITTED BY: Brent Baker, Vice President of Institutional Advancement



**Weatherford College Board of Trustees
Report**

DATE: March 21, 2019

AGENDA ITEM #8.a.

SUBJECT: Report from Julie Macmillan with RBC Capital Markets

INFORMATION AND DISCUSSION: Julie Macmillan, representative with RBC Capital Markets, will be present to give a report to the Board.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



**Weatherford College Board of Trustees
Report**

DATE: March 21, 2019

AGENDA ITEM #8.b.

SUBJECT: Demand Study Report

INFORMATION AND DISCUSSION: Mr. Mike Endy will share information with the Board of Trustees on institutional efforts to identify and address potential demand opportunities in our region and program performance evaluations.

ATTACHMENTS: None.

SUBMITTED BY: Mr. Mike Endy, Vice President of Instruction and Student Services



**Weatherford College Board of Trustees
Report**

DATE: March 21, 2019

AGENDA ITEM #8.c.

SUBJECT: Guided Pathways Update

INFORMATION AND DISCUSSION: An update will be given to the Board on Thursday as to the progress of the Guided Pathways Project.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



**Weatherford College Board of Trustees
Report**

DATE: March 21, 2019

AGENDA ITEM #8.d.

SUBJECT: How are we doing with student success: Using numbers with heart

INFORMATION AND DISCUSSION:

Report focusing on student success using “numbers with heart”.

ATTACHMENTS: None.

SUBMITTED BY: Mr. Mike Endy, Vice President of Instruction and Student Services



Future Agenda Items:

- Budget Amendment No. 3



Upcoming Events

- Mar. 22 Coyote Jazz Fest Concert (7:30 p.m.)
- Mar. 23 Coyote baseball family picnic (noon) Roger Williams Ballpark
Rain date Mar. 30
- Mar. 23 Home baseball (2 p.m.)
- Mar. 27 Home softball doubleheader (1 p.m.)
- Mar. 29 and 30 *Philosophy of Religion and Art* Conference
- Mar. 29 Leonard Hayes piano concert (7:30 p.m.)
- Mar. 30 Home baseball doubleheader (1 p.m.)
- Apr. 3 Home baseball (1p.m.)
- Apr. 5 Duane Durrett and Friends *It's All About the Music* (7:30 p.m.)
- Apr. 6 Home softball doubleheader (noon)
- Apr. 8 Home baseball (2 p.m.)
- Apr. 8 Student Art Exhibition Reception (6 p.m., Texas Hall)
- April 10 Home baseball doubleheader (1 p.m.)
- Apr. 11 *Swang Lin and Hyeyoung Song* piano concert (7:30 p.m.)
- Apr. 12 Alumni Awards luncheon (11:30 a.m. Doss Student Center)



**Weatherford College Board of Trustees
Closed Session**

DATE: March 21, 2019

AGENDA ITEM 11.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 21, 2019

AGENDA ITEM #11.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 21, 2019

AGENDA ITEM #11.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 21, 2019

AGENDA ITEM #12

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 21, 2019

AGENDA ITEM #13

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees