



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, March 11, 2021

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
March 11, 2021
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, March 11, 2021 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the February 11, 2021 Board Meeting
 - b. Financial Reports Ending February 28, 2021
 - c. Quarterly Investment Report
 - d. Work Force Building Audio Visual Systems #RFO-01-21
 - e. Facility Naming
5. Consideration and Possible Action: Adoption of 2021-22 Tuition and Fees
6. Consideration and Possible Action: Accepting the Certification of Unopposed Candidates and Cancelling the May 1, 2021 Board of Trustees Election
7. Reports:
 - a. Guided Pathways Update/Numbers with Heart/Quality Enhancement Plan (QEP)
 - b. Demand Study Update
 - c. Presidential Annual Evaluation Report
8. Announcements
9. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072
 - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074
 - d. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074, Annual Evaluation and Employment Contract of the College President
10. Consideration and Possible Action: Real Property

11. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
12. Consideration and Possible Action: Annual Evaluation and Employment Contract of the College President
13. Adjourn



Public Comment for

Individuals

Not on Agenda



President's Report

- Recognitions
- Employee Notices



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 11, 2021

AGENDA ITEM #4.a.

SUBJECT: Minutes from the February 11, 2021 Board Meeting

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees reviews and approves the minutes as presented.

ATTACHMENTS: Minutes from the February 11, 2021 Board Meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
February 11, 2021**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, February 11, 2021 in the Allene Strain Community Room of the Doss Student Center. Mac Smith, Board Chair, called the meeting to order. Other Trustees present were: Dan Carney, Sue Coody, Vice Chair, and Lela Morris, Board Secretary. Dave Cowley, Dr. Trev Dixon, Judy McAnally and Dr. Robert Marlett were absent. Mr. Brent Baker, Vice President of Institutional Advancement, gave the invocation and the Pledge of Allegiance was recited.

Call to Order,
Invocation and
Pledge of Allegiance

No one spoke for Public Comment.

Public Comment

President Tod Allen Farmer submitted the following recognitions and employee notices in advance of the meeting:

President's Report

a. Recognitions –

- Weatherford College recognized 35 of the finest teachers from across the region at the 25th Annual Jack Harvey Academy of Exemplary Teachers celebration on Friday, Feb. 5, at the Doss Heritage and Culture Center in Weatherford. We are extremely proud to honor the great work that our K-12 teachers are doing across the region.
- Weatherford College Alumnus Neil Noakes, a 20-year veteran of the Fort Worth Police Department, for recently being named Chief of Police for the City of Fort Worth.
- History associate professor Scott Williams on having his professional paper proposal accepted for presentation at the highly selective American Historical Associate Conference. We are very proud of the advances in scholarship that are being made at WC.
- Students from area high schools converged on the Weatherford College campus Friday, Feb. 5, for the 19th Annual Coyote Area Math Championship to compete in pre-calculus and calculus competitions. Next year the event will be renamed in the honor of the late WC mathematics professor Pat Cook. Mr. Cook remains both highly respected and deeply loved.
- Weatherford College baseball players Brenden Dixon and Caden Hawkins have been named players of the week by the Northern Texas Junior College Athletic Conference. Dixon hit three home runs, two doubles, seven RBIs, four walks, and scored seven runs. Hawkins, a left-handed freshman from Midlothian, did not allow an earned run and gave up just four hits with three strikeouts and two walks. Congratulations Brenden and Caden.

- Weatherford College has been awarded an additional 5.9 million dollars in federal grant funding to recoup COVID-19 related expenses and to support student aid.

- b. Employment Notices –
DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, President Farmer reported the following:
 - Susie Brooks, Humanities administrative assistant, retiring effective 5/14/2021
 - Cheryl Livengood, ADN Instructor and Program Director, retiring effective 5/31/2021
 - Jaquelina Mendoza, food service worker, resigning effective 12/16/2020
 - Nancy Mulanax, WC Police records specialist, retiring effective 3/31/2021
 - Janice Odom, Fine Arts secretary, retiring effective 5/31/2021
 - Cheryl Rodriguez, LMS Administrator, Dual Credit & E Learning, resigning effective 5/7/2021President Farmer thanked each one for their service and wished them the very best in future endeavors.

Consent Agenda

The minutes from the January 14, 2021 board meeting were submitted in advance and reviewed. *Minutes are attached; submitted by Theresa Hutchison, Executive Assistant to the President*

Minutes

The cash balance as of January 31, 2021 is \$46,935,224.29. This is an increase of \$583,909.17 from last year at January 31, 2020. The operating statement at January 31, 2021 indicates that total revenues collected are \$41,800,730 or 70.95% of budget. Total expenditures are \$24,309,818 or 41.26% of budget. *Attached are the Cash Balance Reports and Operating Statements at January 31, 2021. Submitted by Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs.*

Financial Reports

According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners: Disposal through public sale/auction, sale through bid process, sale to salvage companies, placement in trash and E-waste recycling. Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of through e-waste recycling with United Electronic Recycling,

Disposal of Obsolete
and Surplus Items
Through E-waste
Recycling

LLC through our interlocal cooperative contract with the City of Plano. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested. The recommendation was made to authorize disposal of obsolete and surplus items as presented. *Attachment: Weatherford College Obsolete and Surplus Items and Pictures. Submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs.*

Weatherford College solicited BuyBoard Purchasing cooperative contract requests to athletic turf companies in April 2020 in the hopes of discovering who could provide the best value of athletic field synthetic turf product and services for Weatherford College. FieldTurf, USA provided the best value as per the specifications for product, service, price, and installation for the Stuart Softball Field. Therefore, a BuyBoard Cooperative offer was requested from FieldTurf, USA for the Roger Williams Baseball Field synthetic turf project. This project will also have additional costs for soil testing throughout the project. Intertek-PSI has provided the testing and observation services for both the baseball and softball fields. FieldTurf USA proposed a total for synthetic turf costs to \$1,198,922.00, Intertek-PSA proposed a total of materials testing services costs as \$5, 5272.00 for a total of \$1,204,194.00 for the Roger Williams Ballpark Turf Project. After evaluation and review of the BuyBoard offer, Jeff Lightfoot, Assistant Athletics Director, Jeanie Hobbs, Director of Purchasing, and Toni Martin, Assistant Director of Purchasing recommend award of this offer as stated above. The recommendation was made to award this BuyBoard Cooperative Contract #560-18 proposal to FieldTurf, USA as presented. *Attachments: FieldTurf, USA Proposal and Intertek-PSI Proposal. Submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs*

BuyBoard
Cooperative Contract
#560-18
Proposal on
Synthetic Turf for
Baseball Field

Weatherford College solicited Request for Proposals #RFP-07-21 from local dealers for the purchase of fleet vehicles. This solicitation covers a twelve-month period beginning February 11, 2021 with an option for two additional one-year renewals. A total of five (5) vendors submitted competitive sealed proposals. Jerry's GM, Roger Williams Jeep Chrysler Dodge and Southwest Ford (d.b.a. Gilchrist Automotive) provided proposals that meet our specifications and offer the best value. The proposals submitted by Southwest Chevrolet (d.b.a. Gilchrist Automotive) and Southwest Chrysler Dodge Jeep Ram (d.b.a. Gilchrist Automotive) meet our specifications but did not provide the best value. Funds have been allocated in the current FY21 budget for two vehicles and additional vehicles will be requested in FY22. After evaluation and review of the proposals, Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs, Jeanie Hobbs, Director of Purchasing and Toni Martin, Assistant Director of Purchasing recommend Jerry's GM, Roger Williams Jeep Chrysler Dodge and Southwest Ford (d.b.a. Gilchrist Automotive) be approved to award vehicles from RFP-07-21 as needed. Vehicles Being Purchased in 2020-2021 Budget:

Request for Proposals
for Fleet Vehicles
#RFP-07-21

- 2021 Chevrolet Tahoe Premier from Jerry's GM, \$52,831.63
- 2021 Ford F250 XL from Southwest Ford, \$26,644.00

For a total recommended cost of \$79,475.63. The recommendation was made to award RFP-07-21 to vendors as presented. *Attachments: Tabulation on Fleet Vehicles #RFP-07-21. Submitted by Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs.*

A new mission statement was approved at the December board meeting. The mission statement changes are reflected in the attached policy. The recommendation was made to approve the update to AD (Local) policy as recommended by Cabinet. *Attachment: AD (Local) Policy. Submitted by Ralinda Stone, Executive Director of Human Resources.*

With the exception of the January 14, 2021 minutes, Ms. Coody made the motion to approve the Consent Agenda as presented. Ms. Morris seconded and the motion carried unanimously.

On September 13, 2012, the Board created a revenue financing system whereby Weatherford College issued its first series of Consolidated Fund Revenue Bonds. Pursuant to such order, the Board reserved the right to issue additional bonds and/or credit facilities to secure future issuances of Consolidated Fund Revenue Bonds. The Order presented to the Board authorizes the issuance of the Series 2021 Consolidated Fund Revenue Bonds as additional obligations under the revenue financing system. The Series 2021 Consolidated Fund Revenue Bonds will be on parity with any outstanding Consolidated Fund Revenue Bonds (the Series 2012 Consolidated Fund Revenue Bonds). The Series 2021 Consolidated Fund Revenue Bonds will be secured by certain tuition and fee revenue of Weatherford College and will also be secured by a debt service reserve fund for the benefit of the owners of the Series 2021 Consolidated Fund Revenue Bonds which will be purchased with bond proceeds from Assured Guaranty Municipal Corp. Additionally, Weatherford College will purchase a municipal bond insurance policy with bond proceeds which will guaranty the principal of and interest on the Series 2021 Consolidated Fund Revenue Bonds as described in the Order and Exhibits therein. The municipal bond insurance policy will also be issued by Assured Guaranty Municipal Corp. The Order delegates certain approvals to the President and Executive Vice President for Financial & Administrative Affairs (each pricing officers) to effectuate the sale of the Series 2021 Consolidated Fund Revenue Bonds. The adoption of the Order will authorize the pricing officers to execute, on behalf of Weatherford College, a bond purchase contract, paying agent registrar agreement and a pricing certificate that incorporates certain pricing parameters of the Series 2021 Consolidated Fund Revenue Bonds as approved by the Board in the Order. Mr. Smith made the motion to approve the Order authorizing the issuance of the Parker County Junior College District Consolidated Fund Revenue Bonds, Series 2021 and

TASB Policy Update –
AD (Local) Educational
Role, Mission Purpose,
and Responsibility

Consent Agenda
774-1
Approved

Order Authorizing the
Issuance of the Parker
County Junior College
District Consolidated
Fund Revenue Bonds,
Series 2021
774-2
Approved

appoint the President and the Executive Vice President for Financial & Administrative Affairs of Weatherford College each as pricing officers to effectuate the sale of the Series 2021 Consolidated Fund Revenue Bonds. Ms. Coody seconded and the motion carried unanimously. *Submitted by Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs. Attachments: Order Authorizing Issuance of the Series 2021 Consolidated Fund Revenue Bonds including Exhibits referenced therein*

Weatherford College utilizes the Texas Association of School Boards (TASB) Policy Service for legal and local policies contained in the Weatherford College Board Policy Manual. TASB provides ongoing updates for college districts to ensure that the Manual is current and reliable. The most recent update by TASB is #40. TASB updates legal policies in the Manual based on changes in state or federal laws. Board of Trustees action is not permitted on legal policies since they are mandated through state or federal law. However, it is recommended that the Board review updates to the legal policies. In addition, TASB recommends updates to “local” policies, which the Board of Trustees may approve as written, or amended, to ensure that the College’s local policies are consistent with recent changes in legislation and legal policies. Mr. Smith made the motion to revise, or delete Local policies as indicated above and as recommended by Cabinet and by TASB Policy Service Update #40. Ms. Morris seconded and the motion carried unanimously. *Attachments: Update #40 Local Policy Comparison Packet.*

TASB Policy Service
Update #40
774-3
Approved

The following reports were presented to the Board:

Reports

- a. Guided Pathways Update/Numbers with Heart/Quality Enhancement Plan (QEP) submitted by Michael Endy, Vice President for Instruction and Student Affairs
- b. Demand Study Update submitted by Michael Endy, Vice President of Instruction and Student Affairs
- c. Equities in Athletics Report submitted by Adam Finley, Executive Dean of Student Services
- d. Proposed 2021-22 Tuition and Fees submitted by Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs.

President Farmer discussed the following tentative future agenda items:

Future Agenda Items

- Adoption of 2021-22 Tuition and Fees

Vice President Brent Baker made the following announcements:

Announcements

- February 11 Home basketball game (women, 2 p.m.)
- February 12 Baseball Tournament 11 a.m. to 8 p.m.
- February 13 Baseball Tournament 11 a.m. to 8 p.m.
- February 17 Home softball games 2 p.m. and 4 p.m.
- February 19 Home softball game 10 a.m.

- February 20 Home softball games 12 p.m. and 4 p.m.
- February 20 Home basketball games 2 p.m. and 4 p.m.
- February 26 Home basketball games 2 p.m. and 4 p.m.
- February 27 Home basketball games 2 p.m. and 4 p.m.

The Board of Trustees entered into Closed Session at 2:25 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072 and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.

Closed Session

The Board reconvened in Open Session at 3:23 p.m.

Open Session

Mr. Smith made a motion to approve the revised minutes from the January 14, 2021 board meeting. The revision includes the attendance record. Ms. Coody seconded and the motion carried unanimously.

Revised Minutes
January 14, 2021
774-4
Approved

The Board took no action regarding real property.

Real Property
774-5
No Action

The Board took no action regarding personnel matters.

Personnel Matters
774-6
No Action

TASB Local Policy BCG requires the Board to conduct an annual self-evaluation of Board and Board member performance. The evaluation shall consider such items as role recognition, relationship with others, performance at Board meetings, and self-improvement activities. The procedure should also include a review of those factors that facilitate effective board meetings. The Board may solicit suggestions for improvement from others through established College District Communication channels. The Self-Assessment was distributed to the Board in the December 10, 2020 meeting. The results were compiled and reviewed in Closed Session in accordance with Government Code 551.074. Ms. Coody made the motion to approve the Completed Board of Trustees Self-Assessment. Ms. Morris seconded and the motion carried unanimously.

Completed
Board of Trustees
Self-Assessment
774-7
Approved

At 3:26 p.m., Ms. Morris made the motion to adjourn the meeting. Mr. Smith seconded and the motion carried unanimously.

Motion to Adjourn
774-8
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 11, 2021

AGENDA ITEM #4.b.

SUBJECT: Financial Reports Ending February 28, 2021

INFORMATION AND DISCUSSION: The cash balance as of February 28, 2021 is \$49,777,923.64. This is an increase of \$2,382,209.35 from last year at February 29, 2020. The operating statement at February 28, 2021 indicates that total revenues collected are \$48,626,354 or 82.53% of budget. Total expenditures are \$31,106,540 or 52.80% of budget.

ATTACHMENTS: Cash Balance Reports and Operating Statements at February 28, 2021.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
February 28, 2021**

<u>Unrestricted Funds</u>	Checking	Investments	Payroll & Petty Cash	Total
Beginning Balance	14,275,867.58	25,419,410.56	4,345.00	39,699,623.14
Deposits	10,235,417.32	5,849.83	-	10,241,267.15
Disbursements	(7,509,765.70)	-	(300.00)	(7,510,065.70)
Ending Balance	<u>17,001,519.20</u>	<u>25,425,260.39</u>	<u>4,045.00</u>	<u>42,430,824.59</u>

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	17,001,519.20	25,425,260.39	42,426,779.59
Payroll	-	-	-
Petty cash	4,045.00	-	4,045.00
Sub-total	<u>17,005,564.20</u>	<u>25,425,260.39</u>	<u>42,430,824.59</u>
Restricted Funds:			
Scholarships & Loans	\$536,261.26	\$2,811,388.34	\$3,347,649.60
Schropshire Cap. Impr.	\$321,617.89	\$0.00	\$321,617.89
Debt Service	\$1,068,741.20	\$1,945,597.26	\$3,014,338.46
Interest & Sinking	\$38,493.10	\$0.00	\$38,493.10
Contingency Reserves	625,000.00	\$0.00	\$625,000.00
Sub-total	<u>2,590,113.45</u>	<u>4,756,985.60</u>	<u>7,347,099.05</u>
Grand Total	<u>19,595,677.65</u>	<u>30,182,245.99</u>	<u>49,777,923.64</u>

Recap of Investments

<u>Investments</u>	<u>Current Value 2/28/2021</u>	<u>Rate</u>
Prosperity Bank Money Market Account	30,182,245.99	1.40%
Total Investments	<u>30,182,245.99</u>	

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
February 28, 2021**

	2019-20 Budget			2020-2021 Budget			
	Amended Budget	Received 2/29/2020	% of Budget	Amended Budget	Received 2/28/2021	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,495,139	\$ 4,021,904	89.47%	\$ 4,642,393	\$ 3,918,048	\$ 724,345	84.40%
Out-of District Resident	\$ 5,392,109	\$ 4,814,784	89.29%	\$ 5,622,700	\$ 5,122,698	\$ 500,002	91.11%
Out-of District Resident - EC Granbury	\$ 486,481	\$ 468,824	96.37%	\$ 508,211	\$ 243,072	\$ 265,139	47.83%
Out-of District Resident - Wise County	\$ 1,670,267	\$ 1,488,687	89.13%	\$ 1,789,237	\$ 1,524,569	\$ 264,669	85.21%
Non-Resident	\$ 451,066	\$ 405,525	89.90%	\$ 430,958	\$ 617,782	\$ (186,824)	143.35%
Differential Tuition	\$ 687,814	\$ 606,134	88.12%	\$ 876,807	\$ 732,804	\$ 144,003	83.58%
State Funded Continuing Education	\$ 926,271	\$ 691,740	74.68%	\$ 779,800	\$ 418,492	\$ 361,308	53.67%
Non-State Funded Continuing Education	\$ 26,161	\$ 15,350	58.68%	\$ 27,800	\$ 21,861	\$ 5,939	78.64%
Total Tuition	\$ 14,135,308	\$ 12,512,949	88.52%	\$ 14,677,906	\$ 12,599,326	\$ 2,078,581	85.84%
Fees							
General Fee	\$ 942,909	\$ 867,911	92.05%	\$ 1,984,470	\$ 1,752,746	\$ 231,724	88.32%
Laboratory Fee	\$ 340,928	\$ 310,477	91.07%	\$ 323,874	\$ 291,926	\$ 31,948	90.14%
Total Fees	\$ 1,283,837	\$ 1,178,389	91.79%	\$ 2,308,344	\$ 2,044,672	\$ 263,672	88.58%
Allowances and Discounts							
Bad Debt Allowance	\$ (105,000)	\$ (90)	0.09%	\$ (55,000)	\$ -	\$ (55,000)	0.00%
Remissions and Exemptions	\$ (1,761,000)	\$ (1,197,806)	68.02%	\$ (1,663,999)	\$ (1,431,703)	\$ (232,296)	86.04%
Total Allowances and Discounts	\$ (1,866,000)	\$ (1,197,896)	64.20%	\$ (1,718,999)	\$ (1,431,703)	\$ (287,296)	83.29%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 2,680,809	\$ 537,406	20.05%	\$ 1,972,840	\$ 620,989	\$ 1,351,851	31.48%
State Grants and Contracts	\$ 10,487	\$ 7,811	74.48%	\$ 5,524	\$ -	\$ 5,524	0.00%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Local Grants & Contracts	\$ 3,525,000	\$ 3,318,766	94.15%	\$ 3,518,100	\$ 3,315,566	\$ 202,534	94.24%
Sales & Services of Educational Activities	\$ 76,250	\$ 32,254	42.30%	\$ 105,000	\$ 17,544	\$ 87,456	16.71%
Investment income - Program Restricted	\$ 85,000	\$ 47,598	56.00%	\$ 48,750	\$ 11,735	\$ 37,015	24.07%
Other Operating Revenues	\$ 338,741	\$ 169,521	50.04%	\$ 315,000	\$ 157,452	\$ 157,548	49.98%
Total Additional Operating Revenues	\$ 6,716,287	\$ 4,113,355	61.24%	\$ 5,965,214	\$ 4,123,286	\$ 1,841,928	69.12%
Auxiliary Income							
Bookstore	\$ 191,227	\$ 61,404	32.11%	\$ 158,733	\$ 53,330	\$ 105,403	33.60%
Cafeteria	\$ 759,400	\$ 657,201	86.54%	\$ 781,500	\$ 591,442	\$ 190,058	75.68%
Dormitory	\$ 1,200,930	\$ 1,090,137	90.77%	\$ 1,113,340	\$ 1,014,752	\$ 98,588	91.14%
Intercollegiate Athletics	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 241,977	\$ 198,062	81.85%	\$ 235,000	\$ 169,225	\$ 65,775	72.01%
Carter Agricultural Center	\$ 61,750	\$ 27,291	44.20%	\$ 42,500	\$ 15,664	\$ 26,836	36.86%
Total Auxiliary Enterprises	\$ 2,455,284	\$ 2,034,095	82.85%	\$ 2,331,073	\$ 1,844,412	\$ 486,661	79.12%
Total Operating Revenues	\$ 22,724,716	\$ 18,640,892	82.03%	\$ 23,563,538	\$ 19,179,992	\$ 4,383,546	81.40%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 9,059,678	\$ 3,887,042	42.90%	\$ 9,059,678	\$ 3,895,668	\$ 5,164,010	43.00%
State Group Insurance	\$ -	\$ 864,711	-	\$ -	\$ 864,711	\$ (864,711)	-
State Retirement Matching	\$ -	\$ 283,856	-	\$ -	\$ 295,932	\$ (295,932)	-
Professional Nursing Shortage Reduction	\$ 370,316	\$ 106,302	28.71%	\$ 155,452	\$ 65,365	\$ 90,087	42.05%
Total State Appropriations	\$ 9,429,994	\$ 5,141,911	54.53%	\$ 9,215,130	\$ 5,121,676	\$ 4,093,454	55.58%
Maintenance Ad Valorem Taxes-Parker County	\$ 15,435,232	\$ 14,609,780	94.65%	\$ 17,549,994	\$ 16,916,614	\$ 633,380	96.39%
Debt Service Ad Valorem Taxes	\$ 590,400	\$ 626,125	106.05%	\$ 594,200	\$ 642,210	\$ (48,010)	108.08%
Federal Grants and Contracts (Non-Operating)	\$ 7,956,648	\$ 5,279,206	66.35%	\$ 7,020,442	\$ 5,588,485	\$ 1,431,957	79.60%
Gifts	\$ 426,453	\$ 449,672	105.44%	\$ 45,000	\$ 1,124,375	\$ (1,079,375)	2498.61%
Investment Income	\$ 476,000	\$ 210,615	44.25%	\$ 225,000	\$ 53,002	\$ 171,998	23.56%
Contributions in Aid of Construction	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 34,314,727	\$ 26,317,309	76.69%	\$ 34,649,766	\$ 29,446,362	\$ 5,203,404	84.98%
Budgeted Transfers	\$ 622,982	\$ -	-	\$ 704,212	\$ -	\$ 704,212	-
TOTAL	\$ 57,662,425	\$ 44,958,201	77.97%	\$ 58,917,516	\$ 48,626,354	\$ 10,291,162	82.53%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
February 28, 2021**

	2019-20 Budget			2020-2021 Budget			
	Amended Budget	Expended 2/29/2020	% of Budget	Amended Budget	Expended 2/28/2021	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,105,600	\$ 7,924,408	52.46%	\$ 15,870,504	\$ 8,413,203	\$ 7,457,301	53.01%
Public Service	\$ 25,603	\$ 8,149	31.83%	\$ 14,860	\$ 8,550	\$ 6,310	57.54%
Academic Support	\$ 3,905,381	\$ 1,906,052	48.81%	\$ 4,128,250	\$ 2,118,433	\$ 2,009,817	51.32%
Student Services	\$ 2,368,283	\$ 1,118,294	47.22%	\$ 2,493,826	\$ 1,209,816	\$ 1,284,010	48.51%
Institutional Support	\$ 11,659,467	\$ 5,268,056	45.18%	\$ 12,686,704	\$ 4,337,425	\$ 8,349,279	34.19%
Operation & Maint. of Plant	\$ 5,329,049	\$ 2,506,714	47.04%	\$ 6,333,489	\$ 2,921,141	\$ 3,412,348	46.12%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 632,500	\$ 246,538	38.98%	\$ 675,000	\$ 328,982	\$ 346,018	48.74%
Total Unrestricted Educational Activities	\$ 39,025,883	\$ 18,978,211	48.63%	\$ 42,202,633	\$ 19,337,550	\$ 22,865,083	45.82%
Restricted							
Instruction	\$ 439,552	\$ 140,895	32.05%	\$ 245,333	\$ 80,644	\$ 164,689	32.87%
Public Service	\$ -	\$ 7,632		\$ -	\$ 1,408	\$ (1,408)	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 2,227,818	\$ 396,946	17.82%	\$ 1,687,615	\$ 503,659	\$ 1,183,956	29.84%
Institutional Support	\$ 5,237	\$ 375	7.16%	\$ 5,524	\$ -	\$ 5,524	0.00%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 9,888,174	\$ 7,019,275	70.99%	\$ 9,178,360	\$ 7,241,134	\$ 1,937,227	78.89%
Staff Benefits	\$ -	\$ 1,148,567		\$ -	\$ 1,160,643	\$ (1,160,643)	
Total Restricted Educational Activities	\$ 12,560,781	\$ 8,713,691	69.37%	\$ 11,116,832	\$ 8,987,489	\$ 2,129,343	80.85%
Total Educational Activities	\$ 51,586,664	\$ 27,691,902	53.68%	\$ 53,319,465	\$ 28,325,039	\$ 24,994,426	53.12%
Auxiliary Enterprises	\$ 2,955,515	\$ 1,384,034	46.83%	\$ 3,186,039	\$ 1,242,286	\$ 1,943,753	38.99%
Depreciation Expense - Buildings and Land Improvements	\$ -	\$ 591,696		\$ -	\$ 583,540	\$ (583,540)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 319,932		\$ -	\$ 330,342	\$ (330,342)	
Total Operating Expenses	\$ 54,542,179	\$ 29,987,564	54.98%	\$ 56,505,504	\$ 30,481,207	\$ 26,024,297	53.94%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 416,848	\$ 170,425	40.88%	\$ 380,364	\$ 227,518	\$ 152,846	59.82%
Gain/Loss on Disposal of Fixed Assets	\$ (10,000)	\$ (8,475)		\$ (10,000)	\$ (12,670)	\$ 2,670	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,403,560	\$ 114,239	8.14%	\$ 1,349,349	\$ 246,220	\$ 1,103,129	18.25%
Capital Outlay (Non-Construction)	\$ 1,289,664	\$ 697,581	54.09%	\$ 689,293	\$ 164,266	\$ 525,027	23.83%
TOTAL	\$ 57,642,251	\$ 30,961,335	53.71%	\$ 58,914,510	\$ 31,106,540	\$ 27,807,970	52.80%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 11, 2021

AGENDA ITEM #4.c.

SUBJECT: Quarterly Investment Report

INFORMATION AND DISCUSSION: As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending February 28, 2021.

RECOMMENDATION: That the Board of Trustees approve the Report of Investments at February 28, 2021.

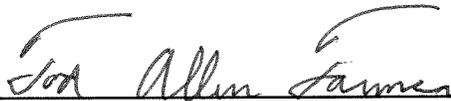
ATTACHMENTS: Report of Investments at February 28, 2021.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
February 28, 2021**

	<u>Money Market</u>	<u>CD's</u>	<u>Total</u>
Unrestricted	\$ 24,014,268.38	\$ -	\$ 24,014,268.38
Restricted	2,811,388.34	-	2,811,388.34
Carter Endowment	1,410,992.01	-	1,410,992.01
Plant Retirement Indebtedness	1,945,597.26	-	1,945,597.26
	<u>30,182,245.99</u>	<u>-</u>	<u>30,182,245.99</u>

The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.



Dr. Tod Allen Farmer
President



Dr. Andra R. Cantrell
Executive V.P. for Financial and Administrative Affairs

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
February 28, 2021**

Investment	Number	Closing Balance November 30, 2020	Closing Balance February 28, 2021	Changes in Current Value	Opening Date	Maturity Date	Interest Rate
Money Market Accounts							
Prosperity Bank							
Unrestricted	218082740	23,993,127.75	24,014,268.38	21,140.63	09/25/18		1.40%
Total Unrestricted		\$ 23,993,127.75	\$ 24,014,268.38	\$ 21,140.63			
Restricted	218082740	2,809,050.64	2,811,388.34	2,337.70	09/25/18		1.40%
Total Restricted		\$ 2,809,050.64	\$ 2,811,388.34	\$ 2,337.70			
Carter Endowment	218082740	1,410,992.01	1,410,992.01	0.00	09/25/18		1.40%
Total Carter Endowment		\$ 1,410,992.01	\$ 1,410,992.01	\$ -			
Plant Retirement Indebtedness	218082740	1,943,979.46	1,945,597.26	1,617.80			
Total Plant Retirement Indebtedness		\$ 1,943,979.46	\$ 1,945,597.26	\$ 1,617.80			
Total All Money Market Accounts		\$ 30,157,149.86	\$ 30,182,245.99	\$ 25,096.13			
Certificates of Deposit							
Prosperity Bank							
Unrestricted	203000085	-	-	0.00	09/28/18	03/27/20	2.00%
Total Unrestricted		\$ -	\$ -	\$ -			
Restricted	203000085	-	-	0.00	09/28/18	03/27/20	2.00%
Total Restricted		\$ -	\$ -	\$ -			
Carter Endowment	203000085	-	-	0.00	09/28/18	03/27/20	2.00%
Total Carter Endowment		\$ -	\$ -	\$ -			
Plant Retirement Indebtedness	203000085	-	-	0.00	09/28/18	03/27/20	2.00%
Total Plant Retirement Indebtedness		\$ -	\$ -	\$ -			
Total All Certificates of Deposit		\$ -	\$ -	\$ -	09/28/18	03/27/20	2.00%
TOTAL INVESTMENTS		\$ 30,157,149.86	\$ 30,182,245.99	\$ 25,096.13			



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 11, 2021

AGENDA ITEM #4.d.

SUBJECT: Cooperative Contract Offer for #RFO-01-21 Workforce Audio Visual Systems

INFORMATION AND DISCUSSION: Weatherford College solicited Request for Offers #RFO-01-21 from Cooperative Purchasing Contract vendors for the procurement, installation, and training of a wide range of audio-visual equipment and services to support the new Workforce and Emerging Technology Building. This solicitation focused on price, installation and training plan, and warranty. Weatherford College asked for the vendors to provide a list of Other Equipment & Supplies Options that may be needed in the project, which was provided by each vendor. However, these options were omitted from the pricing since each vendor provided very different components and it is unknown what elements will be required for this project.

A total of three (3) vendors, Advanced Connections, Data Projections and Ford AV, have submitted TipsUSA Cooperative Purchasing offers. Ford AV and Data Projections met our specifications, but Advanced Connections did not. Ford AV provided the best value for the College in price, installation and training plan as well as warranty.

After evaluation and review of the proposals, Greg Shrader, Executive Director of Technology Services, Larry, Gillespie, Mason Owen, Kendall Wessel, Jessica McKee, Director of Workforce , and Toni Martin, Assistant Director of Purchasing recommend Ford AV be approved to award audio visual equipment, installation and training from RFO-01-21 for the total price of \$549,657.

RECOMMENDATION: The Board of Trustees award RFO-01-21 as presented.

ATTACHMENTS: Summary Pricing Worksheet on RFO-01-21 Workforce Audio Visual Systems

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs

Request For Price: RFO-01-21

Audio/Visual Vendor for Workforce Building

Summary Pricing Worksheet

Element	ACI	Data Projections	FORD AV
Total Lectern Furniture	\$95,098	\$98,733	\$108,154
Total Flex Rooms - Lectern Equipment	\$111,168	\$94,316	\$91,395
Total Standard Room - Lectern Equipment	\$88,224	\$72,750	\$70,448
Total Flex Room Switching Equipment	\$31,284	\$27,457	\$28,308
Total Flex Room Wall Controls	\$21,960	\$26,219	\$20,727
Total Projectors - Small Room	\$38,155	\$25,045	\$30,797
Total Projectors - Large Room	\$30,002	\$30,931	\$28,875
Total Speakers	\$9,271	\$10,554	\$10,220
Total Flat Panel Displays	\$47,541	\$37,793	\$45,153
Total Room Reservation System	\$44,065	\$37,169	\$37,580
Total Requested Equipment	\$516,768	\$460,966	\$471,657

Total Estimated Implementing Labor (1000 Hrs)	\$70,000	\$100,000	\$75,000
Total Fixed Price Training Labor (40 Hrs)	\$3,400	\$3,000	\$3,000
Total Extended Product Warranties	\$0	\$17,330	\$0
Total Offer without other equipment and supplies list*	\$590,168	\$581,296	\$549,657

Cooperative Contract Offered

TipsUSA

TipsUSA

TipsUSA

*Weatherford College asked for the vendors to provide a list of **Other Equipment & Supplies Options** that may be needed in the project. This list was provided by each vendor. However it was excluded in the Total Offer calculations, due to each vendor listing very different options.

The training and implementation hours were adjusted for the ease of offer calculation because there was such drastic hourly difference between vendors. The hourly rates were not adjusted.



Weatherford College Board of Trustees

DATE: March 11, 2021

AGENDA ITEM #4.e.

SUBJECT: Facility Naming

INFORMATION AND DISCUSSION: Policy CL-Local outlines the process for naming college facilities, including proposals to name facilities in recognition of philanthropic gifts. Weatherford College Foundation Board President Bob Glenn and I are pleased to bring several proposals to the board:

- **The Alesia Armstrong Wiggs School of Nursing.** Brett Wiggs, in multiple conversations with Bob Glenn, has made a verbal pledge of \$1,000,000 to the foundation to support WC nursing. Alesia Armstrong Wiggs is a registered nurse and a WC nursing graduate, and we would like to request naming the nursing school in her honor. After board authorization and receipt of the gift, a public announcement would be made and signage in the Don Allen Heath Science Building would be arranged.
- **The Jerry's GMC Bullpen.** This is the visitor's bullpen at Stuart Field along College Park Drive. In response to the "Fields of Dreams" campaign for artificial turf, The Jerry Durant Auto Group has gifted \$100,000 to the foundation. These funds will be transferred from the foundation to the college.
- **The Imperial Construction Dugout.** This is the visitor's dugout at Stuart Field along College Park Drive. Imperial Construction has pledged \$100,000 over five years and has made its initial \$20,000 payment. These funds will be transferred from the foundation to the college.
- **The Roger and Patty Williams Press Box.** This is the press box at Williams Ballpark. Roger and Patty Williams have pledged \$25,000 over five years. These funds will be transferred from the foundation to the college.

RECOMMENDATION: That the board approve the following facility names: The Alesia Armstrong Wiggs School of Nursing, the Jerry's GMC Bullpen, the Imperial Construction Dugout and the Roger and Patty Williams Press Box.

ATTACHMENTS: None

SUBMITTED BY: Brent Baker, Vice President of Institutional Advancement



Weatherford College Board of Trustees

DATE: March 11, 2021

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Adoption of 2021-22 Tuition and Fees

INFORMATION AND DISCUSSION: Based upon the recommendation of the Tuition and Fees Advisory Committee, the administration is recommending an increase in tuition as well as increases in a number of fees. The administration, along with the assistance of the Tuition and Fees Advisory Committee, have researched and analyzed the current rates of Weatherford College and the other community colleges in the state of Texas. Factors reviewed during the analysis were:

- Anticipated budget expenditures for the 2021-22 budget.
- Anticipated 2021-22 state appropriations.
- Tuition and fee revenue supplements and other major revenue sources, primarily property taxes.

Changes in tuition and fees recommended by the Tuition and Fees Advisory Committee are listed below for the 2021-22 academic year:

- Tuition rates for in-district students would increase by \$7.00 per semester credit hour, or 7%, bringing the total in-district rate to \$102.00. Tuition for out-of-district students would increase by \$14.00 per semester credit hour, or 9%, bringing the total out-of-district rate to \$170.00. Tuition for out-of-district WCWC students would increase by \$10.00 per semester credit hour, or 8%, bringing the total rate to \$129.00. Tuition for out-of-district ECG students would increase by \$13.00 per semester credit hour, or 9%, bringing the total rate to \$157.00. Out-of-state rates would increase by \$20.00 per semester credit hour, or 9%, bringing the total out-of-state rate to \$240.00. The Dual Credit Pilot Program would increase by \$20.00 per semester credit hour, or 67%, bringing the total rate to \$50.00.
- Institutional Enrichment Fees would increase from \$15.00 to \$20.00 per credit hour.
- Differential tuition rates for the Associate Degree Nursing and the RN-to-BSN programs would increase by \$20.00, or 25%, bringing the total rate to \$100.00 per semester credit hour.

- Housing rates would decrease \$5.00 per semester while the meal plan rates would remain the same. The daily rate for summer sessions (May Mini, Summer I and Summer 2) and winter sessions would increase by \$5.00 per night from \$20.00 to \$25.00. This new daily rate would also apply to summer guests and groups.
- Library Book Fines is being renamed Library Overdue Item to include all overdue items, and the Library Video Fines are being removed. The Lost Book Processing Fee is being renamed Lost Item Processing Fee to include all items. A Lost Item Replacement Fee is being added to charge a replacement fee of the current market price of the item.
- The Alcohol Awareness Certificate Replacement Fee would be removed since we no longer offer that program.
- Return Check Service Charge is being renamed Return Payment Service Charge to include all insufficient forms of payment.
- Lab fees would be added to the following courses: CSME1505, DAAC2307, EMSP2430, EMSP2534, RSPT1113, VTHT2331, and VTHT2439.
- Kit fees would be removed for Cosmetology technical dual credit courses (CSME1401 and CSME2501).

Attached you will find a spreadsheet summarizing the Proposed Tuition & Fees, Miscellaneous Charges and Course Fee Changes.

RECOMMENDATION: That the Board of Trustees approve the 2021-22 tuition and fees as presented.

ATTACHMENTS: Schedule of Proposed Tuition & Fees, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2021-2022.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

Weatherford College
Proposed Tuition & Fees, Miscellaneous Charges & Course Fee Changes
Fiscal Year 2021-2022
(Changes in Red)

		2021-2022	2020-2021	Difference	% Change
Tuition & Fees					
In District	per credit hour	\$102.00	\$95.00	\$7.00	7%
Out of District	per credit hour	\$170.00	\$156.00	\$14.00	9%
Out of District -Wise	per credit hour	\$129.00	\$119.00	\$10.00	8%
Out of District - ECG	per credit hour	\$157.00	\$144.00	\$13.00	9%
Out of State	per credit hour	\$240.00	\$220.00	\$20.00	9%
Dual Credit Pilot Program	per credit hour	\$50.00	\$30.00	\$20.00	67%
Institutional Enrichment Fee	per credit hour	\$20.00	\$15.00	\$5.00	33%

Tuition Differential					
Associate Degree Nursing	per credit hour	\$100.00	\$80.00	\$20.00	25%
RN-to-BSN	per credit hour	\$100.00	\$80.00	\$20.00	25%
Occupational Therapy Assistant	per credit hour	\$60.00	\$60.00	\$0.00	0%
Physical Therapist Assistant	per credit hour	\$60.00	\$60.00	\$0.00	0%
Radiologic Technology	per credit hour	\$60.00	\$60.00	\$0.00	0%
Respiratory Care	per credit hour	\$40.00	\$40.00	\$0.00	0%
Diagnostic Medical Sonography	per credit hour	\$60.00	\$60.00	\$0.00	0%
Vocational Nursing	per credit hour	\$40.00	\$40.00	\$0.00	0%
Phlebotomy Technology	per credit hour	\$20.00	\$20.00	\$0.00	0%

Continuing Education & Distance Education					
Contract Training Tuition	per hour	\$0 - \$750.00	\$0 - \$750.00	\$0.00	0%
Per Course Tuition	per hour	\$0 - \$100.00	\$0 - \$100.00	\$0.00	0%

Learning Resource Center					
Library - Book Fines Overdue Item	per day	\$0.25	\$0.25	\$0.00	0%
Maximum		\$15.00	\$15.00	\$0.00	0%
Library - Video Fines	per day	\$2.00	\$2.00	\$0.00	0%
Maximum		\$20.00	\$20.00	\$0.00	0%
Library - Lost Book Item Processing Fee		\$20.00	\$20.00	\$0.00	0%
Library - Lost Item Replacement Fee	Current market price		\$0.00	Varies	Varies

Testing Center					
Accuplacer Test (formerly Compass Test)		\$25.00	\$25.00	\$0.00	0%
ADN-A&P and Microbiology Test		\$30.00	\$30.00	\$0.00	0%
CLEP Test		\$15.00	\$15.00	\$0.00	0%
Community Service Proctor Fee		\$25.00	\$25.00	\$0.00	0%
HESI A2 Testing Fee		\$55.00	\$55.00	\$0.00	0%
TCFP Test (formerly State Fire Certification Test)		\$25.00	\$25.00	\$0.00	0%
TCOLE Test (formerly TCLEOSE Test)		\$25.00	\$25.00	\$0.00	0%
TEAS Test		\$80.00	\$80.00	\$0.00	0%
TSI Assessment Test		\$25.00	\$25.00	\$0.00	0%

	2021-2022	2020-2021	Difference	% Change
Other Miscellaneous Non-Instructional and Incidental Fees				
Return Check Payment Service Charge	\$25.00	\$25.00	\$0.00	0%
TouchNet Payment Plan Charge	\$25.00	\$25.00	\$0.00	0%
Student Print/Copier charge				
B&W per page	\$0.10	\$0.10	\$0.00	0%
Color per page	\$0.15	\$0.15	\$0.00	0%
Fax Charges (per fax, unlimited pages)	\$2.00	\$2.00	\$0.00	0%
Three-Peat Fee (per semester hour)	\$50.00	\$50.00	\$0.00	0%
Alcohol Awareness Certificate Replacement Fee	\$10.00	\$10.00	\$0.00	0%
Coyote Card Replacement (per replacement)	\$10.00	\$10.00	\$0.00	0%

Student Affairs				
International Processing Fee	\$50.00	\$50.00	\$0.00	0%

Campus Police				
Parking Permits (Weatherford, Mineral Wells and Wise County campuses)				
Fall	\$30.00	\$30.00	\$0.00	0%
Spring	\$30.00	\$30.00	\$0.00	0%
Summer	\$30.00	\$30.00	\$0.00	0%
Parking Fines (per offense)				
Failure to display registration permit	\$15.00	\$15.00	\$0.00	0%
Parking in a no park zone	\$15.00	\$15.00	\$0.00	0%
Parking in a faculty/staff only	\$25.00	\$25.00	\$0.00	0%
Parking in a handicap space	\$50.00	\$50.00	\$0.00	0%
Parking in a crosswalk/fire lane	\$25.00	\$25.00	\$0.00	0%
Parking in a 15-minute zone	\$15.00	\$15.00	\$0.00	0%
Not parking wholly within lines	\$15.00	\$15.00	\$0.00	0%
Other	\$15.00	\$15.00	\$0.00	0%

Room and Board Charges				
Per Semester Charges				
1&2 Bedroom (per room) and 19 meal (including sales tax)	\$4,060.00	\$4,065.00	-\$5.00	-0.12%
1&2 Bedroom (per room) and 10 meal (including sales tax)	\$3,845.00	\$3,850.00	-\$5.00	-0.13%
4 bedroom (per room) and 19 meal (including sales tax)	\$3,835.00	\$3,840.00	-\$5.00	-0.13%
4 bedroom (per room) and 10 meal (including sales tax)	\$3,620.00	\$3,625.00	-\$5.00	-0.14%
Non Semester Charges				
Nightly Rate for Residential Students Staying During Winter Break, May Mini, Summer I or II	\$25.00	\$20.00	\$5.00	25%
Nightly Rate for Summer Guests and Groups	\$25.00	\$20.00	\$5.00	25%
Housing - Lost Slide Key	\$50.00	\$50.00	\$0.00	0%
Housing - Lost Bedroom Key	\$100.00	\$100.00	\$0.00	0%
Lease Termination Fee	\$1,000.00	\$1,000.00	\$0.00	0%
Dorm Deposit	\$250.00	\$250.00	\$0.00	0%

Course Fee Changes				
Course ID	Lab Fee	Assessment Fee	Incidental Fee	Explanation
CSME1505	\$24.00			New lab fee
CSME1401			\$0.00	Remove kit fee on CSME 1401 technical dual credit course
CSME2501			\$0.00	Remove kit fee on CSME 2501 technical dual credit course
DAAC2307	\$24.00			New lab fee
EMSP2430	\$24.00			New lab fee
EMSP2534	\$24.00			New lab fee
RSPT1113	\$24.00			New lab fee
VTHT2331	\$24.00			New lab fee
VTHT2439	\$24.00			New lab fee



Weatherford College Board of Trustees

DATE: March 11, 2021

AGENDA ITEM #6

SUBJECT: Accepting the Certification of Unopposed Candidates and Cancelling the Election

INFORMATION AND DISCUSSION: Because no challengers filed for the 2021 board of trustees election, the board may now cancel the election scheduled for May 1.

RECOMMENDATION: I recommend that the board:

1. Accept the Certification of Unopposed Candidates, and
2. Cancel the May 1, 2021 Weatherford College Board of Trustees election.

ATTACHMENTS: Certification of Unopposed Candidates, Order of Cancellation

SUBMITTED BY: Brent Baker, Vice President of Institutional Advancement

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR
OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 1, 2021.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 1 de mayo de 2021.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
Place 3, general election (<i>Tercero elección general</i>)	Trev Dixon
Place 4, general election (<i>Cuarto elección general</i>)	Dave Cowley
Place 5, general election (<i>Quinto elección general</i>)	Dan Carney

Signature (Firma)

Printed name (Nombre en letra de molde)

Title (Puesto)

Date of signing (Fecha de firma)

(Seal) (sello)

See reverse side for instructions
(Instrucciones en el reverso)

Instructions for certification of unopposed candidates:

The authority responsible for preparing the ballot must certify the unopposed status to the authority responsible for ordering the election. This document is filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election cancelled and the unopposed candidates elected. To complete the cancellation process, a copy of the order or ordinance canceling the election must be posted on Election Day at each polling place that would have been used in the election. See sample Order of Cancellation and outlines for additional instructions.

An election* may be cancelled if:

- 1) The election is one in which a declaration of write-in candidacy is required; and
- 2) No opposed at-large race is on the ballot* within that election;*and
- 3) Each candidate whose name is to appear on the ballot* is unopposed, with some exceptions;

This means:

- In an all at-large election* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.*
- In an election* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).

Note: A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

Instrucciones para la certificación de una elección con candidatos únicos:

La autoridad a cargo de preparar la boleta de votación debe certificar los candidatos únicos sin oposición a la autoridad encargada de ordenar la elección. Este documento se debe presentar al presidente de la subdivisión política. La entidad gobernante debe reunirse, aceptar esta certificación y emitir una orden o una ordenanza en la que declara la cancelación de la elección y la elección de los candidatos únicos sin oposición. Para completar el proceso de cancelación, se debe exhibir el Día de la Elección una copia de la orden u ordenanza de cancelación de la elección en todos los sitios de votación que se hubieran utilizado en la elección. Vea el ejemplo Orden de Cancelación y el resumen para más instrucciones.

Una elección* puede ser cancelada si:

- 1) *la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,*
- 2) *no hay oposición para la carrera por acumulación en la boleta* de votación dentro de esa elección**
- 3) *Todos los candidatos cuyos nombres deben aparecer en la boleta* de votación no tienen oposición, con unas excepciones;*

Esto significa:

- *En una elección* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección*.*
- *En una elección* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).*

Nota: Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

ORDER OF CANCELLATION
EJEMPLO DE ORDEN DE CANCELACIÓN

The Weatherford College Board of Trustees hereby cancels the election scheduled to be held on
(official name of governing body)
May 1, 2021 in accordance with Section 2.053(a) of the Texas
(date on which election was scheduled to be held)

Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Patronato del Weatherford College _____ *por la presente cancela la elección que, de lo contrario,*
(nombre oficial de la entidad gobernante)
se hubiera celebrado el 1 de mayo de 2021 *de conformidad, con*
(fecha en que se hubiera celebrado la elección)
la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (Candidato) Office Sought (Cargo al que presenta candidatura)

Trev Dixon, Place 3, general election (*Tercero elección general*)

Dave Cowley, Place 4, general election (*Cuarto elección general*)

Dan Carney, Place 5, general election (*Quinto elección general*)

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

President (Presidente)

Secretary (Secretario)

(seal) (*sello*)

Date of adoption (*Fecha de adopción*)

See reverse side for instructions
Instrucciones en el reverso



Weatherford College Board of Trustees Report

DATE: March 11, 2021

AGENDA ITEM #7.a.

SUBJECT: Guided Pathways Update: Numbers with Heart/Quality Enhancement Plan (QEP)

INFORMATION AND DISCUSSION:

Pathways Update:

Institute #3 Planning Meeting February 17, 2021, was restructured due to the freeze. The Institute will focus on transfer/transition to baccalaureate degree completion and issues of equity in these processes. The Pathways Team for the April Institute has been submitted. Dawn Kahlden has been named Pathways Director, who will coordinate Pathways activities related to the proposed QEP.

Presentation by Mr. Adam Finley: Overview of technology-based enhancements to better serve Weatherford College students. Update on student aid provided through Cares Act Funding.

QEP Update:

The QEP proposal was submitted with the institution's self-study report.

Numbers With Heart: Only seventy students dropped for non-payment in Spring 2021. This is compared to a drop of three hundred and thirteen in Spring 2020. The successful retention of an estimated 75% of those students who would have otherwise been lost directly reflects Student Services' contacting each endangered student before the drop date and assisting them with resolving financial concerns. Thanks to the Student Services staff, our generous Foundation, and all those who went above and beyond to serve our students.

Attachments: None.

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees
Report**

DATE: March 11, 2021

AGENDA ITEM #7.b.

SUBJECT: Demand Study

INFORMATION AND DISCUSSION:

Bachelors of Applied Technology in Medical and Health Sciences Administration Proposal and Survey: BAT surveys were distributed in the first week of March. Early responses are arriving now. The surveys will close after Spring Break, pending the reception of an adequate number of responses.

Staff Reductions and Realignment: The Academics and Student Services Divisions anticipate eliminating more than two dozen positions present during the 2019 – 2020 academic year. Reductions in staffing will include the elimination of ten full-time instructional support positions and two administrative positions. Responsibilities associated with these positions are being reassigned to existing personnel with part-time employees added into the system on a very limited basis.

Attachment: None

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees
Report**

DATE: March 11, 2021

AGENDA ITEM #7.c.

SUBJECT: Presidential Annual Evaluation Report

INFORMATION AND DISCUSSION: Attached you will find a summary of the accomplished goals as detailed in the Presidential Job Evaluation Criteria addendum to the president's employment contract.

Attachment: Summary of Accomplished Goals

SUBMITTED BY: Dr. Tod Allen Farmer, President



March 3, 2021

Board of Trustees
Weatherford College
225 College Park Drive
Weatherford, TX 76086

Dear Trustees,

Thank you for the privilege of serving Weatherford College. The purpose of this letter is to update you on the annual progress toward meeting the goals previously established in the Presidential Job Evaluation Criteria addendum to my employment contract. The four categories collaboratively established with the board were academic program expansion, infrastructure development, student outcomes, and administration.

Weatherford College has dramatically expanded our academic programs. New bachelor's degrees are a major part of that expansion plan. This fall we successfully launched our new Bachelor of Science in Nursing (BSN) degree. We plan to expand the BSN this coming fall and add an additional Associate Degree in Nursing (ADN) cohort to serve as a feeder program. Plans are also being made to add a second ADN cohort in Wise County the following year. Our Bachelor of Applied Arts and Science in Organizational Leadership degree has received staff level approval at the Texas Higher Education Coordinating Board (THECB) and a program director has been hired. We will receive final THECB approval this summer and launch the program in the fall. Additionally, the application for the Bachelor of Applied Technology degree is being finalized and will be submitted to the THECB later this month for a targeted launch in the Fall 2021 semester.

In addition to bachelor's degrees, we successfully launched the veterinarian technician program in collaboration with the City of Weatherford. We are currently working with Keller ISD on a possible vet tech transfer program partnership. We recently added Keller ISD, Huckabay ISD, and Elite Christian Academy as dual credit partners. Additionally, we regained the ISDs that previously left Weatherford College to partner with Ranger College prior to my arrival. These districts include Millsap ISD, Lipan ISD, Tolar ISD, and Gordon ISD. We have also partnered with Garner ISD as they plan to launch a new high school. Finally, WC has also dramatically expanded our online course offerings in many academic programs. Over 1,000 courses have been successfully migrated to a fully online format.

Our athletic programs are also being expanded. A new golf coach has been hired, and we are in the final stages of selecting a tennis coach. Golf and tennis are both on track to compete this fall. Volleyball is scheduled to be added the following fall. For the first time in Weatherford College history, all of our National Junior College Athletic Association (NJCAA) athletic programs qualified for Academic Team of the Year honors, a distinction that requires a minimum cumulative team GPA

C H A N G I N G L I V E S F O R O V E R 1 5 0 Y E A R S



of 3.0 for the year. As of the time of this writing, baseball and softball are nationally ranked, and the Lady Coyotes basketball team is tied for first place in the conference. Our WC rodeo team is poised to send several students back to the College National Finals Rodeo this summer.

Program expansions are also occurring in the arts and in agriculture. In addition to becoming an All-Steinway Institution, our first director of jazz studies has been hired and the jazz band has been expanding into a jazz orchestra. A proposal for digital arts is currently under review. In agriculture, the new vet tech program is off to a great start. An agricultural department has been formed and programs are growing. Partnerships with school districts, state organizations, and universities are fueling the advance.

In addition to the growth in our academic program offerings, our infrastructure development is progressing in a fiscally responsible manner. A master facilities plan has been developed in cooperation with Huckabee and Associates. The master facilities plan will guide Weatherford College as we replace our aging facilities with the types of modern facilities that will allow WC to fulfill our responsibilities to the communities we serve.

Infrastructure development has begun, but we are just getting started. Our new roundabout was almost exclusively externally funded by working collaboratively with the City of Weatherford, Clark Gardens, and private donors. Despite initial drainage issues on the new north parking lot that were ultimately resolved, the lot was built under budget without litigation. Additionally, a successful private fundraising campaign led to the installation of artificial turf on Stuart Field last summer, and turf will be installed on Roger Williams Ballpark this summer. The Kingsley Building is currently being renovated to offer new audio engineering and mass communication programs. The beautiful Kingsley Building will also house the Weatherford College Foundation, Institutional Advancement, and the President's Office. And finally, our new Workforce and Emerging Technologies Building was financed with a tuition revenue bond at a 30-year fixed rate of 2.67%...likely a rate that will be below the inflation rate over the term of the bond.

Collectively, this infrastructure development will better equip Weatherford College to fulfill our mission. In addition to the new construction, a great deal of deferred maintenance has been completed. Fences and roof trim have been repainted, aged HVAC units have been replaced, gym seating has been replaced, dead trees have been removed and replaced, and a general attitude of pride in our grounds has been enhanced.

Finally, we cannot discuss infrastructure development in the 21st Century without discussing technology. Our technology backbone has been strengthened and we are adding additional human resources in our technology department. Our underground fiber optic line network has been expanded. We have expanded our network bandwidth, expanded our wireless coverage via new hotspots, and updated much of our hardware including student loaner laptops. Many software programs have been updated, and we have almost fully implemented our master ERP program that controls financial and student data systemwide. Artificial intelligence in the form of a chatbot has

C H A N G I N G L I V E S F O R O V E R 1 5 0 Y E A R S



been added in student services, and a new website is under development. These improvements have allowed us to improve efficiency and reduce clerical positions through attrition.

Student outcomes was the third area targeted for improvement. Our expanded programs and infrastructure development have supported student success. The resulting increase in success point funding from the State of Texas has helped us accomplish many of our objectives. Student success has also been enhanced by the implementation of our Guided Pathways Initiative. More students in need are being assisted by expanded scholarships and Student Emergency Fund grants from the WC Foundation. Simply put, we are doing a better job of advising, registering, teaching, tutoring, mentoring, communicating, and generally supporting our students than ever before. All of these facets of student success have been further supported by our culture of caring. Our students know that we genuinely care about them and that their success is of paramount importance to us.

Frankly, the enhanced student success that Weatherford College has recently enjoyed would not have occurred without the success of the fourth target goal, administration and board relations. The unity and stability of the Weatherford College Board of Trustees is what has allowed the magic to happen. The broader community knows that great things are happening at WC as evidenced by dramatically increased philanthropy and most recently, by the three incumbent trustees running unopposed in the 2021 board election. The president and the board have worked in a collaborative, transparent, fiscally prudent, and strategically sound manner to the benefit of our noble institution and the diverse communities we serve.

The recent meteoric success of Weatherford College would be amazing in any context. However, for it to occur during the financial and social challenges of a global pandemic is truly astounding! I sincerely thank each of you for the honor of serving Weatherford College. I love my job! Thank you for your collective contributions of service to our beloved WC. While many advances have been made, there remains much work to be done. Our greatest days lie ahead.

Sincerely,

A handwritten signature in blue ink that reads "Tod Allen Farmer". The signature is fluid and cursive.

Tod Allen Farmer
President



Upcoming Events

March 13	Home softball (11 a.m. and 1 p.m.)
March 15-19	Spring Break (campus closed)
March 15	Home basketball (5 and 7 p.m.)
March 17	Home baseball (2 and 5 p.m.)
March 20	Home softball (12 and 2 p.m.)
March 24	Home baseball (3 and 6 p.m.) Home basketball (5 and 7 p.m.)
March 25	Foundation scholarship application deadline
March 27	Home softball (12 and 2 p.m.)
March 31	Home softball (1 and 3 p.m.)
April 2	Good Friday holiday
April 16	Alumni Awards Luncheon (11:30 a.m. to 1 p.m.) Doss Heritage and Culture Center



**Weatherford College Board of Trustees
Closed Session**

DATE: March 11, 2021

AGENDA ITEM #9.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 11, 2021

AGENDA ITEM #9.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 11, 2021

AGENDA ITEM #9.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 11, 2021

AGENDA ITEM #9.d.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074 – Evaluation and Employment Contract of the College President

INFORMATION AND DISCUSSION: The Board may deliberate the annual evaluation and contract of the college president.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 11, 2021

AGENDA ITEM #10

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 11, 2021

AGENDA ITEM #11

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 11, 2021

AGENDA ITEM #12

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074 – Evaluation and Employment Contract of the College President

INFORMATION AND DISCUSSION: The Board may decide to act on the annual evaluation and contract of the college president as discussed in Closed Session

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees