



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, February 13, 2020

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
February 13, 2020
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, February 13, 2020 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Open Forum for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Spring Enrollment Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the January 16, 2020 Board Meeting
 - b. Financial Reports Ending January 31, 2020
 - c. Disposal of Obsolete and Surplus Items Through Online Auction
 - d. Diagnostic Medical Ultrasound System #SB-06-20
5. Consideration and Possible Action: Workforce and Emerging Technologies Building
6. Consideration and Possible Action: Facilities Naming
7. Reports:
 - a. RBC Capital Markets Update
 - b. Proposed 2020-21 Tuition and Fees
 - c. Guided Pathways Update/How are we doing with student success: Using numbers with heart
 - d. Demand Study Update
 - e. Vet Tech Update
8. Future Agenda Items or Meetings:
 - a. Board Retreat
9. Announcements
10. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072

- c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

11. Consideration and Possible Action: Real Property

12. Consideration and Possible Action: Personnel Matters

13. Adjourn



Open Forum for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices
- Spring Enrollment Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2020

AGENDA ITEM #4.a.

SUBJECT: Minutes from the January 16, 2020 Board Meeting are attached.

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees approves the minutes as presented.

ATTACHMENTS: Minutes from the January 16, 2020 Board Meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

January 16, 2020

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, January 16, 2020 in the Allene Strain Community Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Vice-Chair Sue Coody, Secretary Lela Morris, Dr. Robert Marlett, and Dr. Trev Dixon. Elaine Carter and Judy McAnally were absent. Brent Baker, Vice President of Institutional Advancement, gave the invocation, and the Pledge of Allegiance was recited.

Call to Order,
Invocation, and
Pledge of Allegiance

No one spoke in open forum.

Open Forum

President Tod Allen Farmer gave the following recognitions, employee notices, and an enrollment report:

President's Report

a. Recognitions:

- Hayden Harbold, Jessica McKee, Ashleigh Thompson and the Workforce Education team for their outstanding contributions to implement Corporate College at WC. At the December 2019 National Council for Continuing Education and Training Conference in Florida, the WC Corporate College Program was presented the inaugural Exemplary Program Award. This honor is in recognition of outstanding results and contributions for new curriculum development in the areas of workforce education. As honorees, Jessica McKee and Ashleigh Thompson, presented at the conference on the development of Corporate College for the sustainability and replicability for other public and private colleges and universities.
- All who helped make the dream of a BSN program a reality: Officials at the Texas Higher Educating Coordinating Board have approved Weatherford College to begin offering bachelor's degrees in the Fall 2020 semester.
- The annual Employee Awards Banquet was a huge success last month. Kay Landrum was named staff member of the year, Shantee Siebuhr was named staff member on the rise, Nick Pugh was named faculty member on the rise, and Rhonda Torres was honored with a Presidential Core Values Coin.

- Beverly Gibbs and team – recently led an Academic Support Center effort resulting in the College Reading & Learning Associations International Tutor Training Program Certification.
 - Weatherford College athletic teams continue to excel: The Lady Coyotes are 14-2, the Coyotes are 13-5, and our rodeo team is having another great year. Additionally, seven of our rodeo athletes ended the fall semester with a perfect 4.0 GPA. Our Coyotes are excelling both in the classroom and on the competition surfaces.
- b. Employment Notices –
DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, the following individuals have submitted resignations:
- Barbara Baker - Morrison, Director and Instructor in Radiology Technology; Retiring effective 5/22/2020
 - Joyce Pages – Director of Alternative Teacher Certification; Retiring effective 1/31/2020
- c. Enrollment Update –
Enrollment management techniques have slowed growth until the college can catch up on parking and classroom availability. As of the second day of classes of the Spring 2020 semester, 5,533 students were enrolled, slightly down from recent record high enrollment numbers. By employing enrollment management techniques and enforcing existing policies, such as small section cancellation and late registration deadlines, we have slightly limited enrollment growth while improving our overall financial position.

Consent Agenda

The minutes from the December 12, 2019 Board meeting were presented.
Minutes are attached.

Minutes

The cash balance as of December 31, 2019 is \$35,771,499.94. This is an increase of \$18,284.61 from last year at December 31, 2018. The operating statement at December 31, 2019 indicates that total revenues collected are \$28,199,898 or 51.66% of budget. Total expenditures are \$22,530,763 or 41.29% of budget. *Attached are the Cash Balance Reports and Operating Statements at December 31, 2019*

Financial Reports

EA (Local) Policy requires Board approval of the Academic Calendar. As necessary, the Board may amend the calendar. Mr. Finley, Executive Dean of Student Services, submitted and recommended that the Board of Trustees approve the 2020-21 Academic Calendar. *2020-21 Academic Calendar is attached.*

2020-2021
Academic Year
And Calendar

The 2019-20 budget amendment #1 is attached for the review and approval by the Board of Trustees. The budget amendment includes: (1) the transfer from reserves for the year-end bonuses; (2) the reallocation of salary savings to offset the tuition shortfall for Fall; (3) the reallocation of funds for instructional staff development; (4) the contribution from the Foundation to the College for the Steinway pianos as well as the receipt by the College of insurance proceeds for a water damaged piano; and (5) the receipt of Talent Search grant carryover funds and supplemental STEM grant funds. Dr. Cantrell recommended that the Board of Trustees approve the 2019-20 budget amendment #1 as presented in the attached summary. *Attached is the Memorandum from Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2019-20 budget amendment #1.*

2019-20 Budget
Amendment #1

A total of three (3) vendors submitted a competitive sealed bid for the requested Workforce Education Semi-Tractor Truck. MHC Kenworth – Dallas, MHC Kenworth – Fort Worth, and Southwest International Truck have all provided bids that meet our specifications. Terry Pilgrim, Director of Workforce Education Truck Driving Academy, has recommended award to Southwest International Truck for the 2018 Kenworth T680 Aerodyne as the truck that provides the best value on truck requested. This recommendation was based on comments from a semi-truck service technician who stated that the 2016 models have issues with carbon packing in the cylinders and a ceramic plunger in the fuel injector pump that could cause major engine damage. Funds have been allocated in the current 2019-2020 budget for purchase of the truck. After evaluation and review of the sealed bids, Terry Pilgrim, Director of Workforce Education Truck Driving Academy, Jeanie Hobbs, Director of Purchasing, and Toni Martin, Assistant Director of Purchasing recommended award of this sealed bid not to exceed budget funds as follows: Southwest International Truck, \$67,950.00. *Attached is the Tabulation of Sealed Bids for Workforce Education Semi-Tractor Truck*

Workforce Education
Semi-Tractor Truck
SB-07-20

Ms. Morris made the motion to approve the Consent Agenda as presented. Ms. Coody seconded and the motion carried unanimously.

Consent Agenda
757-1
Approved

As required by the Texas Government Code 2258.022(a), the Board of Trustees, when contracting for a public work awarded by a political subdivision of the state, shall determine the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work. Subsection (1) and (2) go on to state the public body's options in fulfilling its statutory responsibility of determining prevailing wage rates as being: 1) Conducting a survey of the wages received by classes of workers employed on projects of a character similar to the contract work in the political subdivision of the state in which the public work is to be performed; or 2) Using the prevailing wage rate as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments. Mr. Rawley McCoy, President of Rawley McCoy & Associates and Consultant to Weatherford College made the recommendation that the Board of Trustees approve Texas Government Code Section 2258.022(a), Subsection (2) as its option in determining the general prevailing wage rate of per diem wages as presented. Dr. Marlett made the motion to approve Mr. McCoy's recommendation as presented, Ms. Coody seconded and the motion carried unanimously. *Attached is the Resolution Prevailing Wage Rate Determination for Balance of Fiscal Year 2019-2020*

Determination of
Prevailing Wage on
Construction Projects
for Balance of
Fiscal Year
2019-2020
757-2
Approved

The following reports were given:

Reports

- a. Guided Pathways Update/Numbers with Heart - Michael Endy, Vice President for Instruction and Student Affairs with guest presenter April Staples, instructor of Psychology
- b. Demand Study Update - Michael Endy, Vice President of Instruction and Student Affairs
- c. Vet Tech Program Update – Michael Endy, Vice President of Instruction and Student Affairs

President Farmer reviewed the following tentative future agenda items:

Future Agenda Items

- a. Proposed Tuition and Fee Changes
- b. Board of Trustees Self-Assessment

Mr. Brent Baker made the following announcements:

Announcements

- January 13 Spring semester begins
- January 18 Home basketball games (2 and 4 p.m.)
- January 20 College closed for Martin Luther King, Jr. Day
- January 22 Home basketball games (5 and 7 p.m.)
- January 29 Home basketball games (5 and 7 p.m.)
- February 1 Home basketball games (2 and 4 p.m.)
- February 7 Coyote Area Math Championship (Alkek Ctr.)

February 8 Home basketball games (2 and 4 p.m.)

February 12 Home basketball games (women 6 p.m.)

The Board of Trustees entered into Closed Session at 2:23 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate personnel matters, in accordance with Government Code 551.074, and to deliberate real property in accordance with Government Code 551.072. The Board reconvened in Open Session at 2:53 p.m.

Closed Session

No action was taken regarding real property.

Real Property
757-3
No action

No action was taken regarding personnel matters.

Personnel Matters
757-4
No action

At 2:54 p.m. Dr. Marlett made the motion to adjourn the meeting. Dr. Dixon seconded and the motion carried unanimously.

Motion to Adjourn
757-5
Approved

Mac Smith
Chairman, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Report**

DATE: February 13, 2020

AGENDA ITEM #4.b.

SUBJECT: Financial Reports Ending January 31, 2020

INFORMATION AND DISCUSSION: The cash balance as of January 31, 2020 is \$46,351,315.12. This is an increase of \$793,308.90 from last year at January 31, 2019. The operating statement at January 31, 2020 indicates that total revenues collected are \$39,823,572 or 72.52% of budget. Total expenditures are \$26,588,176 or 48.43% of budget.

ATTACHMENTS: Cash Balance Reports and Operating Statements at January 31, 2020.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
1/31/2020**

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Payroll & Petty Cash</u>	<u>Total</u>
Beginning Balance	2,010,733.81	26,852,105.62	4,375.00	28,867,214.43
Deposits	13,642,568.80	7,524.11	-	13,650,092.91
Disbursements	(5,774,743.18)	-	-	(5,774,743.18)
Ending Balance	<u>9,878,559.43</u>	<u>26,859,629.73</u>	<u>4,375.00</u>	<u>36,742,564.16</u>

<u>Unrestricted Funds:</u>	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	9,878,559.43	26,859,629.73	36,738,189.16
Payroll	-	-	-
Petty cash	4,375.00	-	4,375.00
Sub-total	<u>9,882,934.43</u>	<u>26,859,629.73</u>	<u>36,742,564.16</u>
<u>Restricted Funds:</u>			
Scholarships & Loans	2,767,349.05	3,083,348.44	5,850,697.49
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Debt Service	848,600.86	1,924,469.10	2,773,069.96
Interest & Sinking	38,365.62	-	38,365.62
Contingency Reserves	625,000.00	-	625,000.00
Sub-total	<u>4,600,933.42</u>	<u>5,007,817.54</u>	<u>9,608,750.96</u>
Grand Total	<u>14,483,867.85</u>	<u>31,867,447.27</u>	<u>46,351,315.12</u>

Recap of Investments

<u>Investments</u>	<u>Maturity Date</u>	<u>Current Value</u> <u>1/31/2020</u>	<u>Rate</u>
<u>Prosperity Bank</u>			
Certificates of Deposit	03/29/20	25,454,784.95	2.40%
Money Market Account		<u>6,412,662.32</u>	1.40%
Sub-Total		31,867,447.27	
Total Investments		<u><u>31,867,447.27</u></u>	

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
January 31, 2020**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Received 1/31/2019	% of Budget	Amended Budget	Received 1/31/2020	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,665,265	\$ 4,221,253	90.48%	\$ 4,691,157	\$ 4,021,016	\$ 670,141	85.71%
Out-of District Resident	\$ 5,015,588	\$ 4,496,134	89.64%	\$ 5,414,304	\$ 4,816,106	\$ 598,199	88.95%
Out-of District Resident - EC Granbury	\$ 497,464	\$ 479,625	96.41%	\$ 510,199	\$ 471,478	\$ 38,721	92.41%
Out-of District Resident - Wise County	\$ 1,587,652	\$ 1,416,308	89.21%	\$ 1,661,451	\$ 1,488,944	\$ 172,508	89.62%
Non-Resident	\$ 510,653	\$ 468,790	91.80%	\$ 511,187	\$ 403,253	\$ 107,934	78.89%
Differential Tuition	\$ 490,656	\$ 414,564	84.49%	\$ 702,951	\$ 606,592	\$ 96,359	86.29%
State Funded Continuing Education	\$ 925,000	\$ 654,091	70.71%	\$ 997,967	\$ 643,721	\$ 354,246	64.50%
Non-State Funded Continuing Education	\$ 82,800	\$ 15,396	18.59%	\$ 23,093	\$ 13,937	\$ 9,156	60.35%
Total Tuition	\$ 13,775,078	\$ 12,166,161	88.32%	\$ 14,512,309	\$ 12,465,045	\$ 2,047,264	85.89%
Fees							
General Fee	\$ 442,216	\$ 388,196	87.78%	\$ 489,254	\$ 866,294	\$ (377,040)	177.06%
Laboratory Fee	\$ 352,083	\$ 322,471	91.59%	\$ 349,711	\$ 310,757	\$ 38,954	88.86%
Total Fees	\$ 794,299	\$ 710,667	89.47%	\$ 838,965	\$ 1,177,051	\$ (338,086)	140.30%
Allowances and Discounts							
Bad Debt Allowance	\$ (107,500)	\$ 407	-0.38%	\$ (105,000)	\$ (97)	\$ (104,903)	0.09%
Remissions and Exemptions	\$ (1,583,625)	\$ (1,476,294)	93.22%	\$ (1,761,000)	\$ (1,198,475)	\$ (562,525)	68.06%
Total Allowances and Discounts	\$ (1,691,125)	\$ (1,475,887)	87.27%	\$ (1,866,000)	\$ (1,198,573)	\$ (667,427)	64.23%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,152,981	\$ 399,023	34.61%	\$ 1,323,017	\$ 450,681	\$ 872,336	34.06%
State Grants and Contracts	\$ 39,598	\$ 26,601	67.18%	\$ 10,487	\$ 7,436	\$ 3,051	70.91%
Non-Governmental Grants	\$ -	\$ -		\$ -	\$ -	\$ -	
Local Grants & Contracts	\$ 3,284,183	\$ 2,541,257	77.38%	\$ 3,525,000	\$ 2,475,862	\$ 1,049,138	70.24%
Sales & Services of Educational Activities	\$ 71,750	\$ 26,721	37.24%	\$ 76,250	\$ 24,880	\$ 51,370	32.63%
Investment income - Program Restricted	\$ 57,000	\$ 5,407	9.49%	\$ 85,000	\$ 45,830	\$ 39,170	53.92%
Other Operating Revenues	\$ 299,400	\$ 86,750	28.97%	\$ 338,741	\$ 126,273	\$ 212,468	37.28%
Total Additional Operating Revenues	\$ 4,904,912	\$ 3,085,759	62.91%	\$ 5,358,495	\$ 3,130,962	\$ 2,227,533	58.43%
Auxiliary Income							
Bookstore	\$ 255,000	\$ 84,269	33.05%	\$ 191,227	\$ 61,404	\$ 129,823	32.11%
Cafeteria	\$ 749,000	\$ 715,534	95.53%	\$ 759,400	\$ 640,317	\$ 119,083	84.32%
Dormitory	\$ 1,198,480	\$ 1,228,192	102.48%	\$ 1,200,930	\$ 1,087,764	\$ 113,166	90.58%
Intercollegiate Athletics	\$ -	\$ 537		\$ -	\$ -	\$ -	
Student Services	\$ 232,758	\$ 208,874	89.74%	\$ 241,977	\$ 196,398	\$ 45,579	81.16%
Carter Agricultural Center	\$ 54,250	\$ 28,033	51.67%	\$ 61,750	\$ 25,385	\$ 36,365	41.11%
Total Auxiliary Enterprises	\$ 2,489,488	\$ 2,265,439	91.00%	\$ 2,455,284	\$ 2,011,269	\$ 444,015	81.92%
Total Operating Revenues	\$ 20,272,652	\$ 16,752,139	82.63%	\$ 21,299,053	\$ 17,585,754	\$ 3,713,299	82.57%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 8,461,965	\$ 3,630,021	42.90%	\$ 9,059,678	\$ 3,887,042	\$ 5,172,636	42.90%
State Group Insurance	\$ -	\$ 684,665		\$ -	\$ 720,593	\$ (720,593)	
State Retirement Matching	\$ -	\$ 184,431		\$ -	\$ 209,447	\$ (209,447)	
Professional Nursing Shortage Reduction	\$ 371,210	\$ 163,633	44.08%	\$ 370,316	\$ 117,486	\$ 252,830	31.73%
Total State Appropriations	\$ 8,833,175	\$ 4,662,750	52.79%	\$ 9,429,994	\$ 4,934,568	\$ 4,495,426	52.33%
Maintenance Ad Valorem Taxes-Parker County	\$ 13,728,664	\$ 11,127,107	81.05%	\$ 15,435,232	\$ 11,725,479	\$ 3,709,753	75.97%
Debt Service Ad Valorem Taxes	\$ 586,000	\$ 535,895	91.45%	\$ 590,400	\$ 502,477	\$ 87,923	85.11%
Federal Grants and Contracts (Non-Operating)	\$ 6,360,000	\$ 4,678,381	73.56%	\$ 6,683,000	\$ 4,473,549	\$ 2,209,451	66.94%
Gifts	\$ 39,979	\$ 31,587	79.01%	\$ 376,453	\$ 401,715	\$ (25,262)	106.71%
Investment Income	\$ 228,750	\$ 26,889	11.75%	\$ 476,000	\$ 200,029	\$ 275,971	42.02%
Contributions in Aid of Construction	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Non-Operating Revenue	\$ 29,776,568	\$ 21,062,609	70.74%	\$ 32,991,079	\$ 22,237,818	\$ 10,753,261	67.41%
Budgeted Transfers	\$ 481,838	\$ -		\$ 621,090	\$ -	\$ 621,090	
TOTAL	\$ 50,531,058	\$ 37,814,747	74.83%	\$ 54,911,222	\$ 39,823,572	\$ 15,087,650	72.52%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
January 31, 2020**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Expended 1/31/2019	% of Budget	Amended Budget	Expended 1/31/2020	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,783,488	\$ 6,948,345	44.02%	\$ 15,246,201	\$ 6,716,719	\$ 8,529,482	44.06%
Public Service	\$ 29,179	\$ 6,834	23.42%	\$ 25,603	\$ 4,391	\$ 21,212	17.15%
Academic Support	\$ 1,692,509	\$ 774,141	45.74%	\$ 3,708,814	\$ 1,378,728	\$ 2,330,086	37.17%
Student Services	\$ 2,496,313	\$ 1,008,236	40.39%	\$ 2,343,393	\$ 939,657	\$ 1,403,736	40.10%
Institutional Support	\$ 9,020,191	\$ 3,310,424	36.70%	\$ 11,538,123	\$ 4,518,197	\$ 7,019,926	39.16%
Operation & Maint. of Plant	\$ 6,245,490	\$ 3,207,988	51.36%	\$ 5,329,049	\$ 2,397,942	\$ 2,931,107	45.00%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 611,342	\$ 266,425	43.58%	\$ 632,500	\$ 204,249	\$ 428,251	32.29%
Total Unrestricted Educational Activities	\$ 35,878,512	\$ 15,522,393	43.26%	\$ 38,823,683	\$ 16,159,882	\$ 22,663,801	41.62%
Restricted							
Instruction	\$ 1,315,888	\$ 487,448	37.04%	\$ 438,256	\$ 149,464	\$ 288,792	34.10%
Public Service	\$ -	\$ 9,219		\$ -	\$ 7,029	\$ (7,029)	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 42,864	\$ 15,827	36.92%	\$ 898,420	\$ 335,903	\$ 562,517	37.39%
Institutional Support	\$ 6,294	\$ 983	15.62%	\$ 5,237	\$ -	\$ 5,237	0.00%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 8,219,076	\$ 6,166,422	75.03%	\$ 8,614,526	\$ 6,171,774	\$ 2,442,752	71.64%
Staff Benefits	\$ -	\$ 869,096		\$ -	\$ 930,040	\$ (930,040)	
Total Restricted Educational Activities	\$ 9,584,122	\$ 7,548,995	78.77%	\$ 9,956,439	\$ 7,594,210	\$ 2,362,229	76.27%
Total Educational Activities	\$ 45,462,634	\$ 23,071,388	50.75%	\$ 48,780,122	\$ 23,754,092	\$ 25,026,030	48.70%
Auxiliary Enterprises	\$ 2,768,192	\$ 1,155,703	41.75%	\$ 2,902,775	\$ 1,170,381	\$ 1,732,394	40.32%
Depreciation Expense - Buildings and and Land Improvements	\$ -	\$ 589,891		\$ -	\$ 493,080	\$ (493,080)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 245,820		\$ -	\$ 266,610	\$ (266,610)	
Total Operating Expenses	\$ 48,230,826	\$ 25,062,802	51.96%	\$ 51,682,897	\$ 25,684,163	\$ 25,998,734	49.70%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 454,433	\$ 143,751	31.63%	\$ 416,848	\$ 170,425	\$ 246,423	40.88%
Gain/Loss on Disposal of Fixed Assets	\$ (2,500)	\$ -		\$ (10,000)	\$ (8,475)	\$ (1,525)	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,201,082	\$ 108,168	9.01%	\$ 1,403,560	\$ 114,239	\$ 1,289,321	8.14%
Capital Outlay (Non-Construction)	\$ 640,810	\$ 73,927	11.54%	\$ 1,401,621	\$ 627,823	\$ 773,798	44.79%
TOTAL	\$ 50,524,651	\$ 25,388,648	50.25%	\$ 54,894,926	\$ 26,588,176	\$ 28,306,750	48.43%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2020

CONSENT AGENDA ITEM #4.c.

SUBJECT: Disposal of Obsolete and Surplus Items Through Online Auction

INFORMATION AND DISCUSSION: According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of by sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #541-17. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

RECOMMENDATION: That the Board of Trustees authorize disposal of obsolete and surplus items as presented.

ATTACHMENTS: Weatherford College Obsolete and Surplus Items

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs

Lot #	Title including Quantity (Only use 45 Characters)	Description including dimensions, working condition, etc... (Unlimited characters but do not use "quotation marks")	Item Physical Address	Contact Person Name	Contact Person Phone	Contact Person Email	Preview Dates / Times (TBD)	Removal Dates / Times: (TBD)
1	HON Office Desk	HON Office Desk, 3 Drawers, 36" x 72" x 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
2	Counter Top With Sink	Counter Top With Sink, 97" x 26"	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
3	(12) Microscopes	(10) Minitube Binocular, (1) Swift, (1) National Binocular, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
4	(4) HON Filing Cabinets	(4) HON Filing Cabinets, 4 Drawer	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
5	1 Pallet Misc. Office Supplies	2 Drawer File Cabinet, File Holders, Display Board, Projector Screen	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
6	(2) Large Folding Tables	(2) Large Folding Tables, 96" x 36"	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
7	(3) 4 Drawer Filing Cabinets	(3) 4 Drawer Filing Cabinets	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
8	(2) Metal Shelves, (1) Glass Cabinet	(2) Metal Shelves, (1) Glass Cabinet	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
9	(2) Anderson Hick Lateral Filing Cabinets	(2) Anderson Hick Lateral Filing Cabinets	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
10	Table with Epoxy Top	Large Durable Table, 64" x 42" 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
11	1 Pallet of Misc. Child Care Supplies	1 Pallet of Misc. Child Care Supplies	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
12	(3) Children Tables, (15) Children Chairs	3 Children Tables 30" x 48" x 20"H, 15 Children Chairs 12"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
13	(3) Metal Shelves	3 Metal Shelves	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
14	(17) Plastic Student Chairs	17 Plastic Student Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only

15	(45) Plastic Student Chairs	45 Plastic Student Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
16	(15) Misc Chairs	15 Misc Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
17	EZ-GO Sport Golf Cart	EZ-GO Sport Golf Cart, Does Not Work	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
18	(4) Tables	4 Tables, 36" x 48" x 30"H	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
19	Display Case	Display Case, 48' x 70" x 18" Deep	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
20	(5) Misc. Chairs	5 Misc. Chairs	225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
21			225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
22			225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6462	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
23			225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6463	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
24			225 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6464	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
25			226 College Park Drive, Weatherford, TX 76087	Derek Peterson	817-598-6465	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only



Lot 1



Lot 2



Lot 3



Lot 4



Lot 5



Lot 6



Lot 7



Lot 8



Lot 9



Lot 10



Lot 11



Lot 12



Lot 13



Lot 14



Lot 15



Lot 16



Lot 17



Lot 18



Lot 19



Lot 20



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2020

CONSENT AGENDA ITEM: # 4.d.

SUBJECT: Consideration and Possible Action: Sealed Bids for a Diagnostic Medical Ultrasound System for the Sonography program lab #SB-06-20

INFORMATION AND DISCUSSION: A total of two (2) vendors submitted competitive sealed bids for the requested Diagnostic Medical Ultrasound System. Mindray North America, and GE Medical have submitted bids that provide acceptable products that meet the specifications and offer the best value. Funds of \$50,000 have been allocated in the current 2019-2020 Carl D. Perkins Grant awards and \$10,000 in the Sonography budget for purchase of the items requested. After evaluation and review of the sealed bids, Dr. Peter Klimo, Program Director; Jeanie Hobbs, Director of Purchasing, and Deborah Terrell, Purchasing Department Buyer recommend award of this sealed bid not to exceed budget funds as follows:

Mindray North America	\$59,750.00
TOTAL ESTIMATED COST	\$59,750.00

RECOMMENDATION: The Board of Trustees award bid to vendor as presented.

ATTACHMENT: SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs and Jeanie Hobbs, Director of Purchasing

**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

CORNISH MEDICAL ELECTRONICS - Pearland, TX - Vendor #14009

Vendor Number: 14009

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
1	1	EA	Ultrasound System, medical, new, diagnostic, multi-specialty, w/ 21.5" LED monitor, software, 3D/4D imaging, 13" touchscreen, DICOM Software package including Basic, Worklist, Query/Retrieve, MPPS and reports for Obgyn, Cardiac, Vascular & Breast, 5 year warranty; and training and installation Mindray DC-90 , Reference No. #2143E-PA00001 or approved equivalent.						
2	1	EA	Tissue Doppler Imaging, including TDI color, power, PW and M mode, new Mindray , Reference No. #110-005865-00 or approved equivalent.						
3	1	EA	Tissue Tracking QA, new Mindray , Reference No. #110-005869-00 or approved equivalent.						
4	1	EA	System Transducers, new Mindray , Reference No. GRP-DC90-Transducers or approved equivalent.						
5	1	EA	Convex Array Transducer, SC6-1E, new Mindray , Reference No. #120-004401-00 or approved equivalent.						
6	1	EA	Single crystal transducer, SP5-1E, new Mindray , Reference No. #120-003431-00 or approved equivalent.						
7	1	EA	Ultrasonic Probe SD8-1E, new Mindray , Reference No. #120-005170-00 or approved equivalent.						
8	1	EA	Linear Array Transducer, new, L12-3E, FBW: 4 -10 MHz Mindray , Reference No. #120-001716-01 or approved equivalent.						

**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

CORNISH MEDICAL ELECTRONICS - Pearland, TX - Vendor #14009

Vendor Number: 14009

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
9	1	EA	TRADE-IN of the following 3 items as is: 1) GE Medical Systems P5 LOGIQ Ultrasound Machine, Model 5265370, SN # 75918SU3, purchased December 2008; 2) GE Medical Systems Convex Transducer, Model 4C 2401259, SN # 103374WX5 , purchased December 2008; 3) GE Medical Systems Linear Transducer, Model 12L 2302652, SN # 997446YMO , purchased June 2009; 4) GE Medical Systems Phased Array Transducer, model GE 3S 2323337, SN # 45329WX0 , purchased June 2009. *VENDOR shall be RESPONSIBLE for pickup of the trade-in items.*						

Items Bid On: 9

CORNISH MEDICAL ELECTRONICS - Pearland, TX Total:

GE Healthcare aka GE Medical Systems Ultrasound & Primary Care Diagnostics LLC - Wauwatosa, WI - Vendor #14105

Vendor Number: 14105

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
1	1	EA	Ultrasound System, medical, new, diagnostic, multi-specialty, w/ 21.5" LED monitor, software, 3D/4D imaging, 13" touchscreen, DICOM Software package including Basic, Worklist, Query/Retrieve, MPPS and reports for Obgyn, Cardiac, Vascular & Breast, 5 year warranty; and training and installation Mindray DC-90 , Reference No. #2143E- PA00001 or approved equivalent.	\$29,370.000	\$29,370.00		GE Medical Systems Logiq P9 R3 #H42752LS DEVIATION FROM SPEC		
2	1	EA	Tissue Doppler Imaging, including TDI color, power, PW and M mode, new Mindray , Reference No. #110-005865-00 or approved equivalent.	\$0.000	\$0.00		DEVIATION FROM SPEC	Vendor Comments: Included at no charge	
3	1	EA	Tissue Tracking QA, new Mindray , Reference No. #110-005869-00 or approved equivalent.	\$0.000	\$0.00		DEVIATION FROM SPEC	Vendor Comments: Included at no charge	

**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

GE Healthcare aka GE Medical Systems Ultrasound & Primary Care Diagnostics LLC - Wauwatosa, WI - Vendor #14105

Vendor Number: 14105

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
4	1	EA	System Transducers, new Mindray , Reference No. GRP-DC90-Transducers or approved equivalent.						
5	1	EA	Convex Array Transducer, SC6-1E, new Mindray , Reference No. #120-004401-00 or approved equivalent.	\$5,940.000	\$5,940.00		GE Medical Systems C1-5-RS #H40462LA DEVIATION FROM SPEC		
6	1	EA	Single crystal transducer, SP5-1E, new Mindray , Reference No. #120-003431-00 or approved equivalent.	\$3,135.000	\$3,135.00		GE Medical Systems 3SC-RS #H45041DL DEVIATION FROM SPEC	Vendor Comments: Phased Array Probe	
7	1	EA	Ultrasonic Probe SD8-1E, new Mindray , Reference No. #120-005170-00 or approved equivalent.	\$4,125.000	\$4,125.00		GE Medical Systems RAB2-6-RS #H48681WR DEVIATION FROM SPEC	Vendor Comments: Real Time 4D Convex Array Probe	
8	1	EA	Linear Array Transducer, new, L12-3E, FBW: 4 -10 MHz Mindray , Reference No. #120-001716-01 or approved equivalent.	\$4,620.000	\$4,620.00		GE Medical Systems #H44901AP DEVIATION FROM SPEC	Vendor Comments: L3-12-RS Wideband Linear Array Probe	
9	1	EA	TRADE-IN of the following 3 items as is: 1) GE Medical Systems P5 LOGIQ Ultrasound Machine, Model 5265370, SN # 75918SU3, purchased December 2008; 2) GE Medical Systems Convex Transducer, Model 4C 2401259, SN # 103374WX5 , purchased December 2008; 3) GE Medical Systems Linear Transducer, Model 12L 2302652, SN # 997446YMO , purchased June 2009; 4) GE Medical Systems Phased Array Transducer, model GE 3S 2323337, SN # 45329WX0 , purchased June 2009. *VENDOR shall be RESPONSIBLE for pickup of the trade-in items.*	\$0.000	\$0.00			Vendor Comments: Actual cash value is zero.	
10	1	EA	PER Vendors Sealed Bid Submittal: Discounts Offered	(\$5,000.000)	(\$5,000.00)			Vendor Comments: Logiq Family Discount of 5,000 offered for this purchase.	

**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

GE Healthcare aka GE Medical Systems Ultrasound & Primary Care Diagnostics LLC - Wauwatosa, WI - Vendor #14105

Vendor Number: 14105

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
11	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$462.000	\$462.00		GE #H4830JE	Vendor Comments: P2D CW Pencil Probe	"Since Ultrasound systems are very customizable vendors vary on their system configurations. "Additional line items make up our system ala carte configuration & are necessary to meet system requirements specified."
11	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$660.000	\$660.00		GE #H42892LR DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 R3 HD B-Flow for visualizing real-time flow and vessel wall definition with high resolution and frame rates	"
12	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$1,815.000	\$1,815.00		GE #H42782LR DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 DICOM software pkg	"
13	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$2,475.000	\$2,475.00		GE #H42792LA DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 Scan Assistant procedure automation program	"
14	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$2,640.000	\$2,640.00		GE #H42822LY DEVIATION FROM SPEC	Vendor Comments: LP7-P9 AFI Cardiac Strain	"
15	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$330.000	\$330.00		GE #H42892LZ DEVIATION FROM SPEC	Vendor Comments: LOGIQ Apps photo and remote apps support w/ barcode and QR reader and Photo Assist Apps	"
16	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$330.000	\$330.00		GE #H42802LB DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 Probe CW Kit- CW pencil probe connector	"

**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

GE Healthcare aka GE Medical Systems Ultrasound & Primary Care Diagnostics LLC - Wauwatosa, WI - Vendor #14105

Vendor Number: 14105

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
17	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$181.500	\$181.50		GE #H42802LL DEVIATION FROM SPEC	Vendor Comments: Wireless LAN for integrated wireless network capability for wireless DICOM transfer & network storage	"
18	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$3,976.500	\$3,976.50		GE #H40262LR DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 Cardiac package	"
19	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$495.000	\$495.00		GE #H46992LS DEVIATION FROM SPEC	Vendor Comments: Sony UP-D898MD Digital BW Printer w/1 roll of Sony high gloss paper	"
20	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$165.000	\$165.00		GE #H42902LC DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 Rear handle	"
21	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$115.500	\$115.50		GE #H42902LE DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 Gel warmer	"
22	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$16.500	\$16.50		GE #H44942LW DEVIATION FROM SPEC	Vendor Comments: HDMI Adaptor	"
23	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$1,485.000	\$1,485.00		GE #H42902LM DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 Extended battery - expands the portability profile, up to 60 min off-line scanning	"
24	1	EA	PER Vendor Sealed Bid Submittal: Additional Items comprising Ultrasound System	\$7,095.000	\$7,095.00		GE #H42752LT DEVIATION FROM SPEC	Vendor Comments: LOGIQ P9 RealTime 3D/4D Package	"

Items Bid On: 25 GE Healthcare aka GE Medical Systems Ultrasound & Primary Care Diagnostics LLC - Wauwatosa, WI Total: \$64,432.00

Mindray DS USA Inc. - Mahawh, NJ - Vendor #15460

Vendor Number: 15460

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
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**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

Mindray DS USA Inc. - Mahawh, NJ - Vendor #15460

Vendor Number: 15460

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
1	1	EA	Ultrasound System, medical, new, diagnostic, multi-specialty, w/ 21.5" LED monitor, software, 3D/4D imaging, 13" touchscreen, DICOM Software package including Basic, Worklist, Query/Retrieve, MPPS and reports for Obgyn, Cardiac, Vascular & Breast, 5 year warranty; and training and installation Mindray DC-90 , Reference No. #2143E-PA00001 or approved equivalent.	\$52,000.000	\$52,000.00				AWARD
2	1	EA	Tissue Doppler Imaging, including TDI color, power, PW and M mode, new Mindray , Reference No. #110-005865-00 or approved equivalent.	\$4,500.000	\$4,500.00				AWARD
3	1	EA	Tissue Tracking QA, new Mindray , Reference No. #110-005869-00 or approved equivalent.	\$4,500.000	\$4,500.00				AWARD
4	1	EA	System Transducers, new Mindray , Reference No. GRP-DC90-Transducers or approved equivalent.	\$0.000	\$0.00				AWARD
5	1	EA	Convex Array Transducer, SC6-1E, new Mindray , Reference No. #120-004401-00 or approved equivalent.	\$8,125.000	\$8,125.00				AWARD
6	1	EA	Single crystal transducer, SP5-1E, new Mindray , Reference No. #120-003431-00 or approved equivalent.	\$8,125.000	\$8,125.00				AWARD
7	1	EA	Ultrasonic Probe SD8-1E, new Mindray , Reference No. #120-005170-00 or approved equivalent.	\$16,900.000	\$16,900.00				AWARD
8	1	EA	Linear Array Transducer, new, L12-3E, FBW: 4 -10 MHz Mindray , Reference No. #120-001716-01 or approved equivalent.	\$9,000.000	\$9,000.00				AWARD

**SEALED BID No. SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In
Tabulation Sheet by Vendor**

Mindray DS USA Inc. - Mahawh, NJ - Vendor #15460

Vendor Number: 15460

Line #	Quantity	Unit	Description	Unit Cost	Ext. Cost	No Bid	Brand/Model	Notes	Award
9	1	EA	TRADE-IN of the following 3 items as is: 1) GE Medical Systems P5 LOGIQ Ultrasound Machine, Model 5265370, SN # 75918SU3, purchased December 2008; 2) GE Medical Systems Convex Transducer, Model 4C 2401259, SN # 103374WX5 , purchased December 2008; 3) GE Medical Systems Linear Transducer, Model 12L 2302652, SN # 997446YMO , purchased June 2009; 4) GE Medical Systems Phased Array Transducer, model GE 3S 2323337, SN # 45329WX0 , purchased June 2009. *VENDOR shall be RESPONSIBLE for pickup of the trade-in items.*	(\$2,500.000)	(\$2,500.00)				AWARD
10	1	EA	PER Vendors Sealed Bid Submittal: Discounts Offered	(\$40,900.000)	(\$40,900.00)				AWARD

Items Bid On: 10

Mindray DS USA Inc. - Mahawh, NJ Total: \$59,750.00



Weatherford College Board of Trustees

DATE: February 13, 2020

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Workforce and Emerging Technologies Building

INFORMATION AND DISCUSSION: Mr. Curlee will give an update on the progress of the Workforce and Emerging Technologies Building.

RECOMMENDATION: To be determined and forwarded to the Board at a later date.

ATTACHMENTS:

SUBMITTED BY: Dan Curlee, General Counsel



Weatherford College Board of Trustees

DATE: February 13, 2020

AGENDA ITEM #6

SUBJECT: Consideration and Possible Action: Facility Names

INFORMATION AND DISCUSSION:

Several members of the college community have expressed a desire to memorialize former agriculture instructor and rodeo coach Mike Brown on our Weatherford campus. The President's Cabinet suggests naming the north wing of the first floor of the Academic Building the "Mike Brown Wing." This area now includes agriculture classes as well as displays celebrating agriculture and rodeo. This action would be in line with the board's two year waiting period for "tribute namings" in the college's naming/facilities planning policy (CL Local).

In addition, the Cabinet recommends renaming the Agriculture Building the "Police and Maintenance Building." Agriculture is no longer housed in this building, as the WC Police Department has moved into that space.

As an additional piece of information for the board, the college will now begin referring to the Jim and Valeda Boyd Technology Building as simply the Jim and Valeda Boyd Building or "Boyd Building" for short. The building's uses have expanded beyond technology since the board named the facility approximately 20 years ago.

RECOMMENDATION:

We recommend that the board name the north wing of the first floor of the Academic Building the "Mike Brown Wing" and the former Agriculture Building the "Police and Maintenance Building."

SUBMITTED BY: Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Affairs; and Brent Baker, Vice President of Institutional Advancement



**Weatherford College Board of Trustees
Report**

DATE: February 13, 2020

AGENDA ITEM #7.a.

SUBJECT: RBC Capital Markets Update

INFORMATION AND DISCUSSION: Matt Boles with RBC Capital Markets will be available to discuss financing on the new Workforce Building project.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



Weatherford College Board of Trustees Report

DATE: February 13, 2020

AGENDA ITEM #7.b.

SUBJECT: 2020-21 Tuition and Fees

INFORMATION AND DISCUSSION: Based upon the recommendation of the Tuition and Fees Advisory Committee, the administration is considering changes in tuition and fees for the 2020-21 academic year. The administration, along with the assistance of the Tuition and Fees Advisory Committee, have researched and analyzed the current rates of Weatherford College and the other community colleges in the state of Texas. Factors reviewed during the analysis were:

- Anticipated budget expenditures for the 2020-21 budget including increases in faculty and staff.
- 2020-21 state appropriations.
- Tuition and fee revenue supplements and other major revenue sources, primarily property taxes.

Changes in tuition and fees recommended by the Tuition and Fees Advisory Committee are listed below for the 2020-21 academic year:

- Tuition rates for in-district students would increase by \$6.00 per semester credit hour or 7%. Tuition for out-of-district students would increase by \$13.00 per semester credit hour or 9%. Tuition for out-of-district WCWC students would increase by \$9.00 per semester credit hour or 8%. Tuition for out-of-district ECG students would increase by \$12.00 per semester credit hour or 9%. Out-of-state rates would increase by \$18.00 per semester credit hour or 9%.
- The differential tuition rate for the Associate Degree Nursing program would increase by \$20.00 to \$80.00.
- An RN-to-BSN program differential tuition rate of \$80.00 would be added to match the ADN program differential tuition rate.
- Room and Board charges will increase by \$50.00 per semester for both 10-meal and 19-meal plans.
- Due to the conversion to the Colleague system, we will not be able to continue with our current payment plan provider—Nelnet. In the past, Nelnet handled all payment plans and charged our students the \$25.00 payment plan application fee. We have opted to

handle the payment plans in-house through TouchNet, and by doing so we will charge and collect the \$25.00 application fee from the student.

- Parking permits for the summer semester would be simplified by increasing the fee to \$30.00 for the entire summer term instead of a separate \$20.00 fee for each summer semester.

A final recommendation will be made to the Board of Trustees in March after further consideration and review of the preliminary budget. The review of other community college's proposed rates is also ongoing.

ATTACHMENTS: Schedule of Proposed Tuition, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2020-2021.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

Weatherford College
Proposed Tuition & Fees, Miscellaneous Charges & Course Fee Changes
Fiscal Year 2020-2021
(Changes in Red)

		2020-2021	2019-2020	Difference	% Change
Tuition & Fees					
In District	per credit hour	\$95.00	\$89.00	\$6.00	7%
Out of District	per credit hour	\$156.00	\$143.00	\$13.00	9%
Out of District -Wise	per credit hour	\$119.00	\$110.00	\$9.00	8%
Out of District - ECG	per credit hour	\$144.00	\$132.00	\$12.00	9%
Out of State	per credit hour	\$220.00	\$202.00	\$18.00	9%
Dual Credit Pilot Program	per credit hour	\$30.00	\$30.00	\$0.00	0%
Institutional Enrichment Fee	per credit hour	\$15.00	\$10.00	\$5.00	50%

Tuition Differential					
Associate Degree Nursing	per credit hour	\$80.00	\$60.00	\$20.00	33%
RN-to-BSN	per credit hour	\$80.00	\$0.00	\$80.00	100%
Occupational Therapy Assistant	per credit hour	\$60.00	\$60.00	\$0.00	0%
Physical Therapist Assistant	per credit hour	\$60.00	\$60.00	\$0.00	0%
Radiologic Technology	per credit hour	\$60.00	\$60.00	\$0.00	0%
Respiratory Care	per credit hour	\$40.00	\$40.00	\$0.00	0%
Diagnostic Medical Sonography	per credit hour	\$60.00	\$60.00	\$0.00	0%
Vocational Nursing	per credit hour	\$40.00	\$40.00	\$0.00	0%
Phlebotomy Technology	per credit hour	\$20.00	\$20.00	\$0.00	0%

Continuing Education & Distance Education					
Contract Training Tuition	per hour	\$0 - \$750.00	\$0 - \$750.00	\$0.00	0%
Per Course Tuition	per hour	\$0 - \$100.00	\$0 - \$100.00	\$0.00	0%
Virtual College of Texas Fee		\$75.00	\$75.00	\$0.00	0%
GE Virtual College of Texas Fee		\$25.00	\$25.00	\$0.00	0%
V/C Instruction Fee – Academic – Three Hour Course		\$339.00	\$339.00	\$0.00	0%
V/C Instruction Fee – Academic – Four Hour Course		\$452.00	\$452.00	\$0.00	0%
Teacher Certification Intern Fee		\$500.00	\$500.00	\$0.00	0%

Learning Resource Center					
Library - Book Fines	per day	\$0.25	\$0.25	\$0.00	0%
Maximum		\$15.00	\$15.00	\$0.00	0%
Library - Video Fines	per day	\$2.00	\$2.00	\$0.00	0%
Maximum		\$20.00	\$20.00	\$0.00	0%
Library - Lost Book Processing		\$20.00	\$20.00	\$0.00	0%

Testing Center					
Accuplacer Test (formerly Compass Test)		\$25.00	\$25.00	\$0.00	0%
ADN-A&P and Microbiology Test		\$30.00	\$30.00	\$0.00	0%
CLEP Test		\$15.00	\$15.00	\$0.00	0%
Community Service Proctor Fee		\$25.00	\$25.00	\$0.00	0%
Health Sciences Reasoning Test – Associate Degree (H)		\$20.00	\$20.00	\$0.00	0%
HESI A2 Testing Fee		\$55.00	\$55.00	\$0.00	0%
IG3 Test		\$32.00	\$32.00	\$0.00	0%
MOS Test		\$86.00	\$86.00	\$0.00	0%
TCFP Test (formerly State Fire Certification Test)		\$25.00	\$25.00	\$0.00	0%
TCOLE Test (formerly TCLEOSE Test)		\$25.00	\$25.00	\$0.00	0%
TEAS Test		\$80.00	\$80.00	\$0.00	0%
TSI Assessment Test		\$25.00	\$25.00	\$0.00	0%

	2020-2021	2019-2020	Difference	% Change
Other Miscellaneous Non-Instructional and Incidental Fees				
Return Check Service Charge	\$25.00	\$25.00	\$0.00	0%
TouchNet Payment Plan Charge	\$25.00	\$0.00	\$25.00	100%
Student Print/Copier charge				
B&W per page	\$0.10	\$0.10	\$0.00	0%
Color per page	\$0.15	\$0.15	\$0.00	0%
Fax Charges (per fax, unlimited pages)	\$2.00	\$2.00	\$0.00	0%
Three-Peat Fee (per semester hour)	\$50.00	\$50.00	\$0.00	0%
Teacher Certification Application Fee	\$50.00	\$50.00	\$0.00	0%
Alcohol Awareness Certificate Replacement Fee	\$10.00	\$10.00	\$0.00	0%
Coyote Card Replacement (per replacement)	\$10.00	\$10.00	\$0.00	0%

Student Affairs				
International Processing Fee	\$50.00	\$50.00	\$0.00	0%

Campus Police				
Parking Permits (Weatherford, Mineral Wells and Wise County campuses)				
Fall	\$30.00	\$30.00	\$0.00	0%
Spring	\$30.00	\$30.00	\$0.00	0%
Summer	\$30.00	\$20.00	\$10.00	50%
Continuing Education				
Classes for 14 days or less - no charge				
Classes for more than 14 days	\$2.00	\$2.00	\$0.00	0%
Parking Fines (per offense)				
Failure to display registration permit	\$15.00	\$15.00	\$0.00	0%
Parking in a no park zone	\$15.00	\$15.00	\$0.00	0%
Parking in a faculty/staff only	\$25.00	\$25.00	\$0.00	0%
Parking in a handicap space	\$50.00	\$50.00	\$0.00	0%
Parking in a crosswalk/fire lane	\$25.00	\$25.00	\$0.00	0%
Parking in a 15-minute zone	\$15.00	\$15.00	\$0.00	0%
Not parking wholly within lines	\$15.00	\$15.00	\$0.00	0%
Other	\$15.00	\$15.00	\$0.00	0%

Room and Board Charges				
Per Semester Charges				
1&2 Bedroom (per room) and 19 meal (including sales tax)	\$4,065.00	\$4,015.00	\$50.00	1%
1&2 Bedroom (per room) and 10 meal (including sales tax)	\$3,850.00	\$3,800.00	\$50.00	1%
4 bedroom (per room) and 19 meal (including sales tax)	\$3,840.00	\$3,790.00	\$50.00	1%
4 bedroom (per room) and 10 meal (including sales tax)	\$3,625.00	\$3,575.00	\$50.00	1%
Non Semester Charges				
Nightly Rate for Residential Students Staying During Winter Break, May Mini, Summer I or II	\$20.00	\$20.00	\$0.00	0%
Nightly Rate for Summer Guests and Groups	\$20.00	\$20.00	\$0.00	0%
Housing - Lost Slide Key	\$50.00	\$50.00	\$0.00	0%
Housing - Lost Bedroom Key	\$100.00	\$0.00	\$100.00	100%
Lease Termination Fee	\$1,000.00	\$1,000.00	\$0.00	0%
Dorm Deposit	\$250.00	\$250.00	\$0.00	0%

Course Fee Changes				
Course ID	Lab Fee	Assessment Fee	Incidental Fee	Explanation
AGEQ1301			\$100.00	New incidental fee (cost for rental of livestock used in course)
CHEM1406	\$24.00			New lab fee
FIRS1301			\$650.00	New incidental fee (cost for bunker gear rental for online fire academy students)
HPRS1209	\$24.00			New lab fee
MATH0302	\$0.00			Remove lab fee (course no longer offered)
MATH0303	\$0.00			Remove lab fee (course no longer offered)
MATH0402	\$0.00			Remove lab fee (course no longer offered)
MATH1312	\$0.00			Remove lab fee (course no longer offered)
MATH1342	\$24.00			New lab fee (utilization of supplies)
MATH1370	\$0.00			Remove lab fee (course no longer offered)
MATH1371	\$0.00			Remove lab fee (course no longer offered)
MATH1414	\$0.00			Remove lab fee (course no longer offered)
MATH2412	\$24.00			New lab fee (utilization of supplies)
MATH2413	\$24.00			New lab fee (utilization of supplies)
MATH2414	\$24.00			New lab fee (utilization of supplies)
MATH2415	\$24.00			New lab fee (utilization of supplies)
NURS3713			\$13.00	New incidental fee (liability insurance)
NURS4713	\$24.00			New lab fee
PLAB1460		\$40.00		New assessment fee
PTHA1266		\$80.00		Assessment fee (increased from \$50 to \$80)
PTHA2267		\$25.00		New assessment fee
RSPT1160	\$0.00			Remove lab fee (no equipment utilized for course)
RSPT1160			\$150.00	New incidental fee for Trajecsys (data management system)
RSPT1207	\$0.00			Remove lab fee (course no longer offered)
RSPT1311	\$24.00			New lab fee (new course being offered)
RSPT1340	\$24.00			New lab fee (new course being offered)
RSPT1411	\$0.00			Remove lab fee (course no longer offered)
RSPT2147	\$24.00			New lab fee (utilization of supplies)

RSPT2231	\$24.00		New lab fee (utilization of supplies)
RSPT2231		\$0.00	Remove incidental fee (reassigned to RSPT2360)
RSPT2355	\$0.00		Remove lab fee (course no longer offered)
RSPT2360		\$104.00	New incidental fee (reassigned from RSPT2360)
RSPT2414	\$24.00		New lab fee (new course being offered)
VNSG1400		\$296.00	Assessment fee increase from \$165 to \$296 due to increased cost from vendor
VNSG1509		\$259.00	Assessment fee increase from \$165 to \$259 due to increased cost from vendor
VNSG2510		\$185.00	Assessment fee increase from \$165 to \$185 due to increased cost from vendor



**Weatherford College Board of Trustees
Report**

DATE: February 13, 2020

AGENDA ITEM #7.c.

SUBJECT: Guided Pathways Update/Numbers with Heart

INFORMATION AND DISCUSSION: Mr. Endy will present information on recent college activities related to the Pathways initiative.

- Pathways Coach, Dr. Linda Garcia, to visit WC March 12-13, 2020
- Pathways Institute II – Mapping Pathways to Students’ End Goals I-Careers, Houston April 22-24

ATTACHMENTS: None.

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees
Report**

DATE: February 13, 2020

AGENDA ITEM #7.d.

SUBJECT: Demand Study Update

INFORMATION AND DISCUSSION:

- Student Evaluation of Course and Instructor Fall 2019
- Student Success Numbers for Fall 2019

ATTACHMENT: None

SUBMITTED BY: Michael Endy, Vice President of Instruction and Student Services



**Weatherford College Board of Trustees
Report**

DATE: February 13, 2020

AGENDA ITEM #7.e.

SUBJECT: Vet Tech Program Update

INFORMATION AND DISCUSSION:

Vet Tech Program Critical Issues

- LVT program instructor – Position offered, pending acceptance, to begin 02/17/2020
- Surgical Unit under construction with completion planned for April 2020.
- Development of Vet Tech Program Webpage (underway).
- Development of a Veterinary Tech Program marketing plan (underway).
- Required modifications of the Agriculture Facility to meet AVMA standards (Summer 2020).
- Application to the AVMA for program initiation underway and being prepared for uploading (January 2020).
- Imaging Equipment must be acquired and installed at Weatherford and Parker County Animal Shelter (Fall 2020).
- Veterinary Tech Program begins classes (Fall 2020).

ATTACHMENT: None

SUBMITTED BY: Michael Endy, Vice President of Instruction and Student Services



Future Agenda Items:

- Board Retreat



**Weatherford College Board of Trustees
Closed Session**

DATE: February 13, 2020

AGENDA ITEM #10.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: February 13, 2020

AGENDA ITEM #10.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: February 13, 2020

AGENDA ITEM #10.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: February 13, 2020

AGENDA ITEM #11

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: February 13, 2020

AGENDA ITEM #12

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees