



# ***BOARD OF TRUSTEES***

***Regular Board Meeting***

***Thursday, January 16, 2020***

***2:00 p.m.***

***Allene Strain Community Room  
Of the  
Doss Student Center***

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES  
January 16, 2020  
2 p.m.**

**AGENDA**

A meeting of the Board of Trustees of Weatherford College will be held on Thursday January 16, 2020 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Open Forum for Individuals Not on the Agenda
3. President's Report:
  - a. Recognitions
  - b. Employee Notices
  - c. Spring Enrollment Update
4. Consent Agenda and Financial Reports:
  - a. Approval of Minutes from the December 12, 2019 Board Meeting
  - b. Financial Reports Ending December 31, 2019
  - c. Approval of 2020-21 Academic Calendar
  - d. Budget Amendment No. 1
  - e. SB-07-20 Workforce Education Semi-Tractor Truck
5. Consideration and Possible Action: Determination of Prevailing Wage on Construction Projects for Balance of FY 2019-20
6. Reports:
  - a. Guided Pathways Update/How are we doing with student success: Using numbers with heart
  - b. Demand Study Update
  - c. Vet Tech Update
7. Future Agenda Items or Meetings:
  - a. Proposed Tuition and Fee Changes
  - b. Board of Trustees Self-Assessment
8. Announcements
9. Closed Session:
  - a. Consult with College Attorney, in Accordance with Government Code 551.071
  - b. Deliberate Real Property in Accordance with Government Code 551.072

- c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

10. Consideration and Possible Action: Real Property

11. Consideration and Possible Action: Personnel Matters

12. Adjourn



Open Forum for  
Individuals  
Not on Agenda



## President's Report

- Recognitions
- Employee Notices
- Spring Enrollment Update



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** January 16, 2020

**AGENDA ITEM #4.a.**

**SUBJECT:** Minutes from the December 12, 2019 Board Meeting are attached.

---

**INFORMATION AND DISCUSSION:** None

**RECOMMENDATION:** That the Board of Trustees approves the minutes as presented.

**ATTACHMENTS:** Minutes from the December 12, 2019 Board Meeting

---

**SUBMITTED BY:** Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE  
BOARD OF TRUSTEES**

**MINUTES OF REGULAR MEETING**

**December 12, 2019**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, December 12, 2019 in the Allene Strain Community Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Vice-Chair Sue Coody, Secretary Lela Morris, Dr. Robert Marlett and Dr. Trev Dixon. Elaine Carter and Judy McAnally was absent. Brent Baker, Vice President of Institutional Advancement, gave the invocation, and the Pledge of Allegiance was recited.

Call to Order,  
Invocation, and  
Pledge of Allegiance

No one spoke in open forum.

Open Forum

President Tod Allen Farmer gave the following recognitions, employee notices, and an enrollment report:

President's Report

a. Recognitions:

- Weatherford College Board of Trustees for bringing exceptional stability to Weatherford College. December is board appreciation month. Officers from the Weatherford College Student Government were present to deliver a token gift of appreciation.
- The Weatherford College student government, our cheer squad, athletics teams, and several other student groups for recently organizing the first pep rally on the Weatherford College campus in many years. It was a fantastic event and a follow-up pep rally is being planned for the spring semester.
- The Weatherford College Wise County campus for recently hosting an Executive Cabinet meeting. On December 3rd, Executive Cabinet members traveled to our beautiful Wise County campus and conducted an onsite cabinet meeting for the first time in Weatherford College history.
- The Weatherford College and Parker County Community Choirs for their collaborated efforts on a wonderful performance of Handel's Messiah.
- Dr. Deborah Cregger, C2 International, and International Students Inc. deserve recognition for recently providing our international students with a Thanksgiving luncheon.

- All Weatherford College faculty, staff, and students who recently sponsored needy children on the Manna Angel Tree.
  - Athletics teams - Lady Coyotes are 10-1, and Men's basketball team is 10-3. In Rodeo, 3 athletes are in the top 3 of their respective events for our region following their fall schedule. In their off-season, Lane Cooper and Cade Smith each won \$15,000 this past weekend at the World Series Team Roping, and Cash Enderli has won \$9,000 so far at the ongoing Junior National Finals Rodeo. Last night former WC Rodeo alumnus, Tyler Milligan, won the National Finals Rodeo in tie-down roping with a score of 7.5 seconds and a purse of \$26,000. Softball has been engaged in several charity activities during off-season, and the Coyote Baseball team recently assisted with a Habitat for Humanity build and has engaged in many other service activities.
- b. Employment Notices –  
DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, the following individuals have submitted resignations:
- David Walden – Assistant Baseball Coach, resigned effective 1/6/2020
- c. Policy BBD (Legal) requires that the minutes of the last regular meeting held by a College District Board during a calendar year must reflect whether each member of the Board has completed the training required to be completed by the member as of the meeting date. In accordance with Policy BBD (Legal), all Weatherford College Board Trustees are up-to-date on all required trainings.

### Consent Agenda

The minutes from the November 14, 2019 Board meeting were presented.  
*Minutes are attached.*

Minutes

The cash balance as of November 30, 2019 is \$34,389,884.19. This is an increase of \$154,273.18 from last year at November 30, 2018. The operating statement at November 30, 2019 indicates that total revenues collected are \$21,071,162 or 38.60% of budget. Total expenditures are \$17,953,684 or 32.90% of budget. *Attached are the Cash Balance Reports and Operating Statements at November 30, 2019*

Financial Reports

As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending November 30, 2019. The recommendation is that the Board of Trustees approve the Report of Investments at November 30, 2019. *Attached is the Report of Investments at November 30, 2019.*

Quarterly Investment  
Report

Administration recommends that the College exercise the three-year option to renew which would extend the contract with Texas Book Company through March 31, 2023. Also included in this renewal is a monetary commitment from Texas Book Company of \$30,000 to upgrade the bookstore point-of-sale system hardware to support software upgrades as well as a \$50,000 unrestricted contribution to the College that may be used at the College's discretion. *Attached is the Bookstore Management Renewal Agreement between Weatherford College and Texas Book Company.*

Bookstore Management  
Renewal Agreement  
with Texas Book  
Company

Mrs. Morris made the motion to approve the Consent Agenda as presented. Dr. Marlett seconded and the motion carried unanimously.

Consent Agenda  
756-1  
Approved

Snow Garrett Williams completed the financial audit for the fiscal year ending August 31, 2019. Attached is a copy of the Annual Financial and Compliance Report for the year ended August 31, 2019. The management letter was distributed to the Board. Representatives from Snow Garrett Williams were present to answer questions. Ms. Coody made the motion to approve the 2018-19 Financial Audit as presented. Mrs. Morris seconded and the motion carried unanimously. *Attached are the Annual Financial and Compliance Report for the Year Ended August 31, 2019.*

2018-19 Financial Audit  
756-2  
Approved

Mr. Endy made a request to the Board of Trustees to grant permission to contact the Metroplex Higher Education Regional Council (MHERC), our neighbor institutions of higher education, and the Texas Higher Education Coordinating Board to inform these bodies of Weatherford College's intent to submit an application for approval of a baccalaureate of applied arts and science degree program in organizational leadership to commence operations in Fall 2021. Ms. Coody made the motion for approval. Dr. Marlett seconded and the motion carried unanimously.

Seek Approval for  
B.A.A.S. in  
Organizational  
Leadership  
756-3  
Approved

The following reports were given:

- a. Strategic Plan Update - Dr. Arleen Atkins, Dean of Institutional Effectiveness

Reports

- b. Guided Pathways Update/Numbers with Heart - Michael Endy, Vice President for Instruction and Student Affairs
- c. Demand Study Update - Michael Endy, Vice President of Instruction and Student Affairs
- d. Vet Tech Program Update – Michael Endy, Vice President of Instruction and Student Affairs
- e. Workforce and Emerging Technologies Update, Dr. Andra Cantrell, Executive Vice President for Financial and Administrative Affairs

President Farmer reviewed the following tentative future agenda items:

Future Agenda Items

- a. Approval of 2020-21 Academic Calendar

Mr. Brent Baker made the following announcements:

Announcements

- December 12 Women’s Basketball, 5 p.m., Graber Athletic Center
- December 15 Women’s Basketball, 11 a.m., Graber Athletic Center  
Men’s Basketball, 1 p.m., Graber Athletic Center
- December 14 Community Holiday Party, 3:15 p.m., Alkek Fine Arts Center, Texas Hall
- December 14 Opera Performance: “Amahl and the Night Visitors”, 4 p.m., Alkek Fine Arts Center Theatre
- December 19 Employee Awards Dinner, 6:30 p.m., The Springs
- December 30 Men’s Basketball, 2 p.m., Graber Athletic Center

The Board of Trustees entered into Closed Session at 2:49 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate personnel matters, in accordance with Government Code 551.074, and to deliberate real property in accordance with Government Code 551.072  
The Board reconvened in Open Session at 3:30 p.m.

Closed Session

No action was taken regarding real property.

Real Property  
756-5  
No action

No action was taken regarding personnel matters.

Personnel Matters  
756-5  
No action

At 3:30 p.m. Dr. Marlett made the motion to adjourn the meeting. Ms. Coody seconded and the motion carried unanimously.

Motion to Adjourn  
756-6  
Approved

---

Mac Smith  
Chairman, Board of Trustees

---

Lela Morris  
Secretary, Board of Trustees



**Weatherford College Board of Trustees  
Consent Agenda Report**

**DATE:** January 16, 2020

**AGENDA ITEM #4.b.**

**SUBJECT:** Financial Reports Ending December 31, 2019

---

**INFORMATION AND DISCUSSION:** The cash balance as of December 31, 2019 is \$35,771,499.94. This is an increase of \$18,284.61 from last year at December 31, 2018. The operating statement at December 31, 2019 indicates that total revenues collected are \$28,199,898 or 51.66% of budget. Total expenditures are \$22,530,763 or 41.29% of budget.

**ATTACHMENTS:** Cash Balance Reports and Operating Statements at December 31, 2019

---

**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE  
CASH BALANCE REPORT  
12/31/2019**

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Payroll &amp; Petty Cash</u>	<u>Total</u>
Beginning Balance	561,179.33	27,470,294.04	4,375.00	28,035,848.37
Deposits	5,434,085.73	131,811.58	-	5,565,897.31
Disbursements	(3,984,531.25)	(750,000.00)	-	(4,734,531.25)
Ending Balance	<u>2,010,733.81</u>	<u>26,852,105.62</u>	<u>4,375.00</u>	<u>28,867,214.43</u>

Unrestricted Funds:	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	2,010,733.81	26,852,105.62	28,862,839.43
Payroll	-	-	-
Petty cash	4,375.00	-	4,375.00
Sub-total	<u>2,015,108.81</u>	<u>26,852,105.62</u>	<u>28,867,214.43</u>
Restricted Funds:			
Scholarships & Loans	413,981.67	3,083,277.47	3,497,259.14
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Debt Service	497,586.76	1,924,469.10	2,422,055.86
Interest & Sinking	38,352.62	-	38,352.62
Contingency Reserves	625,000.00	-	625,000.00
Sub-total	<u>1,896,538.94</u>	<u>5,007,746.57</u>	<u>6,904,285.51</u>
<b>Grand Total</b>	<u><u>3,911,647.75</u></u>	<u><u>31,859,852.19</u></u>	<u><u>35,771,499.94</u></u>

**Recap of Investments**

<u>Investments</u>	<u>Maturity Date</u>	<u>Current Value</u> <u>12/31/2019</u>	<u>Rate</u>
<u>Prosperity Bank</u>			
Certificates of Deposit	03/29/20	25,454,784.95	2.40%
Money Market Account		<u>6,405,067.24</u>	1.40%
Sub-Total		31,859,852.19	
Total Investments		<u><u>31,859,852.19</u></u>	

**WEATHERFORD COLLEGE  
STATEMENT OF REVENUES  
December 31, 2019**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Received 12/31/2018	% of Budget	Amended Budget	Received 12/31/2019	Balance	% of Budget
<b>Operating Revenues</b>							
Tuition							
In-District Resident	\$ 4,665,265	\$ 3,973,130	85.16%	\$ 4,898,731	\$ 3,762,941	\$ 1,135,790	76.81%
Out-of District Resident	\$ 5,015,588	\$ 4,265,068	85.04%	\$ 5,413,798	\$ 4,650,540	\$ 763,258	85.90%
Out-of District Resident - EC Granbury	\$ 497,464	\$ 427,897	86.02%	\$ 537,263	\$ 437,488	\$ 99,775	81.43%
Out-of District Resident - Wise County	\$ 1,587,652	\$ 1,345,162	84.73%	\$ 1,680,167	\$ 1,416,091	\$ 264,077	84.28%
Non-Resident	\$ 510,653	\$ 430,623	84.33%	\$ 551,215	\$ 364,792	\$ 186,423	66.18%
Differential Tuition	\$ 490,656	\$ 390,200	79.53%	\$ 683,400	\$ 576,824	\$ 106,576	84.41%
State Funded Continuing Education	\$ 925,000	\$ 509,098	55.04%	\$ 1,080,000	\$ 536,470	\$ 543,530	49.67%
Non-State Funded Continuing Education	\$ 82,800	\$ 11,358	13.72%	\$ 25,000	\$ 10,074	\$ 14,926	40.30%
Total Tuition	\$ 13,775,078	\$ 11,352,536	82.41%	\$ 14,869,574	\$ 11,755,219	\$ 3,114,355	79.06%
Fees							
General Fee	\$ 442,216	\$ 359,735	81.35%	\$ 489,254	\$ 780,384	\$ (291,130)	159.50%
Laboratory Fee	\$ 352,083	\$ 305,678	86.82%	\$ 352,233	\$ 296,630	\$ 55,603	84.21%
Total Fees	\$ 794,299	\$ 665,413	83.77%	\$ 841,487	\$ 1,077,014	\$ (235,527)	127.99%
Allowances and Discounts							
Bad Debt Allowance	\$ (107,500)	\$ 407	-0.38%	\$ (105,000)	\$ 156	\$ (105,156)	-0.15%
Remissions and Exemptions	\$ (1,583,625)	\$ (1,317,125)	83.17%	\$ (1,761,000)	\$ (1,059,618)	\$ (701,382)	60.17%
Total Allowances and Discounts	\$ (1,691,125)	\$ (1,316,718)	77.86%	\$ (1,866,000)	\$ (1,059,462)	\$ (806,538)	56.78%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,152,981	\$ 337,168	29.24%	\$ 1,273,447	\$ 375,787	\$ 897,660	29.51%
State Grants and Contracts	\$ 39,598	\$ 16,801	42.43%	\$ 10,487	\$ 7,346	\$ 3,141	70.05%
Non-Governmental Grants	\$ -	\$ -		\$ -	\$ -	\$ -	
Local Grants & Contracts	\$ 3,284,183	\$ 1,374,405	41.85%	\$ 3,525,000	\$ 1,074,095	\$ 2,450,905	30.47%
Sales & Services of Educational Activities	\$ 71,750	\$ 24,095	33.58%	\$ 76,250	\$ 23,172	\$ 53,078	30.39%
Investment income - Program Restricted	\$ 57,000	\$ 4,229	7.42%	\$ 85,000	\$ 44,896	\$ 40,104	52.82%
Other Operating Revenues	\$ 299,400	\$ 53,327	17.81%	\$ 310,721	\$ 106,384	\$ 204,337	34.24%
Total Additional Operating Revenues	\$ 4,904,912	\$ 1,810,025	36.90%	\$ 5,280,905	\$ 1,631,680	\$ 3,649,225	30.90%
Auxiliary Income							
Bookstore	\$ 255,000	\$ 21,665	8.50%	\$ 191,227	\$ (30,702)	\$ 221,929	-16.06%
Cafeteria	\$ 749,000	\$ 703,212	93.89%	\$ 759,400	\$ 629,588	\$ 129,812	82.91%
Dormitory	\$ 1,198,480	\$ 1,215,533	101.42%	\$ 1,200,930	\$ 1,082,225	\$ 118,705	90.12%
Intercollegiate Athletics	\$ -	\$ 537		\$ -	\$ -	\$ -	
Student Services	\$ 232,758	\$ 193,000	82.92%	\$ 241,977	\$ 185,486	\$ 56,491	76.65%
Carter Agricultural Center	\$ 54,250	\$ 25,739	47.45%	\$ 61,750	\$ 23,474	\$ 38,276	38.02%
Total Auxiliary Enterprises	\$ 2,489,488	\$ 2,159,686	86.75%	\$ 2,455,284	\$ 1,890,072	\$ 565,212	76.98%
<b>Total Operating Revenues</b>	<b>\$ 20,272,652</b>	<b>\$ 14,670,942</b>	<b>72.37%</b>	<b>\$ 21,581,250</b>	<b>\$ 15,294,523</b>	<b>\$ 6,286,727</b>	<b>70.87%</b>
<b>Non-Operating Revenues</b>							
State Appropriations							
Education and General State Support	\$ 8,461,965	\$ 3,630,021	42.90%	\$ 9,059,678	\$ 3,887,042	\$ 5,172,636	42.90%
State Group Insurance	\$ -	\$ 547,732		\$ -	\$ 576,474	\$ (576,474)	
State Retirement Matching	\$ -	\$ 184,431		\$ -	\$ 209,447	\$ (209,447)	
Professional Nursing Shortage Reduction	\$ 371,210	\$ 131,522	35.43%	\$ 370,316	\$ 107,896	\$ 262,420	29.14%
Total State Appropriations	\$ 8,833,175	\$ 4,493,706	50.87%	\$ 9,429,994	\$ 4,780,860	\$ 4,649,134	50.70%
Maintenance Ad Valorem Taxes-Parker County	\$ 13,728,664	\$ 4,119,716	30.01%	\$ 15,435,232	\$ 3,562,818	\$ 11,872,414	23.08%
Debt Service Ad Valorem Taxes	\$ 586,000	\$ 198,874	33.94%	\$ 590,400	\$ 151,710	\$ 438,690	25.70%
Federal Grants and Contracts (Non-Operating)	\$ 6,360,000	\$ 4,376,374	68.81%	\$ 6,683,000	\$ 4,219,909	\$ 2,463,091	63.14%
Gifts	\$ 39,979	\$ 27,290	68.26%	\$ 27,000	\$ 338	\$ 26,663	1.25%
Investment Income	\$ 228,750	\$ 21,345	9.33%	\$ 476,000	\$ 189,742	\$ 286,258	39.86%
Contributions in Aid of Construction	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Non-Operating Revenue	\$ 29,776,568	\$ 13,237,305	44.46%	\$ 32,641,626	\$ 12,905,375	\$ 19,736,251	39.54%
Budgeted Transfers	\$ 481,838	\$ -		\$ 365,490	\$ -	\$ 365,490	
<b>TOTAL</b>	<b>\$ 50,531,058</b>	<b>\$ 27,908,246</b>	<b>55.23%</b>	<b>\$ 54,588,366</b>	<b>\$ 28,199,898</b>	<b>\$ 26,388,468</b>	<b>51.66%</b>

**WEATHERFORD COLLEGE**  
**STATEMENT OF EXPENDITURES**  
**December 31, 2019**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Expended 12/31/2018	% of Budget	Amended Budget	Expended 12/31/2019	Balance	% of Budget
<b>Operating Expenses</b>							
<b>Unrestricted</b>							
Instruction	\$ 15,783,488	\$ 5,739,302	36.36%	\$ 15,920,999	\$ 5,701,923	\$ 10,219,076	35.81%
Public Service	\$ 29,179	\$ 2,859	9.80%	\$ 25,603	\$ 3,772	\$ 21,831	14.73%
Academic Support	\$ 1,692,509	\$ 655,225	38.71%	\$ 3,100,394	\$ 1,132,202	\$ 1,968,193	36.52%
Student Services	\$ 2,496,313	\$ 825,870	33.08%	\$ 2,356,897	\$ 798,584	\$ 1,558,313	33.88%
Institutional Support	\$ 9,020,191	\$ 2,792,342	30.96%	\$ 11,578,863	\$ 3,916,402	\$ 7,662,461	33.82%
Operation & Maint. of Plant	\$ 6,245,490	\$ 2,013,996	32.25%	\$ 5,326,349	\$ 1,557,431	\$ 3,768,918	29.24%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 611,342	\$ 251,097	41.07%	\$ 632,500	\$ 196,799	\$ 435,701	31.11%
<b>Total Unrestricted Educational Activities</b>	<b>\$ 35,878,512</b>	<b>\$ 12,280,691</b>	<b>34.23%</b>	<b>\$ 38,941,605</b>	<b>\$ 13,307,114</b>	<b>\$ 25,634,491</b>	<b>34.17%</b>
<b>Restricted</b>							
Instruction	\$ 1,315,888	\$ 401,722	30.53%	\$ 438,256	\$ 136,347	\$ 301,909	31.11%
Public Service	\$ -	\$ 7,833		\$ -	\$ 5,663	\$ (5,663)	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 42,864	\$ 14,904	34.77%	\$ 868,290	\$ 272,465	\$ 595,825	31.38%
Institutional Support	\$ 6,294	\$ 983	15.62%	\$ 5,237	\$ -	\$ 5,237	0.00%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 8,219,076	\$ 5,777,017	70.29%	\$ 8,614,526	\$ 5,807,237	\$ 2,807,289	67.41%
Staff Benefits	\$ -	\$ 732,163		\$ -	\$ 785,921	\$ (785,921)	
<b>Total Restricted Educational Activities</b>	<b>\$ 9,584,122</b>	<b>\$ 6,934,622</b>	<b>72.36%</b>	<b>\$ 9,926,309</b>	<b>\$ 7,007,633</b>	<b>\$ 2,918,676</b>	<b>70.60%</b>
<b>Total Educational Activities</b>	<b>\$ 45,462,634</b>	<b>\$ 19,215,314</b>	<b>42.27%</b>	<b>\$ 48,867,914</b>	<b>\$ 20,314,747</b>	<b>\$ 28,553,167</b>	<b>41.57%</b>
<b>Auxiliary Enterprises</b>	<b>\$ 2,768,192</b>	<b>\$ 941,437</b>	<b>34.01%</b>	<b>\$ 2,885,075</b>	<b>\$ 959,134</b>	<b>\$ 1,925,941</b>	<b>33.24%</b>
<b>Depreciation Expense - Buildings and Land Improvements</b>	<b>\$ -</b>	<b>\$ 471,913</b>		<b>\$ -</b>	<b>\$ 394,464</b>	<b>\$ (394,464)</b>	
<b>Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment</b>	<b>\$ -</b>	<b>\$ 196,656</b>		<b>\$ -</b>	<b>\$ 213,288</b>	<b>\$ (213,288)</b>	
<b>Total Operating Expenses</b>	<b>\$ 48,230,826</b>	<b>\$ 20,825,320</b>	<b>43.18%</b>	<b>\$ 51,752,989</b>	<b>\$ 21,881,633</b>	<b>\$ 29,871,356</b>	<b>42.28%</b>
<b>Non-Operating Expenses</b>							
Expenses on Capital Related Debt	\$ 454,433	\$ 27,476	6.05%	\$ 416,848	\$ 16,595	\$ 400,253	3.98%
Gain/Loss on Disposal of Fixed Assets	\$ (2,500)	\$ -		\$ (10,000)	\$ -	\$ (10,000)	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Other Uses of Cash</b>							
Principal on Capital Related Debt	\$ 1,201,082	\$ 108,168	9.01%	\$ 1,403,560	\$ 114,239	\$ 1,289,321	8.14%
Capital Outlay (Non-Construction)	\$ 640,810	\$ 67,771	10.58%	\$ 1,008,673	\$ 518,295	\$ 490,378	51.38%
<b>TOTAL</b>	<b>\$ 50,524,651</b>	<b>\$ 21,028,735</b>	<b>41.62%</b>	<b>\$ 54,572,070</b>	<b>\$ 22,530,763</b>	<b>\$ 32,041,307</b>	<b>41.29%</b>



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** January 16, 2020

**AGENDA ITEM #4.c.**

**SUBJECT:** 2020-2021 Academic Year and Calendar

---

**INFORMATION AND DISCUSSION:** EA (Local) Policy issues the requirement for Board approval to the Academic Calendar. As necessary, the Board may amend the calendar.

**RECOMMENDATIONS:** That the Board of Trustees approve the 2020-21 Academic Calendar.

**ATTACHMENTS:** Policy EA (Local), 2020-21 Academic Calendar

---

**SUBMITTED BY:** Adam Finley, Executive Dean of Student Services

## Proposed 2020-2021 Academic Calendar

### FALL Term 2020 Important Dates

March 22	Scholarship applications due for Fall 2020
March 30	Fall Course schedule available in Self-Service
April 7-9	Priority registration for current Sophomore Students - Fall Term 2020
April 14	Open registration for current & returning students - Fall Term 2020
May 18	New & Transfer Student Registration for Fall Term 2020
August 17	Return to regular office hours
August 17 - August 21	Employee in-service activities
<b>August 18*</b>	<b>Tuition payment deadline for Fall Term</b>
September 7	Labor Day Holiday
October 19	Academic advising for Spring 2021 begins
November 18	Priority deadline for Financial Aid Spring 2021
November 23 – November 27	Thanksgiving Holidays
December 18	College offices closed to the public at noon
December 21 – January 1	Winter Break

### Fall 2020 - 16 Week Session

August 10	Admission Deadline for First-Time-In-College Applicants
August 20	Registration Ends for Fall 16-week session
August 23	Last day for 100% refund
<b>August 24</b>	<b>Classes Begin for Fall 16-week session</b>
September 9	Official Day of Record (Census Date) for Fall 16-week session
September 10	Roster Submission deadline 5:00 p.m.
September 14	Last day to receive 70% refund
September 21	Last day to receive 25% refund
September 3	Priority deadline to request ADA accommodations
November 9	Last day to withdraw with a "W" for Fall 16-week session
December 10-16	Final Exams for Fall 16-week session
December 16	Classes End for Fall 16-week session
December 17	All grades due for Fall 16- week session due 9:00 a.m.

### Fall 1<sup>st</sup> 8 – Week Session

August 10	Admission Deadline for First-Time-In-College Applicants
August 20	Registration Ends for Fall 1 <sup>st</sup> 8-week session
August 23	Last day for 100% refund
<b>August 24</b>	<b>Classes Begin for Fall 1<sup>st</sup> 8-week session</b>
August 31	Official Day of Record (Census Date) for Fall 1 <sup>st</sup> 8-week session
September 1	Roster Submission deadline 5:00 p.m.
September 2	Last day to receive 70% refund
September 4	Last day to receive 25% refund
September 3	Priority deadline to request ADA accommodations
September 28	Last day to withdraw with a "W" for Fall 1 <sup>st</sup> 8-week session
October 16	Final Exams and Classes end for Fall 1 <sup>st</sup> 8-week session
October 19	All Grades Due for Fall 1 <sup>st</sup> 8-week session due 9:00 a.m.

## Proposed 2020-2021 Academic Calendar

### Fall 2<sup>nd</sup> 8 – Week Session

October 5	Admission Deadline for First-Time-In-College Applicants
October 14	Last day of late registration
October 18	Last day for 100% refund
<b>October 19</b>	<b>Classes Begin for Fall 2<sup>nd</sup> 8-Week Session</b>
October 26	Official Day of Record (Census Date) for Fall 2 <sup>nd</sup> 8-week session
October 27	Roster Submission deadline 5:00 p.m.
October 28	Last day to receive 70% refund
October 30	Last day to receive 25% refund
October 28	Priority deadline to request ADA accommodations
November 30	Last day to withdraw with a “W” for Fall 2 <sup>nd</sup> 8-week session
December 16	Final Exams and Classes end for Fall 2 <sup>nd</sup> 8-week session
December 17	All Grades Due for Fall 2 <sup>nd</sup> 8-week session due 9:00 a.m.

### Spring Term 2021 Important Dates

October 19	Academic advising for Spring 2021 begins
November 2	Spring Course schedule available in Self-Service
November 3-6	Priority registration for current Sophomore students - Spring Term 2021
November 10	Open registration for current & returning students - Spring Term 2021
November 18	Priority deadline for Financial Aid Spring 2021
December 1	New & Transfer student registration - Spring Term 2021
January 4-8	Faculty in-service activities
<b>January 6</b>	<b>Tuition payment deadline for Spring 2021 term</b>
January 18	Martin Luther King, Jr. Day Holiday
March 8	Academic advising for Summer/Fall 2021 begins
March 15 – March 19	Spring Break
March 22	Scholarship applications due for Fall 2021
April 2	Good Friday Holiday
April 17	Priority deadline for Summer 2021 Financial Aid
April 6-9	Priority registration for current Sophomore students – Summer & Fall terms
April 13	Open registration for current & returning students – Summer & Fall terms
May 8	Commencement
May 11	New & Transfer student registration – Summer & Fall terms

### Wintermester

December 7	Admission Deadline for First-Time-In-College Applicants
December 18	Registration Ends for Wintermester
December 18	Priority deadline to request ADA accommodations
December 20	Last day for 100% refund
<b>December 21</b>	<b>Classes Begin for Wintermester</b>
December 22	Official Day of Record (Census Date) for Wintermester
December 23	Roster Submission deadline 5:00 p.m.
December 23	Last day to receive 70% refund
December 24	Last day to receive 25% refund
January 5	Last day to withdraw with a “W” for Wintermester
January 8	Final Exams and Classes End for Wintermester
January 11	All grades due for Wintermester due 9:00 a.m.

## Proposed 2020-2021 Academic Calendar

### Spring 2021 16 Week Session

January 4	Admission Deadline for First-Time-In-College Applicants
January 8	Registration Ends for Spring 16-week session
January 10	Last day for 100% refund
<b>January 11</b>	<b>Classes Begin for Spring 16-week session</b>
January 27	Official Day of Record (Census Date) for Spring 16-week session
January 28	Roster Submission deadline 5:00 p.m.
February 1	Last day to receive 70% refund
February 8	Last day to receive 25% refund
January _	Priority deadline to request ADA accommodations
April 5	Last day to withdraw with a "W" for Spring 16-week session
April 28 – May 4	Final Exams for Spring 16-week session
May 4	Classes End for Spring 16-week session
May 5	All grades due for Spring 16- week session due 9:00 a.m.

### Spring 1<sup>st</sup> 8 – Week Session

January 4	Admission Deadline for First-Time-In-College Applicants
January 8	Registration Ends for Spring 1 <sup>st</sup> 8-week session
January 10	Last day for 100% refund
<b>January 11</b>	<b>Classes Begin for Spring 1<sup>st</sup> 8-week session</b>
January 19	Official Day of Record (Census Date) for Spring 1 <sup>st</sup> 8-week session
January 20	Roster Submission deadline 5:00 p.m.
January 21	Last day to receive 70% refund
January 25	Last day to receive 25% refund
January 20	Priority deadline to request ADA accommodations
February 15	Last day to withdraw with a "W" for Spring 1 <sup>st</sup> 8-week session
March 5	Final Exams and Classes end for Spring 1 <sup>st</sup> 8-week session
March 15	All grades due for Spring 1 <sup>st</sup> 8- week session due 9:00 a.m.

### Spring 2<sup>nd</sup> 8 – Week Session

March 1	Admission Deadline for First-Time-In-College Applicants
March 5	Registration Ends for Spring 2 <sup>nd</sup> 8-week session
March 7	Last day for 100% refund
<b>March 8</b>	<b>Classes Begin for Spring 2<sup>nd</sup> 8-week session</b>
March 22	Official Day of Record (Census Date) for Spring 2 <sup>nd</sup> 8-week session
March 23	Roster Submission deadline 5:00 p.m.
March 24	Last day to receive 70% refund
March 26	Last day to receive 25% refund
March 24	Priority deadline to request ADA accommodations
April 19	Last day to withdraw with a "W" for Spring 2 <sup>nd</sup> 8-week session
May 4	Final Exams and Classes end for Spring 2 <sup>nd</sup> 8-week session
May 5	All grades due for Spring 2 <sup>nd</sup> 8-week session due 9:00 a.m.

## Proposed 2020-2021 Academic Calendar

### Summer Term 2021 Important Dates

April 5	Summer Course schedule available in Self-Service
<b>May 6</b>	<b>Tuition payment deadline for Summer 2021 Term</b>
May 10	Summer hours begin, offices open 8-5:30, closed on Fridays
May 31	Memorial Day Holiday
August 16	Return to regular office hours

### Maymester

April 26	Admission Deadline for First-Time-In-College Applicants
May 7	Registration Ends for Maymester
May 7	Priority deadline to request ADA accommodations
May 9	Last day for 100% refund
<b>May 10</b>	<b>Classes Begin for Maymester</b>
May 11	Official Day of Record (Census Date) for Maymester
May 12	Roster Submission deadline 5:00 p.m.
May 12	Last day to receive 70% refund
May 13	Last day to receive 25% refund
May 24	Last day to withdraw with a "W" for Maymester
May 27	Final Exams and Classes end for Maymester
June 1	All grades due for Maymester due 9:00 a.m.

### Summer 1<sup>st</sup> 5 Week Session

May 24	Admission Deadline for First-Time-In-College Applicants
May 27	Registration Ends for Summer 1 <sup>st</sup> 5-week session
May 31	Last day for 100% refund
<b>June 1</b>	<b>Classes Begin for Summer 1<sup>st</sup> 5-week session</b>
June 7	Official Day of Record (Census Date) for Summer 1 <sup>st</sup> 5-week session
June 8	Roster Submission deadline 5:00 p.m.
June 8	Last day to receive 70% refund
June 9	Last day to receive 25% refund
June 10	Priority deadline to request ADA accommodations
June 21	Last day to withdraw with a "W" for Summer 1 <sup>st</sup> 5-week session
July 6	Final Exams and Classes end for Summer 1 <sup>st</sup> 5-week session
July 7	All grades due for Summer 1 <sup>st</sup> 5- week session due 9:00 a.m.

### Summer 2<sup>nd</sup> 5 Week Session

June 21	Admission Deadline for First-Time-In-College Applicants
July 6	Registration Ends for Summer 2 <sup>nd</sup> 5-week session
July 7	Last day for 100% refund
<b>July 8</b>	<b>Classes Begin for Summer 2<sup>nd</sup> 5-week session</b>
July 14	Official Day of Record (Census Date) for Summer 2 <sup>nd</sup> 5-week session
July 15	Roster Submission deadline 5:00 p.m.
July 15	Last day to receive 70% refund
July 19	Last day to receive 25% refund
July 19	Priority deadline to request ADA accommodations
July 26	Last day to withdraw with a "W" for Summer 2 <sup>nd</sup> 5-week session
August 13	Final Exams and Classes end for Summer 2 <sup>nd</sup> 5-week session
August 16	All grades due for Summer 2 <sup>nd</sup> 5- week session due 9:00 a.m.



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** January 16, 2020

**AGENDA ITEM #4.d.**

**SUBJECT:** 2019-20 Budget Amendment #1

---

**INFORMATION AND DISCUSSION:** The 2019-20 budget amendment #1 is attached for the review and approval by the board of trustees. The budget amendment includes: (1) the transfer from reserves for the year-end bonuses; (2) the reallocation of salary savings to offset the tuition shortfall for Fall; (3) the reallocation of funds for instructional staff development; (4) the contribution from the Foundation to the College for the Steinway pianos as well as the receipt by the College of insurance proceeds for a water damaged piano; and (5) the receipt of Talent Search grant carryover funds and supplemental STEM grant funds.

**RECOMMENDATION:** That the Board of Trustees approves the 2019-20 budget amendment #1 as presented in the attached summary.

**ATTACHMENTS:** Memorandum from Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2019-20 budget amendment #1.

---

**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**MEMORANDUM**

To: Dr. Tod Allen Farmer, President

From: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

Date: January 16, 2020

Subject: 2019-20 Budget Amendment #1

A summary of the budget amendment is as follows:

Item #	Department	Description	Account #	2019-20	2019-20	Proposed
				Budget	Budget	Amend 19-20
#	Department	Description	Account #	Budget	Amendment #1	Budget
1	Instructional Administration-VP Inst.	Stipends	10-00-41110-00-61420	-	1,800	1,800
	Instructional Administration-Dean Health & H	Stipends	10-00-41115-00-61420	420	1,200	1,620
	Instructional Administration-Dean Humanitie	Stipends	10-00-41120-00-61420	420	1,200	1,620
	Instructional Administration-Dean Instruction	Stipends	10-00-41125-00-61420	420	1,200	1,620
	Instructional Administration-Dean Workforce	Stipends	10-00-41130-00-61420	420	1,800	2,220
	Distance Education	Stipends	10-00-41140-00-61420	-	1,800	1,800
	Workforce Education	Stipends	10-00-41230-00-61420	-	600	600
	Student Affairs	Stipends	10-00-51110-00-61420	420	1,500	1,920
	Registrar, Admissions & Records	Stipends	10-00-52110-00-61420	-	6,000	6,000
	Student Development	Stipends	10-00-53110-00-61420	-	1,200	1,200
	Student Counseling	Stipends	10-00-53210-00-61420	420	600	1,020
	Disability Services	Stipends	10-00-53310-00-61420	-	2,100	2,100
	Welcome Center	Stipends	10-00-54110-00-61420	420	1,200	1,620
	Student Outreach & Student Success	Stipends	10-00-55110-00-61420	-	900	900
	Financial Aid	Stipends	10-00-56110-00-61420	-	4,200	4,200
	Student Support Services	Stipends	10-00-59110-00-61420	-	2,700	2,700
	Talent Search	Stipends	10-00-59120-00-61420	-	2,400	2,400
	Upward Bound	Stipends	10-00-59130-00-61420	-	1,800	1,800
	President's Office	Stipends	10-00-61110-00-61420	8,505	1,200	9,705
	General Counsel	Stipends	10-00-61210-00-61420	420	600	1,020
	Human Resources	Stipends	10-00-61220-00-61420	-	2,400	2,400
	Institutional Research	Stipends	10-00-61320-00-61420	-	1,500	1,500
	Business Services	Stipends	10-00-62110-00-61420	840	12,600	13,440
	Technology Services	Stipends	10-00-62310-00-61420	2,940	9,600	12,540
	Institutional Advancement	Stipends	10-00-63110-00-61420	840	1,800	2,640
	Communications & PR	Stipends	10-00-63210-00-61420	420	600	1,020
	Creative & Graphic Services	Stipends	10-00-63310-00-61420	-	2,100	2,100
	Campus Police	Stipends	10-00-63510-00-61420	22,100	5,400	27,500
	Behavioral Science	Stipends	10-10-11110-00-61420	-	4,200	4,200
	Visual Arts	Stipends	10-10-11210-00-61420	-	1,200	1,200
	Drama	Stipends	10-10-11220-00-61420	500	600	1,100
	Music	Stipends	10-10-11230-00-61420	3,500	6,000	9,500
	Humanities	Stipends	10-10-11310-00-61420	-	11,100	11,100
	Mathematics	Stipends	10-10-11410-00-61420	-	10,800	10,800
	Agriculture	Stipends	10-10-11510-00-61420	420	1,200	1,620
	Business	Stipends	10-10-11530-00-61420	-	4,500	4,500
	Communications	Stipends	10-10-11540-00-61420	-	3,600	3,600
	Chemistry	Stipends	10-10-11610-00-61420	-	1,200	1,200
	Geology	Stipends	10-10-11620-00-61420	-	2,100	2,100
	Physics	Stipends	10-10-11630-00-61420	-	1,800	1,800
	Biology	Stipends	10-10-11640-00-61420	-	5,700	5,700
	Social Sciences	Stipends	10-10-11710-00-61420	-	11,700	11,700
	Kinesiology	Stipends	10-10-11810-00-61420	-	3,600	3,600
	Registered Nursing	Stipends	10-10-12110-00-61420	420	8,400	8,820
	Vocational Nursing	Stipends	10-10-12120-00-61420	420	4,800	5,220
	Occupational Therapy	Stipends	10-10-12210-00-61420	420	2,100	2,520
	Physical Therapy	Stipends	10-10-12220-00-61420	420	2,100	2,520
	Substance Abuse	Stipends	10-10-12310-00-61420	420	1,200	1,620
	Phlebotomy	Stipends	10-10-12410-00-61420	840	1,500	2,340
	Radiological Technology	Stipends	10-10-12510-00-61420	420	4,200	4,620
	Sonography	Stipends	10-10-12610-00-61420	1,320	3,600	4,920
	Respiratory Care	Stipends	10-10-12710-00-61420	4,920	3,300	8,220
	Veterinary Assistance	Stipends	10-10-12810-00-61420	420	900	1,320
	Information Technology	Stipends	10-10-13110-00-61420	3,500	1,500	5,000

Item				2019-20	2019-20	Proposed
#	Department	Description	Account #	Budget	Budget	Amend 19-20
					Amendment #1	Budget
	Criminal Justice	Stipends	10-10-13130-00-61420	-	1,800	1,800
	Fire	Stipends	10-10-13150-00-61420	-	1,500	1,500
	Corporate College	Stipends	10-10-13210-00-61420	420	600	1,020
	Health Professions	Stipends	10-10-13220-00-61420	-	1,200	1,200
	Law Enforcement	Stipends	10-10-13230-00-61420	420	1,200	1,620
	Industrial Workforce	Stipends	10-10-13260-00-61420	1,680	900	2,580
	Education	Stipends	10-10-14110-00-61420	-	3,300	3,300
	Child Development	Stipends	10-10-14120-00-61420	-	1,200	1,200
	Instructional Development Reading/Writing	Stipends	10-10-14130-00-61420	-	3,600	3,600
	Campus Management Admin	Stipends	10-10-42110-00-61420	-	600	600
	Learning Resource Center	Stipends	10-10-42210-00-61420	-	4,200	4,200
	Center for Research and Writing	Stipends	10-10-42215-00-61420	-	1,500	1,500
	Instructional Support	Stipends	10-10-42220-00-61420	1,440	4,200	5,640
	Testing	Stipends	10-10-42230-00-61420	-	2,700	2,700
	Fine Arts Production	Stipends	10-10-42240-00-61420	3,600	600	4,200
	Emergency Med Services	Stipends	10-10-13140-01-61420	-	1,800	1,800
	Behavioral Science	Stipends	10-20-11110-00-61420	-	600	600
	Visual Arts	Stipends	10-20-11210-00-61420	-	300	300
	Music	Stipends	10-20-11230-00-61420	-	600	600
	Humanities	Stipends	10-20-11310-00-61420	-	600	600
	Mathematics	Stipends	10-20-11410-00-61420	-	1,500	1,500
	Chemistry	Stipends	10-20-11610-00-61420	-	300	300
	Physics	Stipends	10-20-11630-00-61420	-	300	300
	Biology	Stipends	10-20-11640-00-61420	-	1,200	1,200
	Social Sciences	Stipends	10-20-11710-00-61420	-	1,200	1,200
	Kinesiology	Stipends	10-20-11810-00-61420	-	300	300
	Registered Nursing	Stipends	10-20-12110-00-61420	-	3,900	3,900
	Cosmetology	Stipends	10-20-13120-01-61420	-	900	900
	Health Professions	Stipends	10-20-13220-03-61420	420	900	1,320
	Industrial Workforce	Stipends	10-20-13260-13-61420	-	600	600
	Education	Stipends	10-20-14110-00-61420	-	1,200	1,200
	Instructional Administration	Stipends	10-20-41110-00-61420	420	600	1,020
	Campus Management Admin	Stipends	10-20-42110-00-61420	-	600	600
	Learning Resource Center	Stipends	10-20-42210-00-61420	-	300	300
	Instructional Support	Stipends	10-20-42220-00-61420	-	900	900
	Testing	Stipends	10-20-42230-00-61420	-	600	600
	Student Affairs	Stipends	10-20-51110-00-61420	-	1,800	1,800
	Campus Police	Stipends	10-20-63510-00-61420	-	1,500	1,500
	General Services	Stipends	10-20-71110-00-61420	420	2,700	3,120
	Cosmetology	Stipends	10-30-13120-00-61420	-	1,200	1,200
	Truck Driving	Stipends	10-30-13280-01-61420	3,420	3,300	6,720
	Campus Management Admin	Stipends	10-30-42110-00-61420	-	1,200	1,200
	Campus Management Admin	Stipends	10-40-42110-00-61420	420	1,500	1,920
	Bachelors Degree Nursing	Stipends	10-50-12115-00-61420	420	1,200	1,620
	Health Professions	Stipends	10-50-13220-03-61420	-	300	300
	Athletics Administration	Stipends	15-10-91110-00-61420	1,260	2,100	3,360
	Men's Basketball	Stipends	15-10-91120-00-61420	8,740	600	9,340
	Women's Basketball	Stipends	15-10-91130-00-61420	8,320	600	8,920
	Baseball	Stipends	15-10-91140-00-61420	6,320	600	6,920
	Softball	Stipends	15-10-91150-00-61420	6,740	600	7,340
	Rodeo	Stipends	15-10-91160-00-61420	6,240	1,200	7,440
	Cafeteria	Stipends	15-10-91310-00-61420	-	7,800	7,800
	Carter	Stipends	15-10-91410-00-61420	420	600	1,020
	Dormitories	Stipends	15-10-92110-00-61420	1,260	1,800	3,060
	Student Activities	Stipends	15-10-92210-00-61420	-	1,200	1,200
	Phi Theta Kappa	Stipends	15-00-92230-00-61420	3,000	300	3,300
	Intramurals	Stipends	15-10-92240-00-61420	-	300	300
	Transfer from Reserves	Transfer from Reserves	10-10-00000-00-47130	-	(232,200)	(232,200)
	Transfer from Reserves	Transfer from Reserves	10-20-00000-00-47130	(365,490)	(23,400)	(388,890)
	<i>(To record transfer from reserves for year end bonuses.)</i>					
2	Instr Adm Dean Workforce	Classified Salaries	10-00-41130-00-61220	33,333	6,998	40,331
	Instr Adm Dean Fine Arts & Communications	Administrative Salaries	10-00-41135-00-61210	-	111,703	111,703
	Instr Adm Dean Fine Arts & Communications	Retirement matching	10-00-41135-00-62120	-	5,797	5,797
	Instr Adm Dean Fine Arts & Communications	Group insurance	10-00-41135-00-62210	-	6,418	6,418
	Distance Education	Administrative Salaries	10-00-41140-00-61210	88,267	55,082	143,349
	Distance Education	Fica matching	10-00-41140-00-62110	1,894	799	2,693

Item				2019-20	2019-20	Proposed
#	Department	Description	Account #	Budget	Amendment #1	Budget
	Distance Education	Retirement matching	10-00-41140-00-62120	4,898	2,066	6,964
	Distance Education	Group insurance	10-00-41140-00-62210	11,271	5,852	17,123
	Director-Workforce Education	Administrative Salaries	10-00-41230-00-61210	-	284,602	284,602
	Director-Workforce Education	Classified Salaries	10-00-41230-00-61220	-	43,232	43,232
	Director-Workforce Education	Fica matching	10-00-41230-00-62110	-	8,503	8,503
	Director-Workforce Education	Retirement matching	10-00-41230-00-62120	-	13,258	13,258
	Director-Workforce Education	Group insurance	10-00-41230-00-62210	-	27,813	27,813
	Student Affairs	Administrative Salaries	10-00-51110-00-61210	93,784	38,651	132,435
	Student Affairs	Classified Salaries	10-00-51110-00-61220	48,153	(15,019)	33,134
	Registrar, Admissions, Records	Administrative Salaries	10-00-52110-00-61210	386,543	56,462	443,005
	Registrar, Admissions, Records	Classified Salaries	10-00-52110-00-61220	245,744	(173,482)	72,262
	Student Development	Administrative Salaries	10-00-53110-00-61210	47,357	41,886	89,243
	Disability Services	Classified Salaries	10-00-53310-00-61220	28,775	(28,775)	-
	Student Outreach/Student Success	Administrative Salaries	10-00-55110-00-61210	83,141	2,936	86,077
	Financial Aid	Classified Salaries	10-00-56110-00-61220	128,633	25,866	154,499
	President's Office	Administrative Salaries	10-00-61110-00-61210	250,000	20,000	270,000
	Institutional Effectiveness	Administrative Salaries	10-00-61320-00-61210	206,508	(55,000)	151,508
	Business Services	Administrative Salaries	10-00-62110-00-61210	609,916	38,073	647,989
	Business Services	Classified Salaries	10-00-62110-00-61220	620,620	(106,680)	513,940
	Technology Services	Administrative Salaries	10-00-62310-00-61210	746,106	(32,965)	713,141
	Technology Services	Classified Salaries	10-00-62310-00-61220	182,572	13,652	196,224
	Communications & Public Relations	Administrative Salaries	10-00-63210-00-61210	55,877	4,852	60,729
	Humanities	Faculty Salaries	10-10-11310-00-61110	796,866	(37,189)	759,677
	Communications	Administrative Salaries	10-10-11540-00-61210	111,703	(111,703)	-
	Communications	Retirement matching	10-10-11540-00-62120	5,797	(5,797)	-
	Communications	Group insurance	10-10-11540-00-62210	6,418	(6,418)	-
	Biology	Faculty Salaries	10-10-11640-00-61110	451,222	(64,770)	386,452
	Registered Nursing	Faculty Salaries	10-10-12110-00-61110	627,550	(41,787)	585,763
	Vocational Nursing	Faculty Salaries	10-10-12120-00-61110	447,669	(40,486)	407,183
	Occupational Therapy	Faculty Salaries	10-10-12210-00-61110	271,670	(39,770)	231,900
	Criminal Justice	Faculty Salaries	10-10-13130-00-61110	51,487	(4,685)	46,802
	Criminal Justice	Classified Salaries	10-10-13130-00-61220	-	9,711	9,711
	Fire	Faculty Salaries	10-10-13150-00-61110	81,180	(81,180)	-
	Fire	Classified Salaries	10-10-13150-00-61220	9,711	(9,711)	-
	Corporate College	Administrative Salaries	10-10-13210-00-61210	46,300	(46,300)	-
	Corporate College	Classified Salaries	10-10-13210-00-61220	9,283	(9,283)	-
	Corporate College	Fica matching	10-10-13210-00-62110	700	(700)	-
	Corporate College	Retirement matching	10-10-13210-00-62120	1,811	(1,811)	-
	Corporate College	Group insurance	10-10-13210-00-62210	3,853	(3,853)	-
	Industrial Workforce	Faculty Salaries	10-10-13260-00-61110	39,562	(39,562)	-
	Industrial Workforce	Administrative Salaries	10-10-13260-00-61210	207,804	(207,804)	-
	Industrial Workforce	Classified Salaries	10-10-13260-00-61220	59,523	(59,523)	-
	Industrial Workforce	Fica matching	10-10-13260-00-62110	15,367	(7,196)	8,171
	Industrial Workforce	Retirement matching	10-10-13260-00-62120	12,440	(9,878)	2,562
	Industrial Workforce	Group insurance	10-10-13260-00-62210	29,785	(20,171)	9,614
	Industrial Technology	Contract Instruction	10-50-13160-13-52020	23,000	(3,000)	20,000
	Industrial Workforce	Contract Instruction	10-20-13260-13-52020	-	3,000	3,000
	Education	Faculty Salaries	10-10-14110-00-61110	148,628	(25,275)	123,353
	Education	Administrative Salaries	10-10-14110-00-61210	28,882	(16,847)	12,035
	Learning Resource Center	Administrative Salaries	10-10-42210-00-61210	161,830	(47,462)	114,368
	Learning Resource Center	Classified Salaries	10-10-42210-00-61220	96,660	(5,929)	90,731
	Industrial Workforce	Faculty Salaries	10-30-13260-13-61110	-	39,562	39,562
	Industrial Workforce	Fica matching	10-30-13260-13-62110	-	574	574
	Industrial Workforce	Retirement matching	10-30-13260-13-62120	-	1,484	1,484
	Industrial Workforce	Group insurance	10-30-13260-13-62210	-	6,990	6,990
	Campus Management Admin	Administrative Salaries	10-30-42110-00-61210	38,651	(38,651)	-
	Campus Management Admin	Classified Salaries	10-40-42110-00-61220	33,394	3,193	36,587
	Criminal Justice	Faculty Salaries	10-50-13130-00-61110	-	25,744	25,744
	Criminal Justice	Fica matching	10-50-13130-00-62110	-	373	373
	Criminal Justice	Retirement matching	10-50-13130-00-62120	-	965	965
	Criminal Justice	Group insurance	10-50-13130-00-62210	-	3,628	3,628
	Fire	Faculty Salaries	10-50-13150-00-61110	-	60,122	60,122
	Fire	Fica matching	10-50-13150-00-62110	-	872	872
	Fire	Retirement matching	10-50-13150-00-62120	-	2,255	2,255
	Fire	Group insurance	10-50-13150-00-62210	-	5,265	5,265
	General Institutional	Contingency	10-00-61410-00-59010	655,000	100,000	755,000
	In District	Fall	10-10-00000-00-41110	(2,278,660)	205,930	(2,072,730)

Item				2019-20	2019-20	Proposed	
#	Department	Description	Account #	Budget	Amendment #1	Budget	
	Out of District	Fall	10-10-00000-00-41210	(2,502,933)	4,365	(2,498,568)	
	Out of District Wise	Fall	10-10-00000-00-41310	(290,951)	(16,009)	(306,960)	
	Non Resident	Fall	10-10-00000-00-41510	(262,508)	38,510	(223,998)	
	Differential	Fall	10-10-00000-00-41610	(283,133)	(16,131)	(299,264)	
	Funded WF	Quarter 1	10-10-00000-00-41710	(325,000)	72,413	(252,587)	
	Non-Funded WF	Quarter 1	10-10-00000-00-41810	(8,000)	1,447	(6,553)	
	Lab Fees	Fall	10-10-00000-00-42110	(158,784)	2,834	(155,950)	
	Out of District Granbury	Fall	10-40-00000-00-41410	(291,236)	27,064	(264,172)	
	Health Professions	Administrative Salaries	10-20-13220-03-61210	56,007	(56,007)	-	
	Health Professions	Classified Salaries	10-20-13220-03-61220	10,558	(10,558)	-	
	Health Professions	Fica matching	10-20-13220-03-62110	3,414	(3,414)	-	
	Health Professions	Retirement matching	10-20-13220-03-62120	2,942	(2,942)	-	
	Health Professions	Group insurance	10-20-13220-03-62210	8,123	(8,123)	-	
	Instructional Administration	Administrative Salaries	10-20-41110-00-61210	81,271	(26,440)	54,831	
	Director-Workforce Education	Administrative Salaries	10-20-41230-00-61210	-	58,007	58,007	
	Director-Workforce Education	Fica matching	10-20-41230-00-62110	-	3,414	3,414	
	Director-Workforce Education	Retirement matching	10-20-41230-00-62120	-	2,942	2,942	
	Director-Workforce Education	Group insurance	10-20-41230-00-62210	-	8,123	8,123	
	Student Affairs	Administrative Salaries	10-20-51110-00-61210	68,027	5,871	73,898	
	Technology Services	Administrative Salaries	10-20-62310-00-61210	28,500	(10,237)	18,263	
	Campus Police	Administrative Salaries	10-20-63510-00-61210	46,129	(46,129)	-	
	Campus Police	Classified Salaries	10-20-63510-00-61220	-	46,129	46,129	
	In District Tuition	Fall	10-20-00000-00-41110	(25,318)	1,644	(23,674)	
	Out of District Tuition	Fall	10-20-00000-00-41210	(78,355)	(4,871)	(83,226)	
	Out of District Wise	Fall	10-20-00000-00-41310	(539,845)	34,725	(505,120)	
	Non Resident	Fall	10-20-00000-00-41510	(5,154)	1,518	(3,636)	
	Differential	Fall	10-20-00000-00-41610	(28,260)	(3,420)	(31,680)	
	Funded WF	Quarter 1	10-20-00000-00-41710	(85,000)	9,620	(75,380)	
	Non-Funded WF	Quarter 1	10-20-00000-00-41810	(700)	460	(240)	
	Lab Fees	Fall	10-20-00000-00-42110	(18,048)	(312)	(18,360)	
	<i>(To reallocate salary savings to offset fall tuition shortfall.)</i>					-	
3	Instructional Administration-VP of Instruction	Staff Development	10-10-41110-00-51130	-	50,000	50,000	
	General Institutional	Staff Development	10-00-61410-00-51130	100,000	(50,000)	50,000	
	<i>(To reallocate funds for instructional staff development.)</i>					-	
4	General Revenue	Contributions/Gifts	10-10-00000-00-46240	-	(349,453)	(349,453)	
	General Revenue	Other Operating Revenue	10-10-00000-00-44230	-	(28,020)	(28,020)	
	Music	Equipment \$5000 and above	10-10-11230-00-91010	7,300	377,473	384,773	
	<i>(To record insurance proceeds from damaged piano claim and contribution from the Foundation for the Steinway pianos.)</i>					-	
5	Talent Search	Supplies	22-00-59120-00-50010	17,836	214	18,050	
	Talent Search	Copier Usage	22-00-59120-00-50030	2,000	800	2,800	
	Talent Search	Mail Service/Shipping/Postage	22-00-59120-00-50060	1,442	300	1,742	
	Talent Search	Equipment \$500-\$4999 Non	22-00-59120-00-50090	-	4,000	4,000	
	Talent Search	Luncheons & Receptions	22-00-59120-00-51040	6,000	2,120	8,120	
	Talent Search	Travel-Faculty & Staff	22-00-59120-00-54110	7,712	2,000	9,712	
	Talent Search	Travel-Student	22-00-59120-00-54130	7,785	15,037	22,822	
	Talent Search	Admin Costs	22-00-59120-00-57110	25,385	3,965	29,350	
	Talent Search	Stipends	22-00-59120-00-61420	1,260	4,660	5,920	
	Talent Search	FICA Matching	22-00-59120-00-62110	2,576	999	3,575	
	Talent Search	Equipment \$5000 & Above C	22-00-59120-00-91010	-	15,475	15,475	
	Talent Search	Federal Grant	22-00-59120-00-44110	(317,307)	(49,570)	(366,877)	
	Talent Search	Supplies	10-00-59120-00-50010	265	35	300	
	Talent Search	Advertising/Promotional	10-00-59120-00-51010	2,289	1,711	4,000	
	Talent Search	Luncheons & Receptions	10-00-59120-00-51040	1,000	(746)	254	
	Talent Search	Dues/Subscriptions/Licenses	10-00-59120-00-51120	250	1,000	1,250	
	Talent Search	Vehicle Mileage Allocation	10-00-59120-00-54050	500	(300)	200	
	Talent Search	Travel-Faculty & Staff	10-00-59120-00-54110	3,000	2,000	5,000	
	Talent Search	Travel - Students	10-00-59120-00-54130	-	2,000	2,000	
	Reimbursements	Indirect/Admin Costs	10-10-00000-00-47210	(70,780)	(3,965)	(74,745)	
	General Institutional	Contingency	10-00-61410-00-59010	755,000	(1,735)	753,265	
	<i>(To record Talent Search grant carryover funds and supplemental STEM funds.)</i>						



**Weatherford College Board of Trustees  
Consent Agenda**

**DATE:** January 16, 2020

**AGENDA ITEM #4.e.**

**SUBJECT:** Consideration and Possible Action for Workforce Education Semi-Tractor Truck Sealed Bid #SB-07-20

---

**INFORMATION AND DISCUSSION:** A total of three (3) vendors submitted a competitive sealed bid for the requested Workforce Education Semi-Tractor Truck. MHC Kenworth – Dallas, MHC Kenworth – Fort Worth, and Southwest International Truck have all provided bids that meet our specifications. Terry Pilgrim, Director of Workforce Education Truck Driving Academy, has recommended award to Southwest International Truck for the 2018 Kenworth T680 Aerodyne as the truck that provides the best value on truck requested. This recommendation was based on comments from a semi-truck service technician who stated that the 2016 models have issues with carbon packing in the cylinders and a ceramic plunger in the fuel injector pump that could cause major engine damage. Funds have been allocated in the current 2019-2020 budget for purchase of the truck.

After evaluation and review of the sealed bids, Terry Pilgrim, Director of Workforce Education Truck Driving Academy, Jeanie Hobbs, Director of Purchasing, and Toni Martin, Assistant Director of Purchasing recommend award of this sealed bid not to exceed budget funds as follows:

<b>Southwest International Truck</b>	<b>\$67,950.00</b>
--------------------------------------	--------------------

**RECOMMENDATION:** The Board of Trustees award sealed bid to vendor as presented.

**ATTACHMENTS:** Tabulation of Sealed Bids for Workforce Education Semi-Tractor Truck

---

**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs

**SEALED BID No. SB-07-20 - Workforce Education Semi-Tractor Truck**

<b>Line #</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>
1	1	EA	<b>Tractor to Include the Following:</b> * <b>Make: Any (Kenworth is preferred)</b> * <b>Year Model: 2016 to 2018</b> * <b>Transmission: Manual Straight 10 or 13 Speed</b> * <b>Engine Type: Cat (preferred), Cummins, Detroit or Mack</b> * <b>Engine Size: 450+ Horsepower Diesel</b> * <b>Fuel Capacity: Dual Tanks of 100 Gallons or More</b> * <b>Tire Size: 295/75R 22.5"</b> * <b>Sleeper: 80" Raised Roof; Single Bunk</b> * <b>Frame &amp; Equipment: Steel Frame &amp; Sliding 5th Wheel; minimum 12" slide</b> * <b>Axles &amp; Suspension: Tandem Dual Axels; Air Ride</b> * <b>Color: Black, White, or Blue</b> * <b>Mileage: 400,000 or Less</b> * <b>Condition: Clean Interior and Free of Damage to Outside Body</b> * <b>A Maintenance Report is required to be submitted with the bid documents for each vehicle being bid.</b> * <b>OPTIONS: Bench Seat</b>

<b>Vendor</b>	<b>Unit Cost</b>	<b>Extended Cost</b>	<b>Brand/Model</b>	<b>No Bid</b>	<b>Tie Bid</b>	<b>Notes</b>	<b>Award</b>
MHC KENWORTH- DALLAS V #48437 Dallas, TX	\$59,385.890	\$59,385.89	2016 Kenworth T680 Stock #447267 (VIN# 1XKYD49X0GJ456443)			Vendor Comments: 76" double bunk; No Warranty; Cummins Mocal #ISX15 10 Speed Engine; Exterior Color: BLUE; Price includes Vehicle Inventory Tax & Document Fees Vendor Quote No.: 114118	
SOUTHWEST INTERNATIONAL TRUCK V #67175 Arlington, TX	\$62,500.000	\$62,500.00	2016 Kenworth T680 Aerodyne Stock #U6246 (VIN #1XKYD49X9GJ456831)			Vendor Comments: 76" Raised Roof Sleeper; Cummins ISX 425HP Engine; Tandum Axel; Air Ride Suspension; Exterior Color: BLUE; Includes VIT & document fees Vendor Quote No.: SB-07-20	
SOUTHWEST INTERNATIONAL TRUCK V #67175 Arlington, TX	\$67,950.000	\$67,950.00	2018 Kenworth T680 Aerodyne Stock #U6847 (VIN# 1XKYD49X8JJ200249)			Vendor Comments: 72" Raised Roof Sleeper; Cummins ISX15 450HP Engine; Tandum Axel; Air Ride Suspension; Exterior Color: Black; Includes VIT & document fees Vendor Quote No.: SB-07-20	AWARD
MHC KENWORTH- FORT WORTH V #13053 Fort Worth, TX	\$79,950.000	\$79,950.00	2017 Kenworth T680 STOCK# 0442276 (VIN#1XKYD49X6HJ1682 34) DEVIATION FROM SPEC			Vendor Comments: T68 76" Raised Roof Sleeper; Chassis has double bunk (can be removed); No Warranty; Cummins Mocal #ISX15 13 Speed Engine; Tandem Axel - Kenworth Airglide 380 suspension; Exterior Color: Silver Vendor Quote No.: WCT680U	

**SEALED BID No. SB-07-20 - Workforce Education Semi-Tractor Truck**

<b>Line #</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>
2	1	EA	Delivery to: Weatherford College Education Center at Mineral Wells; Truck Driving Academy, Wolters Industrial Park, 704 Hood Rd, Mineral Wells, TX 76067

<b>Vendor</b>	<b>Unit Cost</b>	<b>Extended Cost</b>	<b>Brand/Model</b>	<b>No Bid</b>	<b>Tie Bid</b>	<b>Notes</b>	<b>Award</b>
SOUTHWEST INTERNATIONAL TRUCK V #67175 Arlington, TX	\$0.000	\$0.00	INCLUDED			Vendor Quote No.: SB-07-20	
SOUTHWEST INTERNATIONAL TRUCK V #67175 Arlington, TX	\$0.000	\$0.00	INCLUDED			Vendor Quote No.: SB-07-20	AWARD
MHC KENWORTH- DALLAS V #48437 Dallas, TX	\$0.000	\$0.00	INCLUDED			Vendor Quote No.: 114118	
MHC KENWORTH- FORT WORTH V #13053 Fort Worth, TX	\$0.000	\$0.00	INCLUDED			Vendor Quote No.: WCT680U	



## Weatherford College Board of Trustees

**DATE:** January 16, 2020

**AGENDA ITEM #5**

**SUBJECT:** Consideration and Possible Action: Determination of Prevailing Wage on Construction Projects for Balance of Fiscal Year 2019-2020

---

**INFORMATION AND DISCUSSION:** As required by the Texas Government Code 2258.022(a), the Board of Trustees, when contracting for a public work awarded by a political subdivision of the state, shall determine the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work. Subsection (1) and (2) go on to state the public body's options in fulfilling its statutory responsibility of determining prevailing wage rates as being:

1. Conducting a survey of the wages received by classes of workers employed on projects of a character similar to the contract work in the political subdivision of the state in which the public work is to be performed; or
2. Using the prevailing wage rate as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments.

Mr. Rawley McCoy, President of Rawley McCoy & Associates and Consultant to Weatherford College, has recommended Texas Government Code Section 2258.022(a), Subsection (2) as its option in determining the general prevailing wage rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing wage rate for legal holiday and overtime work as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.) and its subsequent amendments, for all the construction projects whose contracts are entered into and executed between January 16, 2020 and the end of the fiscal year on August 31, 2020.

**RECOMMENDATION:** That the Board of Trustees approve Texas Government Code Section 2258.022(a), Subsection (2) as its option in determining the general prevailing wage rate of per diem wages as presented.

**ATTACHMENTS:** Resolution Prevailing Wage Rate Determination for Balance of Fiscal Year 2019-2020

---

**SUBMITTED BY:** Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Affairs

**BOARD RESOLUTION  
PREVAILING WAGE DETERMINATION  
BALANCE FISCAL YEAR, 2019 - 2020  
WEATHERFORD COLLEGE**

**WHEREAS**, Section 2258.022(a), of the Texas Government Code states: For a contract for a public work awarded by a political subdivision of the state, the public body shall determine the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work, and

**WHEREAS**, Section 2258.022(a) of the Texas Government Code Subsections (1) and (2) go on to state the public body's options in fulfilling its statutory responsibility of determining prevailing wage rates as being: (1) conducting a survey of the wages received by classes of workers employed on projects of a character similar to the contract work in the political subdivision of the state in which the public work is to be performed; or (2) using the prevailing wage rate as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments;

**NOW THEREFORE BE IT RESOLVED** that the Weatherford College Board of Trustees hereby selects Section 2258.022(a), Subsection (2) of the Texas Government Code as its option in determining the general prevailing rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments as can be found on the following web site ([www.wdol.gov/dba.aspx#0](http://www.wdol.gov/dba.aspx#0)), for all the construction projects whose contracts are entered into and executed between January 16, 2020 and the end of fiscal year on August 31, 2020.

**PASSED AND ADOPTED** on this **16th day of January 2020**.

\_\_\_\_\_  
Mac Smith, Board Chair

**ATTEST:**

\_\_\_\_\_  
Lela Morris, Board Secretary/Treasurer



## Weatherford College Board of Trustees Report

**DATE:** January 16, 2020

**AGENDA ITEM #6.a.**

**SUBJECT:** Guided Pathways Update/Numbers with Heart

---

**INFORMATION AND DISCUSSION:** Mr. Endy will present information on recent college activities related to the Pathways initiative.

- Institute I Action Plan Key Take Aways:
  - Building a culture of caring isn't an initiative; it's a commitment to work together to for student success.
  - Culture is people-based. Rely on people with passion for the mission and learning.
  - Transformation must be deliberate, across the institution, and understand it takes time.
  - Welcome the risks inherent to attempting to improve rather than blaming for failure
  - Focus on student plans rather than FT or PT status. Staying on plan is succeeding.
  - Light a fire for education in the first semester of student engagement with the college.
  - Use the Pillars of Guided Pathways to help shape institutional action plans (e.g., the QEP).
  - Build coalitions for change rather than relying on individual efforts or expansive committees.
- Published Pathways Newsletter December 2, 2019
- New Taskforce:
  - Excellence in eLearning – Dr. Smith
- Taskforce Action Update

**ATTACHMENTS:** None.

---

**SUBMITTED BY:** Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees  
Report**

**DATE:** January 16, 2020

**AGENDA ITEM #6.b.**

**SUBJECT:** Demand Study Update

---

**INFORMATION AND DISCUSSION:**

- Student Evaluation of Course and Instructor
- Numbers with Heart: Academic Success Center Fall 2019 Survey Highlights

**ATTACHMENT:** None

---

**SUBMITTED BY:** Michael Endy, Vice President of Instruction and Student Services



## Weatherford College Board of Trustees Report

**DATE:** January 16, 2020

**AGENDA ITEM #6.c.**

**SUBJECT:** Vet Tech Program Update

---

### **INFORMATION AND DISCUSSION:**

#### Vet Tech Program Critical Issues

- Advised by AVMA to proceed with first-year cohort only in 2020-2021. Second-year cohort to begin 2021-2022.
- LVT program instructor – Position advertised 12-04-2019 through the present, applications being accepted; committee preparing to meet for selection as early as 01-17-2020. Must be in place no later than 3 months prior to program initiation.
- Surgical Unit under construction with completion planned for April 2020.
- Development of a Veterinary Tech Program marketing plan (Underway).
- Required modifications of the Agriculture Facility to meet AVMA standards (Spring-Summer 2020).
- Application to the AVMA for program initiation underway and being prepared for uploading (January 2020).
- Imaging Equipment must be acquired and installed at Weatherford and Parker County Animal Shelter (Fall 2020).
- Veterinary Tech Program begins classes (Fall 2020).

**ATTACHMENT:** None

---

**SUBMITTED BY:** Michael Endy, Vice President of Instruction and Student Services



## Future Agenda Items:

- Proposed Tuition and Fees
- Board of Trustees Self-Assessment



## Upcoming Events

- Jan. 13 Spring semester begins
- Jan. 18 Home basketball games (2 and 4 p.m.)
- Jan. 20 College closed for Martin Luther King, Jr. Day
- Jan. 22 Home basketball games (5 and 7p.m.)
- Jan. 29 Home basketball games (5 and 7 p.m.)
- Feb. 1 Home basketball games (2 and 4 p.m.)
- Feb. 7 Coyote Area Math Championship (Alkek Ctr.)
- Feb. 8 Home basketball games (2 and 4 p.m.)
- Feb. 12 Home basketball game (women 6 p.m.)



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** January 16, 2020

**AGENDA ITEM #9.a.**

**SUBJECT:** Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

---

**INFORMATION AND DISCUSSION:** The Board of Trustees will enter into closed session to consult with the College attorney.

**ATTACHMENTS:** None.

---

**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** January 16, 2020

**AGENDA ITEM #9.b.**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

---

**INFORMATION AND DISCUSSION:** The Board may deliberate items regarding real property in accordance with Government Code 551.072.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

---

**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees  
Closed Session**

**DATE:** January 16, 2020

**AGENDA ITEM #9.c.**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

---

**INFORMATION AND DISCUSSION:** The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

---

**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees**

**DATE:** January 16, 2020

**AGENDA ITEM #10**

**SUBJECT:** Deliberation of Real Property in Accordance with Government Code 551.072.

---

**INFORMATION AND DISCUSSION:** The Board may decide to act on items that include real property.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

---

**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees



## Weatherford College Board of Trustees

**DATE:** January 16, 2020

**AGENDA ITEM #11**

**SUBJECT:** Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

---

**INFORMATION AND DISCUSSION:** The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

**RECOMMENDATION:** None.

**ATTACHMENT:** None.

---

**SUBMITTED BY:** Mac Smith, Chairman of the Board of Trustees