



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, January 10, 2019

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
January 10, 2019
2 p.m.**

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, January 10, 2019 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the following agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Open Forum for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Spring Enrollment Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the December 13, 2018 Board Meeting
 - b. Approval of 2019-20 Academic Calendar
5. Consideration and Possible Action: Phi Theta Kappa as Official National Honor Society of Weatherford College
6. Future Agenda Items or Meetings:
 - a. Financial Reports Ending December 31, 2018 and January 31, 2019
 - b. Budget Amendment No. 2
7. Announcements
8. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072
 - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074
9. Consideration and Possible Action: Real Property
10. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
11. Adjourn



Open Forum for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices
- Spring Enrollment Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: January 10, 2019

AGENDA ITEM #4.a.

SUBJECT: Minutes from the December 13, 2018 regular Board meeting

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees approves the minutes as presented.

ATTACHMENTS: Minutes from December 13, 2018 Board meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

December 13, 2018

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, December 13, 2018 in the Allene Strain Community Room of the Doss Student Center. Chairman Mac Smith called the meeting to order. Other Trustees present were Elaine Carter, Sue Coody, Dr. Trev Dixon, Roger Grizzard, Dr. Robert Marlett, Judy McAnally and Lela Morris. Brent Baker gave the invocation, and the Pledge of Allegiance was recited.

Call to Order,
Invocation, and
Pledge of Allegiance

No one spoke in open forum.

Open Forum

President Tod Allen Farmer gave the following updates, recognitions and employee notices:

President's Report

a. Recognitions:

- Weatherford College Board of Trustees. President Farmer invited the Weatherford College Student Ambassadors to deliver words of appreciation and disperse a gift from him for their collective service to the institution and community for board appreciation month, held in December. He thanked them for their leadership and service.
- The Parker County Community Choir for their recent performance of Handel's Messiah. The group delivered an exceptional performance earlier this week.
- Dr. Andra Cantrell, Executive Vice President of Financial & Administrative Affairs, for recently leading a team of WC employees in the Guided Pathways training in Dallas; and Chairman Mac Smith for his participation and support of the Guided Pathways initiative.
- WC nursing professor, Dr. Tola Plusnick for recently being recommended for appointment to the Accreditation Commission for Education in Nursing (ACEN), ACEN Evaluation Review Panel, and the ACEN Appeal Panel.
- Board Secretary Lela Morris, who recently attended a Texas Higher Education Coordinating Board 60x30TX training for board trustees. The conference was very informative, and Lela's support of the 60x30TX initiative is appreciated.

- Weatherford College geology professor Lori Gouge and WC archeology students who were recently highlighted on Channel 4 news for their work with the Doss Center on the relocation of historic log cabins. Professor Gouge and her students will soon conduct archeological digs on the original locations of the historic cabins.

- b. Employment Notices –
DMAC (Local) requires the College President to provide the names of contract employees that have resigned since the last board meeting. In accordance with this policy, the following individuals have submitted resignations:
 - Mary Ziegler, Director of Workforce and Continuing Education

- c. Policy BBD (Legal) –
Board Members Orientation and Training Report
Pursuant to Texas Education Code 61.084(f) Board Policy BBD (Legal) requires that the minutes of the last regular meeting held by a College District Board during a calendar year must reflect whether each member of the Board has completed the training required to be completed by the member as of the meeting date. In accordance with Policy BBD (Legal), Weatherford College Board Trustees are up-to-date on all required trainings.

Consent Agenda

The minutes from the November 30, 2018 Board meeting were presented.
The November 30, 2018 minutes are attached.

Minutes

Dr. Andra Cantrell, Executive Vice President of Financial & Administrative Affairs, presented the Quarterly Investment Report, as required by Government Code 2256.005, which states that the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. Attached is the *Report of Investments at November 30, 2018.*

Quarterly Investment
Report

Dr. Cantrell, also presented the Financial Report ending November 30, 2018.

The cash balance as of November 30, 2018 is \$34,235,611.01. This is an increase of \$2,243,155.22 from last year at November 30, 2017. The operating statement at November 30, 2018 indicates that total revenues collected are \$20,765,852 or 41.02% of budget. Total expenditures are \$15,952,238 or 31.51% of budget. Attached is the Cash Balance Report and Operating Statement at November 30, 2018.

Financial Reports

This item has been taken off of the consent agenda. Approval for Charter Bus Services was finalized in the June 14, 2018 Board meeting and no further approval is necessary.

Renewal of Sealed
Proposals for
Commercial Charter Bus
Services

According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners: disposal through public sale/auction, sale through bid process, sale to salvage companies, placement in trash and E-waste recycling. Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested. Attached is a list of recommended obsolete and surplus items to be disposed of with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano.

Disposal of Obsolete
and Surplus Items
Through E-waste
Recycling

The 2017-18 budget includes a line item for \$43,000 for the first year of a 60-month lease for wireless access points. Information Technology Director, Greg Shrader, recommends that Flair Data Systems, Inc. provides the best value for Weatherford College. Porter Burgess Company is an authorized reseller for Cisco Systems, Inc. under the Texas Department of Information Resource's schedule of contracts #DIR-TSO-4167 for the equipment required under this line item. Dr. Cantrell, Executive Vice President for Financial & Administrative Affairs, recommended that the Board of Trustees authorize the administration to enter into a 60-month lease for wireless access points under the Master Lease Agreement with Cisco Systems, Inc. Attached is the *Master Lease Agreement and schedule*.

Authorization for Lease
Agreement with Porter
Burgess Company

Due to scheduling conflicts, the administration requested that the previously scheduled January Board Meeting slated for January 17, 2019, be rescheduled to January 10, 2019.

January Board Meeting
Date
January 10, 2019

Mr. Grizzard made the motion to approve the Consent Agenda as presented. Ms. Coody seconded and the motion carried unanimously.

Consent Agenda
739-1
Approved

Kathy Williams from Snow Garrett Williams presented the financial audit for the fiscal year ending August 31, 2018. Dr. Marlett made the motion to approve the 2017-18 Financial Audit. Ms. Coody seconded and the motion carried unanimously. Attached are the following documents: *Auditor's Cover Letter to Board of Trustees* and the *Annual Financial and Compliance Report for the Year Ended August 31, 2018*.

2017-18 Financial Audit

Mr. Brent Baker, Vice President of Institutional Advancement, presented the Order of Election and Special Election for the Board of Trustees. The Board of Trustees Election will be held May 4, 2019. The following places will be on the ballot: Place 1, currently held by Mr. Smith (general election), Place 2, currently held by Mrs. McAnally (general election) and Place 4, currently held by Mr. Grizzard (special election). Ms. Coody made the motion to approve the Order of Election for the General Election and Special Election for May 4, 2019 as presented. Mrs. Morris seconded and the motion carried unanimously. Attached is the *Order of Election*.

Order General Election
and Special Election for
Board of Trustees

The following reports were made:

Reports

- a. Katie Edwards, Director of Graphic and Creative Services, gave an update on the upcoming Sesquicentennial events.
- b. Mike Endy, Vice President of Instruction and Student Services, and Lee Butler, Director of Institutional Assessment, shared information regarding institutional efforts to identify and address potential demand opportunities in our region and program performance evaluations.
- c. Dr. Andra Cantrell, Executive Vice President for Financial & Administrative Affairs, gave an update on the progress of the Guided Pathways Project.

President Farmer reviewed the following tentative future agenda items:

Future Agenda Items

- a. Approval of 2019-20 Academic Calendar

Mr. Brent Baker made the following announcements:

Announcements

- December 13 Employee Awards Dinner (6:30 p.m., The Springs)
- December 21 College closes at noon for the holidays (re-opening Jan. 7)
- January 7 Home basketball games (5:30 p.m., 7:30 p.m.)
- January 12 Home basketball games (2:00 p.m., 7:30 p.m.)
- January 17 150th Anniversary Kick Off Reception (4-6:00 p.m.)

The Board of Trustees entered into Closed Session at 3:13 p.m. to consult with the college attorney in accordance with Government Code 551.072 and to deliberate real property in accordance with Government Code 551.072.

Closed Session

At 4:32 p.m. the Board reconvened in open session.

Open Session

Mr. Smith made the motion to sign and approve the amended lease agreement concerning cell tower property, reviewed by each member of the Board, as presented with American Tower Corporation. Mrs. Morris seconded, and the motion carried unanimously.

Real Property
739-2
Lease with American
Tower Corporation

Mr. Smith made the motion to terminate the employment of the college employee discussed in closed session due to illness and the inability to return to position. Ms. Coody seconded, and the motion carried unanimously.

Personnel Matters
739-3.a.
Termination of
Employment

Mr. Smith made the motion for an 8% increase in adjunct and overload pay effective for the spring 2019 semester. Mrs. McAnally seconded and the motion carried unanimously.

Personnel Matters
739-3.b.
8% Increase in Adjunct
and Overload Pay

Mr. Smith made the motion to approve the annual evaluation and employment contract of the college president. Mrs. McAnally seconded, and the motion carried unanimously.

739-4
Annual Evaluation and
Employment Contract of
the College President

At 4:37 p.m. Mr. Smith made the motion to adjourn the meeting. Mr. Grizzard seconded and the motion carried unanimously.

Motion to Adjourn
738-3
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: January 10, 2019

AGENDA ITEM #4.b.

SUBJECT: 2019-2020 Academic Year and Calendar

INFORMATION AND DISCUSSION: EA (Local) Policy issues the requirement for Board approval to the Academic Calendar. As necessary, the Board may amend the calendar.

RECOMMENDATIONS: That the Board of Trustees approve the 2018-19 Academic Calendar.

ATTACHMENTS: Policy EA (Local), 2018-19 Academic Calendar

SUBMITTED BY: Adam Finley, Executive Dean of Student Services

SCHOOL YEAR AND CALENDAR

EA
(LOCAL)

ACADEMIC CALENDAR Each fall, the Board shall approve the College District's academic calendar for the subsequent academic year. The calendar shall include dates for orientation, registration, holidays, final examinations, and the end of each semester and summer term. As necessary, the Board may amend the calendar.

The calendar shall be published in the College District catalog and other College District publications as appropriate.

Proposed 2019-2020 Academic Calendar
Prepared 12/2018

Fall 2019

August 8	Tuition payment deadline for early registration. From this date forward, students with an outstanding balance will be dropped from all classes at the end of the business day.
August 12	Late Registration Begins.
August 19	Return to regular office hours. New employee orientation.
August 20	Last day of late registration.
August 21	Fall 2019 semester begins.
August 23	College-wide in-service. Check online College calendar for office hours.
September 2	Labor Day Holiday. College closed.
September 6	Fall count day. Official rosters open for verification.
September 9	Official count day roster deadline 5:00 p.m.
September 11	Last day to receive 70% refund.
September 18	Last day to receive 25% refund.
September 20	Priority deadline to request ADA accommodations.
October 14	Academic advising for Spring 2020 begins. <u>Required</u> for students in developmental coursework and students on probation/suspension.
October 14	Late Fall classes begin.
November 4-6	Early Bird online registration for currently enrolled (Fall 2019) students who will have completed 40 college credit hours (must be articulated) toward degree by the end of the Fall 2019 semester.
November 7	Last day to withdraw with a "W" for regular Fall semester.
November 11	Registration for currently enrolled and returning (formerly enrolled) students for Spring 2020.
November 18	Priority deadline for Financial Aid, Spring 2020.
November 25-29	Thanksgiving Holidays. College closed.
December 3	New (first time in college) and Transfer student advising/registration begins for Spring 2020. Transient students begin registration for Winter-mini.
December 12-18	Fall semester finals
December 19	Fall final grades due 9:00 a.m.

Proposed 2019-2020 Academic Calendar

Prepared 12/2018

December 20	College offices closed to the public at noon.
Dec. 23 – Jan 3	Winter Break. College closed.
Winter – Mini 2019	
Dec. 23 – Jan. 10	Winter-mini semester
December 24	Winter-mini count day. Rosters open for verification.
December 26	Winter-mini count day roster deadline 5:00 p.m.
December 31	Priority deadline to request ADA accommodations for Winter-mini.
January 2	Last day to withdraw from Winter-mini with a “W”.
January 13	Winter-mini grades due at 9:00 a.m.

Spring 2020

January 6	Faculty in-service activities and Late Registration begins.
January 8	Tuition payment deadline for early registration for Spring 2020. From this date forward, students with an outstanding balance will be dropped from all classes at the end of the business day.
January 10	Late Registration ends.
January 13	Spring 2020 semester begins.
January 20	Martin Luther King, Jr. Day Holiday. College closed.
January 29	Spring count day. Official rosters open for verification.
January 30	Official count day roster deadline 5:00 p.m.
February 3	Last day to receive 70% refund.
February 10	Last day to receive 25% refund.
February 21	Priority deadline to request ADA accommodations for Spring 2020.
March 9	Late Spring classes begin.
March 9	Academic advising for Summer/Fall begins. <u>Required</u> for students in developmental coursework and students on probation/suspension.
March 16-20	Spring Break. College closed.
March 22	Scholarship applications due for Fall 2020.

Proposed 2019-2020 Academic Calendar

Prepared 12/2018

April 7-9	Summer-mini, Summer, Fall Early Bird online registration begins for currently enrolled (Spring 2020) students who will have completed 40 college credit hours (must be articulated) toward degree by the end of Spring 2020.
April 9	Deadline to withdraw with a "W" for regular Spring semester.
April 10	Good Friday Holiday. College closed.
April 14	Registration for currently enrolled and returning (formerly enrolled) students for Summer-mini, Summer, Fall. New (first time in college), summer transient, and transfer advising/registration begins for Summer-mini.
April 17	Priority deadline for Summer 2020 Financial Aid.
May 4 – 8	Spring semester finals
May 9	Commencement
May 11	Spring final grades due 9:00 a.m.
May 18	Registration opens for New (first time in college), and Transfer students. Registration continues for all other students.

Summer Mini 2020

May 11	Begin Summer Office Hours: 8:00 – 5:30, Monday through Thursday. Closed Friday.
May 11 – May 29	Summer-mini semester
May 12	Summer-mini count day. Official rosters open for verification.
May 13	Official count day roster deadline 5:00 p.m.
May 19	Priority deadline to request ADA accommodations for Summer-mini
May 25	Memorial Day Holiday. College closed.
May 26	Last day to withdraw from Summer-mini with a "W"
June 1	Summer-mini final grades due 9:00 a.m.

Summer I 2020

June 1	Summer I semester begins. Summer I late registration (one day only).
June 4	Summer I count day. Official rosters open for verification.
June 8	Official count day roster deadline 5:00 p.m.
June 8	Last day to receive 70% refund
June 9	Priority deadline for ADA accommodations for Summer I

Proposed 2019-2020 Academic Calendar
Prepared 12/2018

June 10	Last day to receive 25% refund
June 21	Priority deadline for Fall 2020 Financial Aid
June 17	Last day to withdraw with a "W"
July 6 - 7	Summer I finals
July 8	Summer I final grades due 9:00 a.m.

Summer II 2020

July 8	Summer II semester begins. Summer II late registration (one day only).
July 14	Summer II count day. Official rosters open for verification.
July 15	Official count day roster deadline 5:00 p.m.
July 15	Last day to receive 70% refund
July 16	Priority deadline to request ADA accommodations for Summer II
July 20	Last day to receive 25% refund
July 28	Last day to withdraw from Summer II with a "W"
August 6	Fall tuition payment deadline for early registration. From this date forward, students with an outstanding balance will be dropped from all classes at the end of the business day.
August 12 - 13	Summer II finals
August 17	Summer II final grades due 9:00 am
August 17	Fall 2020 new employee orientation. Return to regular office hours.
August 21	In-service for all College employees. Check online college calendar for hours of office operation.
August 19	Fall 2019 semester begins. Late registration ends.
September 7	Labor Day Holiday. College closed.
September 3	Fall count day. Official rosters open for verification.
September 4	Official count day roster deadline 5:00 p.m.

Proposed 2019-2020 Academic Calendar
Prepared 12/2018

Fall and Spring Semesters

Course Meeting Times MW and TR classes (15 minute passing period)

8:00 – 9:15

9:30 – 10:45

11:00 – 12:15

12:30 – 1:45

2:00 – 3:15

3:30 – 4:45

5:00 – 6:15

Night Classes

6:30 – 9:15 PM

Friday Classes:

9:00 – 11:45 AM



Weatherford College Board of Trustees

DATE: January 10, 2019

AGENDA ITEM #5

SUBJECT: Consideration and Possible Action: Phi Theta Kappa as Official Honor Society of Weatherford College

INFORMATION AND DISCUSSION: Representatives from Phi Theta Kappa will be present to discuss their history and role on the Weatherford College campus, and how the formal reaffirmation as the official honor society of Weatherford College will benefit the college and its students.

RECOMMENDATION: That the Board of Trustees approve the reaffirmation of Phi Theta Kappa as the official honor society of Weatherford College.

ATTACHMENTS: Phi Chapter of Phi Theta Kappa proposal

SUBMITTED BY: President Tod Allen Farmer

Proposal: Phi Chapter of Phi Theta Kappa

January 10, 2019

Desired Action

A vote of approval by the Weatherford College Board of Trustees for Phi Chapter of Phi Theta Kappa to be reaffirmed as the official honor society of Weatherford College.

Phi Theta Kappa History

- Phi Theta Kappa Honor Society was chartered in 1918 with the purpose to recognize and encourage the academic achievement of two-year college students and provide opportunities for individual growth and development through participation in honors, leadership, service, and fellowship programming.
- Phi Theta Kappa has more than 1,285 Chapters in all 50 United States and in Canada, Germany, Palau, Peru, Marshall Islands, Micronesia, and the British Virgin Islands.
- Phi Theta Kappa's four Hallmarks are: Scholarship, Service, Leadership, and Fellowship.

Phi Chapter History

- Phi Chapter of Phi Theta Kappa Honor Society was chartered at Weatherford College in Weatherford, Texas in April 1929.
- Over the last 90 years, Phi Chapter has been an active club on the Weatherford College campuses.
- Chapter members volunteer for several college events such as Convocations, STEMania, WC sporting events, WC fine art events, WC fundraising events, and even the Coyote Pantry.
- Phi Chapter also works with other clubs and organizations on campus volunteering and collaborating on events whenever possible.
- The students of Phi Chapter have been involved in many community events through the years as well.
- In 2014, Mark Riley, former Parker County Judge, proclaimed November 20, as Phi Chapter Day.

Recognitions and Awards

- Top 100 Chapter of Phi Theta Kappa, Nationally
- Five Star Chapter for Ten years in a row
- Distinguished Chapter Award
- Individual Chapter Member awards of Distinction
- Honors in Action Award
- College Project Award
- Pinnacle Award

Formal Recognition will benefit Students and Weatherford College campuses

- Increased visibility of Phi Chapter, Phi Theta Kappa Honor Society, which will raise awareness for students on all Weatherford College campuses allowing them the opportunity to become more engaged in campus activities as well as surrounding community events.
- Potential increases in Phi Chapter membership allowing more students the opportunity to apply for more than \$87 million in annual scholarships and to choose from over 700 colleges and universities that have additional transfer scholarship opportunities for Phi Theta Kappa members.
- More students will be able to take advantage of the opportunity to become certified in the Phi Theta Kappa Five Star Exclusive Professional Development Plan intended to strengthen leadership skills and enhance soft skills.
- Expanded recognition for students who have outstanding academic achievements.
- Greater opportunities for students to make real world connections opening the doors for potential careers and other opportunities.



Future Agenda Items:

- Financial Reports Ending December 31, 2018
- Budget Amendment No. 2



Upcoming Events

- Jan. 12 Home basketball games (2 and 4 p.m.)
- Jan. 14 Spring semester begins
- Jan. 16 Home basketball game (women 6 p.m.)
- Jan. 17 150th Anniversary Kick-Off Celebration (Texas Hall 4-6 p.m.)
- Jan. 18 Historic photo show (Texas Hall)
- Jan. 21 College closed for Martin Luther King, Jr. Day
- Jan. 21 Home basketball games (5:30 and 7:30 p.m.)
- Jan. 25 Jack Harvey Academy of Exemplary Teachers (Doss Heritage Ctr.)
- Jan. 25 Inaugural Softball Booster Club Bowling Tournament (Film Alley 11 a.m.)
- Jan. 26 Home basketball games (2 and 4 p.m.)
- Jan. 28 Spring Student WC 150th Birthday Party
- Feb. 1 Coyote Area Math Championship (Alkek Ctr.)
- Feb. 16 Home basketball games (2 and 4 p.m.)



**Weatherford College Board of Trustees
Closed Session**

DATE: January 10, 2019

AGENDA ITEM #8.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: January 10, 2019

AGENDA ITEM #8.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: January 10, 2019

AGENDA ITEM #8.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: January 10, 2019

AGENDA ITEM #9

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: January 10, 2019

AGENDA ITEM #10

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees