



BOARD OF TRUSTEES

Board Meeting

Thursday, February 13, 2025

12:30 p.m.

***Community Room
Of the
Emerging Technologies and Workforce Building***

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
February 13, 2025
12:30 p.m.**

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, February 13, 2025 beginning at 12:30 p.m. in the Community Room of the Emerging Technologies and Workforce Building, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Spring Enrollment Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the January 16, 2025 Board Meeting
 - b. Financial Reports Ending January 31, 2025
 - c. TASB Policy Service Update #48
 - d. Operation and Management of the Weatherford College Bookstore – RFP-05-25
 - e. Purchase of FY25 Fleet Vehicles – RFP- 06-25
 - f. Disposal of Obsolete and Surplus Items Through Online Auction
 - g. Determination of Method of Procurement that Provides Best Value on Construction and Authorization of Delegation of Authority for the Student Union Project
 - h. Vickie and Jerry Durant Hall Construction Contract Change Order #3- Parking Lot
 - i. Resolution to Authorize an Interlocal Cooperative Purchasing Agreement with TXShare – North Central Texas Council of Governments
 - j. Lightcast Software Subscription Renewal
5. Reports:
 - a. WCWC, Academics, and Student Services Update
 - b. Proposed 2025-26 Tuition and Fees
 - c. Social Media Update
6. Future Agenda Items or Meetings:
 - a. Adoption of 2025-26 Tuition and Fees

- b. Annual Evaluation and Employment Contract of the College President
- 7. Announcements
- 8. Closed Session:
 - a. Deliberate Real Property in Accordance with Government Code 551.072
 - b. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074
- 9. Consideration and Possible Action: Real Property
- 10. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- 11. Adjourn



Weatherford College Board of Trustees

DATE: February 13, 2025

AGENDA ITEM #2

SUBJECT: Public Comment for Members of the Public

INFORMATION AND DISCUSSION:

1. In accordance with Texas Government Code Sec. 551.007 (b), the Board of Trustees shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.
2. In further accordance with Texas Government Code Sec. 551.007 (c), the Board of Trustees may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.
 - a. In Local Board Policy BDB, the Board of Trustees has adopted reasonable rules regarding public comment.
 - b. Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures, an individual's comments to the Board shall not exceed five minutes per meeting.

ATTACHMENTS: Public Comment Sign Up Form

SUBMITTED BY: Molly Garcia, Executive Assistant to the President



**Weatherford College Board of Trustees
President's Report**

DATE: February 13, 2025

AGENDA ITEM: #3

SUBJECT: President's Report

INFORMATION AND DISCUSSION: President Tod Allen Farmer will report to the Board of Trustees on the following items:

- a. Recognitions
 - b. Board Appreciation Month
 - c. Employee Notices
 - d. Policy BBD (Legal) – Board Members Orientation and Training Report
-

SUBMITTED BY: Dr. Tod Allen Farmer, President



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM: #4.a.

SUBJECT: Minutes from the January 16 Board Meeting

INFORMATION AND DISCUSSION: On January 16, 2025, the Board of Trustees met in Regular Session. The attached minutes detail the actions taken by the Board, in accordance with Texas Government Code 551.021.

RECOMMENDATION: That the Board of Trustees review and approve the Minutes from the December 19 Regular Board Meeting as presented.

ATTACHMENTS: Minutes from the January 16, 2025 Regular Board Meeting.

SUBMITTED BY: Molly Garcia, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
January 16, 2025**

The Weatherford College Board of Trustees met in regular session at 12:30 p.m., Thursday, January 16, 2025, in the Community Room of the Emerging Technologies and Workforce Building. **Board Chair Dan Carney called the meeting to order.** Other trustees present were Vice Chair Dowd, Secretary Morris, Dr. Marlett, G.B. Bailey, and Dr. Trev Dixon. Mary Beth Dennie and Judy McNally were absent. Brent Baker gave the invocation and the Pledge of Allegiance was recited.

1 Call to Order, Invocation
 and
 Pledge of Allegiance
 842-1

There were no participants in public comment.

2 Public Comment
 842-2

President Tod Allen Farmer submitted the following recognitions and employee notices:

3 President's Report
 842-3

Recognitions-

- Dr. Ydoyaga and many other faculty and staff members recently planned and executed a successful Connections Week. These were the most comprehensive professional development activities that we have had at WC, and additional professional development is currently in the planning stages.
- You may have noticed our beautiful new bus in the Alkek parking lot. Our various student groups will be able to enjoy this rolling billboard as they participate in various activities. The new bus will not only provide safe transportation to and from events, but it will also support recruiting efforts and further enrollment growth.
- WC had five student athletes named All-American in 2024, the most in a calendar year in college history. Go COYOTES!

Employee Notices- DMAC Local requires the college president to provide the names of contract employees that have resigned since the last board meeting.

Employee Name	Resignation/Retirement	Title	Department	Effective Date
Warren Egerton	Resignation	Instructor/Program Director, Law Enforcement Academy	Public Safety	1/31/25
Dr. Sarah Lock	Resignation	Associate Dean, Dual Credit & e-Learning	Dual Credit & e-Learning	1/20/25
Merryl Carson	Resignation	Director of Workforce Education	Workforce Education	1/21/25

Karen Cerda	Resignation	Assistant Director of Human Resources	Human Resources	2/6/25
-------------	-------------	--	--------------------	--------

We thank Warren, Sarah, Merryl, and Karen for their service and wish them the very best in future endeavors.

a) Spring Enrollment Report

- As of Tuesday, January 14th, we had 5,927 students registered for the Spring 2024 semester compared to a year-to-date enrollment of 5,135 students last year. With enrollment ongoing, that represents an increase of 792 students or a 15.5 percent enrollment increase.

4 Consent Agenda
842-4

A recommendation was made that the Board approves the minutes from the December 19, 2024 Board Meeting as presented. *Submitted by Molly Garcia, Executive Assistant to the President.*

4.a Approval of Minutes
from the November 9,
2023 Board Meeting

A recommendation was made that the Board approves the financial reports ending December 31, 2023 as presented. *Submitted by Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services.*

4.b Financial Reports Ending
December 31, 2023.

G.B. Bailey made a motion to approve the consent agenda as recommended in its entirety. Dr. Marlett seconded the motion. The motion was carried unanimously.

Consent Agenda
Approved
842-4

The Board of Trustees approve the adoption of fees and charges for usage of the College's golf course to be pledged as a component of the College's Auxiliary Enterprise Fund System at the rates presented to become effective immediately, with any changes to such rates to be subject to approval by the Board.

5 Consideration and
Possible Action:
Pledging Golf Course
Revenues on a Usage
Basis as Pledged
Revenues
842-5

Doug Dowd made a motion to approve the adoption of fees and charges for usage of the College's golf course to be pledged as a component of the College's Auxiliary Enterprise Fund System at the rates presented to become effective immediately, with any changes to such rates to be subject to approval by the Board.

G.B. Bailey seconded the motion, and the motion carried unanimously.

The following reports were presented to the Board:

6 Reports

- a) WCWC, Academics, and Student Services Update
- b) Honors Program, Dr. Cook

842-6

Brent Baker made the following announcements:

7

Announcements

842-7

January 18 College	Women's Basketball – WC vs Southwestern Christian (Graber Athletic Center, 2:00 p.m.) Men's Basketball – WC vs Southwestern Christian College (Graber Athletic Center, 4:00 p.m.)
January 20	Martin Luther King, Jr. Day Holiday (College Closed)
January 21	Baseball at Globe Life Field New Balance Future Stars Series Times TBD
January 27 Duals	Two Worlds, One Sound: American & Russian Piano (Alkek Theater, 7:00 p.m.)
January 28	Synesthesia (Alkek Theater, 7:00 p.m.)
January 29	Women's Basketball – WC vs Cisco College (Graber Athletic Center, 5:00 p.m.)
February 1	Men's Basketball – WC vs Ranger College (Graber Athletic Center, 4:00 p.m.)
February 10	Ex-Student Luncheon (Alumni House, Noon)
February 11	Mardi Gras Celebration (Alkek Theater, 6:00 p.m.)

January 16, 2025

February 12
College

Women's Basketball – WC vs McLennan Community
(Graber Athletic Center, 5:00 p.m.)

Men's Basketball – WC vs McLennan Community College
(Graber Athletic Center, 7:00 p.m.)

Board of Trustees entered into Closed Session at 12:55 p.m. to deliberate real property in accordance with Government Code 551.072, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074.	8	Closed Session 842-8
The Board of Trustees reconvened in Open Session at 1:39 p.m.		Open Session
Doug Dowd made a motion that the Board Approve and execute the attached resolution authorizing the purchase of 2.5 acres on the corner of E. Park Street and Sloan Street just west of the Alumni House also known as 205 E. Park Street and 207 E. Park Street for the negotiated contract amount of \$780,000 to be paid out of unrestricted reserve funds.	9	Consideration and Possible Action 842-9
Lela Morris seconded the motion, and the motion carried unanimously.		
No action regarding personnel matters.	10	Consideration and Possible Action 842-10
At 1:41 p.m., Dr. Marlett made the motion to adjourn the meeting. G.B. Bailey seconded and the motion carried unanimously.	11	Adjourn 842-11

Dan Carney
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM #4.b

SUBJECT: Financial Report Ending January 31, 2025

INFORMATION AND DISCUSSION: The cash balance as of January 31, 2025 is \$83,907,810.75. This is an increase of \$591,284.04 from last year at January 31, 2024. The operating statement at January 31, 2025 indicates that total revenues collected are \$66,070,515 or 81.79% of budget. Total expenditures are \$33,510,239 or 41.47% of budget.

RECOMMENDATION: That the Board approves the financial reports ending January 31, 2025 as presented.

ATTACHMENTS: Cash Balance Reports and Operating Statements at January 31, 2025.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

WEATHERFORD COLLEGE
CASH BALANCE REPORT
January 31, 2025

<u>Unrestricted Funds</u>	Checking	Investments	Petty Cash	Total
Beginning Balance	19,541,492.01	43,241,748.47	4,945.00	62,788,185.48
Deposits	23,280,230.21	416,271.17	-	23,696,501.38
Disbursements	(9,983,583.24)	-	-	(9,983,583.24)
Ending Balance	<u>32,838,138.98</u>	<u>43,658,019.64</u>	<u>4,945.00</u>	<u>76,501,103.62</u>

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	32,838,138.98	43,658,019.64	76,496,158.62
Petty cash	4,945.00	-	4,945.00
Sub-total	<u>32,843,083.98</u>	<u>43,658,019.64</u>	<u>76,501,103.62</u>
Restricted Funds:			
Scholarships & Loans	1,320,931.35	2,295,736.17	3,616,667.52
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	130,138.95	-	130,138.95
Debt Service	6,545.84	2,667,895.09	2,674,440.93
Interest & Sinking	38,841.84	-	38,841.84
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	<u>1,818,075.87</u>	<u>5,588,631.26</u>	<u>7,406,707.13</u>
Grand Total	<u><u>34,661,159.85</u></u>	<u><u>49,246,650.90</u></u>	<u><u>83,907,810.75</u></u>

Recap of Investments

<u>Investments</u>	<u>Current Value 1/31/2025</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	5,207,797.08	1.40%	
CD	27,168,975.59	4.00%	5/20/2025
CD	1,029,107.72	4.54%	2/8/2025
CD	3,005,752.13	4.54%	2/8/2025
CD	2,667,895.09	4.50%	10/7/2025
CD	10,167,123.29	4.00%	4/28/2025
Total Investments	<u>49,246,650.90</u>		

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
January 31, 2025**

	2023-2024			2024-2025			
	Amended Budget	Received 1/31/2024	% of Budget	Amended Budget	Received 1/31/2025	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 5,536,380	\$ 5,406,616	97.66%	\$ 6,434,149	\$ 7,196,883	\$ (762,734)	111.85%
Out-of District Resident	\$ 7,645,416	\$ 6,899,565	90.24%	\$ 8,601,887	\$ 8,804,743	\$ (202,856)	102.36%
Out-of District Resident - EC Granbury	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Out-of District Resident - Wise County	\$ 2,188,174	\$ 1,857,183	84.87%	\$ 2,219,138	\$ 2,134,560	\$ 84,578	96.19%
Non-Resident	\$ 1,416,154	\$ 1,548,805	109.37%	\$ 1,752,349	\$ 1,783,657	\$ (31,308)	101.79%
Differential Tuition	\$ 1,237,944	\$ 1,144,624	92.46%	\$ 1,361,613	\$ 1,354,686	\$ 6,927	99.49%
State Funded Continuing Education	\$ 694,150	\$ 677,805	97.65%	\$ 816,000	\$ 830,488	\$ (14,488)	101.78%
Non-State Funded Continuing Education	\$ 22,750	\$ 10,002	43.96%	\$ 22,100	\$ 9,635	\$ 12,465	43.60%
Total Tuition	\$ 18,740,968	\$ 17,544,601	93.62%	\$ 21,207,236	\$ 22,114,652	\$ (907,416)	104.28%
Fees							
General Fee	\$ 4,099,147	\$ 4,008,645	97.79%	\$ 5,521,978	\$ 7,004,174	\$ (1,482,196)	126.84%
Laboratory Fee	\$ 342,200	\$ 324,076	94.70%	\$ 376,276	\$ 365,881	\$ 10,395	97.24%
Total Fees	\$ 4,441,347	\$ 4,332,721	97.55%	\$ 5,898,254	\$ 7,370,055	\$ (1,471,801)	124.95%
Allowances and Discounts							
Bad Debt Allowance	\$ (32,500)	\$ -	0.00%	\$ (52,500)	\$ (3,530)	\$ (48,970)	6.72%
Remissions and Exemptions	\$ (2,732,000)	\$ (2,360,734)	86.41%	\$ (3,233,000)	\$ (4,536,422)	\$ 1,303,422	140.32%
Total Allowances and Discounts	\$ (2,764,500)	\$ (2,360,734)	85.39%	\$ (3,285,500)	\$ (4,539,952)	\$ 1,254,452	138.18%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,333,540	\$ 417,635	31.32%	\$ 1,197,779	\$ 331,942	\$ 865,837	27.71%
State Grants and Contracts	\$ 628,919	\$ 47,106	7.49%	\$ 62,589	\$ 235,721	\$ (173,132)	376.62%
Non-Governmental Grants	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Local Grants & Contracts	\$ 4,566,700	\$ 3,171,193	69.44%	\$ 4,600,000	\$ 3,316,352	\$ 1,283,648	72.09%
Sales & Services of Educational Activities	\$ 43,000	\$ 19,431	45.19%	\$ 43,000	\$ 32,633	\$ 10,367	75.89%
Investment Income - Program Restricted	\$ 95,000	\$ 43,806	46.11%	\$ 164,500	\$ 62,428	\$ 102,072	37.95%
Other Operating Revenues	\$ 665,000	\$ 370,346	55.69%	\$ 740,000	\$ 412,155	\$ 327,845	55.70%
Total Additional Operating Revenues	\$ 7,332,159	\$ 4,069,517	55.50%	\$ 6,807,868	\$ 4,391,232	\$ 2,416,636	64.50%
Auxiliary Income							
Bookstore	\$ 138,833	\$ 41,650	30.00%	\$ 105,745	\$ 36,116	\$ 69,629	34.15%
Cafeteria	\$ 745,000	\$ 857,075	115.04%	\$ 875,000	\$ 1,158,463	\$ (283,463)	132.40%
Dormitory	\$ 1,250,585	\$ 1,228,383	98.22%	\$ 1,820,344	\$ 1,743,488	\$ 76,856	95.78%
Golf Course	\$ 1,550,000	\$ 284,648	18.36%	\$ 1,965,898	\$ 655,316	\$ 1,310,582	33.33%
Student Services	\$ 215,000	\$ 171,340	79.69%	\$ 207,500	\$ 186,895	\$ 20,605	90.07%
Carter Agricultural Center	\$ 55,000	\$ 24,376	44.32%	\$ 55,000	\$ 23,930	\$ 31,070	43.51%
Total Auxiliary Enterprises	\$ 3,954,418	\$ 2,607,472	65.94%	\$ 5,029,487	\$ 3,804,208	\$ 1,225,279	75.64%
Total Operating Revenues	\$ 31,704,392	\$ 26,193,576	82.62%	\$ 35,657,345	\$ 33,140,195	\$ 2,517,150	92.94%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 9,682,488	\$ 4,841,244	50.00%	\$ 9,726,846	\$ 4,991,490	\$ 4,735,356	51.32%
State Group Insurance	\$ -	\$ 705,148	#DIV/0!	\$ -	\$ 705,148	\$ (705,148)	#DIV/0!
State Retirement Matching	\$ -	\$ 283,931	#DIV/0!	\$ -	\$ 308,163	\$ (308,163)	#DIV/0!
State Appropriations-Other	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Professional Nursing Shortage Reduction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total State Appropriations	\$ 9,682,488	\$ 5,830,323	60.22%	\$ 9,726,846	\$ 6,004,801	\$ 3,722,045	61.73%
Maintenance Ad Valorem Taxes-Parker County	\$ 25,851,835	\$ 18,291,726	70.76%	\$ 27,505,413	\$ 20,340,765	\$ 7,164,648	73.95%
Debt Service Ad Valorem Taxes	\$ -	\$ 1,776	#DIV/0!	\$ -	\$ 1,251	\$ (1,251)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 6,855,000	\$ 3,596,000	52.46%	\$ 6,830,000	\$ 5,001,405	\$ 1,828,595	73.23%
Lost Revenue Reimbursement	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 73,649	\$ 10,093,024	13704.22%	\$ 57,500	\$ 185,435	\$ (127,935)	322.49%
Investment Income	\$ 500,000	\$ 318,535	63.71%	\$ 1,000,000	\$ 1,396,663	\$ (396,663)	139.67%
Unrealized Gain on Mineral Rights	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 42,962,972	\$ 38,131,383	88.75%	\$ 45,119,759	\$ 32,930,320	\$ 12,189,439	72.98%
Budgeted Transfers	\$ 2,516,178	\$ -		\$ -	\$ -	\$ -	
TOTAL	\$ 77,183,542	\$ 64,324,959	83.34%	\$ 80,777,104	\$ 66,070,515	\$ 14,706,589	81.79%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
January 31, 2025**

	2023-2024			2024-2025			
	Amended Budget	Expended 1/31/2024	% of Budget	Amended Budget	Expended 1/31/2025	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 18,751,862	\$ 7,477,265	39.87%	\$ 20,877,031	\$ 8,187,273	\$ 12,689,758	39.22%
Public Service	\$ 361,752	\$ 145,549	40.23%	\$ 396,048	\$ 149,072	\$ 246,976	37.64%
Academic Support	\$ 4,342,559	\$ 1,565,171	36.04%	\$ 4,591,345	\$ 1,726,527	\$ 2,864,818	37.60%
Student Services	\$ 2,676,298	\$ 905,095	33.82%	\$ 2,866,203	\$ 965,596	\$ 1,900,607	33.69%
Institutional Support	\$ 12,277,557	\$ 4,024,355	32.78%	\$ 12,473,203	\$ 4,709,748	\$ 7,763,455	37.76%
Operation & Maint. of Plant	\$ 11,388,408	\$ 2,993,433	26.28%	\$ 11,290,470	\$ 2,948,245	\$ 8,342,225	26.11%
Scholarships and Fellowships	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Staff Benefits	\$ 700,000	\$ 342,160	48.88%	\$ 720,000	\$ 328,910	\$ 391,090	45.68%
Total Unrestricted Educational Activities	\$ 50,498,436	\$ 17,453,028	34.56%	\$ 53,214,300	\$ 19,015,371	\$ 34,198,929	35.73%
Restricted							
Instruction	\$ 155,374	\$ 39,099	25.16%	\$ 113,344	\$ 13,773	\$ 99,571	12.15%
Public Service	\$ 6,000	\$ 2,516	41.93%	\$ 6,000	\$ 7,010	\$ (1,010)	116.84%
Academic Support	\$ 325,950	\$ 3,329	1.02%	\$ -	\$ 208,724	\$ (208,724)	#DIV/0!
Student Services	\$ 1,035,389	\$ 308,771	29.82%	\$ 924,558	\$ 305,025	\$ 619,533	32.99%
Institutional Support	\$ 6,245	\$ 337	5.40%	\$ 6,245	\$ 1,026	\$ 5,219	16.43%
Operation & Maint. of Plant	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Scholarships and Fellowships	\$ 10,473,578	\$ 5,115,773	48.84%	\$ 10,638,937	\$ 6,581,222	\$ 4,057,715	61.86%
Staff Benefits	\$ -	\$ 989,079	#DIV/0!	\$ -	\$ 1,013,312	\$ (1,013,312)	#DIV/0!
Total Restricted Educational Activities	\$ 12,002,536	\$ 6,458,904	53.81%	\$ 11,689,084	\$ 8,130,092	\$ 3,558,992	69.55%
Total Educational Activities	\$ 62,500,972	\$ 23,911,931	38.26%	\$ 64,903,384	\$ 27,145,463	\$ 37,757,921	41.82%
Auxiliary Enterprises	\$ 7,832,049	\$ 2,039,902	26.05%	\$ 7,792,862	\$ 3,434,108	\$ 4,358,754	44.07%
Depreciation Expense - Buildings and and Land Improvements	\$ 1,436,542	\$ 683,946	47.61%	\$ 1,641,471	\$ 695,485	\$ 945,986	42.37%
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ 645,258	\$ 316,671	49.08%	\$ 760,440	\$ 371,107	\$ 389,333	48.80%
Amortization Expense - Right of Use Asset and Subscription Based IT Arrangements	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Operating Expenses	\$ 72,414,821	\$ 26,952,451	37.22%	\$ 75,098,157	\$ 31,646,164	\$ 43,451,993	42.14%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 1,933,308	\$ 946,106	48.94%	\$ 1,850,893	\$ 908,641	\$ 942,252	49.09%
Gain/Loss on Disposal of Fixed Assets	\$ (25,000)	\$ -	0.00%	\$ (25,000)	\$ (215)	\$ (24,785)	0.86%
Other non-operating expense	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,902,896	\$ 141,105	7.42%	\$ 2,002,922	\$ 148,515	\$ 1,854,407	7.41%
Capital Outlay (Non-Construction)	\$ 953,430	\$ 148,445	15.57%	\$ 1,878,911	\$ 807,134	\$ 1,071,777	42.96%
TOTAL	\$ 77,179,455	\$ 28,188,108	36.52%	\$ 80,805,883	\$ 33,510,239	\$ 47,295,644	41.47%



Weatherford College Board of Trustees

DATE: February 13, 2025

AGENDA ITEM: #4.c.

SUBJECT: TASB Policy Service Update #48

INFORMATION AND DISCUSSION: Weatherford College utilizes the Texas Association of School Boards (TASB) Policy Service for legal and local policies contained in the *Weatherford College Board Policy Manual*. TASB provides ongoing updates for college districts to ensure that the *Manual* is current and reliable. The most recent update by TASB is #48.

TASB updates legal policies in the *Manual* based on changes in state or federal laws. Board of Trustees action is not permitted on legal policies since they are mandated through state or federal law. However, it is recommended that the Board review updates to the legal policies.

In addition, TASB recommends updates to “local” policies, which the Board of Trustees may approve as written, or amended, to ensure that the College’s local policies are consistent with recent changes in legislation and legal policies. Below are the Local policies included in Update #47, along with explanatory notes regarding the recommended changes:

Policy Code	Action	Explanatory Note
CAK (Local)	REPLACE policy	APPROPRIATIONS AND REVENUE SOURCES: INVESTMENTS At Sellers of Investments, recommended revisions apply the required qualifications applicable to representatives of brokers/dealers to representatives with distributors of investment pools and indicate representatives with distributors of investment pools must be registered in good standing with the Municipal Securities Rulemaking Board.
CDE (Local)	REPLACE policy	ACCOUNTING: FINANCIAL EHTICS At Federal Awards Disclosure, recommended revisions to the disclosure requirements are to align the text with amendments to the OMB Guidelines reflected in CAAB. A reference to policy CAA has been added for more information related to awards and grants.
DHB (Local)	REPLACE policy	EMPLOYEE STANDARDS OF CONDUCT: CHILD ABUSE AND NEGLECT REPORTING Recommended revisions have been made to clarify state requirements for Oral Reports and Making a Report.

FAA (Local)	REPLACE policy	EQUAL EDUCATIONAL OPPORTUNITY: PREGNANT AND PARENTING STUDENTS Recommended revisions to this local policy have been made to reflect the new Coordinating Board rules relating to the pregnant and parenting students Liaison and the Publication of information regarding the liaison and the community college's pregnant and parenting student procedures on the college's website. Additional changes have been made for clarity.
-------------	--------------------------	---

RECOMMENDATION: That the Board of Trustees add, revise, and/or delete Local policies as indicated above and as recommended by Cabinet and by TASB Policy Service Update #48.

ATTACHMENT: Update #48 Local Policy Comparison Packet

SUBMITTED BY: Paul Williams
Executive Director, Human Resources



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

Objectives

The investment policy of the College District shall be to:

1. Ensure the safety of the invested funds of the College District;
2. Maintain sufficient liquidity to provide adequate and timely working funds;
3. Attain the highest possible rate of return while providing necessary protection of principal consistent with College District operating requirements as determined by the Board;
4. Match the maturity of investment instruments to the daily cash flow requirements;
5. Diversify investments as to maturity, instruments, and financial institutions where permitted under state law;
6. Actively pursue portfolio management techniques; and
7. Avoid investment for speculation.

**Authorized
Investments**

Agreements

The College District's chief financial officer shall serve as the investment officer of the College District. The investment officer shall be required to obtain at least five hours of investment training within the first 12 months of assuming duties and shall be required to earn an additional five hours of investment training in every subsequent biennium. To ensure the accomplishment of the policy and the objectives listed, the investment officer of the College District shall be authorized to invest the various funds of the College District in legally authorized and adequately secured certificates of deposit and/or U.S. Treasury Bills with a maximum maturity of 12 months. The Board shall permit the investment of bond proceeds and pledged revenue to the extent allowed by law. No other investments shall be made without approval of a majority of the Board. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis. With respect to repurchase agreements:

1. The market value of the collateral shall equal at least 102 percent of the cash value of the repurchase agreement.
2. All securities purchased under a repurchase agreement shall be held by the College District's custodial (safekeeping) agent.
3. The seller of repurchase agreement securities shall be entitled to substitute securities upon authorization by the College District.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

4. No repurchase agreement shall be entered into unless a Master Repurchase Agreement has been executed between the College District and its trading partners.

Certificates of
Deposit

Bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of those methods.

**Safety and
Investment
Management**

The investment officer shall exhibit prudence and discretion in the selection and management of securities. Skill and judgment shall be exercised in order that no individual or group of transactions undertaken would jeopardize the total capital sum of the overall portfolio. The College District shall not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

**Liquidity and
Diversity**

To meet the investment objectives of the College District, the maturity of investments shall be targeted to coincide with the cash flow needs of the College District.

Assets of the College District shall be invested in instruments whose maturities do not exceed one year at the time of purchase. Assets held in debt retirement funds may be invested in maturities exceeding one year. The investment portfolio shall be diversified to reduce the risk of loss of investment income from overconcentration of assets in a specific issue, a specific issue size, or a specific class of securities.

Nevertheless, the College District recognizes that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.

Internal Controls

A system of internal controls shall be documented in writing. Also, they shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:

1. Control of collusion;
2. Separation of duties;

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

3. Separation of transaction authority from accounting and recordkeeping;
4. Custodial safekeeping;
5. Avoidance of bearer-form securities;
6. Clear delegation of authority;
7. Specific limitations regarding securities losses;
8. Written confirmation of telephone transactions;
9. Limiting the number of authorized investment officials; and
10. Documentation of transactions and strategies.

These controls shall be reviewed by the College District's independent auditing firm.

Safekeeping and Custody

To protect against potential fraud and embezzlement, the cash and investments of the College District shall be secured through third-party custody and safekeeping procedures as designated by the College District. Investment officials shall be bonded.

Sellers of Investments

Prior to handling investments on behalf of the College District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law.

Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be registered in good standing with the Municipal Securities Rulemaking Board (MSRB).

Interest Rate Risk

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.

The College District shall monitor interest rate risk using weighted average maturity and specific identification.

Portfolio Report

A monthly management portfolio report shall be prepared by the investment officer relating to investments of the College District and appropriate collateral pledged for those investment instruments requiring security. A comprehensive report on the investment program and investment activity shall be presented annually to the Board. A compliance audit of management controls on investments and adherence to approved investment policies shall be performed

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

in conjunction with the annual financial audit, along with a state agency compliance audit performed at least every two years.

Monitoring Market Prices

Monitoring shall be done monthly and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Board informed of significant declines in the market value of the College District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Investment Strategy

The College District maintains portfolios that utilize specific investment strategy considerations designed to address the unique characteristics of the following fund groups represented in the portfolios:

1. Operating Funds. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective the assurance that anticipated cash flow are matched with adequate investment liquidity. In order to accomplish this, the College District shall maintain adequate balances in short-term investments with necessary liquidity to ensure that sufficient funds are available for the continued operations of the College District. Funds shall not be invested in securities with stated maturities that exceed the reasonable expected expenditure time period.
2. Debt Service Funds. The College District shall maintain as its primary objective, the safety of principal with regard to all monies collected or allocated for debt service. Secondly, the College District shall seek to maximize the return on such funds while ensuring sufficient funds for timely payments of its debt obligations. In order to accomplish this, the College District shall invest such funds in amounts and maturity dates that most likely will meet the debt service requirements of the College District.
3. Capital Improvement Fund. The College District shall maintain as its primary objective, the safety of principal with regard to all monies collected. The College District shall seek to maximize the return of such funds while ensuring sufficient funds for timely payments of its obligations.

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

4. Special Projects or Special Purpose Funds. Portfolios for these funds shall have as their primary objective the assurance that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of securities held should not exceed the estimated project completion date.

All Board members, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the College District's financial transactions shall act with integrity and diligence in duties involving the College District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members—BBF
 - for employees—DH
 - Financial conflicts of interest:
 - for public officials—BBFA
 - for all employees—DBD
 - for vendors—CFE
 - Compliance with state and federal grant and award requirements: CAA, CAAB
 - Financial conflicts and gifts and gratuities regarding federal funds: CAA, CAAB
 - Systems for monitoring the College District's investment program: CAK
 - Budget planning and evaluation: CC
 - Compliance with accounting regulations: CDC
 - Criminal history record information for employees: DC
 - Disciplinary action for fraud by employees: DCC and DM series
-

Fraud and Financial Impropriety

The College District prohibits fraud and financial impropriety, as defined below, in the actions of its Board members, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the College District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the College District.

2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other College District assets, including employee time.
4. Impropriety in the handling of money or reporting of College District financial transactions.
5. Profiteering as a result of insider knowledge of College District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the College District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the College District, except as otherwise permitted by law or College District policy. [See [CAA](#), [DBD](#)]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failing to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or College District policy.
12. Any other dishonest act regarding the finances of the College District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls
and Oversight**

Each employee who supervises or prepares College District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The College President or designee shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the College District.

Reports

Any person who suspects fraud or financial impropriety in the College District shall report the suspicions immediately to a person with authority to investigate them, including any supervisor, the

College President or designee, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from
Retaliation*

Neither the Board nor any College District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the College President, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the College President or designee shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the College President or designee shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the College District shall take appropriate action, which may include cancellation of the College District's relationship with the contractor or vendor.

When circumstances warrant, the Board, College President, or designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the College District, the College District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards
Disclosure

The College District shall promptly disclose, ~~in a timely manner~~ in writing ~~to~~ whenever, in connection with the federal ~~awarding agency~~ award, which includes any activities or ~~pass-through entity, all violations~~ subawards, the College District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting a~~ found in federal ~~grant award~~ law, including the Civil False Claims Act. [See CAAB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the College President or designee shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The College President or designee shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

EMPLOYEE STANDARDS OF CONDUCT
CHILD ABUSE AND NEGLECT REPORTING

DHB
(LOCAL)

Reporting

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a responsibility under state law to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child has an additional legal obligation to submit a written or oral report within 48 hours after the professional first has reasonable cause to believe the abuse or neglect has occurred or may be occurring. A "professional" is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~DFPS at (800) 252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility.

EMPLOYEE STANDARDS OF CONDUCT
CHILD ABUSE AND NEGLECT REPORTING

DHB
(LOCAL)

An individual does not fulfill the person's responsibilities under the law by only reporting suspicion of abuse or neglect to the ~~College President~~ College President or another College District staff member. The College District shall not require an employee to first report the employee's suspicion to a College District or campus administrator.

In accordance with law, an individual must provide the individual's name and telephone number. If the individual making the report is a professional, as defined by law, the individual must also provide the individual's business address and profession.

Confidentiality

~~In accordance with state law, the~~ The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and shall be disclosed only in accordance with law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failure to Report

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report; and
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities
Regarding
Investigations**

In accordance with law, College District officials shall be prohibited from:

1. Denying an investigator's request to interview a child on campus in connection with an investigation of child abuse or neglect;
2. Requiring a parent or College District employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

College District personnel shall cooperate fully and without parental consent with an investigation of reported child abuse or neglect.

EMPLOYEE STANDARDS OF CONDUCT
CHILD ABUSE AND NEGLECT REPORTING

DHB
(LOCAL)

**Adverse
Employment Action
Prohibited**

The College District prohibits any adverse employment action, including termination or discrimination, against any employee who in good faith reports child abuse or neglect or participates in a related investigation.

Training

The College District shall provide training to employees as required by law. Training shall address reporting requirements and techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children.

¹ Texas Abuse Hotline Website: <https://www.txabusehotline.org>

EQUAL EDUCATIONAL OPPORTUNITY
PREGNANT AND PARENTING STUDENTS

FAA
(LOCAL)

Note: For complaints of discrimination, harassment, and retaliation on the basis of sex or gender, see FFDA. For all other discrimination, harassment, and retaliation complaints related to this policy, see FFDB.

Procedures

The College President or designee shall develop procedures addressing protections and accommodations, consistent with law, for students who are pregnant or parenting, including procedures addressing early registration ~~or pre-registration~~ and leaves of absence.

Liaison

The College President shall designate a pregnant and parenting students liaison for current ~~or~~and incoming students ~~at the institution who are pregnant or~~ who are the parents or guardians of children ~~younger than~~under 18 years ~~of age~~old. The liaison shall provide the students information ~~regarding support services and other available~~on and access to resources ~~and~~designed to help them successfully and timely complete a degree or certificate. The liaison shall also serve as the point of contact for a student requesting a protection or accommodation under Education Code 51.982. The liaison's contact information shall be included in the procedures described above.

Publication

The procedures and the liaison's contact information shall be published in the student and employee handbooks and posted on the College District's website. ~~in a location that is readily available to current and incoming students who are pregnant or who are the parents or guardians of children under 18 years old.~~



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM #4.d.

SUBJECT: Sealed Proposals for Operation and Management of the Weatherford College Bookstore #RFP-05-25

INFORMATION AND DISCUSSION: A request for proposals for the operation and management of the Weatherford College Bookstore was released and advertised on January 15, 2025. Proposals are due by 10:00 a.m. on Friday, February 7, 2025. Once the proposals have been received, administration will review and analyze the proposals and a recommendation will be sent to the Board prior to the February 13, 2025 Board meeting.

RECOMMENDATION: None.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM #4.e.

SUBJECT: Fleet Vehicles FY25 #RFP-06-25

INFORMATION AND DISCUSSION: Weatherford College's vehicle fleet has several aging vehicles that require continuous maintenance and repairs; aging vehicles are less safe for students and staff use. Funds have been allocated in the current FY25 budget for the purchase of three (3) vehicles: one (1) for the Police department, one (1) for the Technology Services department, and one (1) for the President's Office.

Request for Proposal #RFP-03-25 for Fleet Vehicles FY25 was solicited in order to replace all three (3) vehicles. Weatherford College awarded one (1) vehicle to Gunn CDJR for the Police department's vehicle. The proposed vehicles for the President's Office and Technology Services department were rejected.

Weatherford College's vehicle specifications were revised, and Request for Proposal #RFP-06-25 for Fleet Vehicles FY25 was solicited in order to replace the remaining two (2) vehicles.

One (1) vendor submitted a competitive sealed proposal: Jerry's GM. The proposal was evaluated by Roger Fuller, Director of Purchasing, and Andra Cantrell, Executive Vice-President of Financial & Administrative Services. Weatherford College did not receive proposals for the vehicle for the Technology Services department as a result of this second RFP; the Technology Services vehicle may instead be purchased via cooperative purchasing contract.

Based upon review of the sealed proposal, Roger Fuller, Director of Purchasing, and Andra Cantrell, Executive Vice President of Financial & Administrative Services, recommend award of this sealed proposal not to exceed budget funds as follows:

VENDOR	VEHICLE	COST
Jerry's GM	2025 Chevrolet Tahoe PDM High Country Deluxe	\$ 82,850.00
TOTAL COST		\$ 82,850.00

RECOMMENDATION: The Board of Trustees award one (1) vehicle as presented.

ATTACHMENTS: Bid Summary for Fleet Vehicles FY25 #RFP-06-25

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services; Roger Fuller, Director of Purchasing

ESM Solutions - RFP-06-25 Fleet Vehicles FY25 - Pricing Information

Item #	Supplier	Item	Description	Color	Seating Configuration	Options	Packages to Price Separately	Notes	Manufacturer	Manufacturer Part #	Quantity	Unit Price
1	Jerry's	Full-sized SUV to be used by President's Office	New current year model (quote next year model if current year is unavailable). Transmission: Automatic. 2-wheel drive. Upgraded trim package.	Exterior color: Black; Interior color: Black.	Seating: Walk-through bucket seats with third row, leather.	PDM HIGH COUNTRY DELUXE		Reference: Chevrolet Tahoe High Country, no substitutions or alternatives.	CHEVROLET	CK10706 <i>(Part # not found on Chevrolet site - not sure what vehicle this is. Window sticker provided is for 4WD vehicle, not 2WD. Pending dealership clarification 2/03/25 MP.)</i>	1	\$ 82,850.00
2	Jerry's	Cargo van to be used by Technology to transport sound and lighting equipment	New current year model (quote next year model if current year is unavailable). Engine: No preference. Transmission: Automatic. Wheelbase: 140+. Mid or tall roof ceiling. Cargo partition. Cargo back with access from rear and sides of vehicle. Tie-down system.	Exterior color: Black preferred; Interior color: Black.	Seating: minimum seating capacity: 2, removable/folding seating for 5 preferred.	Rubber or easy clean flooring.	Provide pricing separately from vehicle for each of the following: Ramp or lift for cargo area. Ability to accept ladder rack on roof. Wall-mounted shelves/cabinets.	Reference: Ford Transit, Chevrolet Express, or approved equivalent. RAM Promaster will not be considered.	No Bid	No bid <i>(Consider sourcing Ford Transit (Tech's preference) via co-op rather than going out for bid 3rd time. 2/03/25 MP.)</i>	1	No Bid
3	Jerry's	Cargo van - ramp or lift for cargo area	Ramp or lift for cargo area of cargo van.						No Bid	No Bid	1	No Bid
4	Jerry's	Cargo van - ladder rack	Ladder rack for roof of cargo van.						No Bid	No Bid	1	No Bid
5	Jerry's	Cargo van - wall-mounted shelves/cabinets	Wall-mounted shelves/cabinets for one side of cargo van.						No Bid	No Bid	1	No Bid



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM # 4.f.

SUBJECT: Disposal of Obsolete and Surplus Items Through Online Auction

INFORMATION AND DISCUSSION: According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of by e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #708-23. Roger Fuller, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

RECOMMENDATION: That the Board of Trustees authorize disposal of obsolete and surplus items as presented.

ATTACHMENTS: Weatherford College Obsolete and Surplus Items Lists and Pictures

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services and Roger Fuller, Director of Purchasing

Lot #	Title including Quantity (Only use 45 Characters)	Description including dimensions, working condition, etc... (Unlimited characters but do not use "quotation marks")	Item Physical Address	Contact Person Name	Contact Person Phone	Contact Person Email	Preview Dates / Times (TBD)	Removal Dates / Times: (TBD)
1	(1) Rolling Book Shelf (1) Rolling TV Cart	(1) Rolling Book Shelf (1) Rolling TV Cart	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
2	(6) Rolling Chairs, (3) Misc. Chairs	(6) Rolling Chairs, (3) Misc. Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
3	(2) Metal Bookshelves	(2) Metal Bookshelves	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
4	(15) Padded Stackable Chairs	(15) Padded Stackable Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
5	(1) "U" Shaped Desk	(1) "U" Shaped Desk	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
6	(4) Metal Filing Cabinets	(4) Metal Filing Cabinets	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
7	(1) HON Desk w/ Right Return (1) Side Desk	(1) HON Desk w/ Right Return (1) Side Desk	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
8	(1) Hospital Stretcher	(1) Hospital Stretcher, Steris, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
9	(1) Sofa	(1) Sofa	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
10	(1) Wooden Display Case, (1) Bench	(1) Wooden Display Case, (1) Bench	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
11	(1) HON Desk Wooden Desk	(1) HON Desk Wooden Desk	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
12	(1) Hill Rom Hospital Bed	(1) Hill Rom Hospital Bed, Unkown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
13	(1) Hill Rom Hospital Bed	(1) Hill Rom Hospital Bed, Unkown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only

14	(2) Hospital Beds	(1) Hill Rom Hospital Bed, (1) Stryker Hospital Bed, Unkown Working Condition of Beds	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
15	(1) HON Desk w/ Right Return	(1) HON Desk w/ Right Return	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
16	(1) HON Desk w/ Left Return	(1) HON Desk w/ Left Return	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only



Lot 1



Lot 2



Lot 3



Lot 4



Lot 5



Lot 6



Lot 7



Lot 8



Lot 9



Lot 10



Lot 11



Lot 12



Lot 13



Lot 14



Lot 15



Lot 16



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM #4.g.

SUBJECT: Determination of Method of Procurement that Provides Best Value on Construction and Authorization of Delegation of Authority on the Student Union Project

INFORMATION AND DISCUSSION: As required by the Texas Government Code 2269.056, the Board of Trustees, while considering contracting for construction services, are required to use one of the methods of procurement described in Chapter 2269 and must, before advertising, determine which method provides the best value for the College. There are six methods of procurement for construction. They are:

1. Competitive Bidding
2. Competitive Sealed Proposals
3. Construction Manager-Agent
4. Construction Manager-at-Risk
5. Design-Build
6. Job Order Contracting

Texas Government Code 2269.053(a) provides that the governing body of a governmental entity may delegate its authority under this chapter regarding an action authorized or required by this chapter to a designated representative, committee, or other person as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction of the Workforce Building project.

Mr. Mark Berg, AIA, Principle of Huckabee, Inc. and Consultant to Weatherford College, has recommended Construction Manager-at-Risk for the construction method and delegation of authority to Dr. Tod Allen Farmer, President of Weatherford College, for the Weatherford College Student Union project.

RECOMMENDATION: That the Board of Trustees approve Construction Manager-at-Risk as the method of construction that provides the best value and delegation of authority to Dr. Tod Allen Farmer, President of Weatherford College, for the Weatherford College Student Union project as presented.

ATTACHMENTS: Resolution No. 1 Construction Procurement Method and Resolution No. 2 Delegation of Authority on the Weatherford College Student Union Project.



SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services; Mr. Roger Fuller, Director of Purchasing

**PROJECT RESOLUTION NO. 1
CONSTRUCTION PROCUREMENT METHOD
STUDENT UNION
WEATHERFORD COLLEGE**

WHEREAS, Section 2269.056(a), of the Texas Government Code states that the governing body of a governmental entity that considers a construction contract using a method authorized by this chapter other than competitive bidding must, before advertising, determine which method provides the best value for the governmental entity, and

WHEREAS, the Board of Trustees of Weatherford College has determined that the construction procurement method specified under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269, CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS of the Texas Government Code provides the best value for Weatherford College for the construction project titled "Student Union";

THEREFORE, LET IT BE RESOLVED by the Board of Trustees of Weatherford College to use the Construction Manager-at-Risk process as specified under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269. CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS of the Texas Government Code for the construction project titled "Student Union".

PASSED AND ADOPTED on this **13th day of February 2025**.

Dan Carney, Board Chairman

ATTEST:

Lela Morris, Board Secretary/Treasurer

PROJECT RESOLUTION NO. 2
DELEGATION OF AUTHORITY
STUDENT UNION
WEATHERFORD COLLEGE

WHEREAS, Section 2269.053(a), of the Texas Government Code provides that the governing body of a governmental entity may delegate its authority under this chapter regarding an action authorized or required by this chapter to a designated representative, committee, or other person, and

WHEREAS, the Weatherford College Board of Trustees wishes to delegate its authority under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269; CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS, of the Texas Government Code to the designated person of Dr. Todd Allen Farmer, President of Weatherford College, as authorized by Section 2269.053(a), of the Texas Government Code as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled "Student Union";

NOW THEREFORE BE IT RESOLVED that the Weatherford College Board of Trustees hereby delegates its authority under SUBCHAPTER F. CONSTRUCTION MANAGER-AT-RISK METHOD of CHAPTER 2269; CONTRACTING AND DELIVERY PROCEDURES FOR CONSTRUCTION PROJECTS, of the Texas Government Code to the designated person of Dr. Todd Allen Farmer, President of Weatherford College, as authorized by Section 2269.053(a), of the Texas Government Code as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled "Student Union", and

THEREFORE LET IT BE FURTHER RESOLVED by the Weatherford College Board of Trustees that it desires for Dr. Todd Allen Farmer, within the scope of the authority delegated to him as it relates to all aspects of the methods and processes in Subchapter F and all other relevant portions of Chapter 2269 of the Texas Government Code for the construction project titled "Student Union" to form a committee of his choosing to advise him in the selection process for Construction Services for the selection of an Offeror as prescribed under Subchapter F and all other relevant portions of chapter 2269 of the Texas Government Code for said construction project and bring his recommendation of the Offeror who represents the best value to the Board of Trustees of Weatherford College for final approval.

PASSED AND ADOPTED on this **13th day of February 2025**.

Dan Carney, Board Chairman

ATTEST:

Lela Morris, Board Secretary/Treasurer



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2024

AGENDA ITEM #4.h.

SUBJECT: Vickie and Jerry Durant Hall Construction Contract Change Order #3--Demolition of Mince Building

INFORMATION AND DISCUSSION: At the October 10, 2024 board meeting, the board of trustees approved a Change Order #2 to the Vickie and Jerry Durant Hall Construction Contract for \$334,950. This change order was for the demolition of the E. W. Mince Administration Building to create space for the additional parking that will be required to support the proposed new student center, as well as the Vickie and Jerry Durant Hall. At that same time, the administration informed the board that Huckabee was in the process of preparing specifications for the additional parking and that an additional change order for the parking itself would be coming in the next few weeks. At this time, the administration has requested that Imperial Construction submit the change order for creating space for the additional parking that will be required to support the dormitory and proposed Student Center. By law, change orders are allowed for construction projects not to exceed 25% of the original Guaranteed Maximum Price (GMP) which was \$27,945,000. To date there have been two change orders to the original contract totaling \$893,400.00. This brings the total contract to date to \$28,838,400.00, a 3.2% over the original budget. The GMP for the parking being considered must fall under \$6,092,850 to be allowable as a part of this contract. We will not receive a guaranteed maximum price from Imperial until late Monday. This information will be sent to you no later than Wednesday, along with a recommendation for approval if allowable under law

RECOMMENDATION: None

ATTACHMENTS: None

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM # 4.i.

SUBJECT: Resolution to Authorize an Interlocal Cooperative Purchasing Agreement with TXShare

INFORMATION AND DISCUSSION: Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College desires to participate in the North Central Texas Council of Governments Cooperative Purchasing Program, known as TXShare, to provide a variety of goods, products and services. The Master Interlocal Purchasing Agreement is the required legal document that establishes a link between the Member (local governments and certain non-profits) and TXShare, and gives the member access to TXShare contracts.

TXShare is a regional, government procurement service striving to make the governmental procurement process more efficient by providing members with contracts awarded by virtue of a public competitive procurement process compliant with state statutes. Participation in TXShare is available at no cost, no obligation, and no liability to state agencies, counties, municipalities, special districts, or other political subdivisions of a state, or a qualifying non-profit corporation providing one or more governmental function or service. TXShare members are able to utilize cooperative purchasing contracts through intergovernmental cooperation or cooperative purchasing laws in their respective jurisdiction.

The purpose of the TXShare Cooperative Purchasing Program is to leverage members' combined buying power to command better pricing and favorable contract terms from suppliers. In addition, TXShare develops and administers a diverse portfolio of cooperative purchasing contracts that cover a wide range of products and services providing members with a legal and compliant exemption to the solicitation process.

Member benefits, as a result of increasing the purchasing power of education and government entities, include reduced cost of goods and services, expedited procurement processes, no participation fees, no minimum spend requirements, no administrative expenses for preparing and soliciting proposals or publishing legal notices, compliance with state purchasing codes, and contract management by public purchasing professionals.

RECOMMENDATION: The Board of Trustees approve the Resolution authorizing the Interlocal Cooperative Purchasing Agreement with TXShare as presented.

ATTACHMENTS: Board Resolution; TXShare Interlocal Cooperative Purchasing Agreement

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Services; Mrs. Jeanie Hobbs, Director of Purchasing



BOARD RESOLUTION
Of
Weatherford College

WHEREAS, the Board of Trustees of Weatherford College of the Parker County Junior College District, Weatherford, Texas, approving the terms and conditions of an Interlocal Cooperative Purchasing Agreement to participate in the TXShare Cooperative Purchasing Program to provide a variety of goods, products and services; designating Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Services, as official representative of Weatherford College relating to this contract, and

WHEREAS, the Board of Trustees of Weatherford College has been presented a proposed Interlocal Cooperative Purchasing Agreement by and between TXShare and Weatherford College and found to be acceptable and in the best interests of Weatherford College and its citizens, are hereby in all things approved, and

WHEREAS, no fees for the Cooperative shall be paid to TXShare for participation in this Cooperative, and

WHEREAS, Weatherford College of Weatherford, Texas, pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, desires to participate in the described TXShare Cooperative Purchasing Program, and is of the opinion that participation in this contract will be highly beneficial to the taxpayers through the anticipated savings to be realized by Weatherford College.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Weatherford College of the Parker County Junior College District, Weatherford, Texas:

Section I. The terms and conditions of the contract have been reviewed by the Board of Trustees of Weatherford College and found to be acceptable and in the best interests of Weatherford College and its citizens are hereby in all things approved.

Section II. Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Services of Weatherford College, under the direction of the Board of Trustees of Weatherford College, is hereby designated to act for Weatherford College in all matters relating to the TXShare Cooperative Purchasing Program. This resolution shall become effective from and after its passage and will remain current on file until either party severs the agreement.

DULY PASSED AND APPROVED THIS 8TH DAY OF AUGUST 2024. ATTEST:

Authorized Signature
Mr. Dan Carney
Weatherford College Board Chairman

Authorized Signature
Ms. Lela Morris
Weatherford College Board
Secretary/Treasurer

MASTER INTERLOCAL PURCHASING AGREEMENT

THIS MASTER INTERLOCAL AGREEMENT (“ILA”). made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the “Act”), by and between the North Central Texas Council of Governments, hereinafter referred to as “NCTCOG,” having its principal place of business at 616 Six Flags Drive, Arlington, TX 76011, and Weatherford College, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as “Participant,” having its principal place of business at 225 College Park Dr., Weatherford, TX 76086.

WHEREAS, NCTCOG is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, NCTCOG is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, NCTCOG has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, Participant has represented that it is an eligible entity under the Act, that is authorized to enter into this Agreement on _____ (Date), and that it desires to contract with NCTCOG on the terms set forth below;

NOW, THEREFORE, NCTCOG and the Participant do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The Participant represents and warrants to NCTCOG that (1) it is eligible to contract with NCTCOG under the Act for the purposes recited herein because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency that the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Agreement.

ARTICLE 2: SCOPE OF SERVICES

The Participant appoints NCTCOG its true and lawful purchasing agent for the purpose of certain products and services (“Products” or “Services”) through the **TXShare** Program. Participants will access the Program through **www.TXShare.org**. All purchases under this Agreement shall comply with applicable Texas competitive bidding statutes as well as the specifications, contract terms and pricing applicable to such purchases. NCTCOG may also serve as a coordinating agent to administer the use of eligible Participant contracts to other participants of TXShare. The eligibility of such contracts will be determined by incorporation of coordinating agent authorization in Participant’s solicitation documents. Title to all products purchased under the TXShare Program shall be held by Participant unless otherwise agreed. Nothing in this Agreement shall preclude the Participant for purchasing Products and/or Services offered in the TXShare Program directly from the vendor/supplier.

ARTICLE 3: PAYMENTS

Upon delivery of goods or services purchased and presentation of property documented invoice, the Participant shall promptly, and in any case within thirty (30) days, pay the contracted provider the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall NCTCOG have any financial liability in the Participant for any goods or services Participant purchase through the TXShare Program.

ARTICLE 4: PERFORMANCE PERIOD

This Agreement shall be effective when signed by the last party whose signing makes the Agreement fully executed and will remain in full force and effect for one (1) year. This Agreement shall automatically renew for successive one-year terms unless sooner terminated in accordance with Article 6 below. Any modifications of this Agreement must comply with the requirements of Article 5 below.

ARTICLE 5: CHANGES AND AMENDMENTS

This Agreement may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation. NCTCOG reserves the right from time to time to make changes in the scope of products and services offered through the TXShare Program.

ARTICLE 6: TERMINATION PROCEDURES

NCTCOG or the Participant may cancel this Agreement for any reason and at any time upon thirty (30) days written notice by certified mail to the other party to this Agreement. The obligation of the Participant to pay for any Service and/or Products purchased under this Agreement, shall survive cancellation, as well as any other Participant costs incurred prior to the effective date of cancellation.

ARTICLE 7: APPLICABLE LAWS

NCTCOG and the Participant agree to conduct all activities under this Agreement in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Agreement.

ARTICLE 8: DISPUTE RESOLUTION

The parties to this Agreement agree to the extent possible and not in contravention of any applicable state or federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this Agreement informally through voluntary mediation, arbitration, or any other local dispute mediation process before resorting to litigation.

ARTICLE 9: MISCELLANEOUS

- a. This Agreement has been made under and shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under, or in connection with, this Agreement shall lie exclusively in Tarrant County, Texas.
- b. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entities.
- c. This Agreement and the rights and obligations contained herein may not be assigned by either party without the prior written approval of the other party to this Agreement.

TXShare

Your Public Sector Solutions Center

FOR NCTCOG Use Only

ILA No: _____

- d. All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.
- e. To the extent that either party to this Agreement shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance. In such event, the time for performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation to solely pay funds.
- f. This Agreement and any attachments/addendums, as provided herein, constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

North Central Texas Council of Governments

TXShare

616 Six Flags Drive, Arlington, TX 76011

NCTCOG Executive Director or Designee

Signature of Executive Director or Designee

Date

Weatherford College_____

Name of Participating Agency

225 College Park Drive

Mailing Address

Weatherford TX 76086

City State Zip

Name and Title of Authorized Official or Designee

Signature

Date



**Weatherford College Board of Trustees
Consent Agenda**

DATE: February 13, 2025

AGENDA ITEM # 4.j.

SUBJECT: Lightcast Software Subscription Renewal - TIPS Contract #230105 Quotations from SHI

INFORMATION AND DISCUSSION: Pursuant to the authority granted under State of Texas Government Code, Chapter 791 Interlocal Cooperation Contracts, as amended, Weatherford College requested TIPS (The Interlocal Purchasing System) contract quotations from SHI for the renewal of Lightcast Career Coach, Analyst, Skillabi, and SkillsMatch Software Subscriptions.

Lightcast (formerly Economic Modeling Specialists International) was originally purchased in 2022 in support of the Weatherford College Quality Enhancement Program initiatives as set forth in the SACSCOC re-accreditation process and is a valuable tool in student and academic program planning. With Lightcast Career Coach, incoming students may complete interest and skills assessments during student orientation, explore suggested career matches and find relevant Weatherford College programs aligned with interests and skills. For administrators, Lightcast Analyst provides comprehensive economic and workplace data which can be used to analyze regional industries, occupational outlooks, in-demand skills and certifications, and job posting trends.

The subscription renewal will extend Lightcast software access for a 1-year term ending January 10, 2026. The cost of the 1-year term contract is \$40,542.56.

To comply with the requirements for all products and services of \$50,000 or more to be approved by the Board of Trustees and after evaluation and review, Dr. Shannon Ydoyaga, Executive Vice President of Academic Services, and Mr. Roger Fuller, Director of Purchasing, are requesting the purchase of the above technology products and services under TIPS contract #230105 from SHI.

RECOMMENDATION: The Board of Trustees approve TIPS cooperative contract as presented.

ATTACHMENTS: TIPS Contract Quotations from SHI; SHI award under TIPS Contract 230105

SUBMITTED BY: Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Services
Dr. Shannon Ydoyaga, Executive Vice President of Academic Services



Pricing Proposal
Quotation #: 25796603
Created On: 2/3/2025
Valid Until: 2/28/2025

TX-Weatherford College

Priscilla Parsons

225 COLLEGE PARK DR
ATTN: ACCOUNTS PAYABLE
WEATHERFORD, TX 76086
United States
Phone: (817) 598-6345
Fax:
Email: pparsons@wc.edu

Inside Account Executive

Josh Contreras

290 Davidson Avenue
Somerset, NJ 08873
Phone: (732) 584-8364
Fax:
Email: josh_contreras@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Career Coach Lightcast - Part#: NPN-LIGHT-CAREE-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$16,436.17	\$16,436.17
2 Skillabi Lightcast - Part#: NPN-LIGHT-SKILL-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$6,574.47	\$6,574.47
3 Analyst Lightcast - Part#: NPN-LIGHT-ANALYST-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105 Note: Number of Users = 10	1	\$10,957.45	\$10,957.45
4 Career Coach Skills Module Lightcast - Part#: NPN-LIGHT-CAREE-B Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$6,574.47	\$6,574.47
Shipping			\$0.00
Total			\$40,542.56

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Pricing Proposal
Quotation #: 25796603
Created On: 2/3/2025
Valid Until: 2/28/2025

TX-Weatherford College

Priscilla Parsons

225 COLLEGE PARK DR
ATTN: ACCOUNTS PAYABLE
WEATHERFORD, TX 76086
United States
Phone: (817) 598-6345
Fax:
Email: pparsons@wc.edu

Inside Account Executive

Josh Contreras

290 Davidson Avenue
Somerset, NJ 08873
Phone: (732) 584-8364
Fax:
Email: josh_contreras@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Career Coach Lightcast - Part#: NPN-LIGHT-CAREE-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$16,436.17	\$16,436.17
2 Skillabi Lightcast - Part#: NPN-LIGHT-SKILL-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$6,574.47	\$6,574.47
3 Analyst Lightcast - Part#: NPN-LIGHT-ANALYST-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105 Note: Number of Users = 10	1	\$10,957.45	\$10,957.45
4 Career Coach Skills Module Lightcast - Part#: NPN-LIGHT-CAREE-B Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$6,574.47	\$6,574.47
Shipping			\$0.00
Total			\$40,542.56

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Pricing Proposal
Quotation #: 25796603
Created On: 2/3/2025
Valid Until: 2/28/2025

TX-Weatherford College

Priscilla Parsons

225 COLLEGE PARK DR
ATTN: ACCOUNTS PAYABLE
WEATHERFORD, TX 76086
United States
Phone: (817) 598-6345
Fax:
Email: pparsons@wc.edu

Inside Account Executive

Josh Contreras

290 Davidson Avenue
Somerset, NJ 08873
Phone: (732) 584-8364
Fax:
Email: josh_contreras@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Career Coach Lightcast - Part#: NPN-LIGHT-CAREE-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$16,436.17	\$16,436.17
2 Skillabi Lightcast - Part#: NPN-LIGHT-SKILL-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$6,574.47	\$6,574.47
3 Analyst Lightcast - Part#: NPN-LIGHT-ANALYST-A Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105 Note: Number of Users = 10	1	\$10,957.45	\$10,957.45
4 Career Coach Skills Module Lightcast - Part#: NPN-LIGHT-CAREE-B Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 230105	1	\$6,574.47	\$6,574.47
Shipping			\$0.00
Total			\$40,542.56

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

The Interlocal Purchasing System

Purchasing Made Personal



Printed 6 February 2025

texas.gs.shi.com/account-home

SHI Government Solutions

B U AUTOMATED VENDOR /U (DO NOT SEND PO TO TIPS) EMAIL PURCHASE ORDER TO: texas@shi.com PO MUST REFERENCE TIPS CONTRACT NUMBER

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	3828 Pecana Trail	NAME Charlie Martin
CITY	Austin	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78749	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: Y

HUB: N

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

Overview

SHI Government Solutions is a provider of computer software, hardware, cloud, peripherals, networking products, accessories and a broad range of IT professional services.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Contract	Comodity	Exp Date	EDGAR
230105	Technology Solutions Products and Services	05/31/2028	See EDGAR Certification Doc.

CONTACTS BY CONTRACTS

230105

Victoria Pubylski	Capture & Business	(512) 258-6724	victoria_pubylski@shi.com
Texas Team	Inside Sales	(800) 870-6079	texas@gs.shi.com



Weatherford College Board of Trustees

DATE: February 13, 2025

AGENDA ITEM# 5.a.

SUBJECT: Wise County, Academics, and Student Services Update

INFORMATION AND DISCUSSION:

Program Updates:

Wise County:

Program Updates

- The WCWC testing center administered 104 tests in January.
- WCWC workforce education is offering a QuickBooks/Accounting class for the first time. Welding classes continue to run at capacity with a waitlist. Several other classes are already full and will begin this month.
- WCWC is hosting a TEAS workshop on February 6th open to all potential nursing students. This event has had a very positive turnout in the past.
- WCWC held a 25th anniversary reception on January 28th. President Farmer, Judge J.D. Clark and an alumnus, Nate Mara, all spoke in a brief presentation. The event was well attended by students, staff and faculty and community members. Dr. Marlett was in attendance and represented the Board of Trustees.





Academics (Office of the Executive Vice-President):

- The leaders of student, finance and academic services met with Park Hill regarding the OCR site visits as a follow up to the site visit on January 21st to discuss the purpose of the plan, responsible individuals, and other concerns. Thank you for to Dr. Alex Ibe for his leadership throughout the process.
- Drs. Tarnowieckyi and Ydoyaga met with Canyon West and Workforce Solutions to discuss the potential of training and skills development fund opportunities on January 24th. More to come as the conversations evolve related to potential training needs in the golf sector.
- Drs. Farmer, Ydoyaga, Tidwell, and Hancock participated in the Community College Baccalaureate Conference in Austin, Texas February 5th-7th to recognize the outstanding Education Student Awardee, Mary Ellen Tagle. Mary Ellen received a \$1,000 scholarship and was a speaker at the conference.

Health and Human Services

- The Physical Therapy Assistant program collaborated with the Nursing program in interprofessional activities to prepare for clinic mobility training on January 21st. Thank you to Cindy Lavine and Melanie Sharp for your collaboration.



- The Associate Degree in Nursing program received a 95.58% pass rate! 173 out of 181 students passed the NCLEX on their first attempt. Congratulations to Melanie Sharp and team.
- The Licensed Vocational Nursing program had a 100% pass rate for 2024! Congratulations Lori Boyd and team.



Emerging Technologies and Workforce Education

- On December 19, 2024, Workforce celebrated 110 students in the areas of medical assisting, certified nurse aide, recovery support peer specialist, medication aide, pharmacy technician, dental assisting, machining, logistics, production technician, welding, HVAC, and computer aided drafting and design.
- Dr. Piotr Windyga joined Weatherford College on Monday, January 13th as the new Department Chair and Program Director for Information Technology and Computer Science.

Dual Credit, eLearning, & Education

- The BAAS in Education enrolled 6 additional students this spring to add to its current student population. There are 40+ students currently enrolled in the program, and the first cohort begins its clinical teaching this spring.
- The Education Department had a well-received presentation on its Learning Frameworks course during Connections week and highlighted the course's focus on developing educational focus, professionalism, and self-awareness for incoming students. Several WC selective-entry program faculty are brainstorming ways to reward applicants to their programs for having taken the course. The education faculty continues to shine in offering professional development to colleagues.
- The Dual Credit office has been busy making sure the record number of dual credit students are in the right courses and on a path to success.
- The eLearning Advisory Committee, in collaboration with Tech Services, featured training on video tools in Canvas to help instructors enhance interaction and learning in their courses.



Student Services:

Enrollment Management

Admissions and Advising:

- In the month of January, Admissions provided advising for 681 students.
- Received 958 applications for admission and processed 908 applications.
- Received 4,223 phone calls.
- Serving 71 International and refugee students.

Registrar's Office:

- Fall end of term reports – March 1 deadline – in progress
 - CBM002
 - CBM00S
 - CBM008
 - CBM0E1
- Quarter 1 reports – January 20 deadline – completed
 - CBM00A
 - CBM00C
- Quarter 2 reports – February 15 deadline – completed
 - CBM00A
 - CBM00C
- Spring first of term reports – February 15 deadline – in progress
 - CBM0CS
 - CBM0C1
- Clearinghouse reports
 - Fall grad report – completed
 - Degree verification report – completed
 - Spring first report – completed
- Section building/editing, CourseDog, moving SPEEDE/TREX, new course additions, additional RYAT/CMPC updates, NSC degree verifications

December graduates:

- December graduates
 - 340 credentials were posted for December 2024 as of 1/6/2024
 - 439 credentials posted as of 1/31/2025
 - 439 includes 51 Reverse Transfer graduates processed at the end of January.
 - December diplomas were mailed out 1/27/2025
- Spring/Summer graduates
 - Opened SPRING 2025 and SUMMER 2025 grad terms for students to begin submitting grad applications with a strict deadline of March 25 in order for them to walk
- Grad Applications submitted as of 1/31/2025



198 applications for SP 2025

24 applications for Sum 2025

-Transcript Reviews received – since Jan 1

70 electronic

18 in office

25 Vet Tech

35 ADNT

42 ADN

22 BAAS Org Lead

-Transcripts Received 1/1 – 1/31

Parchment = 330

National Student Clearinghouse = 62

TREX = 183

-Transcripts Sent

783 Outbound Transcripts Sent via Parchment

Financial Aid:

- In the month of January, Financial Aid received 1,689 phone calls, 468 emails, and 227 walk-ins.
- Processed 366 Pell applications.
- Awarded 148 scholarships.

Veterans Office:

- Answered 507 phone calls and 61 emails.
- Met with 70 students.

TRIO:

-Talent Search:

- Schools visited this month were Weatherford High School, Weatherford Ninth Grade Center, Mineral Wells High School, Mineral Wells Middle School, Bridgeport High School, Bridgeport Middle School, Santo High School, and Santo Middle School
- 27 School Visits
- 21 New Recruits processed
- FAFSA FRIDAY at Bridgeport High School was a success. 36 Students and 10 parents attended and were able to get assistance with their FAFSA
- Educational Specialist, Alonzo, attended the Priority 5 Training in California. Priority 5 Training is about serving hard to reach populations. Alonzo reported back to the team about the different strategies used to serve the hard-to-reach populations.



- Cultural field trips for the spring are in the process of having set dates with the schools. University of North Texas and STEM workshop at IFLY are on the list.
- The beginning of Summer Planning is in full swing.
- Calixtro and Rhodes are working hard on the APR (Annual Performance Report). This report opened on January 24th and will close on February 28th. The report showcases all of the work performed and the objectives met from the Talent Search Team for the 2023-2024 fiscal school year.
- COE webinars have been continuous for our team with everything that is taking place in Washington D.C and with the Department of Education.
- Calixtro is working on budget amendments for fiscal school year 2024-2025
- Calixtro is working on Weatherford College budget for the fiscal school year 2025-2026.

Upward bound.

- 29 students participated in the January 18, 2025, UB Saturday Academy
 - Study Abroad
 - College Fly-in Programs
 - Make the most out of student summer
 - Tutoring, applications, scholarships
 - Cold Case Murder Mystery – an exercise in critical thinking
- UB made 130 one-on-one student contacts in the shortened month of January, equaling 12,000 minutes.

Student Development and Wellness:

Coyote Care Center:

-Coyote Mental Health Center:

65 Contacts in person or online
5 Walk-ins
15 Cancellations or reschedules
88 Contacts through phone or email
43 Caseload

-Coyote Clinic:

60 patients in January.
Placed flyers around campus encouraging students on how to avoid spreading germs.

Office of Special Populations:

-Overall has 247 students.

Student Activities and Ambassadors:

-74 individual tours with typically three individuals on the tour.



Testing:

Increase of students taking Accuplacer exam to enter the LVN program increased by 68% from last year at the end of January.



Weatherford College Board of Trustees Report

DATE: February 13, 2025

AGENDA ITEM #5.b.

SUBJECT: Proposed 2025-26 Tuition and Fees

INFORMATION AND DISCUSSION: Governor Greg Abbott has announced a freeze on any tuition and fee increase for the 2025-26 and 2026-27 academic school years. Therefore, all tuition and fees will remain the same as was adopted at the Board meeting in March 2024. A copy of the proposed tuition and fee schedule for 2025-26 is attached.

ATTACHMENTS: Schedule of Proposed Tuition, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2025-2026.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Services

WEATHERFORD COLLEGE
CASH BALANCE REPORT
January 31, 2025

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Petty Cash</u>	<u>Total</u>
Beginning Balance	19,541,492.01	43,241,748.47	4,945.00	62,788,185.48
Deposits	23,280,230.21	416,271.17	-	23,696,501.38
Disbursements	(9,983,583.24)	-	-	(9,983,583.24)
Ending Balance	<u>32,838,138.98</u>	<u>43,658,019.64</u>	<u>4,945.00</u>	<u>76,501,103.62</u>

<u>Unrestricted Funds:</u>	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	32,838,138.98	43,658,019.64	76,496,158.62
Petty cash	4,945.00	-	4,945.00
Sub-total	<u>32,843,083.98</u>	<u>43,658,019.64</u>	<u>76,501,103.62</u>
<u>Restricted Funds:</u>			
Scholarships & Loans	1,320,931.35	2,295,736.17	3,616,667.52
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Construction	130,138.95	-	130,138.95
Debt Service	6,545.84	2,667,895.09	2,674,440.93
Interest & Sinking	38,841.84	-	38,841.84
Contingency Reserves	-	625,000.00	625,000.00
Sub-total	<u>1,818,075.87</u>	<u>5,588,631.26</u>	<u>7,406,707.13</u>
Grand Total	<u><u>34,661,159.85</u></u>	<u><u>49,246,650.90</u></u>	<u><u>83,907,810.75</u></u>

Recap of Investments

<u>Investments</u>	<u>Current Value 1/31/2025</u>	<u>Rate</u>	<u>Maturity Date</u>
<u>Prosperity Bank</u>			
Money Market Account	5,207,797.08	1.40%	
CD	27,168,975.59	4.00%	5/20/2025
CD	1,029,107.72	4.54%	2/8/2025
CD	3,005,752.13	4.54%	2/8/2025
CD	2,667,895.09	4.50%	10/7/2025
CD	10,167,123.29	4.00%	4/28/2025
Total Investments	<u>49,246,650.90</u>		

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
January 31, 2025**

	2023-2024			2024-2025			
	Amended Budget	Received 1/31/2024	% of Budget	Amended Budget	Received 1/31/2025	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 5,536,380	\$ 5,406,616	97.66%	\$ 6,434,149	\$ 7,196,883	\$ (762,734)	111.85%
Out-of District Resident	\$ 7,645,416	\$ 6,899,565	90.24%	\$ 8,601,887	\$ 8,804,743	\$ (202,856)	102.36%
Out-of District Resident - EC Granbury	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Out-of District Resident - Wise County	\$ 2,188,174	\$ 1,857,183	84.87%	\$ 2,219,138	\$ 2,134,560	\$ 84,578	96.19%
Non-Resident	\$ 1,416,154	\$ 1,548,805	109.37%	\$ 1,752,349	\$ 1,783,657	\$ (31,308)	101.79%
Differential Tuition	\$ 1,237,944	\$ 1,144,624	92.46%	\$ 1,361,613	\$ 1,354,686	\$ 6,927	99.49%
State Funded Continuing Education	\$ 694,150	\$ 677,805	97.65%	\$ 816,000	\$ 830,488	\$ (14,488)	101.78%
Non-State Funded Continuing Education	\$ 22,750	\$ 10,002	43.96%	\$ 22,100	\$ 9,635	\$ 12,465	43.60%
Total Tuition	\$ 18,740,968	\$ 17,544,601	93.62%	\$ 21,207,236	\$ 22,114,652	\$ (907,416)	104.28%
Fees							
General Fee	\$ 4,099,147	\$ 4,008,645	97.79%	\$ 5,521,978	\$ 7,004,174	\$ (1,482,196)	126.84%
Laboratory Fee	\$ 342,200	\$ 324,076	94.70%	\$ 376,276	\$ 365,881	\$ 10,395	97.24%
Total Fees	\$ 4,441,347	\$ 4,332,721	97.55%	\$ 5,898,254	\$ 7,370,055	\$ (1,471,801)	124.95%
Allowances and Discounts							
Bad Debt Allowance	\$ (32,500)	\$ -	0.00%	\$ (52,500)	\$ (3,530)	\$ (48,970)	6.72%
Remissions and Exemptions	\$ (2,732,000)	\$ (2,360,734)	86.41%	\$ (3,233,000)	\$ (4,536,422)	\$ 1,303,422	140.32%
Total Allowances and Discounts	\$ (2,764,500)	\$ (2,360,734)	85.39%	\$ (3,285,500)	\$ (4,539,952)	\$ 1,254,452	138.18%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,333,540	\$ 417,635	31.32%	\$ 1,197,779	\$ 331,942	\$ 865,837	27.71%
State Grants and Contracts	\$ 628,919	\$ 47,106	7.49%	\$ 62,589	\$ 235,721	\$ (173,132)	376.62%
Non-Governmental Grants	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Local Grants & Contracts	\$ 4,566,700	\$ 3,171,193	69.44%	\$ 4,600,000	\$ 3,316,352	\$ 1,283,648	72.09%
Sales & Services of Educational Activities	\$ 43,000	\$ 19,431	45.19%	\$ 43,000	\$ 32,633	\$ 10,367	75.89%
Investment Income - Program Restricted	\$ 95,000	\$ 43,806	46.11%	\$ 164,500	\$ 62,428	\$ 102,072	37.95%
Other Operating Revenues	\$ 665,000	\$ 370,346	55.69%	\$ 740,000	\$ 412,155	\$ 327,845	55.70%
Total Additional Operating Revenues	\$ 7,332,159	\$ 4,069,517	55.50%	\$ 6,807,868	\$ 4,391,232	\$ 2,416,636	64.50%
Auxiliary Income							
Bookstore	\$ 138,833	\$ 41,650	30.00%	\$ 105,745	\$ 36,116	\$ 69,629	34.15%
Cafeteria	\$ 745,000	\$ 857,075	115.04%	\$ 875,000	\$ 1,158,463	\$ (283,463)	132.40%
Dormitory	\$ 1,250,585	\$ 1,228,383	98.22%	\$ 1,820,344	\$ 1,743,488	\$ 76,856	95.78%
Golf Course	\$ 1,550,000	\$ 284,648	18.36%	\$ 1,965,898	\$ 655,316	\$ 1,310,582	33.33%
Student Services	\$ 215,000	\$ 171,340	79.69%	\$ 207,500	\$ 186,895	\$ 20,605	90.07%
Carter Agricultural Center	\$ 55,000	\$ 24,376	44.32%	\$ 55,000	\$ 23,930	\$ 31,070	43.51%
Total Auxiliary Enterprises	\$ 3,954,418	\$ 2,607,472	65.94%	\$ 5,029,487	\$ 3,804,208	\$ 1,225,279	75.64%
Total Operating Revenues	\$ 31,704,392	\$ 26,193,576	82.62%	\$ 35,657,345	\$ 33,140,195	\$ 2,517,150	92.94%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 9,682,488	\$ 4,841,244	50.00%	\$ 9,726,846	\$ 4,991,490	\$ 4,735,356	51.32%
State Group Insurance	\$ -	\$ 705,148	#DIV/0!	\$ -	\$ 705,148	\$ (705,148)	#DIV/0!
State Retirement Matching	\$ -	\$ 283,931	#DIV/0!	\$ -	\$ 308,163	\$ (308,163)	#DIV/0!
State Appropriations-Other	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Professional Nursing Shortage Reduction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total State Appropriations	\$ 9,682,488	\$ 5,830,323	60.22%	\$ 9,726,846	\$ 6,004,801	\$ 3,722,045	61.73%
Maintenance Ad Valorem Taxes-Parker County	\$ 25,851,835	\$ 18,291,726	70.76%	\$ 27,505,413	\$ 20,340,765	\$ 7,164,648	73.95%
Debt Service Ad Valorem Taxes	\$ -	\$ 1,776	#DIV/0!	\$ -	\$ 1,251	\$ (1,251)	#DIV/0!
Federal Grants and Contracts (Non-Operating)	\$ 6,855,000	\$ 3,596,000	52.46%	\$ 6,830,000	\$ 5,001,405	\$ 1,828,595	73.23%
Lost Revenue Reimbursement	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Gifts	\$ 73,649	\$ 10,093,024	13704.22%	\$ 57,500	\$ 185,435	\$ (127,935)	322.49%
Investment Income	\$ 500,000	\$ 318,535	63.71%	\$ 1,000,000	\$ 1,396,663	\$ (396,663)	139.67%
Unrealized Gain on Mineral Rights	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Unrealized Gain on Carter Ag	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Contributions in Aid of Construction	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 42,962,972	\$ 38,131,383	88.75%	\$ 45,119,759	\$ 32,930,320	\$ 12,189,439	72.98%
Budgeted Transfers	\$ 2,516,178	\$ -		\$ -	\$ -	\$ -	
TOTAL	\$ 77,183,542	\$ 64,324,959	83.34%	\$ 80,777,104	\$ 66,070,515	\$ 14,706,589	81.79%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
January 31, 2025**

	2023-2024			2024-2025			
	Amended Budget	Expended 1/31/2024	% of Budget	Amended Budget	Expended 1/31/2025	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 18,751,862	\$ 7,477,265	39.87%	\$ 20,877,031	\$ 8,187,273	\$ 12,689,758	39.22%
Public Service	\$ 361,752	\$ 145,549	40.23%	\$ 396,048	\$ 149,072	\$ 246,976	37.64%
Academic Support	\$ 4,342,559	\$ 1,565,171	36.04%	\$ 4,591,345	\$ 1,726,527	\$ 2,864,818	37.60%
Student Services	\$ 2,676,298	\$ 905,095	33.82%	\$ 2,866,203	\$ 965,596	\$ 1,900,607	33.69%
Institutional Support	\$ 12,277,557	\$ 4,024,355	32.78%	\$ 12,473,203	\$ 4,709,748	\$ 7,763,455	37.76%
Operation & Maint. of Plant	\$ 11,388,408	\$ 2,993,433	26.28%	\$ 11,290,470	\$ 2,948,245	\$ 8,342,225	26.11%
Scholarships and Fellowships	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Staff Benefits	\$ 700,000	\$ 342,160	48.88%	\$ 720,000	\$ 328,910	\$ 391,090	45.68%
Total Unrestricted Educational Activities	\$ 50,498,436	\$ 17,453,028	34.56%	\$ 53,214,300	\$ 19,015,371	\$ 34,198,929	35.73%
Restricted							
Instruction	\$ 155,374	\$ 39,099	25.16%	\$ 113,344	\$ 13,773	\$ 99,571	12.15%
Public Service	\$ 6,000	\$ 2,516	41.93%	\$ 6,000	\$ 7,010	\$ (1,010)	116.84%
Academic Support	\$ 325,950	\$ 3,329	1.02%	\$ -	\$ 208,724	\$ (208,724)	#DIV/0!
Student Services	\$ 1,035,389	\$ 308,771	29.82%	\$ 924,558	\$ 305,025	\$ 619,533	32.99%
Institutional Support	\$ 6,245	\$ 337	5.40%	\$ 6,245	\$ 1,026	\$ 5,219	16.43%
Operation & Maint. of Plant	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Scholarships and Fellowships	\$ 10,473,578	\$ 5,115,773	48.84%	\$ 10,638,937	\$ 6,581,222	\$ 4,057,715	61.86%
Staff Benefits	\$ -	\$ 989,079	#DIV/0!	\$ -	\$ 1,013,312	\$ (1,013,312)	#DIV/0!
Total Restricted Educational Activities	\$ 12,002,536	\$ 6,458,904	53.81%	\$ 11,689,084	\$ 8,130,092	\$ 3,558,992	69.55%
Total Educational Activities	\$ 62,500,972	\$ 23,911,931	38.26%	\$ 64,903,384	\$ 27,145,463	\$ 37,757,921	41.82%
Auxiliary Enterprises	\$ 7,832,049	\$ 2,039,902	26.05%	\$ 7,792,862	\$ 3,434,108	\$ 4,358,754	44.07%
Depreciation Expense - Buildings and and Land Improvements	\$ 1,436,542	\$ 683,946	47.61%	\$ 1,641,471	\$ 695,485	\$ 945,986	42.37%
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ 645,258	\$ 316,671	49.08%	\$ 760,440	\$ 371,107	\$ 389,333	48.80%
Amortization Expense - Right of Use Asset and Subscription Based IT Arrangements	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Total Operating Expenses	\$ 72,414,821	\$ 26,952,451	37.22%	\$ 75,098,157	\$ 31,646,164	\$ 43,451,993	42.14%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 1,933,308	\$ 946,106	48.94%	\$ 1,850,893	\$ 908,641	\$ 942,252	49.09%
Gain/Loss on Disposal of Fixed Assets	\$ (25,000)	\$ -	0.00%	\$ (25,000)	\$ (215)	\$ (24,785)	0.86%
Other non-operating expense	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,902,896	\$ 141,105	7.42%	\$ 2,002,922	\$ 148,515	\$ 1,854,407	7.41%
Capital Outlay (Non-Construction)	\$ 953,430	\$ 148,445	15.57%	\$ 1,878,911	\$ 807,134	\$ 1,071,777	42.96%
TOTAL	\$ 77,179,455	\$ 28,188,108	36.52%	\$ 80,805,883	\$ 33,510,239	\$ 47,295,644	41.47%



Future Agenda Items or Meetings:

- Adoption of 2025-26 Tuition and Fees
- Annual Evaluation and Employment Contract of the College President



Upcoming Events

February 15	Women's Basketball – WC vs Hill College (Graber Athletic Center, 2:00 p.m.)
	Men's Basketball – WC vs Hill College (Graber Athletic Center, 4:00 p.m.)
February 21	Baseball – WC vs Amarillo College (Williams Ballpark, 1:00 p.m. and 4:00 p.m.)
February 22	Women's Basketball – WC vs Temple College (Graber Athletic Center, 2:00 p.m.)
	Men's Basketball – WC vs Temple College (Graber Athletic Center, 4:00 p.m.)
February 26	Softball – WC vs Vernon College (Stuart Field, 12:00 p.m. and 2:00 p.m.)
	Women's Basketball – WC vs Grayson College (Graber Athletic Center, 5:00 p.m.)
	Men's Basketball – WC vs Grayson College (Graber Athletic Center, 7:00 p.m.)
February 27	Family Ties concert, featuring Fredrick Sanders on piano (Alkek Theatre, 7:00 p.m.)
March 4	Mardi Gras Festival (Alkek Theatre, 6:00 p.m.)
March 5	Softball – WC vs North Central Texas College

(Stuart Field, 11:00 a.m. and 2:00 p.m.)

March 6-8 Theatre production: "Antigone"
(Alkek Theatre, 7:00 p.m.)

March 8 Baseball – WC vs North Central Texas College
(Williams Ballpark, 3:00 p.m.)

March 12 Baseball – WC vs Temple College
(Williams Ballpark, 12:00 p.m. and 3:00 p.m.)



**Weatherford College Board of Trustees
Closed Session**

DATE: February 13, 2025

AGENDA ITEM: #8.a.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Texas Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: February 13, 2025

AGENDA ITEM: #8.b.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: February 13, 2025

AGENDA ITEM: #9

SUBJECT: Consideration and Possible Action: Real Property

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Weatherford College Board of Trustees

DATE: February 13, 2025

AGENDA ITEM: #10

SUBJECT: Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee as discussed in closed session.

RECOMMENDATION: None at this time.

ATTACHMENT: None.

SUBMITTED BY: Dan Carney, Chair of the Board of Trustees



Adjourn